



Finance

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ADDENDUM NUMBER 3

Parks Maintenance Facility

PB-ESSE-0725

June 30, 2025

To all holders of Bid Documents, please be advised to the following:

1. PLEASE SEE THE ATTACHED

Acknowledge receipt of this Addendum in the space provided in the Proposal. Failure to do so may disqualify the Bidder.

All other terms and conditions remain unchanged.

Daryle L. Parker, Purchasing Manager
Purchasing Division

END OF ADDENDUM THREE



Addendum No. 3

City of Wilmington Parks Maintenance Facility

Esse Architects Project #2014 | Owner ID #: PB-ESSE-0725

Addendum No. 3

June 27, 2025

TO: ALL PRIME BIDDERS OF RECORD

This Addendum forms a part of the Contract Documents and modifies the original Project Manual and Construction Documents dated January 13, 2025. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification. This Addendum form consists of six (6) pages and attachments as described in this form. All documents are distributed digitally.

DRAWINGS

Item No. Description

- 1. None.

SPECIFICATIONS

Item No. Description

- 1. Replace the SUBCONTRACT CONTACT SCHEDULE included in the Project Manual with the one attached. The project name has been corrected.
- 2. Section 01 8113 SUSTAINABLE DESIGN REQUIREMENTS – LEED v4 BD+C – Part 1.6-A – Revise A. to read as follows:
“A. Qualification Data: For LEED Coordinator. The LEED Coordinator for the Contractor, whether a contractor employee or subcontracted dedicated LEED consultant, shall provide references for (3) completed LEED v4 or v4.1 projects which have obtained LEED Silver or higher. The General Contractor shall demonstrate past experience with at least (1) LEED Silver or higher project if their LEED Coordinator is a subcontracted consultant, either by a project the Contractor has completed themselves or by a project completed with a subcontracted LEED consultant.
1. LEED project references must be submitted with Contractor Bids on Bid Day. Complete and attach the Contractor LEED References Form provided in this Addendum.



3. Section 06 1800 GLUED-LAMINATED CONSTRUCTION – Replace this section in its entirety with the revised section attached.
4. Section 07 4114 STANDING SEAM METAL ROOF PANELS – Part 2.1-B-1 – Delete the verbiage in 2.1-B-1 and replace with the following:
“1. Initial Solar Reflectance Index of not less than 82.”
5. Section 07 4114 STANDING SEAM METAL ROOF PANELS – Part 2.1-J-1 – Add the following acceptable manufacturers:
“c. CMP
d. Metal Roofing Systems”
6. Section 07 4293 SOFFIT PANELS – Part 2.2-B – Add the following acceptable manufacturer:
“3. Metal Roofing Systems”
7. Section 10 2117 PLASTIC TOILET COMPARTMENTS – Part 2.2-A-1 – Replace “Bobrick Washroom Equipment, Inc” with “Hadrian”.

CLARIFICATIONS

Item No. Description

1. See attached City of Wilmington’s PRE-BID CONFERENCE language dated June 5, 2025 (2 pages).
2. See attached sign-in sheets from the June 5, 2025 Pre-Bid Conference.
3. While products that have been submitted as substitutions may meet the specification requirements for those products, it is still the contractor’s responsibility to ensure that they (the contractor) meet the minimum product count or percentage for compliant LEED products where they contribute to Materials & Resources credits. See Section 01 8113 SUSTAINABLE DESIGN REQUIREMENTS for minimum credit requirements, specifically Part 2 – PRODUCTS.
4. In reference to color for ground face and split face concrete masonry units, both Adams 4106 and Johnson Concrete ‘Black Boulder JCL-3621’ are acceptable in color provided they and any other submitted ‘equals’ meet the specifications for CMU. The intent is to closely match and coordinate with the City’s existing Operations Center adjacent to this project.
5. Where CHARCOAL GRAY or DARK GRAY is noted on the drawings in reference to metal roof trim/fascia, soffit panels, gutters, downspouts, etc. (reference sheets A201-A203 and others), please note the specifications for these products indicate selection will be from the Manufacturer’s full range. Final color selection will be made during submittals when all building material submittals are received and color selections can be confirmed.

5. The rooftop PV in Alternate No. 7 will be subcontracted by the GC. Solar energy contractors should provide their information to GCs and not to the City of Wilmington.

6. As noted in Addendum No. 2, the Greenhouse and Coldframe structures (frames, walls, doors, roofs, gutters, supports, and certain operating systems) are being procured by the City using a purchasing cooperative outside the construction contract under a separate purchase order. Contractors do not need to include the cost of these structures as part of their bid. There is work associated with the Greenhouse and Coldframe that Contractors will need to include and plan to coordinate – see Greenhouse Schedule on Architectural drawing sheets A103, A112 and others. The City has been and will be procuring the Greenhouse and Coldframe structures (not including what is scheduled for the General Contractor to provide) separately through Sourcewell and will be using available vendors/contracts already approved through the Sourcewell purchasing cooperative.

7. Bidder Question: “Will the color and style be provided for the 8x20 bathroom tile (W40)? Spec book refers to plan finish schedule and finish schedule does not provide that information.”
Response: The finish schedule on A131 lists “W40 CERAMIC TILE – 8x20 – GARDEN STATE DESIGN POSITIVE VERT D’EAU”. 8x20 is the size; Garden State is the manufacturer; Design Positive is the product line; and Vert d’Eau is the color.

8. Bidder Comment: “We only provide SFI certification (not FSC) and Southern Yellow Pine (not Doug Fir). Before pricing let me know if this would be accepted on the project.”
Response: SFI is not equivalent to FSC but may be applicable in an Alternative Compliance Path called Legal Wood. The design team is not currently pursuing the Alternative Compliance Path, as this requires an additional registration and extra evaluation steps. However, if there are not available FSC compliant products, the design team is willing to consider pursuing the Alternative Compliance Path. It is the contractor's responsibility to ensure compliance with the requirements for Wood Products in the Building Product Disclosure and Optimization – Sourcing of Raw Materials credit under the Materials and Resources section. Please see wood species noted in the Section 06 1800 GLUED-LAMINATED CONSTRUCTION provided in this addendum.

9. Bidder Questions: “1. The 1-1/2" thick for sign types H (A133), S (A134), T (A134) & the monument lettering/logo (A134) will be expensive, would the City of Wilmington be willing to consider a more standard 1/4" thick lettering? 2. The directional signage (A135) is going to be an expensive option as well. Would the City of Wilmington consider a more cost effective alternative?”
Response: These will remain as drawn and specified in the bid documents. The intent is to be consistent with the City's Operations Complex signage.

10. Bidder Question: “MWBE Clarification...As part of the submitted bid documents, does the general contractor need to submit a listing of subcontractors solicited for work on this contract or will the list be submitted as part of Affidavit C or Affidavit D within 72 hours once the Intent to Award has been issued?”
Response: All MWBE Forms should be completed and submitted as the Forms indicate. See also the attached PRE-BID CONFERENCE language on the City of Wilmington’s letterhead dated June 5, 2025.
11. Bidder Question: “Does this project have any Prevailing or Davis-Bacon Wage requirements?”
Response: No, those do not apply to this project.
12. Bidder Question: “We are interested in bidding as the prime contractor for the Parks Maintenance Facility project. Our firm has completed one LEED Silver project in the past. We intend to engage a dedicated LEED consulting firm that has completed several LEED v4/v4.1 Silver or higher certified projects to manage all LEED documentation and compliance. Would this approach satisfy the experience requirement stated in the pre-bid minutes (three LEED v4 or v4.1 Silver-certified projects)?”
Response: Yes, this approach would satisfy the requirement of having participated in 3 previous projects. See revisions noted above for Section 01 8113 SUSTAINABLE DESIGN REQUIRMENTS under Specifications.
13. Bidder Question: “Is there a prequalification process to bid on this project?”
Response: No.
14. Bidder Question: “Could you please clarify Alternate No. 5: Material Storage Bin Shed Roof. Please advise to be what is included in the base bid and what is to be included in the alternate.”
Response: The Alternate No. 5 description in the Section 01 2300 ALTERNATES covers this. The base bid includes the bin block walls and concrete slab for all the material storage bins. All other components to build the canopy (footings, columns, roof structure, and roofing for shed covering two material storage bins as shown in the drawings) are included in the add alternate.
15. Bidder Question: “According to (13) on Addendum #2. I see you guys were taking care of permits for the Building & Site. Is the GC responsible for the Permits for the other Structures?”
Response: The awarded GC will be responsible for paying for building permit fees and obtaining permits in the COAST portal. The design team has applied for building permits in the portal and will have comments addressed ahead of the GC paying fees and obtaining permits. Permits will be obtained, tracked, and inspections called for through the COAST portal. There are separate permit applications and therefore will be separate building/trade permits for each of the following structures: Administration Building, Vehicle Shed, Potting Shed, Greenhouse, and Coldframe.
16. Bidder Question: “Will tap fees be by owner?”
Response: CFPUA Utility tap fees will be paid by the Owner.

17. Bidder Question: “Third Party Inspections: Will this be needed and if so is this our responsibility?”
Response: The City has engaged a third party inspection consultant. The awarded contractor will need to coordinate with the City’s inspector during construction.
18. Bidder Comment: “On plan Page L-200, (General Site Notes #1) says “Project Developer” please advise who that is.”
Response: In the context of this project, the 'Project Developer' role will be the responsibility of the General Contractor awarded the project.
19. Bidder Comment: “Reference: L-300 Note 1 - Please clarify what “all work not performed by owner” entails in reference to the landscaping/irrigation scope.” And “Please provide clarification or responsibility matrix for landscaping OFOI scopes of work (page L-300).”
Response: The portion of the note reading “all work not performed by the owner” includes supplying and spreading required topsoil for both the planting beds and lawn areas. See Section 01 1000 SUMMARY – Part 1.7-B in the Project Manual for additional information. The Contractor is responsible for the plantings associated with the SCM, lawn seeding, and supplying and spreading the topsoil for both the planting beds and lawn areas. The City of Wilmington staff will self-perform installation of all other plant materials.
20. Bidder Question: “While the specifications indicate the owner will be responsible for a portion of the landscaping and the general contractor is responsible for the stormwater control portion, it also states the GC is responsible for all work not performed by the owner. Can we get some more clarification as to what exactly the owner is going to be self performing?”
Response: See response to Clarification no. 7 directly above.
21. Bidder Question: “There does not seem to be any irrigation plans, will there be a need for an irrigation system and can those plans and details be provided?”
Response: Irrigation is not included in the project scope.
22. Bidder Question: “Can an Architectural cad file be provided?”
Response: Not at this time. CAD files can be provided to the awarded contractor after contracts are in place.
23. Bidder Question: “Can a civil cad file be provided?”
Response: Not at this time. CAD files can be provided to the awarded contractor after contracts are in place.
24. Bidder Comment: “Detail 4/C208 has Rainflo Model #902 highlighted for ordering information. Confirm that Rainflo Model #903 is the correct model number.”
Response: Rainflo Model #903-D is the correct model number. Additional information will be provided in the next addendum.

25. Bidder Comment: "I wanted to verify on the type of door slab, Door schedule on page 112/A602 is not clear just says WD type, solid core or hollow core impacts pricing a lot so I would like to verify which type of slab is wanted."

Response: See Specification Section 08 1416 FLUSH WOOD DOORS in the Project Manual.

26. Bidder Question: "The specs call for solid plastic and Bobrick as one of the manufacturers, do they mean Hadrian, a partner of Bobrick? Bobrick does not offer solid plastic."

Response: Yes. See correction noted under Specifications above.

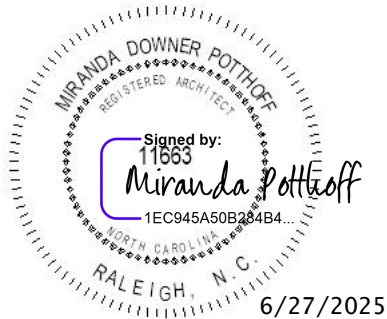
27. Bidder Comment: "There is a specification for concrete countertops; however, there does not appear to be any on the drawing, only solid surface."

Response: There is a concrete countertop in the pesticide mixing area of the Potting Shed.

ATTACHMENTS

1. Revised SUBCONTRACT CONTACT SCHEDULE (1 page)
2. Contractor LEED References Form (2 pages) – Attach to Bid.
3. Specification Section 06 1800 GLUED-LAMINATED CONSTRUCTION (6 pages)
4. City of Wilmington's PRE-BID CONFERENCE language dated June 5, 2025 (2 pages).
5. Sign in sheets from Pre-Bid Conference.

END OF ADDENDUM NUMBER THREE



LEED References Form

City of Wilmington, North Carolina
Parks Maintenance Facility
Owner ID #: PB-ESSE-0725

Contractor: _____

LEED Consultant Firm (if using): _____

Relevant Experience:

By Contractor By LEED Consultant

Project Name: _____

Project Address: _____

Year Completed: _____

Project Square Footage: _____

LEED Rating:

Certified Silver Gold Platinum

LEED Coordinator Name/Company: _____

Client: _____

Contact: _____

Phone: _____

Email: _____

Short Summary of LEED project, including specialized sustainable features, challenges, successes:

Relevant Experience:

By Contractor By LEED Consultant

Project Name: _____

Project Address: _____

Year Completed: _____

Project Square Footage: _____

LEED Rating:

Certified Silver Gold Platinum

LEED Coordinator Name/Company: _____

Client: _____

Contact: _____

Phone: _____

Email: _____

Short Summary of LEED project, including specialized sustainable features, challenges, successes:

Relevant Experience:

By Contractor By LEED Consultant

Project Name: _____

Project Address: _____

Year Completed: _____

Project Square Footage: _____

LEED Rating:

Certified Silver Gold Platinum

LEED Coordinator Name/Company:

Client: _____

Contact: _____

Phone: _____

Email: _____

Short Summary of LEED project, including specialized sustainable features, challenges, successes:

Relevant Experience:

By Contractor By LEED Consultant

Project Name: _____

Project Address: _____

Year Completed: _____

Project Square Footage: _____

LEED Rating:

Certified Silver Gold Platinum

LEED Coordinator Name/Company:

Client: _____

Contact: _____

Phone: _____

Email: _____

Short Summary of LEED project, including specialized sustainable features, challenges, successes:

SECTION 06 1800 - GLUED-LAMINATED CONSTRUCTION [Revised in Addendum #3]

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Structural glued-laminated timber.
2. Timber connectors.

B. Related Requirements:

1. Section 06 1000 "Rough Carpentry" for dimension lumber items associated with structural glued-laminated timber.
2. Section 06 1516 "Wood Roof Decking" for glued-laminated wood roof decking.
3. Section 07 6200 "Sheet Metal Flashing and Trim" for metal end caps at glue-laminated beams.

1.2 DEFINITIONS

- A. Structural Glued-Laminated (Glulam) Timber: An engineered, stress-rated timber product assembled from selected and prepared wood laminations bonded together with adhesives and with the grain of the laminations approximately parallel longitudinally.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product.

1. Include data on lumber, adhesives, fabrication, and protection.
2. For preservative-treated wood products. Include chemical treatment manufacturer's written instructions for handling, storing, installing, and finishing treated material.
3. For connectors. Include installation instructions.

B. Sustainable Design Submittals:

1. Certified wood products.
2. Regional materials.
3. VOC data

C. Shop Drawings:

1. Show layout of structural glued-laminated timber system and full dimensions of each member.
2. Indicate species and laminating combination.
3. Include large-scale details of connections.

- D. Samples: Full width and depth, 24 inches (600 mm) long, showing the range of variation to be expected in appearance of structural glued-laminated timber.

1. Apply specified factory finish to three sides of half length of each Sample.

E. Delegated Design Submittal: For structural glued-laminated timber and timber connectors.

1.4 INFORMATIONAL SUBMITTALS

A. Certificates of Conformance: Issued by a qualified testing and inspecting agency indicating that structural glued-laminated timber complies with requirements in ANSI A190.1.

B. Material Certificates: For preservative-treated wood products, from manufacturer. Indicate type of preservative used and net amount of preservative retained.

C. Research/Evaluation Reports: For structural glued-laminated timber and timber connectors, from ICC-ES.

1.5 QUALITY ASSURANCE

A. Manufacturer Qualifications: An AITC- or APA-EWS-licensed firm certified for chain of custody by an FSC-accredited certification body.

B. Certified Wood: Provide an invoice including vendor's chain-of-custody number, product cost, and entity being invoiced.

C. Vendor Qualifications: A vendor that is certified for chain of custody by an FSC-accredited certification body.

1.6 DELIVERY, STORAGE, AND HANDLING

A. General: Comply with provisions in AITC 111.

B. Individually wrap members using plastic-coated paper covering with water-resistant seams.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Delegated Design: Engage a qualified professional engineer, as defined in Division 01 Section "Quality Requirements," to design structural glued-laminated timber and connectors.

B. Structural Performance: Structural glued-laminated timber and connectors are to withstand the effects of structural loads shown on Drawings without exceeding allowable design working stresses listed in ANSI 117 or determined according to ASTM D3737 and acceptable to authorities having jurisdiction.

C. Seismic Performance: Structural glued-laminated timber and connectors are to withstand the effects of earthquake motions determined according to ASCE/SEI 7.

2.2 STRUCTURAL GLUED-LAMINATED TIMBER

- A. General: Provide structural glued-laminated timber that complies with ANSI A190.1 and ANSI 117 or research/evaluation reports acceptable to authorities having jurisdiction.
 - 1. Factory mark each piece of structural glued-laminated timber with AITC Quality Mark or APA-EWS trademark. Place mark on surfaces that are not exposed in the completed Work.
 - 2. Provide structural glued-laminated timber made from single species.
 - 3. Provide structural glued-laminated timber made from solid lumber laminations; do not use laminated veneer lumber.
 - 4. Provide structural glued-laminated timber made with wet-use adhesive complying with ANSI A190.1.
 - 5. Adhesives: Use adhesives that meet the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."
- B. Regional Materials: Manufacture wood products within 600 miles of Project site from materials that have been extracted, harvested, or recovered, as well as manufactured, within 600 miles of Project site.
- C. Certified Wood: Certify wood products as "FSC Pure" in accordance with FSC STD-01-001 and FSC STD-40-004.
- D. Species and Grades for Structural Glued-Laminated Timber:
 - 1. Any species in grades needed to comply with "Performance Requirements" Article.
 - 2. Any species that complies with structural properties indicated.
- E. Species and Grades: For beams.
 - 1. Species and Beam Stress Classification: Southern pine, 24F-V5 or 24F-V3, or Douglas fir-larch, 24F-1.8E, or approved equal.
 - 2. Lay-up: Balanced.
- F. Species and Grades for Columns:
 - 1. Species and Combination Symbol: Southern pine, 47, 48, 50, or approved equal.
- G. Appearance Grade: Premium, complying with AITC 110.
 - 1. For Premium and Architectural appearance grades, fill voids as required by AITC 110. For Premium appearance grade, use clear wood inserts, of matching grain and color, for filling voids and knot holes more than 1/4 inch (6 mm) wide.

2.3 PRESERVATIVE TREATMENT

- A. Preservative Treatment: Where preservative-treated structural glued-laminated timber is indicated, comply with AWPA U1, Use Category 3A.
 - 1. Use preservative solution without substances that might interfere with application of indicated finishes.

2. Do not incise structural glued-laminated timber or wood used to produce structural glued-laminated timber.

B. Preservative: One of the following:

1. Oxine copper (copper-8-quinolinolate) in a light petroleum solvent.
2. Pentachlorophenol in light petroleum solvent.
3. Copper naphthenate in a light petroleum solvent.
4. Ammoniacal zinc copper arsenate (ACZA) in a water solution.
5. Chromated copper arsenate (CCA) in a water solution.
6. Ammoniacal copper quat Type A (ACQ-C) in a water solution.
7. Propiconazole tebuconazole imidacloprid (PTI) in a water emulsion.

C. After dressing members, apply a copper naphthenate field-treatment preservative to comply with AWWPA M4 to surfaces cut to a depth of more than 1/16 inch (1.5 mm).

2.4 TIMBER CONNECTORS

- A. Fabricate beam seats from steel with 0.239-inch (6-mm) bearing plates, 3/4-inch- (19-mm-) diameter-by-12-inch- (300-mm-) long deformed bar anchors, and 0.239-inch (6-mm) side plates, unless noted otherwise in drawings.
- B. Fabricate beam hangers from steel with 0.179-inch (4.6-mm) stirrups and 0.239-inch (6-mm) top plates.
- C. Provide bolts, 3/4 inch (19 mm) unless otherwise indicated, complying with ASTM A307, Grade A (ASTM F568M, Property Class 4.6); nuts complying with ASTM A563 (ASTM A563M); and, where indicated, flat washers.
- D. Materials: Unless otherwise indicated, fabricate from the following materials:
 1. Structural-steel shapes, plates, and flat bars complying with ASTM A36/A36M.
 2. Round steel bars complying with ASTM A575, Grade M 1020.
 3. Hot-rolled steel sheet complying with ASTM A1011/A1011M, Structural Steel, Type SS, Grade 33.
- E. Hot-dip galvanize steel assemblies and fasteners after fabrication to comply with ASTM A123/A123M or ASTM A153/A153M.

2.5 MISCELLANEOUS MATERIALS

- A. End Sealer: Manufacturer's standard, transparent, colorless wood sealer that is effective in retarding the transmission of moisture at cross-grain cuts and is compatible with indicated finish.
- B. Penetrating Sealer: Manufacturer's standard, transparent, penetrating wood sealer that is compatible with indicated finish.

2.6 FABRICATION

- A. Shop fabricate for connections to greatest extent possible, including cutting to length and drilling bolt holes.

1. Dress exposed surfaces as needed to remove planing and surfacing marks.
- B. Camber: Fabricate horizontal and inclined members of less than 1:1 slope with either circular or parabolic camber equal to 1/500 of span.
- C. End-Cut Sealing: Immediately after end cutting each member to final length and after preservative treatment, apply a saturation coat of end sealer to ends and other cross-cut surfaces, keeping surfaces flood coated for not less than 10 minutes.
- D. Seal Coat: After fabricating, sanding, and end-coat sealing, apply a heavy saturation coat of penetrating sealer on surfaces of each unit except for preservative-treated wood where treatment included a water repellent.

2.7 FACTORY FINISHING

- A. Clear Finish: Manufacturer's standard, resistant to mildew and fungus.
 1. Water repellent.
 2. Film-forming three-coat, urethane.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates in areas to receive structural glued-laminated timber, with Installer present, for compliance with requirements, installation tolerances, and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. General: Erect structural glued-laminated timber true and plumb and with uniform, close-fitting joints. Provide temporary bracing to maintain lines and levels until permanent supporting members are in place.
 1. Handle and temporarily support glued-laminated timber to prevent surface damage, compression, and other effects that might interfere with indicated finish.
- B. Cutting: Avoid extra cutting after fabrication. Where field fitting is unavoidable, comply with requirements for shop fabrication.
- C. Install timber connectors as indicated.
 1. Unless otherwise indicated, install bolts with same orientation within each connection and in similar connections.
 2. Install bolts with orientation as indicated or, if not indicated, as directed by Architect.

3.3 ADJUSTING

- A. Repair damaged surfaces and finishes after completing erection. Replace damaged structural glued-laminated timber if repairs are not approved by Architect.

3.4 PROTECTION

- A. Do not remove wrappings on individually wrapped members until they no longer serve a useful purpose, including protection from weather, sunlight, soiling, and damage from work of other trades.
 - 1. Coordinate wrapping removal with finishing work. Retain wrapping where it can serve as a painting shield.
 - 2. Slit underside of wrapping to prevent accumulation of moisture inside the wrapping.

END OF SECTION 06 1800



Finance

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June 5, 2025
PRE-BID CONFERENCE

PARKS MAINTENANCE FACILITY
PB-ESSE-0725

Welcome

Welcome to the Pre-Bid Conference for the Park Maintenance Facility project.
Please be sure to sign in on the Sign-In Sheet.

Introduction

Purchasing Manager – Daryle Parker
Project Manager – Dave Mayes
Project Engineer – Esse Architects – Miranda Potthoff

Project Summary

The Project includes the construction of buildings and associated site work for a new Parks Maintenance Complex at the corner of Melton Road and River Road. The new buildings include a 15,778 s.f. Administrative Building, a 7,681 s.f. Vehicle Shed, a 1,535 s.f. Potting Shed, a 960 s.f. Cold Frame and coordination of the construction of a 2,860 s.f. Greenhouse (all s.f. areas are approximate).

Bid Opening:

Bid opening– Tuesday, July 15, 2025 @ 3:00pm – 929 N. Front Street, 10th Floor Room 1069, Wilmington, NC

Bids shall remain valid for 90 calendar days.

Construction Project Schedule

The CONTRACTOR shall commence the work to be performed under this contract within **ten (10) days** of receipt of a written order from the Purchasing Manager and shall substantially complete all work hereunder **within 330 calendar days** and final completion within **365 calendar days** after notice to proceed. The CONTRACTOR further agrees to pay, as liquidated damages, the sum of **\$1,000.00** for each consecutive calendar day thereafter as hereinafter provided in Article 8.2.1.1, Article 8.2.1.2, and Article 9.11.1.

MBE Participation Requirements

MBE/WBE/HUB/DBE participation goal is 14.0%. A list of potential subcontracting opportunities is included in the bid document. Only certified MBE/WBE/HUB/DBE firms will be counted towards the goal. Firms must be certified by the Office of Historically Underutilized Businesses (HUB) or by the North Carolina Department of Transportation (NCDOT) to be counted. The Statewide Uniform Certification Program took effect on July 1, 2009. For more information, visit the HUB website at <http://www.doa.nc.gov/hub/> or visit the NCDOT website at www.ncdot.org.

1. Bidders must make a "good faith effort" to identify and subcontract with MBE/WBE/HUB/DBE firms as defined in the bid document on page MBE-3.
2. You must sign and notarize Affidavit "A" on page MBE-4 for your bid to be considered.
3. Review the "MBE/WBE/HUB/DBE Policy Statement, Special Notice" thoroughly. Bidders must provide a list of all firms contacted for subcontract work on the project. The list must include all items referenced in the MBE/WBE/HUB/DBE Policy Statement. A form is provided in the bid document. However, firms may use their own form. You must indicate which subcontractors will be utilized on the project.

Bid Submittal Requirements

1. The Affidavit and Certificate of Non-Collusion, Non-Suspension, and Non-Conviction, on pages A-1 to A-3 in the bid document, must be signed and notarized for your bid to be considered. Also, complete and submit the E-Verify Affidavit.
2. Complete the Proposal pages and sign. Acknowledge receipt of any addenda at Item No.15 on the Proposal page.
3. 5% Bid Bond is required.
4. Review Insurance Requirements in General Provisions thoroughly.
5. Provide any other information, data, documents, etc. which may assist the City in evaluating bids and the firm's MBE/WBE/HUB/DBE good faith efforts.

Pay Requests

Pay Requests must be submitted correctly to receive payment in a timely manner.

Questions

Questions related to the proposed project, including questions concerning the plans and specifications will be addressed by the City or Engineer up to Seven (7) calendar days prior to the bid opening. No addenda will be issued after this time. The last day for questions is July 8, 2025.

SUBSCRIBE TO OUR PAGE FOR E-NOTIFICATION!

*** Please visit the City's website at www.wilmingtonnc.gov and subscribe to our page. You will receive an email bulletin when bids are advertised, and any updates are posted. Click on "**Current Bids**" and you will be directed to our "**Contracting Opportunities**" page. At the bottom of this page, click on "**Subscribe to this page**" button to receive updates. ***



Pre-Bid Conference Sign in Sheet				
PARKS MAINTENANCE FACILITY				
Contract No: PB-ESSE-0725				
Bid Opening: Tuesday, July 15, 2025 @ 3:00PM				
929 North Front St.,10th Floor, Room 1069, Wilmington, NC				
Name	Company	Position	Phone	Email
Damon Jones	JM Thompson	Chief Estimator	919-922-7568	djones@imthompson
Paul Stacey	Path Construction NE	Senior Supr	872-400-1803	pstacey@pathcc.com
Stuart Laney	Laney Electrical Const.	President	910-515-4050	sdlaney@laneyelectric.com
Trey Dawson	T.A. Loving Company	Estimator	252-236-8550	tdawson@taloving.com
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