



Finance

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ADDENDUM NUMBER 6

Parks Maintenance Facility

PB-ESSE-0725

July 15, 2025

To all holders of Bid Documents, please be advised to the following:

1. PLEASE SEE THE ATTACHED

Acknowledge receipt of this Addendum in the space provided in the Proposal. Failure to do so may disqualify the Bidder.

All other terms and conditions remain unchanged.

Daryle L. Parker, Purchasing Manager
Purchasing Division

END OF ADDENDUM SIX



Addendum No. 6

City of Wilmington Parks Maintenance Facility

Esse Architects Project #2014 | Owner ID #: PB-ESSE-0725

Addendum No. 6

July 15, 2025

TO: ALL PRIME BIDDERS OF RECORD

This Addendum forms a part of the Contract Documents and modifies the original Project Manual and Construction Documents dated January 13, 2025. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification. This Addendum form consists of one (1) page and attachments as described in this form. All documents are distributed digitally.

DRAWINGS

Item No.	Description
1.	None.

SPECIFICATIONS

Item No.	Description
1.	None.

CLARIFICATIONS

Item No.	Description
1.	See attached revised Bid Form. Please use the form attached when submitting a bid.

ATTACHMENTS

- 1. Revised Bid Form (7 pages)

END OF ADDENDUM NUMBER SIX



CITY OF WILMINGTON

NORTH CAROLINA

**PROPOSAL
FOR
PARKS MAINTENANCE FACILITY**

CONTRACT NO. PB-ESSE-0725

1. The undersigned, having carefully examined the site of the proposed work, the entire Bidding Document, including but not limited to the Advertisement, Special Notice, Instructions to Bidders, Supplementary General Conditions, Technical Specifications, MBE/WBE/HUB/DBE documents and requirements, Federal Requirements (if any), Contract and Plans and/or Standard Details attached hereto, all of which are fully understood and hereby agreed to, proposes to furnish all materials, labor, equipment and plant necessary to complete in-place the specified improvements, in strict accordance with the above mentioned bidding documents.
2. Where an interpretation as to specifications is necessary, or as to the character of the work performed, or as to further instructions relating to the work, before or during construction, the undersigned bidder hereby agrees that (hereinafter called "ACHITECH") shall be the authority and his word shall be final.
3. The prices, as stated, are for the work completed and also to include all charges and expenses for furnishing all labor, materials, equipment and plant for completing the specified work in the manner specified in the specifications, and according to the instructions of the "ACHITECH", unless otherwise shown in the Proposal.
4. If awarded this contract, the undersigned agrees to begin construction on the date to be specified in the written order by the Purchasing Manager, and to complete all work within **365** calendar days of the date of beginning. The CONTRACTOR further agrees to pay, as liquidated damages, the sum of **\$1,000.00** for each consecutive calendar day thereafter as hereinafter provided in paragraph Article 8 and Article 9 of the Supplementary General Conditions.
5. The undersigned hereby certifies that this Proposal is made without connection with any person or persons making bids or proposals for the above work, and that the bid is in all respects fair and without collusion or fraud.
6. The undersigned further agrees that in case of failure on his part to execute the said contract and bond within ten (10) consecutive calendar days after written notice of award of the contract by the Purchasing Manager, the check or bid bond, or both, accompanying this bid and the monies payable thereon shall be paid into the funds of the City of Wilmington, North Carolina, as liquidated damages for such failure; otherwise the check and/or bid bond accompanying this Proposal shall be returned to the undersigned.
7. The undersigned understands and agrees that if awarded this contract he will execute the contract and post a Performance Bond and Payment Bond to the extent of one hundred percent (100%) of the amount of this contract.
8. The undersigned understands and agrees that all extra work shall be done and paid for as provided under the applicable sections of the specifications. In the event that extra work is necessary, the percentage to be added to the actual payroll cost to cover Social Security, small hand tools, office overhead on labor management only, Workmen's Compensation Insurance and other insurance for labor costs shall be 5% percent. Refer to Article 7 of the Supplementary General Conditions.

All extra work shall be done using actual payroll and material costs, and a profit of ten percent (10%) of the total cost shall be added thereto. All items of materials shall be billed to the CITY on the extra work invoice, and a delivery slip from the vendor shall be submitted therewith to verify actual cost. No additional profit will be allowed on materials other than the normal overall ten percent (10%) above stated. Items not provided for above shall be agreed upon between the CONTRACTOR and the ENGINEER prior to invoicing.

9. The undersigned understands that, if awarded this contract, he must guarantee, for a period of one year after date of final payment, all work accomplished under this contract to the extent that he will repair any defects due to faulty workmanship, or materials which may appear in his work during this period.

10. The undersigned supplies the information recorded below for use in the preparation of the contract documents, in event of contract award:

10.1 Please indicate type of business organization:

(a) Proprietorship _____

(b) Partnership _____

(c) Corporation _____

(d) Limited Liability Co. _____

10.2 If business is a Corporation, please answer the following questions:

Name and title of officers, authorized by Corporate Resolution, who will execute the contract on behalf of corporation (generally President and Secretary).

Firm is incorporated in what state?

If firm is a foreign corporation, does firm have a certificate of authority from the North Carolina Secretary of State? _____

10.3 If business is a Partnership, please answer the following:

Name in full or all general partners and addresses:

_____ Is this
a limited or general partnership? _____

If a limited partnership, what is state of registration? _____

If business is a foreign limited partnership, does business have a certificate of authority from the North Carolina Secretary of State? _____

10.4 If business is a Proprietorship, please answer the following:

Name of owner: _____

10.5 If business is a limited liability company, please answer the following:

List the names and title of managers or member-managers who will execute the contract on behalf of the company? _____

What is state of organization? _____

If business is a foreign limited liability company, does business have a certificate of authority from the North Carolina Secretary of State? _____

10.6 For all bidders:

If the business operates under an assumed name, what is the assumed name?

Has a certificate of assumed name been filed in the New Hanover County Registry?

If so, please provide the recording information. Deed Book _____ at Page _____.

11. Bid Surety Information - Please fill in the applicable paragraph.

11.1 Attached hereto is a cash deposit in the amount of _____ Dollars (\$ _____), this amount being not less than five percent (5%) of the total bid.

OR

11.2 Attached hereto is a certified check on the _____ Bank of _____ in the amount of _____ Dollars (\$ _____), made payable to the City of Wilmington, North Carolina. The bank on which the certified check is submitted is warranted to be a member of the Federal Deposit Insurance Corporation, and the amount of the check is not less than five percent (5%) of the total bid.

OR

11.3 Attached hereto is a bid bond in the amount of five percent (5%) of the total bid, said bid bond being indemnified by the _____ (Insert Name of Bonding Company) whose address is _____. This bond is executed by a corporate surety licensed to issue such bonds in the State of North Carolina and is made payable to the City of Wilmington. This bid bond is conditioned so that the surety will upon demand make payment to the City of Wilmington upon said bond if the bidder fails to execute the contract the surety shall pay to the CITY an amount equal to the amount of said bid bond in an amount not less than five percent (5%) of the total bid.

12. Additional Information - Please respond to each:

12.1 North Carolina Tax Payer Identification Number:

12.2 Does your company have an Affirmative Action Plan

Yes _____ No _____

13. The undersigned proposes to accomplish the work as described in the following at the unit prices and/or lump sum price shown:

LUMP SUM BASE BID: \$ _____

LUMP SUM BID IN WORDS: _____

ALLOWANCES

The lump sum Contract Base Bid Price shall include the allowance quantity and amount for each item provided in the table below. Reference Section 01 2100 Allowances for a detailed description of each lump sum and unit cost allowance. Unused allowance amounts will be credited to the Owner by change order at the end of the project.

Lump Sum Allowance

Item	Item Description	Units	Unit Price	Acknowledge Inclusion in Bid (state YES below)
A	Relocation of unforeseen utilities	Dollars (\$)	\$10,000	
B	Owners Allowance	Dollars (\$)	\$50,000	

The lump sum Contract Base Bid Price shall include the unit cost allowances for each item provided in the table below and described in detail in Section 01 2100.

Unit Cost Allowances

Item	Item Description	Allowance Quantity	Units	Allowance Cost (state cost below)
No. 1	Excavation, removal, disposal and replacement of unsuitable soils	500	C.Y.	
No. 2	Excavation, removal, disposal and replacement of unsuitable soils in footings, trenches and pits	50	C.Y.	
No. 3	Excavation, removal, disposal and replacement of open rock	50	C.Y.	
No. 4	Excavation removal, disposal, and replacement of rock in footings, trenches and pits	10	C.Y.	

UNIT PRICES

Unit prices are complete for labor, equipment, material, overhead and profit. Base bid includes the stipulated allowance quantity of specified Unit Prices under Allowances section above. Refer to Section 01 2200 Unit Prices for detailed descriptions of each Unit Price.

Description	Unit Price (state price below)	Unit Measure	Unit Quantity Included in Unit Price
No. 1: Excavation, removal, disposal and replacement of unsuitable soils		C.Y.	50
No. 2: Excavation, removal, disposal and replacement of unsuitable soils in footings, trenches and pits		C.Y.	20
No. 3: Excavation, removal, disposal and replacement of open rock		C.Y.	20
No. 4: Excavation removal, disposal, and replacement of rock in footings, trenches and pits		C.Y.	10
No. 5: 20 Amp Electrical Duplex Receptacle and Circuit		Per Each	1
No. 6: New Photoelectric Smoke Detector		Per Each	1
No. 7: New Heat Detector		Per Each	1
No. 8: New Pull Station		Per Each	1
No. 9: New Fire Alarm Horn/Strobe		Per Each	1
No. 10: New Fire Alarm Strobe		Per Each	1
No. 11: New Exit Sign		Per Each	1
No. 12: Sprinkler Head		Per Each	1

ALTERNATES:

The bid alternates provided below represent certain work that may be added to the Contract Base Bid amount if the Owner decides to accept one or more of the alternates. Refer to Section 01 2300 Alternates for detailed description of each Alternate.

Bid Alternates

Alternate	Description	Cost (state cost below)
No. 1	Add Alternate: Sectional Doors Operation	
No. 2-A	Add Alternate: Maintenance Yard Paving – Heavy Duty Asphalt	
No. 2-B	Add Alternate: Maintenance Yard Paving – Heavy Duty Concrete	
No. 3	Add Alternate: Loose Appliances	
No. 4	Add Alternate: Greenhouse Concrete Slab – Third Bay	
No. 5	Add Alternate: Material Storage Bid Shed Roof	
No. 6	Add Alternate: Sunshades/Light Shelves at Administration Building	
No. 7	Add Alternate: Rooftop Photo Voltaics	

Preferred Brand Alternates

The preferred brand alternates provided below are described in detail in Section 01 2300 and represent certain work that is advantageous to the Owner to match existing systems they have in place.

Alternate	Description	Cost (state cost below)
1	Electrical Vehicle Charging Stations by Cyber Switching	
2	Door Hardware Cores by Sargent	

Major Subcontractor's List (to be completed and submitted with bid):

Plumbing Subcontractor: _____

HVAC Contractor: _____

Electrical Subcontractor: _____

Note: The above subcontractors may not be substituted after the bid opening without the written consent of the City of Wilmington.

- 14. The undersigned understands that the award under this Proposal will be made to the lowest responsible bidder as described in Section 17.5.1 of the Supplementary General Conditions, on the proposal page or in Section 15 Special Conditions.

- 15. The undersigned acknowledges receipt of any issued Addendums to this Project by recording the Addendum number and date acknowledged below:

Addendum #1:	_____	Dated:	_____
Addendum #2:	_____	Dated:	_____
Addendum #3:	_____	Dated:	_____
Addendum #4:	_____	Dated:	_____
Addendum #5:	_____	Dated:	_____
Addendum #6:	_____	Dated:	_____

If awarded the work, I/we agree to begin work as soon as given the notice to proceed and complete the work ready for occupancy within the time limits specified.

This Proposal is submitted by:

Company Name

Signed by: _____
Authorized Person's Signature

Type or Print Name of Person Signing Above

Title: _____

Address: _____

_____ Zip _____

Phone: _____

Email: _____

Date: _____

North Carolina Contractor's License Number: _____