



ALDERMAN HALL HVAC VRF REPLACEMENT

UNCW PM #: 7668
STATE ID#: 25-30023-01A

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

PROJECT MANAGEMENT
601 SOUTH COLLEGE ROAD,
FACILITIES ADMINISTRATION BUILDING, ROOM 157
WILMINGTON, N.C. 28403

PROJECT MANAGER: **Robert Williams (Bob)**
PHONE: **c (910) 622-5247**
EMAIL: **williamsrh@uncw.edu**

PROJECT DESIGNER: **Troy Grady, PE,**
CBHF Engineers, PLLC
2246 Yaupon Drive, Wilmington, NC 28401
N.C. License #P0506

FINAL SPECIFICATIONS
NOT
RELEASED FOR
CONSTRUCTION



SET NUMBER:

PREBID DATE: **July 22, 2025**

Bid Date: **August 5, 2025**

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UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

NOTICE TO BIDDERS

The State of North Carolina through the University of North Carolina at Wilmington requests proposals for the Special Project described below.

Sealed proposals will be received by the University of North Carolina at Wilmington, **Project Management Department, in the Facilities Administration Building, 5150 Lionfish Dr., Wilmington, NC, up to 10:00 AM on August 5, 2025** and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment entering into the construction of **ALDERMAN HALL – HVAC VRF REPLACEMENT**.

Bids will be received for "single prime contract" by Contractors with appropriate license(s) and/or registration. All proposals shall be lump sum.

Complete plans, specifications and contract documents will be made available at the Pre-bid Conference to be held on **Tue., July 22, at 1:00 pm** at Alderman Hall (Park Lot Side).

The UNCW Facilities Project # **7668** shall be clearly indicated on the outside of the envelope.

All contractors are hereby notified that they must have proper license and/or registration as required under the state laws governing their respective trades associated within this project.

NOTE: The bidder shall identify on its bid proposal the minority business participation it will use on the project and its good faith efforts in that regard. Forms are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2(c))

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts.

Plumbing and heating contractors are notified that Chapter 87, Article 2, General Statutes of North Carolina, will be observed in receiving and awarding plumbing and heating contracts.

Electrical contractors are notified that provisions of Chapter 87, Article 4, General Statutes of North Carolina, will be observed in receiving and awarding electrical contracts.

Payment will be made in accordance with section "Requests for Payment" of General Conditions.

No proposal may be withdrawn after the scheduled time for opening of bids for a period of 30 days, except at the discretion of the Owner or as provided by General Statute G.S. 143-129.1.

The owner reserves the right to reject any or all bids and to waive informalities.

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

INSTRUCTIONS TO BIDDERS

Proposals must be in accordance with the following instructions, requirements and procedures to be eligible for consideration:

1. LICENSE

All bidders are hereby notified that they must be in possession of a current and proper North Carolina Contractor License according to applicable state and local laws at the time of the bid submittal. Bidders are further notified that applicable provisions of Chapter 87, Article 1, North Carolina General Statutes, shall be observed in receiving bids and awarding contracts.

2. SINGLE CONTRACT PROPOSALS

Proposals for the project work shall be submitted under a single general contract proposal for the work described in the Scope of Work. Proposals shall be received under provisions of North Carolina General Statutes, Section 143-131, Informal Bid Proposals.

3. EXAMINATION OF PLANS, SPECIFICATIONS, AND SITE OF WORK

- A. Each bidder shall carefully examine the site of the proposed work, the Form of Proposal, the plans, specifications and any special provisions of the contract documents before submitting a bid. The submittal of a bid shall be considered full evidence that the bidder has made such necessary examinations, that they know and understand the conditions relating to the performance of the work required by the contract documents, and that the bidder has made every provision to operate under existing and stipulated conditions and has included all necessary items for the proper execution of work required by the contract documents.
- B. Inspection of the project site shall only be made during normal business hours and only by appointment with the Project Manager. Bidders shall not disrupt Owner operations during the course of such inspections. The University is an extremely active environment and visiting bidders shall comply fully with safety policies and the instructions of safety officials.
- C. Contact: Project Manager: **ROBERT WILLIAMS** Phone: **C-910-622-5247**

4. UTILITY CHARGES

While service or connection charges, or fees by serving utility companies, are not anticipated in connection with this project, any expenses relating to utility work during the execution of this project are the responsibility of the Contractor. Coordination and scheduling of any utility work to be performed by serving utilities, if required for relocation or temporary disconnection, shall be done with the advance approval of University and be the responsibility of the Contractor.

5. CLARIFICATIONS AND INTERPRETATION OF DOCUMENTS

Should any bidder be in doubt about the precise meaning or intent of any part of the plans, specifications or other contract documents, or find discrepancies or omissions therein, they shall immediately notify the Owner in writing and request a clarification. The Owner shall issue a clarification or correction by written addendum to all known bidders and to the office where bid documents are exhibited for inspection. The bidder in the spaces provided on the Form of Proposal shall acknowledge receipt of such addenda.

- *The Owner shall not be responsible for any oral instructions.*

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INSTRUCTIONS TO BIDDERS

6. **PROPOSAL FORMS/ PREPARATION OF PROPOSALS**

- A. Proposals shall be made in strict accordance with the Form of Proposal bound in these documents and shall be submitted on the supplied form.
- B. Bids shall be submitted on an exact copy of the Form of Proposal. Fill in all appropriate blank spaces provided for amounts, contract time, alternates, unit prices and addenda as applicable. Failure to furnish any requested itemized prices may disqualify the proposal. State the total amount bid in figures and in narrative in the proper spaces on the proposal form.
- C. No lineation, erasures, adjustments or alterations shall be made to the printed Form of Proposal. In receiving the bids, the Owner will assume that no such alterations have been made. If any such modifications become apparent after acceptance of the bid, they shall not be binding upon the Owner.
- D. Changes in any entry shall be made by marking through the initial entry and by inserting the corrected entry adjacent thereto. An authorized representative of the bidder shall initial each such correction in ink.
- E. The bidder shall identify on its bid proposal the minority business participation it will use on the project and its good faith efforts in that regard. Three forms are included within the Proposal Form in the bid documents (see HUB-1 thru HUB-2 and Affidavits A and B). Failure to complete and submit this form is grounds for rejection of the bid. (GS143-128.2(c))

MANNER OF EXECUTION

7.

- A. If by Sole Proprietor, state by adding "Owner" after the name of the person executing the documents.
- B. If by a Partnership, state by adding "Partner" after the name of the person executing the documents.
- C. If by a Corporation, indicate if by the President or by Vice-President and attest by the Secretary. Identify the title of office of the executing entities and impress the corporate seal on each signature page of the documents.
- D. If the proposal is made by a Joint Venture, each member of the Joint Venture shall execute the document in the above format for Sole Owner, Partner or Corporation, as applicable.
- E. If the Contractor License is held by a person other than an Owner, Partner or Officer of the Firm, then the Licensee shall also sign and be a party to the proposal. The title "Licensee" shall be indicated under such signature.

All signatures shall be properly witnessed and sealed.

8. **SUBMITTAL OF PROPOSALS**

- A. Enclose bid documents in an opaque, sealed envelope of sufficient size to accommodate the unfolded Bid documents. Identify the envelope in the upper left-hand corner as follows:

PROPOSAL FOR:UNCW SPECIAL PROJECT PM 7668

ALDERMAN HALL – HVAC VRF REPLACEMENT

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Name of Bidder: _____

Address: _____

Bidder License No. _____ Bidder Phone No. _____

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INSTRUCTIONS TO BIDDERS

- B. Address proposals to:

The Project Management Department
The University of North Carolina at Wilmington
601 South College Road
Wilmington NC 28403-5620

- C. Proposals can be received as follows:

- a. Submit Bid prior to the bid opening date and time at the following location:

Director of Project Management Department
Facilities Administration Building, Room 157
5150 Lionfish Drive
The University of North Carolina at Wilmington
Wilmington NC 28403-5620

- b. Submit Bid by delivery at or prior to the bid opening date and time at the following location
(late arrivals will not be accepted):

Facilities Administration Building
5150 Lionfish Drive
The University of North Carolina at Wilmington
Wilmington NC 28403-5620

- D. Label the envelope on both sides **"SEALED BID ENCLOSED- DO NOT OPEN!"**

- E. Deliver or mail proposals to the Director of Project Management Department at the address specified above such that they are received by the University's Project Management Department before the stated time for bid opening as specified in the Notice to Bidders.

9. **MODIFICATION/WITHDRAWAL OF BID PROPOSAL**

- A. Submitted bids may be withdrawn or modified only by written request authorized by the bidder and delivered to the specified address for submittal of bids before the time established for bid opening.

- B. Modifications shall be made as follows:

Changes in any entry shall be made by marking through the initial entry and by inserting the corrected entry adjacent thereto. An authorized representative of the bidder shall initial and date each such correction in ink.

No proposal may be withdrawn after the scheduled time for opening of bids for a period of 72 hours, except at the discretion of the Owner or as provided by General Statute G.S. 143-129.1.

- C. Negligence, omissions or errors on the part of the bidder in preparing his bid shall not entitle them to withdraw or modify their bid after bids have been opened, except as provided by State Statutes, G.S. 143-129.1.
- D. Should the successful bidder fail to execute an agreement, the contract may be offered to the responsible bidder submitting the next lowest bid proposal, at the discretion of the Owner.

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INSTRUCTIONS TO BIDDERS

10. **RECEIPT/OPENING OF PROPOSALS**

At the time and place established for the receipt of bids in the Notice to Bidders, every proposal for the specified work received by the Owner within the time specified shall be opened, acknowledged and read, regardless of any irregularities therein. Applicable North Carolina General Statutes shall be observed in receiving, opening and evaluating bids, and awarding contracts, if award is made.

- *The Owner reserves the right to reject any or all proposals and to waive informalities.*

11. **AWARD OF CONTRACT**

If the Owner elects to award a contract on the basis of bids received, the contract will be awarded to the responsible bidder submitting the lowest proposal, taking into consideration standards of quality, performance and the contract time specified in the proposal documents and agreement to the contract's General Conditions, Special Conditions, and Terms & Conditions. The award shall be made as soon as practicable after the receipt of proposals as provided elsewhere in these instructions.

12. **BIDDER QUALIFICATION**

- A. Before awarding a contract, the Owner reserves the right to require the apparent low bidder to qualify as a responsible bidder by furnishing such additional relevant information as necessary, which may include but is not limited to any of the following:
- a. Permanent name, address and telephone number of place of business.
 - b. Present name and trade, and the number of regular employees with proper qualifications for the required work.
 - c. Financial statement indicating assets and liabilities of the organization, current to within thirty days of the date of bid receipt or other financial information satisfactory to the Owner.
 - d. Proof of satisfactory performance of projects of similar scope or requiring specialized skills, experience and workmanship standards required for the work specified.
 - e. List of names and license numbers of organization members or employees who hold trade or professional licenses or credentials.
 - f. The name and home office address of the proposed Surety and identification of its authorized agent licensed in North Carolina.
 - g. List of principal materials and identification of suppliers and sub-contractors entering into the proposed contract work. Such list shall be subject to approval or rejection by the Owner in accordance with provisions of General and Supplementary General Conditions of the Contract.
- B. Any other information the Owner may deem relevant as bidder qualifications for the performance of the work required by the terms of the contract documents.
- C. Should the Owner adjudge that the apparent low bidder is not the lowest responsible bidder by virtue of the above qualifications that bidder will be so notified.

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INSTRUCTIONS TO BIDDERS

13. NOTIFICATION OF AWARD: The Owner will notify the successful bidder, in writing, that their bid has been accepted and that the Owner intends to award them the contract, which shall constitute the Notice to Proceed. If an award is made, it will be made via the issuance of a Purchase Contract by UNCW Purchasing Services. The Owner reserves the right to extend its decision to award the contract from the successful bidder for such reasonable time beyond the stated forty-five (45) days.

END OF INSTRUCTIONS TO BIDDERS

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GENERAL CONDITIONS

I. GENERAL

It is understood and agreed that by submitting a bid that the Contractor has examined these contract documents, drawings, and specifications, has visited the site of the Work, and has satisfied itself relative to the work to be performed.

II. DEFINITIONS

Contractor: "Contractor" shall mean the entity that will provide the services for the Owner.

Contract Documents: "Contract Documents" shall consist of the Notice to Bidders; Instruction to Bidders; General Conditions; Supplementary General Conditions; the drawing and specifications, including all bulletins, addenda or other modifications of the drawings and specifications incorporated into the documents prior to their execution; the Form of Proposal; the Special Project Minority Participation Form; MBE Documentation for Contract Payments; the terms and conditions contained at <http://www.uncw.edu/Purchasing/documents/POTandCs.pdf>; Purchase Order(s) issued by the Owner; and insurance certificates. All of these items together form the contract. Any and all additional or modified terms and/or conditions included in any vendor document ("Additional or Modified Terms") constitute attempted material alterations of the Contract Documents. Any such Additional or Modified Terms shall be void unless expressly accepted in writing by the Owner.

Designer: The **designer(s)** are those referred to within this contract, or their authorized representatives. The Designer(s), as referred herein, shall mean architect and/or engineer responsible for preparing the project plans and specifications. They will be referred to hereinafter as if each were of the singular number, masculine gender. Designer-work may be done in-house by Owner.

Owner: "Owner" shall mean the University of North Carolina at Wilmington.

III. SUBMITTAL DATA

The Contractor awarded the contract shall submit all specified submittals to the Owner/Designer. A minimum number of copies as specified by the owner, of all required submittal data pertaining to construction, performance and general dimensional criteria of the components listed in the technical specifications shall be submitted. No material or equipment shall be ordered or installed prior to written approval of the submittals by the Designer/Owner. Failure to provide submittal data for review on equipment listed in the technical specifications will result in removal of equipment by the Contractor at his expense if the equipment is not in compliance with the specifications.

IV. SUBSTITUTIONS

In accordance with the provisions of G.S. §133-3, material, product, or equipment substitutions proposed by the bidders to those specified herein can only be considered during the bidding phase until five (5) days prior to the receipt of bids or by the date specified in the pre bid conference, when submitted to the Designer with sufficient data to confirm material, product, or equipment equality. Proposed substitutions submitted after this time will be considered only as potential change order.

Submittals for proposed substitutions shall include the following information:

- a. Name, address, and telephone number of manufacturer and supplier as appropriate.
- b. Trade name, model or catalog designation.
- c. Product data including performance and test data, reference standards, and technical descriptions of material, product, or equipment. Include color samples and samples of available finishes as appropriate.
- d. Detailed comparison with specified products including performance capabilities, warranties, and test results.
- e. Other pertinent data including data requested by the Designer to confirm product equality.

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If a proposed material, product, or equipment substitution is deemed equal by the Designer to those specified, all bidders of record will be notified by Addendum.

V. MATERIALS, EQUIPMENT AND EMPLOYEES

The Contractor shall, unless otherwise specified, supply and pay for all labor, transportation, materials, tools, apparatus, lights, power, fuel, sanitary facilities and incidentals necessary for the completion of his work, and shall install, maintain and remove all equipment of the construction, other utensils or things, and be responsible for the safe, proper and lawful construction, maintenance and use of same, and shall construct in the best and most workmanlike manner, a complete job and everything incidental thereto as shown on the plans, stated in the specifications, or reasonably implied there from, all in accordance with the contract documents.

All materials shall be new and of a quality specified, except where reclaimed material is authorized herein and approved for use. Workmanship shall at all times be of a grade accepted as the best practice of the particular trade involved, and as stipulated in written standards of recognized organizations or institutes of the respective trades except as exceeded or qualified by the specifications.

Upon notice, the Contractor shall furnish evidence as to quality of materials.

No changes shall be made in the Work except upon written approval and change order of the Owner. Change orders shall be subject to provisions in the current North Carolina Construction Manual.

Products are generally specified by ASTM or other reference standard and/or by manufacturer's name and model number or trade name. When specified only by reference standard, the Contractor may select any product meeting this standard, by any manufacturer. When several products or manufactures are specified as being equally acceptable, the Contractor has the option of using any product and manufacturer combination listed. However, the Contractor shall be aware that the cited examples are used only to denote the quality standard of product desired and that they do not restrict bidders to a specific brand, make, manufactures or specific name; that they are used only to set forth and convey to bidders the general style, type, character and quality of product desired; and that equivalent products will be acceptable. Request for substitution of materials, items, or equipment shall be submitted to the designer for approval or disapproval; the Designer prior to the opening of bids shall make such approval or disapproval. Alternate materials may be requested after the award if it can clearly be demonstrated that it is an added benefit to the owner and the Designer and Owner approves.

The Designer is the judge of equality for proposed substitution of products, materials or equipment.

If at any time during the construction and completion of the work covered by these contract documents, the language, conduct, or attire of any workman of the various crafts be adjudged a nuisance to the owner or designer, or if any workman be considered detrimental to the work, the contractor shall order such parties removed immediately from grounds.

The Contractor shall cooperate with the designer and the owner in coordinating construction activities.

The Contractor shall maintain qualified personnel and effective supervision at the site at all times during the project, and exercise the appropriate quality control program to ensure compliance with the project drawings and specifications. The Designer is responsible for determining compliance with the drawings and specifications.

The Contractor shall designate a foreman/superintendent who shall direct the work. The foreman /superintendent shall have a work cell phone and supply the number to the project manager.

The Contractor shall be responsible for the procurement, shipment, delivery, unloading, acceptance, storage, security and protection of all materials and equipment required to accomplish the project including all items provided by the Owner.

VI. CODES, PERMITS AND INSPECTIONS

The Contractor shall obtain the required permits, give all notice and comply with all laws, ordinances, codes, rules and regulations bearing on the conduct of the work under this contract. If the Contractor observes that the drawings and specification are at variance therewith, he shall promptly notify the Owner in writing. If the Contractor performs any work

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GENERAL CONDITIONS

knowing it to be contrary to such laws, ordinances, codes, rules and regulations, and without such notice to the Owner, he shall bear all cost arising therefrom.

All work under this contract shall conform to the North Carolina State Building Code and other state and national codes as are applicable.

Projects constructed by the State of North Carolina or by any agency or institution of the State are not subject to county or municipal building codes and may* not be subject to inspection by county or municipal authorities. The Contractor shall, however, cooperate with the county or municipal authorities by obtaining building permits, if applicable. Permits shall be obtained by the Contractor at no cost to the Owner. All fire alarm work shall be in accordance with the latest State

<p>*Inspection and certification of compliance by local authorities is necessary if an architect or engineer was not employed on the project, or if the plans and specifications were not approved and the construction inspected by the State Construction Office.</p>

Construction Office (SCO) *Guidelines for Fire Alarm Installation* (NFPA72). Where the contract documents are in conflict with the SCO guidelines, the SCO guidelines shall govern. The Contractor shall be responsible for all the costs for the correction of the work where he installs it in conflict with the latest edition of the SCO *Guidelines for Fire Alarm Installation*.

VII. SAFETY REQUIREMENTS

All Contractors shall be jointly responsible for the entire site and the building or construction of the same and provide all the necessary protections, as required by the Owner or Designer, and by laws or ordinances governing such conditions. They shall be responsible for any damage to the Owner's property or of that of others on the job, by them, their personnel, or their subcontractors, and shall make good such damages. They shall be responsible for and pay for any damages caused to the Owner. All Contractors shall have access to the project at all times, except as indicated in the Supplemental General Conditions.

The Contractor shall provide cover and protect all portions of the structure when the work is not in progress, provide and set all temporary roofs, covers for doorways, sash and windows, and all other materials necessary to protect all the work on the building, whether set by him, or any of the subcontractors. Any work damaged through the lack of proper protection or from any other cause, shall be repaired or replaced without extra cost to the Owner.

No fires of any kind will be allowed inside or around the operations during the course of construction without special permission from the Designer and Owner.

The Contractor shall protect all trees and shrubs designated to remain in the vicinity of the operations by building substantial boxes around it. He shall barricade all walks, roads, etc., as directed by the designer to keep the public away from the construction. All trenches, excavations or other hazards in the vicinity of the work shall be well barricaded and properly lighted at night.

The Contractor shall provide all necessary safety measures for the protection of all persons on the job, including the requirements of the A.G.C. *Accident Prevention Manual in Construction*, as amended, and shall fully comply with all state laws or regulations and North Carolina State Building Code requirements to prevent accident or injury to persons on or about the location of the work. He shall clearly mark or post signs warning of hazards existing, and shall barricade excavations, elevator shafts, stairwells and similar hazards. He shall protect against damage or injury resulting from falling materials and he shall maintain all protective devices and signs throughout the progress of the work.

The Contractor shall adhere to the rules, regulations and interpretations of the North Carolina Department of Labor relating to Occupational Safety and Health Standards for the Construction Industry (Title 29, Code of Federal Regulations, Part 1926, published in Volume 39, Number 122, Part II, June 24, 1974, *Federal Register*), and revisions thereto as adopted by General Statutes of North Carolina 95 126 through 155.

In the event of emergency affecting the safety of life, the protection of work, or the safety of adjoining properties, the Contractor is hereby authorized to act at his own discretion, without further authorization from anyone, to prevent such

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threatened injury or damage. Any compensation claimed by the Contractor on account of such action shall be determined as provided for under Article 13(b).

Any and all costs associated with correcting damage caused to adjacent properties of the construction site or staging area shall be borne by the Contractor. These costs shall include but not be limited to flooding, mud, sand, stone, debris, and discharging of waste products.

VIII. TAXES

Federal Excise Taxes do apply to materials entering into State work (Internal Revenue Code, Section 3442 (3)).

Federal Transportation Taxes do not apply to materials entering into State work (Internal Revenue Code, Section 3475 (b) as amended).

North Carolina Sales Taxes and Use Tax do apply to materials entering into State work , and such costs shall be included in the bid proposal and contract sum.

Local Option Sales and Use Taxes, as required by law, do apply to materials entering into State work as applicable, and such cost shall be included in the bid proposal and contract sum.

Accounting Procedure for Refund of County Sales & Use Tax:

Amount of County Sales and Use Tax paid per contractor's statements:

Contractors performing contracts for state agencies shall give the state agency (i.e. Owner) for whose project the property was purchased a signed statement containing the information listed in G.S. 105-164.14(e).

The Department of Revenue has agreed that in lieu of obtaining copies of sales receipts from Contractors, Owner may obtain a certified statement as of April 1, 1991 from the Contractor setting forth the date, the type of property and the cost of the property purchased from each vendor, the county in which the vendor made the sale and amount of local sales and use taxes paid thereon. If the property was purchased out-of-state, the county in which the property was delivered should be listed. The Contractor should also be notified that the certified statement might be subject to audit.

In the event the Contractor(s) make several purchases from the same vendor, such certified statement must indicate the invoice numbers, the inclusive dates of the invoices, the total amount of the invoices, the counties, and the county sales and use taxes paid thereon.

Name of taxing county: The position of a sale is the retailer's place of business located within a taxing county where the vendor becomes contractually obligated to make the sale. Therefore, it is important that the county tax be reported for the county of sale rather than the county of use.

When property is purchased from out-of-state vendors and the county tax is charged, the county should be identified where delivery is made when reporting the county tax.

Such statement must also include the cost of any tangible personal property withdrawn from the Contractor's warehouse stock and the amount of county sales or use tax paid thereon by the Contractor.

Similar certified statements by his subcontractors must be obtained by the general Contractor and furnished to the claimant.

Contractors are not to include any tax paid on supplies, tools and equipment that they use to perform their contracts and should include only those building materials, supplies, fixtures and equipment, which actually become a part of or annexed to a building or structure.

IX. EQUAL OPPORTUNITY

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The non-discrimination clause contained in Section 202, Federal Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations prescribed by the Secretary of Labor, are incorporated herein.

The Contractor(s) agree not to discriminate against any employees or applicants for employment because of physical or mental handicap in regard to any position for which the employees or applicant is qualified. The Contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices.

X. MINORITY BUSINESS PARTICIPATION

GS §143-128.2 establishes a ten percent (10%) goal for participation by minority business in total value of work for each State building project.

For construction contracts with a value of less than \$300,000, there is a responsibility to make a good faith effort to solicit minority bids and to attain the goal. The Contractor shall include with his bid a completed Identification of HUB Certified/Minority Business Participation form. Contractor shall submit completed MBE Documentation for Contract Payments form with final payment request.

XI. INSURANCE

The Contractor(s) shall not commence work until they have obtained all insurance required, and such insurance has been approved by the Owner, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of the subcontractor has been obtained.

The Contractor shall provide and maintain during the life of this contract Workmen's Compensation Insurance as required by law for all employees employed at the site of the project under his contract, with minimum limits of \$100,000.

The Contractor shall provide and maintain, until final acceptance, comprehensive general liability insurance, including coverage for premises operations, independent contractors, completed operations, products and contractual exposures, as shall protect such contractors from claims arising out of any bodily injury, including accidental death, as well as from claims for property damages which may arise from operations under this contract, whether such operations be by the Contractor or by any subcontractor, or by anyone directly or indirectly employed by either of them and the minimum limits of such insurance shall be as follows:

Bodily Injury:	\$500,000 per occurrence
Property Damage:	\$100,000 per occurrence / \$300,000 aggregate

In lieu of limits listed above, a \$500,000 combined single limit shall satisfy both conditions.

Such coverage for completed operations must be maintained for at least two (2) years following final acceptance of the work performed under the contract.

The Contractor shall purchase and maintain property insurance until final acceptance, upon the entire work at the site to the full insurable value thereof. This insurance shall include the interests of the Owner, the Contractor, the subcontractors and sub-subcontractors in the work and shall insure against the perils of fire, wind, rain, flood, extended coverage, and vandalism and malicious mischief. If the Owner is damaged by failure of the contractor to purchase or maintain such insurance, then the Contractor shall bear all reasonable costs properly attributable thereto; the Contractor shall effect and maintain similar property insurance on portions of the work stored off the site when request for payment per articles so includes such portions.

Any deductible, if applicable to loss covered by insurance provided, is to be borne by the Contractor.

The Contractor shall furnish such additional insurance as may be required by the Owner or by the General Statutes of North Carolina, including motor vehicle insurance in amounts not less than statutory limits.

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All policies shall be issued by insurance companies acceptable to Owner. All insurance policies shall contain an endorsement including Owner as an additional insured and shall be primary to any other insurance that may be available to Owner. Each Certificate of Insurance shall bear the provision that the policy cannot be canceled, reduced in amount or coverage eliminated in less than thirty (30) days after mailing written notice to the insured and/or the Owner of such alteration or cancellation, sent by registered mail. Contractor will provide Owner with current written certificates of such insurance for the life of this contract, including a copy of all additional insured endorsements, prior to issuance of the Notice to Proceed or commencement of the work.

The Contractor shall furnish the Owner with satisfactory proof of carriage of the insurance required before the Owner grants written approval.

XII. REQUESTS FOR PAYMENT

All requests for payment must be submitted to Facilities Administration at the address listed in item (F) below.

For all projects with a total contract price of *\$100,000.00 or above*, **ALL** requests for payment **MUST** be submitted on the "AIA APPLICATION FOR PAYMENT AND CERTIFICATE FOR PAYMENT" AIA DOCUMENT G702 and G703

For all projects with a total contract price *below \$100,000.00*, requests for payment may be submitted either on the "AIA APPLICATION FOR PAYMENT AND CERTIFICATE FOR PAYMENT" AIA DOCUMENT G702 and G703 or on company invoice.

All requests for payment must contain a completed form "MBE DOCUMENTATION FOR CONTRACT PAYMENTS" (p. MBE-1).

The Designer/Owner will process all Contractor pay requests as the project progresses. The Contractor shall receive payment within thirty (30) consecutive days after Designer/Owner's approval of each pay request. Payment will only be made for work performed as determined by the Designer/Owner.

Retainage:

- a. Retainage withheld will not exceed 5% at any time.
- b. The same terms apply to general contractor and subcontractors alike.
- c. Following 50% completion of the project no further retainage will be withheld if the contractor/subcontractor has performed their work satisfactorily.
- d. Exceptions:
 1. Owner/Contractor can reinstate retainage if the contractor/subcontractor does not continue to perform satisfactorily.
 2. Following 50% completion of the project, the owner is authorized to withhold additional retainage from a subsequent periodic payment if the amount of retainage withheld falls below 2.5%.

No partial payment will be made unless agreed to in advance. Final payment will be made lump sum within forty-five (45) consecutive days after acceptance of the work and the submission both of notarized contractor's affidavit and four copies of invoices which are to include the contract, account and job order numbers. All pay requests shall be submitted to the Designer/Owner for approval.

Upon completion of the project, a "Final" inspection will be performed jointly by the Owner, representatives of any required state or local agencies, and the Contractor for acceptance of the Contractor's work. At that time a punch list will be prepared and a copy provided to the Contractor. If applicable to the project, copies of all DOI inspection reports, O&M manuals, system training and testing are required before final payment can be issued. Upon completion of all work, including the punch list items, the project will be authorized for payment by the Owner.

The Contractor's final affidavit shall state:

"This is to certify that all costs of materials, equipment, labor, and all else entering into the accomplishment of this contract, including payrolls, have been paid in full."

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Executed contract documents, insurance certifications and, upon completion and acceptance of the work, applications for payment, invoices and other information requested are to be sent to:

University of North Carolina at Wilmington
Office of Facilities – 5910
601 South College Road
Wilmington, North Carolina 28403-5910

It is imperative that contract documents, invoices, etc., be sent only to the above address in order to assure proper and timely delivery and handling.

XIII. ASSIGNMENT

No assignment of the Contractor's obligations or the Contractor's right to receive payment hereunder shall be permitted. However, upon written request approved by the Owner and solely as a convenience to the Contractor, the Owner may: (1) forward the Contractor's payment check directly to any person or entity designated by the Contractor, and (2) include any person or entity designated by Contractor as a joint payee on the Contractor's payment check. In no event shall such approval and action obligate the Owner to anyone other than the Contractor, and the Contractor shall remain responsible for fulfillment of all contract obligations.

XIV. ANNULMENT

If the Contractor fails to begin the work under the contract within the time specified, or the progress of the work is not maintained on schedule, or the work is not completed within the time specified, or fails to perform the work with sufficient workmen and equipment or with sufficient materials to ensure the prompt completion of said work, or shall perform the work unsuitably or shall discontinue the prosecution of the work, or if the Contractor shall become insolvent or be declared bankrupt or commit any act of bankruptcy or insolvency, or allow any final judgment to stand against him unsatisfied for a period of forty-eight (48) hours, or shall make an assignment for the benefit of creditors, or for any other cause whatsoever shall not carry on the work in an acceptable manner, the Owner may give notice in writing, sent by certified mail, return receipt requested, to the Contractor and his surety (if applicable) of such delay, neglect or default, specifying the same, and if the Contractor within a period of seven (7) days after such notice shall not proceed in accordance therewith, then the Owner shall, declare this Contract in default, and, thereupon, the surety shall promptly take over the work and complete the performance of this Contract in the manner and within the time frame specified. In the event the contractor, or the surety (if applicable) shall fail to take over the work to be done under this Contract within seven (7) days after being so notified and notify the owner in writing, sent by certified mail, return receipt requested, that he is taking the same over and stating that he will diligently pursue and complete the same, the Owner shall have full power and authority, without violating the contract, to take the prosecution of the work out of the hands of said Contractor, to appropriate or use any or all contract materials and equipment on the grounds as may be suitable and acceptable and may enter into an agreement, either by public letting or negotiation, for the completion of said Contract according to the terms and provisions thereof or use such other methods as in his opinion shall be required for the completion of said Contract in an acceptable manner. All costs and charges incurred by the Owner, together with the costs of completing the work under contract, shall be deducted from any monies due or which may become due said Contractor and surety (if applicable). In case the expense so incurred by the Owner shall be less than the sum which would have been payable under the contract, if it had been completed by said Contractor, then the said Contractor and surety (if applicable) shall be entitled to receive the difference, but in case such expense shall exceed the sum which would have been payable under the contract, then the Contractor and the surety (if applicable) shall be liable and shall pay to the owner the amount of said excess.

XV. TERMINATION FOR CONVENIENCE

a. Owner may at any time and for any reason terminate Contractor's services and work at Owner's convenience, after notification to the contractor in writing via certified mail. Upon receipt of such notice, Contractor shall, unless the notice directs otherwise, immediately discontinue the work and placing of orders for materials, facilities and supplies in connection with the performance of this Agreement.

b. Upon such termination, Contractor shall be entitled to payment only as follows: (1) the actual cost of the work completed in conformity with this Agreement; plus, (2) such other costs actually incurred by Contractor as approved by Owner; (3) plus ten percent (10%) of the cost of the balance of the work to be completed for overhead and profit. There

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shall be deducted from such sums as provided in this subparagraph the amount of any payments made to Contractor prior to the date of the termination of this Agreement. Contractor shall not be entitled to any claim or claim of lien against Owner for any additional compensation or damages in the event of such termination and payment.

XVI. CHANGES IN THE WORK AND CLAIMS FOR EXTRA COST

a. The Owner may have changes made in the work covered by the contract. These changes will not invalidate and will not relieve or release the Contractor from any guarantee given by him pertinent to the Contract provisions. All extra work shall be executed under conditions of the original Contract.

b. Except in an emergency endangering life or property, no change shall be made by the Contractor except upon receipt of approved change order from the Designer, countersigned by the Owner authorizing such change. No claim for adjustments of the Contract price shall be valid unless this procedure is followed. Should a claim for extra compensation by the Contractor be denied by the Designer or the Owner, the contractor may pursue his claim in accordance with G.S. §143-135.3.

In the event of emergency endangering life or property, the Contractor may be directed to proceed on a time and material basis whereupon the Contractor shall proceed and keep accurately on such form as specified by the Designer or Owner, a correct account of costs together with all proper invoices, payrolls and supporting data. Upon completion of the work, the change order will be prepared as outlined under either Method "c(1)" or Method "c(2)" or both, as described below.

c. In determining the values of changes, either additive or deductive, Contractors are restricted to the use of the following methods:

1. Where the extra work involved is covered by unit prices quoted in the proposal, or subsequently agreed to by the Contractor, Designer, Owner and State Construction Office the value of the change shall be computed by application of unit prices based on quantities, estimated or actual as agreed of the items involved, except in such cases where a quantity exceeds the estimated quantity allowance in the Contract by one hundred percent (100%) or more. In such cases, either party may elect to proceed under subparagraph c (2) herein. If neither party elects to proceed under c (2), then unit prices shall apply.

2. The contracting parties shall negotiate and agree upon the equitable value of the change prior to issuance of the change order, and the change order shall stipulate the corresponding lump sum adjustment to the Contract price.

d. Under Paragraph "b" and Methods "c(2)" above, the allowances for overhead and profit combined shall be as follows: all contractors (the single contracting entity (prime), his subcontractors (1st tier subs), or their sub-subcontractors (2nd tier subs, 3rd tier subs, etc.) shall be allowed a maximum of 10% on work they each self-perform; the prime contractor shall be allowed a maximum of 5% on contracted work of his 1st tier sub; 1st tier, 2nd tier, 3rd tier, etc. contractors shall be allowed a maximum of 2.5% on the contracted work of their subs. ; Under Method "c(1)", no additional allowances shall be made for overhead and profit. In the case of deductible change orders, under Method "c(2)" and Paragraph (b) above, the Contractor shall include no less than five percent (5%) profit, but no allowances for overhead.

e. The term "net cost" as used herein shall mean the difference between all proper cost additions and deductions. The "cost" as used herein shall be limited to the following:

1. The actual costs of materials and supplies incorporated or consumed as part of the work;

2. The actual costs of labor expended on the project site; labor expended in coordination, change order negotiation, record document maintenance, shop drawing revision or other tasks necessary to the administration of the project are considered overhead whether they take place in an office or on the project site.

3. The actual costs of labor burden, limited to the costs of social security (FICA) and Medicare/Medicaid taxes; unemployment insurance costs; health/dental/vision insurance premiums; paid employee leave for holidays, vacation, sick leave, and/or petty leave, not to exceed a total of 30 days per year; retirement contributions; worker's compensation insurance premiums; and the costs of general liability insurance when premiums are computed based on payroll amounts; the total of which shall not exceed thirty percent (30%) of the actual costs of labor;

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4. The actual costs of rental for tools, excluding hand tools; equipment; machinery; and temporary facilities required for the work;

5. The actual costs of premiums for insurance, permit fees and sales or use taxes related to the work.

Overtime and extra pay for holidays and weekends may be a cost item only to the extent approved by the Owner.

f. Should concealed conditions be encountered in the performance of the work below grade, or should concealed or unknown conditions in an existing structure be at variance with the conditions indicated by the contract documents, the Contract sum and time for completion may be equitably adjusted by change order upon claim by either party made within thirty (30) days after the condition has been identified. The cost of such change shall be arrived at by one of the foregoing methods. All change orders shall be supported by a unit cost breakdown showing method of arriving at net cost as defined above.

g. Change orders shall be submitted by the Contractor in writing to the Owner/Designer for review and approval. The Contractor will provide such proposal and supporting data in suitable format. The Designer shall verify correctness. Delay in the processing of the change order due to lack of proper submittal by the Contractor of all required supporting data shall not constitute grounds for a time extension or basis of a claim. Within fourteen (14) days after receipt of the Contractor's accepted proposal including all supporting documentation required by the Designer, the Designer shall prepare the change order and forward to the contractor for his signature or otherwise respond, in writing, to the Contractor's proposal. Within seven (7) days after receipt of the change order executed by the Contractor, the Designer shall, certify the change order by his signature, and forward the change order and all supporting data to the Owner for the Owner's signature. The Owner shall execute the change order, within seven (7) days of receipt.

h. A change order, when issued, shall be full compensation, or credit, for the work included, omitted or substituted. It shall show on its face the adjustment in time for completion of the project as a result of the change in the work.

i. If, during the progress of the work, the Owner requests a change order and the Contractor's terms are unacceptable, the Owner, may require the Contractor to perform such work on a time and material basis whereupon the Contractor shall proceed and keep accurately on such form as specified by the Designer or Owner, a correct account of cost together with all proper invoices, payrolls and supporting data. Upon completion of the work a change order will be prepared with allowances for overhead and profit per paragraph d. above and "net cost" and "cost" per paragraph e. above. Without prejudice, nothing in this paragraph shall preclude the Owner from performing or to have performed that portion of the work requested in the change order.

XVII. PAYMENTS WITHHELD

The Designer with the approval of the Owner may withhold payment for the following reasons:

a. Faulty work not corrected.

b. The unpaid balance on the contract is insufficient to complete the work in the judgment of the designer.

c. To provide for sufficient contract balance to cover liquidated damages that will be assessed.

d. The secretary of the Department of Administration may authorize the withholding of payment for the following reasons:

i. Claims filed against the Contractor or evidence that a claim will be filed.

ii. Evidence that subcontractors have not been paid.

When grounds for withholding payments have been removed, payment will be released. Delay of payment due the Contractor without cause will make owner liable for payment of interest to the contractor as provided in G.S. §143-134.1. As provided in G.S. §143-134.1(e), the owner shall not be liable for interest on payments withheld by the Owner for unsatisfactory job progress, defective construction not remedied, disputed work, or third-party claims filed against the owner or reasonable evidence that a third-party claim will be filed.

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XVIII. PROJECT SITE CLEANING UP

The Contractor shall keep the sites and surrounding area reasonable free from rubbish at all times and shall remove debris from the site from time to time or when directed to do so by the Owner. Before final inspection and acceptance of the project, the Contractor shall thoroughly clean the sites, and completely prepare the project and site for use by the Owner. The Contractor shall provide trash containers for removal of rubbish generated by the work. Contractors shall not use the university's refuse containers.

At the end of construction, the Contractor shall oversee and implement the restoration of the construction site to its original state. Restoration includes but not limited to walks, drives, lawns, trees and shrubs, corridors, stairs and other elements shall be repaired, cleaned or otherwise restored to their original state.

XIX. GUARANTEE

Where items of equipment or material carry a manufacturer's warranty for any period in excess of twelve (12) months, then the manufacturer's warranty shall apply for that particular piece of equipment or material. The Contractor shall replace such defective equipment or materials, without cost to the Owner, within the manufacturer's warranty period.

The Contractor shall unconditionally guarantee materials and workmanship against patent defects arising from faulty materials, faulty workmanship or negligence for a period of twelve (12) months following the final acceptance of the work and shall replace such defective materials or workmanship without cost to the Owner.

Contractor shall guarantee materials and workmanship against latent defects arising from faulty materials, faulty workmanship or negligence which is hidden or not readily apparent to the Owner at the time of final acceptance and which is discovered by the Owner within six (6) years following final acceptance of the work. The guarantee for latent defects related to any structural system shall be ten (10) years. The Contractor shall replace such defective materials or workmanship without cost to the Owner. Additionally, the Owner may bring an action for latent defects caused by the negligence of the Contractor, which is hidden or not readily apparent to the Owner at the time of beneficial occupancy or final acceptance, whichever occurred first, in accordance with applicable law.

Guarantees for roofing workmanship and materials shall be stipulated in the specifications sections governing such roof, equipment, materials, or supplies.

XX. CONTRACTOR-SUBCONTRACTOR RELATIONSHIPS

The Contractor agrees that the terms of these contract documents shall apply equally to a subcontractor as to the Contractor, and that the subcontractor is bound by those terms as an employee of the Contractor. Contractor agrees to take such action as may be necessary to bind each Subcontractor to these terms. The Contractor further agrees to conform to the Code of Ethical Conduct as adopted by the Associated General Contractors of America, Inc., with respect to Contractor-Subcontractor relationships. The Owner reserves the right to limit the amount of portions of work to be subcontracted as hereinafter specified.

The Contractor is and remains fully responsible for his own acts or omissions as well as those of any subcontractor or of any employee of either. The Contractor agrees that no contractual relationship exists between the subcontractor and the Owner in regard to the contract, and that the subcontractor acts on this work as an agent or employee of the Contractor.

XXI. ACCESS TO PERSONS AND RECORDS

The State Auditor shall have access to persons and records as a result of all contracts or grants entered into by the Owner in accordance with General Statute §147-64.7. The Owner's internal auditors shall also have the right to access and copy the Contractor's records relating to the Contract and Project during the term of the Contract and within two years following the completion of the Project/close-out of the Contract to verify accounts, accuracy, information, calculations and/or data affecting and/or relating to Contractor's requests for payment, requests for change orders, change orders, claims for extra work, requests for time extensions and related claims for delay/extended general conditions costs, claims for lost productivity, claims for lost efficiency, claims for idle equipment or labor, claims for price/cost escalation, pass-

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through claims of subcontractors and/or suppliers, and/or any other type of claim for payment or damages from Owner and/or its project representatives.

XXII. OWNER'S RIGHT TO DO WORK

If, during the progress of the work or during the period of guarantee, the Contractor fails to prosecute the work properly or to perform any provision of the contract, the Owner, after seven (7) days' written notice sent by certified mail, return receipt requested, to the Contractor from the Designer, may perform or have performed that portion of the work. The cost of the work may be deducted from any amounts due or to become due to the Contractor, such action and cost of same having been first approved by the Designer. Should the cost of such action of the Owner exceed the amount due or to become due the contractor, then the Contractor or his surety, or both, shall be liable for and shall pay to the Owner the amount of said excess.

XXIII. GOVERNING LAWS

This Contract is made under and shall be governed by and construed in accordance with the laws of the State of North Carolina. The Contractor shall comply with all applicable federal, State and local laws, statutes, ordinances and regulations including, but not limited to, the Omnibus Transportation Act of 1991 and its implementing regulations.

XXIV. CONTRACTOR EVALUATION

The Contractor's overall work performance on the project shall be fairly evaluated in accordance with the State Building Commission policy and procedures, for determining qualifications to bid on future State projects. In addition to final evaluation, an interim evaluation may be prepared during the progress of project. The Owner may request the Contractor's comments to evaluate the designer.

END OF GENERAL CONDITIONS

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SUPPLEMENTARY GENERAL CONDITIONS

I. GENERAL

The following supplements modify, expand certain portions of, or provide additional or more specific information or instructions to requirements of the General Conditions of the Informal Bid Contract, published by North Carolina Department of Administration, State Construction Office. In case of conflict or discrepancy, the more restrictive requirements shall govern except when specifically modified or rescinded by direct reference or instructions.

II. DRAWINGS

The bound set of Graphical Documents, identified in the following Schedule of Drawings, prepared specifically for the Project which includes:

Drawings:

G001	COVER AND DRAWING INDEX
G002	APPENDIX B BUILDING CODE SUMMARY
M-001	MECHANICAL SUMMARIES, LEGENDS, NOTES AND ABBREVIATIONS
MD-101	MECHANICAL DEMOLITION FIRST FLOOR PLAN
MH-101	MECHANICAL HVAC FIRST FLOOR PLAN
MP-101	MECHANICAL FIRST FLOOR PIPING PLAN
M-501	MECHANICAL DETAILS
M-601	MECHANICAL SCHEDULES
M-602	MECHANICAL VRF SYSTEM SCHEMATIC
E-001	ELECTRICAL LEGEND, ABBREVIATIONS AND GENERAL NOTES
ED-101	ELECTRICAL HVAC POWER FIRST FLOOR PLAN - DEMOLITION
EP-101	ELECTRICAL HVAC POWER FIRST FLOOR PLAN
E-601	ELECTRICAL PANEL SCHEDULES AND DETAIL

The drawings and specifications are complementary, one to the other. That which is shown on the drawings or called for in the specifications shall be as binding as if it were both called for and shown. The intent of the drawings and specifications is to establish the scope of all labor, materials, transportation, equipment, and any and all other things necessary to provide a complete job. In case of discrepancy or disagreement in the Contract Documents, the order of precedence shall be: Form of Contract, specifications, large-scale detail drawings, small-scale drawings.

In such cases where the nature of the work requires clarification by the Designer/ Owner, the Designer/ Owner shall furnish such clarification. Clarifications and drawings shall be consistent with the intent of the Contract Documents, and shall become a part thereof.

Contractor shall provide one complete set of legible "as-built" marked-up construction drawings and specifications recording any and all changes made to the original design during the course of construction. In the event no changes occurred, submit construction drawings and specifications set with notation "No Changes." The Designer/Owner must receive "As-built" marked-up construction drawings and specifications before the final pay request can be processed.

The contractor shall maintain, in readable condition at his job site one complete set of working drawings and specifications for his work including all shop drawings. Such drawings and specifications shall be available for use by the owner, designer or his authorized representative.

The contractor shall maintain at the job site, a day to day record of work in place that is at variance with the contract documents. Such variations shall be fully noted on project drawings by the contractor and submitted to the designer upon project completion and no later than 30 days after acceptance of the project.

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III. SCHEDULE

The Contractor shall commence work as soon as possible after Notice to Proceed is issued or as specified in the contract documents. The time stated in the contract shall include all time necessary for final cleanup. The Contractor shall furnish the Owner a job schedule within five (5) working days of the contract award. Work performed in the execution of this contract shall be a continuous and uninterrupted progression of work unless specifically stated otherwise in the contract or approved in writing by the Owner. The schedule must be strictly adhered to. Contingency plans for having properly trained workers and supervision must be in place. Work may begin **START TBD by University**. Project must be complete and ready for use by close of business **COMPLETION TBD by University**.

IV. EXISTING CONDITIONS

The Contractor, in submitting a proposal and executing a contract, acknowledges that he has completely investigated all existing facilities and job site conditions, including those of a subsurface nature, and clearly understands the intent and requirements of the contract documents. Failure to inspect the site or contract documents prior to bidding will not relieve the Contractor of the responsibility to perform all work included in this contract.

V. LICENSE REQUIRED

A current Contractor Board Registered Contractor License is required for this project. The Contractor License number shall be included on the "Execution of Bid" document where applicable.

VI. PRE-CONSTRUCTION CONFERENCE

There will be a Pre-Construction Conference for this project to be scheduled by the Project Manager with the successful bidder after "Notice To Proceed" has been issued.

VII. CONSTRUCTION STAKEOUT

The Contractor is responsible for locating the plantings on the drawings at the locations shown in the field. Any stakes, layout, and measurements required to perform the work described in the specifications and accompanying plans will be the responsibility of the Contractor.

VIII. COPIES OF DRAWINGS AND SPECIFICATIONS

The Owner shall furnish the Contractor free of charge copies of plans and specifications as follows:

- A. Contractor - Up to three (3) sets of the drawings described in the Schedule of Drawings and three (3) complete sets of the specifications.
- B. Other Contractors - No additional drawings and specifications shall be provided for the use of any other contractor.

IX. USE OF PREMISES

- A. **SITE RESTRICTIONS** - The Contractor shall ensure uninterrupted access and public safety in the area of the job site. The Contractor shall conduct his operations in strict compliance with regulations, policies and operating procedures established by the University.
- B. **SECURITY RESTRICTIONS** - The Contractor shall follow directions set forth by the University Police and Safety Personnel.

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X. CLAIMS FOR DELAYS OR ADDITIONAL COST

No claims for delays or additional costs by any Contractor shall be considered due to restrictions of operations or limitations of schedule or of hours of operation as required by the terms of the Contract.

XI. CUTTING, PATCHING AND DIGGING:

- A. PREVENTING DAMAGE - The Contractor shall exercise every precaution to prevent damage or alteration of any existing material, detail, finish or other site feature scheduled to remain during the performance of the work. Any cost for additional patching and repair due to incorrect, excessive or careless cutting, demolition or other related damages as determined by the Owner, shall be paid by the Contractor.
- B. OWNER'S AUTHORITY TO SUSPEND OPERATIONS - The Owner shall have authority to limit or suspend any operations which, in their opinion, may threaten the integrity of any existing structures, systems, finishes or details, or which compromise public health or safety. The Contractor shall comply immediately with any directive issued by the Owner, which relates to safety issues or the protection of existing features without the requirement for advance written notice.
- C. DIGGING PROCEDURES - See Section 11-F of the Supplementary General Conditions for instructions relating to required digging procedures. All trenches, holes dug will be tamped back and sod grass of like kind placed in these areas. The level of the sod should match adjacent elevations. Contractor will correct any settling of these areas for a period of 12 months. A complex drain system exists on these fields. Contractor shall make all effort to not cut this system, but in the event of a cut will repair the drain system at no additional costs to the owner.
- D. NCOSHA STANDARDS COMPLIANCE - The Contractor is responsible for following pertinent NCOSHA safety standards during the completion of this Contract, including compliance with regulation pertaining to any digging/trenching operations.

XII. UTILITIES

- A. UTILITY CHARGES and CONNECTIONS - No service or connection charges or fees by serving utility companies are anticipated in connection with the Project Work. In the event such charges are levied by any serving utility, the Owner shall reimburse the Contractor for utility service and/or connection charges at direct invoice from the billing Utility Company, after certification of the invoice by the Owner.
- B. COORDINATION AND SCHEDULING OF UTILITY WORK - Coordination and scheduling of work to be performed by serving utilities, if required for relocation or temporary disconnection, shall be the responsibility of the Contractor whose work requires such adjustments.
- C. AVAILABILITY OF UTILITIES TO CONTRACTOR - The Owner shall make existing power and water for construction operations available to the Contractor. Contractor shall make connections to service junctures in compliance with applicable codes at his expense. The point of any utility connection shall be established by the Owner before the commencement of any connection activity. The Contractor shall restore all utilities to their original state prior to final inspection.
- D. SPECIAL REQUIREMENTS - The existing Utilities Services (Power, Telephone, Water, Sanitary) and all connections and branch circuits shall be maintained in continuous operation during the course of the project construction except for required modifications. A minimum of a 48-hour advance written notice to the Owner from the Contractor shall be required prior to the commencement of any critical interruption that has been approved in writing by the Owner.
- E. UNDERGROUND UTILITIES - Buried telephone lines and cables, high voltage electrical power cables, water and gas mains, sanitary sewer mains and storm water drains may be encountered during excavation activities. The Contractor must anticipate this possibility and make every effort to avoid damage to underground utilities.

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SUPPLEMENTARY GENERAL CONDITIONS

F. DIGGING PROCEDURES

- a. UNCW DIGGING PERMIT - A **UNCW Digging Permit** must be obtained from the University Physical Plant Division by the Contractor immediately after the Contract Award and prior to the commencement of any digging/trenching activity relating to the project.
- b. NOTIFICATION - The Contractor shall notify the Owner three (3) days prior to any digging/trenching operations to schedule the locating and marking of existing underground utilities by the Owner. The Owner will attempt to determine exact utility locations within the three (3) day period. Under no circumstances shall any digging/trenching operations occur before the marking of buried utility locations by the Owner. Under no circumstance is any utility work, such as connections or disconnections, to be performed by the Contractor without a three (3) day prior notification to the Owner.
- c. "NO CUTS" NOTIFICATION - The Contractor shall be responsible for contacting, arranging and coordinating the location of any additional buried utilities with "NO CUTS" utility location service.
- d. RE-NOTIFICATION - Should weather or other site conditions render the utility location markings undistinguishable, it will be the Contractor's responsibility to re-contact the parties described above and have the utility location relocated and re-marked giving the same three (3) day prior notification to the Owner.
- e. LOCATION OF UTILITIES – The Contractor shall locate all marked underground utilities by hand digging prior to the beginning of any digging/trenching operations.
- f. REPAIR OR DAMAGE COST - The Contractor shall be responsible for any cost relating to the repair of damaged utilities caused by the Contractor or their agents.

XIII. OWNER INSPECTIONS:

- A. DURING CONSTRUCTION – The Owner reserves the right to provide full time or part time inspection during construction to verify that plans and specifications are being met as the work progresses. Poor or substandard workmanship will not be accepted by the Owner. The Owner shall resolve conflicts arising from interpretations of the plans and/or specifications and their decision shall be binding. If in the process of his inspection, work is determined to be of poor or substandard workmanship, or not in compliance with the drawings and/or specifications, the Owner reserves the right to stop all work at no additional cost until corrective action is taken by the Contractor to bring the work into compliance. Inspection by the Owner does not relieve the Contractor of their responsibility to meet the requirements of the plans and specification nor to provide any quality control that may be required. All changes to the contract shall be in writing.
- B. FINAL INSPECTION/PROJECT COMPLETION – Upon completion of the project, a "Final" inspection will be performed by the Owner and the Contractor's representative for acceptance of the Contractor's work. At that time, a punch list will be prepared and a copy provided to the Contractor. Upon completion of all work, including the punch list items, the project will be authorized for payment by the Owner.

XIV. SAMPLES AND TESTING:

- A. All material and aggregate samples shall be provided by the Contractor at his expense and shall be approved by the Owner prior to their use on the job. Additional samples of materials may be requested by the Owner during construction and shall be provided by the Contractor at no expense to the Owner.
- B. Tests to determine conformance with the specified requirements may be required by the Owner and will be performed by an independent testing laboratory, arranged and paid for by the Owner. If repeated tests are required due to the Contractor's failure to meet specifications, the Owner will arrange all subsequent tests of the same portion of work, with all associated cost being paid for by the Contractor.

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

SUPPLEMENTARY GENERAL CONDITIONS

XV. SANITARY FACILITIES

- A. Temporary sanitary convenience for the use of employees on the job site shall be provided and maintained in a timely manner by the Contractor and removed upon completion of the work. The Contractor is only to use conveniences approved by health authorities.
- B. Contractor employees are not permitted to use any existing sanitary facilities located on the University.

XVI. ADDITIONAL CLEANING UP RESPONSIBILITIES

- A. **DAILY CLEANUP** - The entire work site shall be placed in an orderly manner at the end of each workday, including the proper placement of any safety barriers, by the Contractor prior to their leaving the site.
- B. **WASTE REMOVAL/DUMP SITES** – Contractor shall make all necessary provisions for removal and legal disposal of debris created by his operations from the site. No dumpsite is available on the campus. Contractor shall include all fees for disposal of all waste in their bid price.
- C. **WASH DOWNS** – Any paved surfaces including walkways, bikeways, streets, etc. shall be washed down by the Contractor and any evidence of construction activity removed prior to final inspection.
- D. **CLEAN UP PERIOD** – The Contractor must comply with this section for the entire construction period.

Absolutely no cleaning of brushes or disposal of paint shall be allowed on the grounds of UNCW. Contractor shall coordinate with project manager for approved brush washing areas.

XVII. ADDITIONAL SAFETY REQUIREMENTS

- A. **UNCW CONFINED SPACE ENTRY PERMIT** - A **UNCW Confined Space Entry Permit** must be obtained from the University Environmental Health and Safety Division by the Contractor immediately after the Contract Award and prior to the commencement of any confined space activity relating to the project.
- B. **UNCW ASBESTOS ABATEMENT PERMIT** – A **UNCW Asbestos Abatement Permit** must be obtained from the University Environmental Health and Safety Division by the Contractor immediately after the Contract Award and prior to the commencement of any asbestos abatement activity relating to the project.
- C. **SMOKING** – Smoking is prohibited in all UNCW buildings. Smoking is allowed in designated areas only.

XVIII. SUPERINTENDENT

The Contractor shall provide, as a part of the base contract bid, a full-time designated superintendent skilled in the construction trades and project management to direct all work, coordinate subcontractors and with other Contractors, expedite materials, perform inspections, ensure the quality execution of all the requirements of these specifications and to coordinate with the Owner.

XIX. STANDARDS

All manufactured items and/or fabricated assemblies subject to operation under pressure, operation by connection to an electric source, or operation involving a connection to a manufactured, natural, or LP gas source shall be constructed and approved in a manner acceptable to the appropriate State inspector which customarily requires the label or re-examination listing or identification marking of appropriate safety standard organization, such as the American Society of Mechanical Engineers for pressure vessels; the Underwriters Laboratories and/or National Electrical Manufacturers Association for electrically operated assemblies; or the American Gas Association for gas operated assemblies, where

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

SUPPLEMENTARY GENERAL CONDITIONS

such approvals of listings have been established for the type of device offered and furnished. Further, all items furnished shall meet all requirements of the Occupational Safety and Health Act (OSHA), and State and federal requirements relating to clean air and water pollution.

All equipment and products must be independent third party tested and labeled (UL, FM, or CTS) before final connections to Owner services or utilities.

END OF SUPPLEMENTARY GENERAL CONDITIONS

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

FORM OF PROPOSAL FOR: SINGLE PRIME GENERAL CONTRACTOR SPECIAL PROJECT

PROJECT: **ALDERMAN HALL – HVAC VRF REPLACEMENT**
 WILMINGTON, NORTH CAROLINA

SUBMITTED TO: Office of Project Management
 University of North Carolina at Wilmington
 601 South College Road
 Wilmington NC 28403-5620

SUBMITTED BY: Bidder's Name: _____
 Address: _____

License Classification: _____ License Number: _____

In compliance with your request for proposals, the undersigned as Bidder hereby proposes to furnish all labor and materials, equipment, operations and incidentals, and to perform all work for the complete execution of the construction entering into the Single Prime Contract for the UNCW **Alderman Hall – HVAC VRF Replacement** project at the University of North Carolina at Wilmington, in strict accordance with plans, specifications, contract documents, codes and regulations to the full and entire satisfaction of the Owner for the consideration of the following amount:

GENERAL CONTRACT: *(Fill in appropriate amounts)*

LUMP SUM BASE BID: _____ Dollars (\$ _____)

ALTERNATES: Should any of the alternates as described in the contract documents be accepted, the amount written below shall be the amount to be "added to" the base bid.

ALTERNATE 1:

ALTERNATE 1 BID: _____ Dollars (\$ _____)

ALTERNATE 2:

ALTERNATE 2 BID: _____ Dollars (\$ _____)

ALTERNATE 3:

ALTERNATE 3 BID: _____ Dollars (\$ _____)

ALTERNATE 4:

ALTERNATE 4 BID: _____ Dollars (\$ _____)

TIME OF COMPLETION: Notice to proceed is expected to be issued by **Aug. 7, 2025**. Work shall commence on **TBD by University and is dependent on relocation of staff** and must be completed no later than the close of business on **TBD by University**.

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

The Undersigned, as Bidder, hereby declares that the only person or persons interested in this proposal, as principal or principals, is or are named herein, and that no other party or parties than those herein mentioned have any interest in this proposal or in the contract which may be entered into as a result of acceptance of this proposal; and that this proposal is made without connection with any person, company, corporation or parties making a bid or proposal; and that this proposal is in all respects fair and in good faith without collusion or fraud.

The Bidder further declares that he has examined the Site of the Work and informed himself fully with all conditions pertaining to the place where the Work is to be performed; that he has examined the Drawings, Specifications and Instructions for the Work and the Contract Documents relative thereto, and has read all special provisions furnished prior to the Opening of Bids; and that he fully understands and has made every provision to operate under the conditions relative to the Work required by the Contract Documents.

The undersigned further states that he is a duly Licensed Building Contractor in the State of North Carolina under applicable statutes governing his trade, and that all fees, licenses, permits, and charges pertinent to the submission of this Bid have been paid in full.

The undersigned hereby designates the following as his legal address to which such notice of acceptance may be delivered.

In compliance with this solicitation, and subject to all conditions herein, the undersigned Bidder offers and agrees to furnish and deliver any or all items which prices are bid, at the prices set opposite each item within the time specified herein. By executing this proposal, the undersigned Bidder certifies:

- ☐ that the proposal is submitted competitively and without collusion (G.S. §143-54),
- ☐ that none of its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. §143-59.2), and
- ☐ that it is not an ineligible contractor/vendor as set forth in G.S. §143-59.1.

False certification is a Class I felony. Furthermore, by executing this proposal, the undersigned certifies to the best of Bidder's knowledge and belief, that it and its principals are not disbarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency.

As required by G.S. §143-48.5, the undersigned Bidder certifies that it, and each of its sub-contractors for any contract awarded as a result of this solicitation, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the E-Verify system.

G.S. §133-32 and Executive Order 24 (2009) prohibit the offer to, or acceptance by, any State Employee associated with the preparing of plans, specifications, estimates for public contract; or awarding or administering of public contracts; or inspecting or supervising delivery of public contracts of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of this responsive Form of Proposal to the Notice to Bidders, the undersigned certifies, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

The Bidder certifies that it:

Is in sound financial condition and, if applicable, has received an unqualified audit opinion for the latest audit of its financial statements.

Has no outstanding liabilities, including tax and judgement liens, to the IRS or any other government entity.

Is current in all amounts due for payments of federal and state taxes and required employment-related contributions and withholdings.

Is not the subject of any current litigation or findings of noncompliance under federal or state law.

Has not been the subject of any past or current litigation, findings in any past litigation, or findings of noncompliance under federal or state law that may impact in any way its ability to fulfill the requirements of this Contract.

The Bidder further proposes and agrees hereby to commence work under his Contract on a date to be specified by the Owner and to fully complete all work required by the Contract specified time frame.

In submitting this bid, it is understood that the Owner reserves the unqualified right to reject any and all proposals.

Failure to execute/sign this form prior to submittal shall render bid invalid and IT WILL BE REJECTED. Late proposals cannot be accepted.

He or she is authorized to make the foregoing statements on behalf of the Bidder.

NOTE: This is a continuing certification and Bidder shall notify Owner within 15 days of any material change to any of the representations made herein.

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Respectfully submitted this _____ day of _____, 20__

Firm or Corporation Making Bid:

By: _____
Print Name

Signature

Title: _____
(Owner, Partner or Corporation President or Vice-President Only)

Address:

Telephone Number

Fax Number

E-mail Address:

Contractor Classification:

Contractor License Number:

Contractor Federal Tax Identification Number:
(Corporate Seal)

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

The Bidder declares that he has received, reviewed and complied with all instructions issued in the following addenda:

Addenda Received and Considered in Preparing the Bid.
(Initial as appropriate)

Addendum No. 1	Rec'd Date_____	Print Name _____ Signature _____
Addendum No. 2	Rec'd Date_____	Print Name _____ Signature _____
Addendum No. 3	Rec'd Date_____	Print Name _____ Signature _____
Addendum No. 4	Rec'd Date_____	Print Name _____ Signature _____
Addendum No. 5	Rec'd Date_____	Print Name _____ Signature _____
Addendum No. 6	Rec'd Date_____	Print Name _____ Signature _____
Addendum No. 7	Rec'd Date_____	Print Name _____ Signature _____

List of Sub-Contractors/Vendors proposed to be used for the Project; include their appropriate license/registration numbers if applicable:

(Mark N/A if not applicable)

<u>Subcontractor/Vendor</u>	<u>License/Registration</u>
_____	_____
_____	_____
_____	_____
_____	_____

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

ACCEPTANCE OF PROPOSAL

If any or all parts of this proposal are accepted by the State of North Carolina, an authorized representative of the University of North Carolina at Wilmington shall affix his/her signature hereto and this document and all provisions of the Contract documents as defined in the General Conditions along with the Bidder's Form of Proposal and the written results of any negotiations shall then constitute the written agreement between the parties. A copy of this acceptance will be forwarded to the successful Bidder(s).

FOR UNCW USE ONLY: Offer accepted and Contract awarded this ____ day of _____, 20_, as indicated on the attached certification by

_____.

(Authorized Representative of the University of North Carolina at Wilmington.)

END OF FORM OF PROPOSAL

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

APPLICATION:

The **Guidelines for Recruitment and Selection of Minority Businesses for Participation in University of North Carolina Construction Contracts** are hereby made a part of these contract documents. These guidelines shall apply to all contractors regardless of ownership. Copies of these guidelines may be obtained from The University of North Carolina, (physical address) 910 Raleigh Road, Chapel Hill North Carolina, 27515, (mail address) PO Box 2688, Chapel Hill, North Carolina, 27515-2688, phone (919) 962-1000, Website: http://www.northcarolina.edu/info/vendors/UNC_HUB_Guidelines2002_Rev 7-10

MINORITY BUSINESS SUBCONTRACT GOALS:

The goals for participation by minority firms as subcontractors on this project have been set at 10%.

The bidder must identify on its bid (by using the "Identification of Minority Business Participation" form provided in the bid document), the minority businesses that will be utilized on the project with corresponding total dollar value of the bid. In addition, the bidder must submit with his/her bid an affidavit (Affidavit A) listing good faith efforts **or** affidavit (Affidavit B) of self-performance of work, if the bidder will perform work under contract by its own workforce, as required by G.S. 143-128.2(c) and G.S. 143-128.2(f).

The lowest responsible, responsive bidder must provide Affidavit C, if the portion of work to be performed by minority firms is equal to or greater than 10% of the bidder's total contract price. Affidavit C includes a description of the portion of work to be executed by minority businesses, expressed as a percentage of the total contract price, and lists the participating minority firms with the dollar value of their contracts.

OR

Provide Affidavit D, if the portion of work to be performed by minority firms is less than 10% of the bidder's total contract price. Affidavit D includes a description of the portion of work to be executed by minority businesses, expressed as a percentage of the total contract price, lists the participating minority firms with the dollar value of their contracts and includes **documentation of Good Faith Effort**.

OR

Have provided Affidavit B with his/her bid as noted above, which includes sufficient information for the State to determine that the bidder does not customarily subcontract work on this type project.

The above information must be provided as required. Failure to submit these documents is grounds for rejection of the bid.

All Bids must include identification of HUB subcontractors (Form HUB-2).

Affidavit A or B will be collected at the bid opening.

The low bidder will need to submit Affidavit C or D within 72 hours of Notice of Award (if Affidavit B was submitted, no additional documentation is required).

Appendix E must be submitted with all invoices or pay applications.

The University of North Carolina - AFFIDAVIT A- Listing of Good Faith Efforts

County of _____

Affidavit of _____

(Name of Bidder)

I have made a good faith effort to comply under the following areas checked:

Bidders must earn at least 50 points from the good faith efforts listed for their bid to be considered responsive. (1 NC Administrative Code 30 I.0101)

- ☐ **1 – (10 pts)** Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- ☐ **2 --(10 pts)** Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- ☐ **3 – (15 pts)** Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- ☐ **4 – (10 pts)** Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- ☐ **5 – (10 pts)** Attended prebid meetings scheduled by the public owner.
- ☐ **6 – (20 pts)** Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- ☐ **7 – (15 pts)** Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- ☐ **8 – (25 pts)** Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- ☐ **9 – (20 pts)** Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- ☐ **10 - (20 pts)** Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

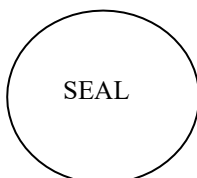
The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with GS143-128.2(d) Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

**The University of North Carolina --AFFIDAVIT B-- Intent to Perform
Contract with Own Workforce.**

County of _____

Affidavit of _____

(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for the _____

_____contract.

(Name of Project)

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and

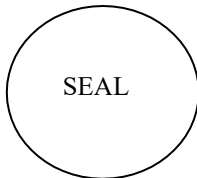
The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement. The Bidder agrees to make a Good Faith Effort to utilize minority suppliers where possible.

The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20

Notary Public _____

My commission expires _____

Do not submit with bid Do not submit with bid Do not submit with bid Do not submit with bid

The University of North Carolina - AFFIDAVIT C - Portion of the Work to be Performed by HUB Certified/Minority Businesses

County of _____

(Note this form is to be submitted only by the apparent lowest responsible, responsive bidder.)

If the portion of the work to be executed by HUB certified/minority businesses as defined in GS143-128.2(g) and 128.4(a),(b),(e) is equal to or greater than 10% of the bidders total contract price, then the bidder must complete this affidavit. This affidavit shall be provided by the apparent lowest responsible, responsive bidder within **72 hours** after notification of being low bidder.

Affidavit of _____ I do hereby certify that on the
(Name of Bidder)

(Project Name)
Project ID# _____ Amount of Bid \$ _____

I will expend a minimum of _____% of the total dollar amount of the contract with minority business enterprises. Minority businesses will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below.

Attach additional sheets if required

Name and Phone Number	*Minority Category	**HUB Certified Y/N	Work Description	Dollar Value

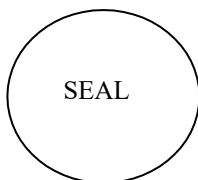
*Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

**** HUB Certification with the state HUB Office required to be counted toward state participation goals.**

Pursuant to GS143-128.2(d), the undersigned will enter into a formal agreement with Minority Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____ Name of Authorized Officer: _____



Signature: _____

Title: _____

State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

Do not submit with bid Do not submit with bid Do not submit with bid Do not submit with bid

University of North Carolina AFFIDAVIT D – Good Faith Efforts

County of _____

(Note this form is to be submitted only by the apparent lowest responsible, responsive bidder.)

If the goal of 10% participation by HUB Certified/ minority business **is not** achieved, the Bidder shall provide the following documentation to the Owner of his good faith efforts:

Affidavit of _____ I do hereby certify that on the
(Name of Bidder)

_____ **(Project Name)** _____

Project ID# _____ Amount of Bid \$ _____

I will expend a minimum of _____% of the total dollar amount of the contract with HUB certified/ minority business enterprises. Minority businesses will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below.

(Attach additional sheets if required)

Name and Phone Number	*Minority Category	**HUB Certified Y/N	Work Description	Dollar Value

*Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

**** HUB Certification with the state HUB Office required to be counted toward state participation goals.**

Examples of documentation that may be required to demonstrate the Bidder's good faith efforts to meet the goals set forth in these provisions include, but are not necessarily limited to, the following:

- A. Copies of solicitations for quotes to at least three (3) minority business firms from the source list provided by the State for each subcontract to be let under this contract (if 3 or more firms are shown on the source list). Each solicitation shall contain a specific description of the work to be subcontracted, location where bid documents can be reviewed, representative of the Prime Bidder to contact, and location, date and time when quotes must be received.
- B. Copies of quotes or responses received from each firm responding to the solicitation.
- C. A telephone log of follow-up calls to each firm sent a solicitation.
- D. For subcontracts where a minority business firm is not considered the lowest responsible sub-bidder, copies of quotes received from all firms submitting quotes for that particular subcontract.
- E. Documentation of any contacts or correspondence to minority business, community, or contractor organizations in an attempt to meet the goal.
- F. Copy of pre-bid roster
- G. Letter documenting efforts to provide assistance in obtaining required bonding or insurance for minority business.
- H. Letter detailing reasons for rejection of minority business due to lack of qualification.
- I. Letter documenting proposed assistance offered to minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letter of credit, including waiving credit that is ordinarily required.

Failure to provide the documentation as listed in these provisions may result in rejection of the bid and award to the next lowest responsible and responsive bidder.

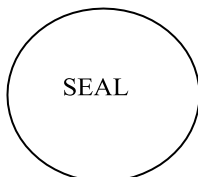
Pursuant to GS143-128.2(d), the undersigned will enter into a formal agreement with Minority Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

Do not submit with bid Do not submit with bid Do not submit with bid Do not submit with bid
The undersigned hereby certifies that he or she has read the terms of
this commitment and is authorized to bind the bidder to the
commitment herein set forth.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

APPENDIX E

MBE DOCUMENTATION FOR CONTRACT PAYMENTS

Prime Contractor/Architect: _____

Address & Phone: _____

Project Name: _____

SCO Project ID: _____

Pay Application #: _____ Period: _____

The following is a list of payments made to Minority Business Enterprises on this project for the above-mentioned period.

MBE FIRM NAME	* TYPE OF MBE	AMOUNT PAID THIS MONTH (With This Pay App)	TOTAL PAYMENTS TO DATE	TOTAL AMOUNT COMMITTED

*Minority categories: Black (B), Hispanic (H), Asian American (AA), American Indian (AI),
White Female (WF), Socially and Economically Disadvantaged (SED)

Approved/Certified By:

Name

Title

Date

Signature

SUBMIT WITH EACH PAY REQUEST - FINAL PAYMENT - FINAL REPORT



Contractor Information Sheet

The University of North Carolina Wilmington is committed to increasing HUB (Historically Underutilized Businesses) vendor participation.

In an effort to become familiar with the minority contractors and assist the University in meeting its HUB goals, we have developed a Contractor Information Sheet. Here at UNCW, we understand the meaning of data confidentiality. Information obtained from the survey will be kept in strict confidence. This information will be utilized to:

- ✓ Determine the capacity of HUB Contractors
- ✓ Create a database for HUB recruitment
- ✓ Develop opportunities for training and development
- ✓ Creating opportunities for partnering with other firms
- ✓ Maintain a high-quality work standard

Your cooperation in completing this survey would be greatly appreciated.

It is our goal to ensure that all HUB Contractors have an opportunity to participate on projects at UNCW. We need your involvement to reach that goal successfully. If you have any questions or concerns, please contact Kelly Baugher, HUB Coordinator, by phone (910) 962-3641, or e-mail baugherk@uncw.edu.

Thank you for your time.

Please return completed survey to:

**Kelly Baugher, HUB Coordinator
University of North Carolina Wilmington
(Physical Plant - Rm#156)
601 South College Road
Wilmington, NC 28403-5910**



UNIVERSITY OF NORTH CAROLINA WILMINGTON - CONTRACTOR INFORMATION

COMPANY NAME: _____

CONTACT: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____ EMAIL: _____

PRINCIPAL OFFICE: _____

☐ **Corporation** ☐ **Partnership** ☐ **Individual** ☐ **Joint Venture** ☐ **Other**

UNCW is committed to increasing HUB (Historically Underutilized Businesses) vendor participation. The following information must be completed (51% owned and controlled by the following).

- ☐ African American ☐ American Indian ☐ Asian American
☐ Hispanic ☐ Female Owned (**non-minority**)
☐ Socially & economically disadvantaged as defined in 15 U.S.C. 637 (www4.law.cornell.edu/uscode/)
☐ None of the above

Type of Work: ☐ General Construction ☐ Plumbing ☐ HVAC ☐ Electrical
☐ Other (Please state work normally performed) _____

List License(s) held: (if applicable) _____

1. Number of years in business: _____ 2. Payment terms: _____
3. What is your bonding capacity? (not required to register) \$ _____ None _____ Unsure of capacity _____
4. Does your company have a line of credit? _____ No _____ Yes, how much? (optional) _____
5. Would you explore partnerships/Joint Ventures/LLCs? _____ Yes _____ No
6. List projects completed during the past two (2) years:

Name of Project	Owner	Architect	Contract Amount	Date of Completion

7. What is your target volume (in dollars) for a single project?
☐ under \$50,000 ☐ \$50,000 - \$100,000 ☐ \$100,000 - \$300,000 ☐ \$300,000 - \$500,000
☐ \$500,000 - \$1,000,000 ☐ \$1,000,000 - \$5,000,000 ☐ above \$5,000,000

8. References
Trade References: 1. _____ 2. _____
Bank Reference: _____

Signature

Title

Date

SECTION 230000 – GENERAL MECHANICAL

PART 1 - GENERAL

1.1 SCOPE OF WORK

- A. The work shall include furnishing, installing and testing the equipment and materials specified in other sections of the Mechanical Specifications and shown on the Drawings. It is the intent of these Specifications that the mechanical systems shall be suitable in every way for the intended usage. All material and all work which may be reasonably implied as being incidental to the work of this Division shall be furnished at no extra cost.
- B. Instructions to Bidders, General Conditions of the Contract, and Supplementary General Conditions bound herewith are a component part of Division 23 specifications. Comply with all provisions, details and instructions of these sections in the accomplishment of work covered under Division 23.
- C. Furnish all labor, materials and equipment and incidentals required to make ready for use complete mechanical systems as shown on the Drawings and specified herein.
- D. Where Sub-Contracts are used to perform portions of the work, division of labor between sub trades is the responsibility of the Contractor.
- E. The general scope work includes, but is not limited to, furnishing, coordinating, and installing the following:
 - 1. Disconnecting one kiln and demolishing associated piping to overhead and capping for future use.
 - 2. Install motorized gas shutoff valve with two e-stop button to shut gas off to exterior kilns.
- F. Visit all areas of the site, buildings and structures (as applicable) in which work under these sections is to be performed. Inspect carefully the existing conditions prior to bidding. Bid submission is evidence that the Contractor has examined the site and existing conditions, understands conditions under which the work will be performed, and takes full responsibility for complete knowledge of all factors governing the work.
- G. Schedule all service interruptions in existing facilities at the Owner's convenience with 24 hours (minimum) notice. Obtain prior approval for each interruption.
- H. Thoroughly test all mechanical systems at the completion of work and make any minor correction changes or adjustments necessary for all the proper functioning of the system and equipment. All workmanship shall be of the highest quality; substandard work will be rejected.

1.2 SUBMITTALS

- A. Procedures for submittals: Submit under provisions of relevant sections of the General and Supplemental General Conditions.

Transmit each shop drawing submittal with provided Shop Drawing Submittal Cover Form, attached as Appendix B, for each item of equipment/material or each specification section/paragraph

- B. Clearly indicate proposed equipment and/or materials substitutions in shop drawings. Summarize all deviations from the specified quality, functionality, appearance or performance of proposed equipment and/or materials in the preface of each submittal. Include documentation to support deviations.
- C. Provide descriptive data on all materials and equipment as required to ascertain compliance with Specifications.
- D. Design layout shown on drawings is based on physical sizes of reputable equipment manufacturers. If equipment other than models indicated is installed, any resulting conflicts with space, maintenance access, clearances or codes are the responsibility of the Contractor to correct at his expense.
- E. Where specific models and manufacturers of materials and equipment are specified, substitutions as allowed by the specifications and State law will be considered. Substitutions must be equivalent in quality, function, suitability and arrangement to specified equipment. Owner/Engineer to have final authority as to equivalency of substitutions.
- F. Equipment model numbers noted in these specifications or on the drawings are intended to establish a minimum standard of quality and do not necessarily relate to specific options or arrangement as shown. Provide equipment with all standard features and optional features as stated and arranged as shown on the drawings.
- G. Where seismic design for supports is required, submit installation details for supports and engineering analysis as specified.

1.3 REGULATORY REQUIREMENTS

- A. Perform Work in accordance with all applicable state and local codes, standards and regulations.
- B. Furnish all materials and labor which is be required for compliance with codes, standards and regulations, whether specifically mentioned in these specifications or shown on the drawings.
- C. Obtain required construction permit from the authority having jurisdiction and arrange, at the proper time, for all inspections required by such authority. Pay all permit and inspection costs required.

1.4 COORDINATION OF WORK

- A. Contractor is responsible for coordination of work between trades. Provide fully complete and functional systems.
- B. Compare mechanical drawings and specifications with the drawings and specifications for other trades.

- C. Coordinate mechanical installation with the work of other trades. Report any pertinent discrepancies to the Owner/Engineer and obtain written instructions for any necessary revisions. Before starting any construction, make proper provisions to avoid interferences in a manner approved by the Owner/Engineer. No extras will be allowed for rework of uncoordinated installations.
- D. Determine exact route and location of each mechanical item prior to fabrication and/or installation. Adjust location of ducts, piping and equipment, etc., to accommodate interferences anticipated and encountered.
- E. Right of Way: General priority for right of way is as follows:
 - 1. Items located per regulatory requirement.
 - 2. Piping with pitch requirement (plumbing drains, etc.).
 - 3. Ductwork.
 - 4. Piping without pitch requirement.
 - 5. Electrical wiring (conduits, etc.).
- F. Arrange all work to permit removal (without damage to other parts) of any equipment requiring periodic replacement.
- G. Provide clearance and easy access to any equipment which requires periodic maintenance. Arrange ducts, piping and equipment to permit ready access to valves, cocks, traps, starters, motors, control components, etc., and to clear the opening of swinging doors and access panels.

1.5 EQUIPMENT AND MATERIALS (GENERAL)

- A. Provide all new materials unless specifically indicated otherwise.
- B. Manufacturers and models listed in drawings and specifications are used for layout and to convey to bidders the general style, type, character and quality of product desired. Listed examples are used only to denote the quality standard of product desired and are not intended to restrict bidders to a specific brand, make, manufacturer or specific name.
- C. Adjust layout, system connections and coordinate with other trades as required to properly install equivalent products.
- D. Where equivalent products are submitted, include all associated costs related to substitution in bid.
- E. Furnish materials bearing the manufacturer's name and trade name. Provide UL label where a UL standard has been established for the particular material.
- F. Furnish standard products of manufacturers regularly engaged in production of equipment types required for the work. Use the manufacturer's latest approved design.
- G. Use the same manufacturer for equipment and materials of the same general type throughout the work to obtain uniform appearance, operation and maintenance.

- H. Protect equipment and materials from dirt, water, chemical or mechanical injury and theft at all times during construction. Provide covers or shelter as required.
- I. If materials or equipment are damaged at any time prior to final acceptance of the work, repair such damage at no additional cost. If materials or equipment are damaged by water, provide replacement no additional cost.
- J. Follow manufacturer's directions completely in the delivery, storage, protection and installation of all equipment and materials. Notify the Owner/Engineer in writing of any conflicts between any requirements of the contract documents and manufacturer's directions. Obtain written instructions before proceeding with the work. The Contractor is responsible for correction of any work that does not comply with the manufacturer's directions or written instructions from the Owner/Engineer at no additional cost.
- K. Repair any damage to factory applied paint finish using touch-up paint furnished by the equipment manufacturer. Repaint entire damaged panel or section at no additional cost.

1.6 OPERATION AND MAINTENANCE MANUALS

- A. Refer to individual mechanical sections.

1.7 LOCATIONS AND MEASUREMENTS

- A. Location of mechanical work is shown on the drawings as accurately as possible. Field verify all measurements to ensure that the work suits the surrounding structure, trim, finishes and/or construction. Provide adjustment as necessary.
- B. Make minor relocations of work prior to installation as required or as directed by the Owner/Engineer at no additional cost.

1.8 SUPERVISION

- A. Contractor to provide an authorized and competent representative to constantly supervise the work from the beginning to completion and final acceptance. Insofar as possible, keep the same foreman and workmen throughout the project duration.
- B. Representatives of Owner/Engineer, Owner, and local inspection authorities will make inspections during the progress of the work. Contractor to accommodate such inspections and correct deficiencies noted.

1.9 QUALITY AND WORKMANSHIP

- A. Contractor to employ skilled tradesmen, laborers and supervisors. Final product to present a neat, well finished, and professional installation.
- B. Remove and replace any work considered substandard quality in the judgement of the Owner/Engineer.

1.10 CLOSING IN WORK

- A. Do not cover up or enclose work until it has been inspected, tested and approved by authorities having jurisdiction over the work. Uncover any such work for inspection and/or test at no additional cost. Restore the work to its original condition after inspection and/or test at no additional cost.

1.11 CUTTING AND PATCHING

- A. Perform all cutting and patching necessary to install work under this Division.
- B. Perform cutting and patching in professional, workmanlike manner.
- C. Arrange work to minimize cutting and patching.
- D. Do not cut joists, beams, girders, columns or any other structural members without written permission from the Owner/Engineer.
- E. Cut opening only large enough to allow easy installation of piping, wiring or ductwork.
- F. Patching material to match material removed.
- G. Restore patched surface to its original appearance at completion of patching.
- H. Where waterproofed surfaces are patched, maintain integrity of waterproofing.
- I. Remove rubble and excess patching materials from the premises.

1.12 INTERPRETATION OF DRAWINGS

- A. Drawings and specifications under this Division are complementary each to the other. Provide any work specified herein and/or indicated on the drawings.
- B. Drawings are diagrammatic and indicate generally the location of fixtures, piping, devices, equipment, etc. Follow drawings as closely as possible, but arrange work to suit the finished surroundings and/or trim.
- C. The words “furnish”, “provide”, and/or “install” as used in these drawings and specifications are interpreted to include all material and labor necessary to complete the particular item, system, equipment, etc.
- D. Any omissions from either the drawings or specifications are unintentional. Contractor is responsible for notifying the Owner/Engineer of any pertinent omissions before submitting a bid. Complete and working systems are required, whether every small item of material is shown and specified or not.

1.13 ACCESSIBILITY

- A. Locate all equipment which must be serviced, operated, or maintained in fully accessible positions. Equipment to include, but not be limited to, valves, traps, cleanouts, motors, controllers, and dampers. If required for accessibility, furnish access doors for this purpose. Minor deviations from drawings may be made to allow for better accessibility. Lack of access doors on drawings does not relieve Contractor of responsibility to provide access doors, if needed to properly service equipment.

1.14 ELECTRICAL WORK IN CONNECTION WITH MECHANICAL CONTRACTS

- A. Comply with Division 26. Any required Division 23 electrical work not specifically specified to be furnished by Division 26 Contractor shall be provided by Division 23 Contractor.
- B. All electrical work performed Division 23 shall comply with Division 26 specification requirements. Install control wiring in conduit.
- C. See Division 26 specifications and electrical connection diagrams for division of labor between Divisions 23 and 26.
- D. Coordinate electrical interface of supplied mechanical equipment with electrical system. Division 26 electrical work for mechanical systems is based on values scheduled on mechanical drawings. Division 23 Contractor is responsible for any costs to modify the contracted electrical work to service equipment with electrical characteristics different than those scheduled.

1.15 MECHANICAL WORK IN CONNECTION WITH OTHER CONTRACTS

- A. Provide mechanical services as required for items furnished by other contractors or vendors as shown on the Drawings. Actual requirements may vary from Drawings. Coordinate with equipment installed. Make final connections only after approval of the other contractor or vendor, in the contractor's or vendor's presence.

1.16 ALTERNATE BIDS

- A. Alternate Bids, IF ANY, are described in relevant sections of the General and Supplemental General Conditions.

1.17 PROJECT RECORD DRAWINGS

- A. Submit under provisions of relevant sections of the General and Supplemental General Conditions.
- B. As the work progresses, legibly record all field changes on a set of project contract drawings, herein after called the "record drawings."
- C. Record drawings shall accurately show the installed condition of mechanical work.

1.18 PHASING OF THE WORK

- A. Schedule work in accordance with the relevant sections of the General and Supplemental General Conditions.

1.19 PROJECT CLOSEOUT

- A. Submit under provisions of relevant sections of the General and Supplemental General Conditions.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 230000

SECTION 230010 – EXISTING CONDITIONS

PART 1 - GENERAL

1.1 SCOPE OF WORK

- A. Procedures for mechanical work in existing building.

1.2 RELATED WORK

- A. Conform to the requirements of Section 230000 General Mechanical for cutting and patching. Conform to the requirements of Section 230020 Mechanical Demolition for demolition.
- B. Conduct work to minimize interference with adjacent and occupied building areas.
- C. Cease operations immediately if structure appears to be in danger and notify Owner/Engineer. Do not resume operations until directed.

PART 2 - PRODUCTS

2.1 PATCHING MATERIALS

- A. As specified in individual Sections.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Coordinate mechanical service interruptions with the Owner.
- B. Provide temporary and/or permanent mechanical as shown and/or as required by conditions to maintain existing systems in service during construction. Use hot-tapping valves if required.
- C. Existing Mechanical Systems: Maintain existing mechanical systems in service. Disable systems outside construction area only to make tie-ins or switchovers. Obtain permission from the Owner at least 24 hours before partially or completely disabling mechanical. Minimize duration. Make temporary connections as required to maintain service in areas adjacent to work area.
- D. Drawings are based on casual field observation and existing record documents. Survey the affected areas before submitting bid proposal. Report discrepancies to the Owner/Engineer before disturbing the existing installation.

- E. Field-verify existing conditions as related to interconnection of New Work. Determine exact methods of interface to obtain proper operation.
- F. Coordinate existing and New Work interface prior to beginning any work. Adjust work to suit existing conditions. Some deviations in plan layout vs. actual conditions should be expected.
- G. Provide, erect, and maintain temporary dust screens, safeguards, barricades, signage and similar measures, for protection of the public, Owner, Contractor's employees, and existing construction to remain. Provide protective barriers indicated in the contract drawings.

3.2 EXISTING CONDITIONS

- A. Verify existing conditions in field and determine which affect mechanical work. Secure utilities as required to prevent spills, leakage, etc.
- B. Protect existing work to remain. Do not cut or remove any structural members.
- C. Rework existing services to remain which interfere with new work.

END OF SECTION 230010

SECTION 230020 – MECHANICAL DEMOLITION

PART 1 - GENERAL

1.1 SCOPE OF WORK

- A. Selective mechanical demolition.
- B. Conform to the requirements of Section 230000 General Mechanical for cutting and patching.

1.2 PROJECT CONDITIONS

- A. Conduct demolition to minimize interference with adjacent and occupied building areas.
- B. Cease operations immediately if structure appears to be in danger and notify Owner/Engineer. Do not resume operations until directed.

1.3 DEFINITIONS

- A. Remove: Detach items from existing construction and dispose of them off-site unless indicated to be salvaged or reinstalled.
- B. Remove and Salvage: Detach items from existing construction, in a manner to prevent damage, and deliver to Owner ready for reuse.
- C. Remove and Reinstall: Detach items from existing construction, in a manner to prevent damage, prepare for reuse, and reinstall where indicated.
- D. Existing to Remain: Leave existing items that are not to be removed and that are not otherwise indicated to be salvaged or reinstalled.
- E. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

PART 2 - PRODUCTS

2.1 PATCHING MATERIALS

- A. As specified in individual Sections.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Demolition Drawings are based on casual field observation and existing record documents. Survey the affected areas before submitting bid proposal. Report discrepancies to the Owner/Engineer before disturbing the existing installation.
- B. Provide, erect, and maintain temporary dust screens, safeguards, barricades, signage and similar measures, for protection of the public, Owner, Contractor's employees, and existing construction to remain. Provide protective barriers indicated in the contract drawings.
- C. Protect existing materials and existing improvements which are not to be demolished.
- D. Prevent movement of structure; provide temporary bracing and shoring required to ensure safety of existing structure.

3.2 DEMOLITION

- A. Demolish mechanical work as indicated. Secure utilities as required to prevent spills, leakage, etc.
- B. Demolish in an orderly and careful manner. Protect existing work to remain. Do not cut or remove any structural members.
- C. Terminate all demolition work in a neat finished manner.
- D. Conceal or enclose abandoned work within building construction except as specifically noted.
- E. Remove demolished materials from site except where specifically noted otherwise. Do not burn or bury materials on site.
- F. Remove materials as Work progresses. Upon completion of Work, leave areas in clean condition.
- G. Coordinate cutting and patching requirements.

END OF SECTION 230020

SECTION 230517 - SLEEVES AND SLEEVE SEALS FOR HVAC PIPING

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Sleeves.
 - 2. Sleeve-seal systems.
 - 3. Grout.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.

PART 2 - PRODUCTS

2.1 SLEEVES

- A. Galvanized Steel Pipe Sleeves: ASTM A 53/A 53M, Type E, Grade B, Schedule 40, with plain ends.

2.2 SLEEVE-SEAL SYSTEMS

- A. Description:
 - 1. Seal Elements: EPDM-rubber interlocking links shaped to fit surface of pipe. Include type and number required for pipe material and size.
 - 2. Pressure Plates: Stainless steel.
 - 3. Connecting Bolts and Nuts: Stainless steel of length required to secure pressure plates to sealing elements.

2.3 GROUT

- A. Description: Nonshrink, recommended for interior and exterior sealing openings in nonfire-rated walls or floors.
- B. Standard: ASTM C 1107/C 1107M, Grade B, post-hardening and volume-adjusting, dry, hydraulic-cement grout.
- C. Design Mix: 5000-psi, 28-day compressive strength.
- D. Packaging: Premixed and factory packaged.

PART 3 - EXECUTION

3.1 SLEEVE INSTALLATION

- A. Install sleeves for piping passing through penetrations in floors, partitions, roofs, and walls.

- B. For sleeves that will have sleeve-seal system installed, select sleeves of size large enough to provide 1-inch annular clear space between piping and concrete slabs and walls.
- C. Install sleeves in concrete floors, concrete roof slabs, and concrete walls as new slabs and walls are constructed.
 - 1. Cut sleeves to length for mounting flush with both surfaces.
 - a. Exception: Extend sleeves installed in floors of mechanical equipment areas or other wet areas 2 inches above finished floor level.
 - 2. Using grout, seal space outside of sleeves in slabs and walls without sleeve-seal system.
- D. Install sleeves for pipes passing through interior partitions.
 - 1. Cut sleeves to length for mounting flush with both surfaces.
 - 2. Install sleeves that are large enough to provide 1/4-inch annular clear space between sleeve and pipe or pipe insulation.
 - 3. Seal annular space between sleeve and piping or piping insulation; use sealants appropriate for size, depth, and location of joint.

3.2 SLEEVE-SEAL-SYSTEM INSTALLATION

- A. Install sleeve-seal systems in sleeves in exterior concrete walls and slabs-on-grade at service piping entries into building.
- B. Select type, size, and number of sealing elements required for piping material and size and for sleeve ID or hole size. Position piping in center of sleeve. Center piping in penetration, assemble sleeve-seal-system components, and install in annular space between piping and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make a watertight seal.

3.3 SLEEVE AND SLEEVE-SEAL SCHEDULE

- A. Use sleeves and sleeve seals for the following piping-penetration applications:
 - 1. Exterior Concrete Walls Above Grade:
 - a. Galvanized steel pipe sleeves.
 - 2. Concrete Slabs-on-Grade:
 - a. Galvanized steel pipe sleeves with sleeve-seal system.
 - 3. Interior Partitions:
 - a. Galvanized steel pipe sleeves.

END OF SECTION 230517

SECTION 230518 - ESCUTCHEONS FOR HVAC PIPING

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Escutcheons.
2. Floor plates.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.

PART 2 - PRODUCTS

2.1 ESCUTCHEONS

- A. One-Piece, Cast-Brass Type: With rough-brass finish and setscrew fastener.
- B. One-Piece, Deep-Pattern Type: Deep-drawn, box-shaped brass with chrome-plated finish and spring-clip fasteners.

2.2 FLOOR PLATES

- A. One-Piece Floor Plates: Cast-iron flange with holes for fasteners.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install escutcheons for piping penetrations of walls, ceilings, and finished floors.
- B. Install floor plates and escutcheons with ID to closely fit around pipe, tube, and insulation of piping and with OD that completely covers opening.
- C. Install floor plates for piping penetrations of equipment-room floors.

3.2 FIELD QUALITY CONTROL

- A. Replace broken and damaged escutcheons and floor plates using new materials.

END OF SECTION 230518

SECTION 230529 - HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Metal pipe hangers and supports.
 - 2. Trapeze pipe hangers.
 - 3. Thermal-hanger shield inserts.
 - 4. Fastener systems.
 - 5. Equipment supports.

1.3 DEFINITIONS

- A. MSS: Manufacturers Standardization Society of the Valve and Fittings Industry Inc.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.

1.5 QUALITY ASSURANCE

- A. Pipe Welding Qualifications: Qualify procedures and operators according to ASME Boiler and Pressure Vessel Code.

PART 2 - PRODUCTS

2.1 METAL PIPE HANGERS AND SUPPORTS

- A. Carbon-Steel Pipe Hangers and Supports:
 - 1. Description: MSS SP-58, Types 1 through 58, factory-fabricated components.
 - 2. Galvanized Metallic Coatings: Pregalvanized or hot dipped.
 - 3. Nonmetallic Coatings: Plastic coating, jacket, or liner.
 - 4. Padded Hangers: Hanger with fiberglass or other pipe insulation pad or cushion to support bearing surface of piping.
 - 5. Hanger Rods: Continuous-thread rod, nuts, and washer made of carbon steel.
- B. Copper Pipe Hangers:
 - 1. Description: MSS SP-58, Types 1 through 58, copper-coated-steel, factory-fabricated components.

2. Hanger Rods: Continuous-thread rod, nuts, and washer made of copper-coated steel.

2.2 TRAPEZE PIPE HANGERS

- A. Description: MSS SP-69, Type 59, shop- or field-fabricated pipe-support assembly made from structural carbon-steel shapes with MSS SP-58 carbon-steel hanger rods, nuts, saddles, and U-bolts.

2.3 THERMAL-HANGER SHIELD INSERTS

- A. Insulation-Insert Material for Cold Piping: ASTM C 552, Type II cellular glass with 100-psig or ASTM C 591, Type VI, Grade 1 polyisocyanurate with 125-psig minimum compressive strength and vapor barrier.
- B. Insulation-Insert Material for Hot Piping: ASTM C 552, Type II cellular glass with 100-psig or ASTM C 591, Type VI, Grade 1 polyisocyanurate with 125-psig minimum compressive strength.
- C. For Trapeze or Clamped Systems: Insert and shield shall cover entire circumference of pipe.
- D. For Clevis or Band Hangers: Insert and shield shall cover lower 180 degrees of pipe.
- E. Insert Length: Extend 2 inches beyond sheet metal shield for piping operating below ambient air temperature.

2.4 FASTENER SYSTEMS

- A. Powder-Actuated Fasteners: Threaded-steel stud, for use in hardened portland cement concrete with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.
- B. Mechanical-Expansion Anchors: Insert-wedge-type, zinc-coated steel anchors, for use in hardened portland cement concrete; with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.

2.5 EQUIPMENT SUPPORTS

- A. Description: Welded, shop- or field-fabricated equipment support made from structural carbon-steel shapes.

2.6 MISCELLANEOUS MATERIALS

- A. Structural Steel: ASTM A 36/A 36M, carbon-steel plates, shapes, and bars; black and galvanized.
- B. Grout: ASTM C 1107, factory-mixed and -packaged, dry, hydraulic-cement, nonshrink and nonmetallic grout; suitable for interior and exterior applications.
 1. Properties: Nonstaining, noncorrosive, and nongaseous.
 2. Design Mix: 5000-psi, 28-day compressive strength.

PART 3 - EXECUTION

3.1 HANGER AND SUPPORT INSTALLATION

- A. Metal Pipe-Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Install hangers, supports, clamps, and attachments as required to properly support piping from the building structure.
- B. Metal Trapeze Pipe-Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Arrange for grouping of parallel runs of horizontal piping, and support together on field-fabricated trapeze pipe hangers.
 - 1. Pipes of Various Sizes: Support together and space trapezes for smallest pipe size or install intermediate supports for smaller diameter pipes as specified for individual pipe hangers.
 - 2. Field fabricate from ASTM A 36/A 36M, carbon-steel shapes selected for loads being supported. Weld steel according to AWS D1.1/D1.1M.
- C. Thermal-Hanger Shield Installation: Install in pipe hanger or shield for insulated piping.
- D. Fastener System Installation:
 - 1. Install powder-actuated fasteners for use in lightweight concrete or concrete slabs less than 4 inches thick in concrete after concrete is placed and completely cured. Use operators that are licensed by powder-actuated tool manufacturer. Install fasteners according to powder-actuated tool manufacturer's operating manual.
 - 2. Install mechanical-expansion anchors in concrete after concrete is placed and completely cured. Install fasteners according to manufacturer's written instructions.
- E. Install hangers and supports complete with necessary attachments, inserts, bolts, rods, nuts, washers, and other accessories.
- F. Equipment Support Installation: Fabricate from welded-structural-steel shapes.
- G. Install hangers and supports to allow controlled thermal movement of piping systems, to permit freedom of movement between pipe anchors, and to facilitate action of expansion joints, expansion loops, expansion bends, and similar units.
- H. Install lateral bracing with pipe hangers and supports to prevent swaying.
- I. Install building attachments within concrete slabs or attach to structural steel.
- J. Load Distribution: Install hangers and supports so that piping live and dead loads and stresses from movement will not be transmitted to connected equipment.
- K. Pipe Slopes: Install hangers and supports to provide indicated pipe slopes and to not exceed maximum pipe deflections allowed by ASME B31.9 for building services piping.
- L. Insulated Piping:
 - 1. Attach clamps and spacers to piping.

- a. Piping Operating above Ambient Air Temperature: Clamp may project through insulation.
 - b. Piping Operating below Ambient Air Temperature: Use thermal-hanger shield insert with clamp sized to match OD of insert.
 - c. Do not exceed pipe stress limits allowed by ASME B31.9 for building services piping.
2. Install MSS SP-58, Type 39, protection saddles if insulation without vapor barrier is indicated. Fill interior voids with insulation that matches adjoining insulation.
 - a. Option: Thermal-hanger shield inserts may be used. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.
3. Install MSS SP-58, Type 40, protective shields on cold piping with vapor barrier. Shields shall span an arc of 180 degrees.
 - a. Option: Thermal-hanger shield inserts may be used. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.
4. Shield Dimensions for Pipe: Not less than the following:
 - a. NPS 1/4 to NPS 3-1/2: 12 inches long and 0.048 inch thick.
 - b. NPS 4: 12 inches long and 0.06 inch thick.
5. Thermal-Hanger Shields: Install with insulation same thickness as piping insulation.

3.2 EQUIPMENT SUPPORTS

- A. Fabricate structural-steel stands to suspend equipment from structure overhead or to support equipment above floor.
- B. Grouting: Place grout under supports for equipment and make bearing surface smooth.
- C. Provide lateral bracing, to prevent swaying, for equipment supports.

3.3 METAL FABRICATIONS

- A. Cut, drill, and fit miscellaneous metal fabrications for trapeze pipe hangers and equipment supports.
- B. Fit exposed connections together to form hairline joints. Field weld connections that cannot be shop welded because of shipping size limitations.
- C. Field Welding: Comply with AWS D1.1/D1.1M procedures for shielded, metal arc welding; appearance and quality of welds; and methods used in correcting welding work; and with the following:
 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
 2. Obtain fusion without undercut or overlap.
 3. Remove welding flux immediately.

4. Finish welds at exposed connections so no roughness shows after finishing and so contours of welded surfaces match adjacent contours.

3.4 ADJUSTING

- A. Hanger Adjustments: Adjust hangers to distribute loads equally on attachments and to achieve indicated slope of pipe.
- B. Trim excess length of continuous-thread hanger and support rods to 1-1/2 inches.

3.5 PAINTING

- A. Touchup: Clean field welds and abraded areas of shop paint. Paint exposed areas immediately after erecting hangers and supports. Use same materials as used for shop painting. Comply with SSPC-PA 1 requirements for touching up field-painted surfaces.
 1. Apply paint by brush or spray to provide a minimum dry film thickness of 2.0 mils.
- B. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas and apply galvanizing-repair paint to comply with ASTM A 780.

3.6 HANGER AND SUPPORT SCHEDULE

- A. Specific hanger and support requirements are in Sections specifying piping systems and equipment.
- B. Comply with MSS SP-69 for pipe-hanger selections and applications that are not specified in piping system Sections.
- C. Use hangers and supports with galvanized metallic coatings for piping and equipment that will not have field-applied finish.
- D. Use nonmetallic coatings on attachments for electrolytic protection where attachments are in direct contact with copper tubing.
- E. Use carbon-steel pipe hangers and supports and metal trapeze pipe hangers and attachments for general service applications.
- F. Use copper-plated pipe hangers and copper attachments for copper piping and tubing.
- G. Use padded hangers for piping that is subject to scratching.
- H. Use thermal-hanger shield inserts for insulated piping and tubing.
- I. Horizontal-Piping Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
 1. Adjustable, Steel Clevis Hangers (MSS Type 1): For suspension of noninsulated or insulated, stationary pipes NPS 1/2 to NPS 30.
 2. Carbon- or Alloy-Steel, Double-Bolt Pipe Clamps (MSS Type 3): For suspension of pipes NPS 3/4 to NPS 36, requiring clamp flexibility and up to 4 inches of insulation.

3. Steel Pipe Clamps (MSS Type 4): For suspension of cold and hot pipes NPS 1/2 to NPS 24 if little or no insulation is required.
 4. Pipe Hangers (MSS Type 5): For suspension of pipes NPS 1/2 to NPS 4, to allow off-center closure for hanger installation before pipe erection.
 5. Adjustable, Swivel Split- or Solid-Ring Hangers (MSS Type 6): For suspension of noninsulated, stationary pipes NPS 3/4 to NPS 8.
 6. Adjustable, Steel Band Hangers (MSS Type 7): For suspension of noninsulated, stationary pipes NPS 1/2 to NPS 8.
 7. Adjustable Band Hangers (MSS Type 9): For suspension of noninsulated, stationary pipes NPS 1/2 to NPS 8.
 8. Adjustable, Swivel-Ring Band Hangers (MSS Type 10): For suspension of noninsulated, stationary pipes NPS 1/2 to NPS 8.
 9. Split Pipe Ring with or without Turnbuckle Hangers (MSS Type 11): For suspension of noninsulated, stationary pipes NPS 3/8 to NPS 8.
 10. Extension Hinged or Two-Bolt Split Pipe Clamps (MSS Type 12): For suspension of noninsulated, stationary pipes NPS 3/8 to NPS 3.
 11. U-Bolts (MSS Type 24): For support of heavy pipes NPS 1/2 to NPS 30.
 12. Clips (MSS Type 26): For support of insulated pipes not subject to expansion or contraction.
 13. Adjustable Pipe Saddle Supports (MSS Type 38): For stanchion-type support for pipes NPS 2-1/2 to NPS 36 if vertical adjustment is required, with steel-pipe base stanchion support and cast-iron floor flange.
 14. Single-Pipe Rolls (MSS Type 41): For suspension of pipes NPS 1 to NPS 30, from two rods if longitudinal movement caused by expansion and contraction might occur.
 15. Adjustable Roller Hangers (MSS Type 43): For suspension of pipes NPS 2-1/2 to NPS 24, from single rod if horizontal movement caused by expansion and contraction might occur.
 16. Complete Pipe Rolls (MSS Type 44): For support of pipes NPS 2 to NPS 42 if longitudinal movement caused by expansion and contraction might occur but vertical adjustment is not necessary.
 17. Pipe Roll and Plate Units (MSS Type 45): For support of pipes NPS 2 to NPS 24 if small horizontal movement caused by expansion and contraction might occur and vertical adjustment is not necessary.
 18. Adjustable Pipe Roll and Base Units (MSS Type 46): For support of pipes NPS 2 to NPS 30 if vertical and lateral adjustment during installation might be required in addition to expansion and contraction.
- J. Vertical-Piping Clamps: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Extension Pipe or Riser Clamps (MSS Type 8): For support of pipe risers NPS 3/4 to NPS 24.
 2. Carbon- or Alloy-Steel Riser Clamps (MSS Type 42): For support of pipe risers NPS 3/4 to NPS 24 if longer ends are required for riser clamps.
- K. Hanger-Rod Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel Turnbuckles (MSS Type 13): For adjustment up to 6 inches for heavy loads.
 2. Steel Clevises (MSS Type 14): For 120 to 450 deg F piping installations.
 3. Swivel Turnbuckles (MSS Type 15): For use with MSS Type 11, split pipe rings.

4. Malleable-Iron Sockets (MSS Type 16): For attaching hanger rods to various types of building attachments.
 5. Steel Weldless Eye Nuts (MSS Type 17): For 120 to 450 deg F piping installations.
- L. Building Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel or Malleable Concrete Inserts (MSS Type 18): For upper attachment to suspend pipe hangers from concrete ceiling.
 2. Top-Beam C-Clamps (MSS Type 19): For use under roof installations with bar-joist construction, to attach to top flange of structural shape.
 3. Side-Beam or Channel Clamps (MSS Type 20): For attaching to bottom flange of beams, channels, or angles.
 4. Center-Beam Clamps (MSS Type 21): For attaching to center of bottom flange of beams.
 5. C-Clamps (MSS Type 23): For structural shapes.
 6. Top-Beam Clamps (MSS Type 25): For top of beams if hanger rod is required tangent to flange edge.
 7. Side-Beam Clamps (MSS Type 27): For bottom of steel I-beams.
 8. Linked-Steel Clamps with Eye Nuts (MSS Type 29): For attaching to bottom of steel I-beams for heavy loads, with link extensions.
 9. Malleable-Beam Clamps with Extension Pieces (MSS Type 30): For attaching to structural steel.
 10. Welded-Steel Brackets: For support of pipes from below or for suspending from above by using clip and rod. Use one of the following for indicated loads:
 - a. Light (MSS Type 31): 750 lb.
 - b. Medium (MSS Type 32): 1500 lb.
 - c. Heavy (MSS Type 33): 3000 lb.
 11. Side-Beam Brackets (MSS Type 34): For sides of steel or wooden beams.
 12. Plate Lugs (MSS Type 57): For attaching to steel beams if flexibility at beam is required.
 13. Horizontal Travelers (MSS Type 58): For supporting piping systems subject to linear horizontal movement where headroom is limited.
- M. Saddles and Shields: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel-Pipe-Covering Protection Saddles (MSS Type 39): To fill interior voids with insulation that matches adjoining insulation.
 2. Protection Shields (MSS Type 40): Of length recommended in writing by manufacturer to prevent crushing insulation.
 3. Thermal-Hanger Shield Inserts: For supporting insulated pipe.
- N. Comply with MSS SP-69 for trapeze pipe-hanger selections and applications that are not specified in piping system Sections.
- O. Use powder-actuated fasteners or mechanical-expansion anchors instead of building attachments where required in concrete construction.

END OF SECTION 230529

SECTION 230548.13 - VIBRATION CONTROLS FOR HVAC

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Elastomeric isolation pads.
 - 2. Elastomeric hangers.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.

PART 2 - PRODUCTS

2.1 ELASTOMERIC ISOLATION PADS

- A. Elastomeric Isolation Pads:
 - 1. Fabrication: Single or multiple layers of sufficient durometer stiffness for uniform loading over pad area.
 - 2. Size: Factory or field cut to match requirements of supported equipment.
 - 3. Pad Material: Oil and water resistant with elastomeric properties.
 - 4. Surface Pattern: Ribbed pattern.
 - 5. Infused nonwoven cotton or synthetic fibers.
 - 6. Load-bearing metal plates adhered to pads.

2.2 ELASTOMERIC HANGERS

- A. Elastomeric Mount in a Steel Frame with Upper and Lower Steel Hanger Rods:
 - 1. Frame: Steel, fabricated with a connection for an upper threaded hanger rod and an opening on the underside to allow for a maximum of 30 degrees of angular lower hanger-rod misalignment without binding or reducing isolation efficiency.
 - 2. Dampening Element: Molded, oil-resistant rubber, neoprene, or other elastomeric material with a projecting bushing for the underside opening preventing steel to steel contact.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine areas and equipment to receive vibration isolation control devices for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
- B. Examine roughing-in of reinforcement and cast-in-place anchors to verify actual locations before installation.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 VIBRATION CONTROL DEVICE INSTALLATION

- A. Installation of vibration isolators must not cause any change of position of equipment, piping, or ductwork resulting in stresses or misalignment.
- B. Install Elastomeric Isolation Pads under each air handling unit base mounting rail at spacing recommended by pad manufacturer.
- C. Install elastomeric hangers at suspended fan installations.

END OF SECTION 230548.13

SECTION 230553 - IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

1. Equipment labels.
2. Pipe labels.
3. Duct labels.
4. Stencils.
5. Valve tags.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Equipment Label Schedule: Include a listing of all equipment to be labeled with the proposed content for each label.
- C. Valve numbering scheme.
- D. Valve Schedules: For each piping system to include in maintenance manuals.

PART 2 - PRODUCTS

2.1 EQUIPMENT LABELS

- A. Plastic Labels for Equipment:

1. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/16 inch thick, and having predrilled holes for attachment hardware.
2. Letter Color: White.
3. Background Color: Black.
4. Maximum Temperature: Able to withstand temperatures up to 160 deg F.
5. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
6. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-quarters the size of principal lettering.
7. Fasteners: Stainless-steel rivets.
8. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.

- B. Label Content: Include equipment's Drawing designation or unique equipment.
- C. Equipment Label Schedule: For each item of equipment to be labeled, on 8-1/2-by-11-inch bond paper. Tabulate equipment identification number, and identify Drawing numbers where equipment is indicated (plans, details, and schedules) and the Specification Section number and title where equipment is specified. Equipment schedule shall be included in operation and maintenance data.
- D. HVAC systems using A2L refrigerant shall have permanently affixed markings and labeling to indicate refrigerant installed in the system and Notice of leak detection system installed, and shall have service ports, pipes, hoses and other devices through which refrigerant flows to be marked in red.

2.2 PIPE LABELS

- A. General Requirements for Manufactured Pipe Labels: Preprinted, color-coded, with lettering indicating service, and showing flow direction according to ASME A13.1.
- B. Pretensioned Pipe Labels: Precoiled, semirigid plastic formed to cover full circumference of pipe and to attach to pipe without fasteners or adhesive.
- C. Self-Adhesive Pipe Labels: Printed plastic with contact-type, permanent-adhesive backing.
- D. Pipe Label Contents: Include identification of piping service using same designations or abbreviations as used on Drawings; also include pipe size and an arrow indicating flow direction.
 - 1. Flow-Direction Arrows: Integral with piping system service lettering to accommodate both directions or as separate unit on each pipe label to indicate flow direction.
 - 2. Lettering Size: Size letters according to ASME A13.1 for piping.
- E. A2L Refrigerant Piping labels to include refrigerant type and classification and note that it is flammable. Example: R-454B – A2L – Mildly Flammable.

2.3 STENCILS

- A. Stencils for Ducts:
 - 1. Lettering Size: Minimum letter height of 1-1/4 inches for viewing distances up to 15 feet and proportionately larger lettering for greater viewing distances.
 - 2. Stencil Paint: Exterior, gloss, acrylic enamel. Paint may be in pressurized spray-can form.
- B. Stencils for Access Panels and Door Labels, Equipment Labels, and Similar Operational Instructions:
 - 1. Lettering Size: Minimum letter height of 1/2 inch for viewing distances up to 72 inches and proportionately larger lettering for greater viewing distances.
 - 2. Stencil Paint: Exterior, gloss, acrylic enamel. Paint may be in pressurized spray-can form.

2.4 VALVE TAGS

- A. Description: Stamped or engraved with 1/4-inch letters for piping system abbreviation and 1/2-inch numbers.
 - 1. Tag Material: Brass, 0.032-inch minimum thickness, and having predrilled or stamped holes for attachment hardware.
 - 2. Fasteners: Brass wire-link chain.
- B. Valve Schedules: For each piping system, on 8-1/2-by-11-inch bond paper. Tabulate valve number, piping system, system abbreviation (as shown on valve tag), location of valve (room or space), normal-operating position (open, closed, or modulating), and variations for identification. Mark valves for emergency shutoff and similar special uses.
 - 1. Valve-tag schedule shall be included in operation and maintenance data.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Clean piping and equipment surfaces of substances that could impair bond of identification devices, including dirt, oil, grease, release agents, and incompatible primers, paints, and encapsulants.

3.2 GENERAL INSTALLATION REQUIREMENTS

- A. Coordinate installation of identifying devices with completion of covering and painting of surfaces where devices are to be applied.
- B. Coordinate installation of identifying devices with locations of access panels and doors.
- C. Install identifying devices before installing acoustical ceilings and similar concealment.
- D. For concealed valves, dampers, equipment, and devices needing service, provide identification markers visible from floor. Use color dot stickers placed on ceiling grid where valves, dampers, equipment, and devices needing service are installed above. Color scheme to be in accordance with Owner's color-coding standard.

3.3 EQUIPMENT LABEL INSTALLATION

- A. All major HVAC equipment, including air handlers, air terminal units, fans and pumps shall be properly identified with equipment tag stating equipment ID, ratings and date of installation. Permanent labeling shall be in accordance with NCMC 301.6.
- B. Install or permanently fasten labels on each major item of mechanical equipment.
- C. Locate equipment labels where accessible and visible.

3.4 PIPE LABEL INSTALLATION

- A. Pipe Label Locations: Locate pipe labels where piping is exposed or above accessible ceilings in finished spaces; machine rooms; accessible maintenance spaces such as shafts, tunnels, and plenums; and exterior exposed locations as follows:
 - 1. Near each valve and control device.
 - 2. Near each branch connection, excluding short takeoffs for fixtures and terminal units. Where flow pattern is not obvious, mark each pipe at branch.
 - 3. Near penetrations and on both sides of through walls, floors, ceilings, and inaccessible enclosures.
 - 4. At access doors, manholes, and similar access points that permit view of concealed piping.
 - 5. Near major equipment items and other points of origination and termination.
 - 6. Spaced at maximum intervals of 50 feet along each run. Reduce intervals to 25 feet in areas of congested piping and equipment.
 - 7. On piping above removable acoustical ceilings. Omit intermediately spaced labels.
 - 8. Per EPA SNAP Rule 23, equipment shall include the following:
 - a. Permanently affixed markings identifying the specific A2L refrigerant used.
 - b. Labels indicating the presence of a refrigerant leak detection system.
 - c. All service ports, refrigerant piping, hoses, and components conveying refrigerant shall be clearly marked in red to signify the use of a flammable (A2L) refrigerant.
- B. Directional Flow Arrows: Arrows shall be used to indicate direction of flow in pipes, including pipes where flow is allowed in both directions.
- C. Pipe Label Color Schedule:
 - 1. Heating -Water Piping: White letters on a safety-green background.
 - 2. Refrigerant Piping: White letters on a safety-purple background.

3.5 DUCT LABEL INSTALLATION

- A. Stenciled Duct Label: Stenciled labels shall indicate service and flow direction.
- B. Locate labels near points where ducts enter into and exit from concealed spaces and at maximum intervals of 50 feet in each space where ducts are exposed or concealed by removable ceiling system.

3.6 VALVE-TAG INSTALLATION

- A. Install tags on valves and control devices in piping systems, except check valves, valves within factory-fabricated equipment units, shutoff valves, faucets, convenience and lawn-watering hose connections, and HVAC terminal devices and similar roughing-in connections of end-use fixtures and units. List tagged valves in a valve schedule.
- B. Valve-Tag Application Schedule: Tag valves according to size, shape, and color scheme and with captions similar to those indicated in the following subparagraphs:
 - 1. Valve-Tag Size and Shape:

- a. Heating Hot Water: 2 inches, round.
 - 2. Valve-Tag Colors:
 - a. Heating Hot Water: White letters on a safety-green background.
- 3.7 WARNING-TAG INSTALLATION
- A. Write required message on, and attach warning tags to, equipment and other items where required.

END OF SECTION 230553

SECTION 230593 - TESTING, ADJUSTING, AND BALANCING FOR HVAC

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

- 1. Balancing Air Systems:
 - a. Constant-volume air systems (including energy recovery units, exhaust fans and split system air handling units).
- 2. Testing, Adjusting, and Balancing Equipment:
 - a. Motors.
 - b. Condensing units.
 - c. Heat-transfer coils.
- 3. Control system verification.

1.3 DEFINITIONS

- A. AABC: Associated Air Balance Council.
- B. NEBB: National Environmental Balancing Bureau.
- C. BAS: Building automation systems.
- D. TAB: Testing, adjusting, and balancing.
- E. TABB: Testing, Adjusting, and Balancing Bureau.
- F. TAB Specialist: An independent entity meeting qualifications to perform TAB work.
- G. TDH: Total dynamic head.

1.4 PREINSTALLATION MEETINGS

- A. TAB Conference: If requested by the Owner, conduct a TAB conference at Project site after approval of the TAB strategies and procedures plan to develop a mutual understanding of the details. Provide a minimum of 14 days' advance notice of scheduled meeting time and location.
 - 1. Minimum Agenda Items:
 - a. The Contract Documents examination report.
 - b. The TAB plan.
 - c. Needs for coordination and cooperation of trades and subcontractors.
 - d. Proposed procedures for documentation and communication flow.

1.5 INFORMATIONAL SUBMITTALS

- A. Qualification Data: Within 30 days of Contractor's Notice to Proceed, submit documentation that the TAB specialist and this Project's TAB team members meet the qualifications specified in "Quality Assurance" Article.
- B. Contract Documents Examination Report: Within 30 days of Contractor's Notice to Proceed, submit the Contract Documents review report as specified in Part 3.
- C. Strategies and Procedures Plan: Within days of Contractor's Notice to Proceed, submit TAB strategies and step-by-step procedures as specified in "Preparation" Article.
- D. System Readiness Checklists: Within 30 days of Contractor's Notice to Proceed, submit system readiness checklists as specified in "Preparation" Article.
- E. Examination Report: Submit a summary report of the examination review required in "Examination" Article.
- F. Certified TAB reports.
- G. Sample report forms.
- H. Record log of duct leakage tests submitted to designer and/or commissioning agent upon completion.
- I. Instrument calibration reports, to include the following:
 - 1. Instrument type and make.
 - 2. Serial number.
 - 3. Application.
 - 4. Dates of use.
 - 5. Dates of calibration.

1.6 QUALITY ASSURANCE

- A. TAB Specialists Qualifications: Certified by AABC.

1. TAB Field Supervisor: Employee of the TAB specialist and certified by NEBB or AABC.
 2. TAB Technician: Employee of the TAB specialist and certified by NEBB or AABC as a TAB technician.
- B. Instrumentation Type, Quantity, Accuracy, and Calibration: Comply with requirements in ASHRAE 111, Section 4, "Instrumentation."

1.7 FIELD CONDITIONS

- A. Partial Owner Occupancy: Owner may occupy completed areas of building before Substantial Completion. Cooperate with Owner during TAB operations to minimize conflicts with Owner's operations.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine the Contract Documents to become familiar with Project requirements and to discover conditions in systems designs that may preclude proper TAB of systems and equipment.
- B. Examine installed systems for balancing devices, such as test ports, gage cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers. Verify that locations of these balancing devices are applicable for intended purpose and are accessible.
- C. Examine the approved submittals for HVAC systems and equipment.
- D. Examine design data including HVAC system descriptions, statements of design assumptions for environmental conditions and systems output, and statements of philosophies and assumptions about HVAC system and equipment controls.
- E. Examine equipment performance data including fan curves.
1. Relate performance data to Project conditions and requirements, including system effects that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system.
 2. Calculate system-effect factors to reduce performance ratings of HVAC equipment when installed under conditions different from the conditions used to rate equipment performance. To calculate system effects for air systems, use tables and charts found in AMCA 201, "Fans and Systems," or in SMACNA's "HVAC Systems - Duct Design." Compare results with the design data and installed conditions.
- F. Examine system and equipment installations and verify that field quality-control testing, cleaning, and adjusting specified in individual Sections have been performed.
- G. Examine test reports specified in individual system and equipment Sections.

- H. Examine HVAC equipment and verify that bearings are greased, belts are aligned and tight, filters are clean, and equipment with functioning controls is ready for operation.
- I. Examine equipment and verify that they are accessible and their controls are connected and functioning.
- J. Examine heat-transfer coils for correct piping connections and for clean and straight fins.
- K. Examine operating safety interlocks and controls on HVAC equipment.
- L. Report deficiencies discovered before and during performance of TAB procedures. Observe and record system reactions to changes in conditions. Record default set points if different from indicated values.

3.2 PREPARATION

- A. Prepare a TAB plan that includes the following:
 - 1. Equipment and systems to be tested.
 - 2. Strategies and step-by-step procedures for balancing the systems.
 - 3. Instrumentation to be used.
 - 4. Sample forms with specific identification for all equipment.
- B. Perform system-readiness checks of HVAC systems and equipment to verify system readiness for TAB work. Include, at a minimum, the following:
 - 1. Airside:
 - a. Verify that leakage and pressure tests on air distribution systems have been satisfactorily completed.
 - b. Duct systems are complete with terminals installed.
 - c. Volume, smoke, and fire dampers are open and functional.
 - d. Clean filters are installed.
 - e. Fans are operating, free of vibration, and rotating in correct direction.
 - f. Automatic temperature-control systems are operational.
 - g. Ceilings are installed.
 - h. Windows and doors are installed.
 - i. Suitable access to balancing devices and equipment is provided.

3.3 GENERAL PROCEDURES FOR TESTING AND BALANCING

- A. Perform testing and balancing procedures on each system according to the procedures contained in AABC's "National Standards for Total System Balance" and in this Section.
- B. Cut insulation, ducts, pipes, and equipment cabinets for installation of test probes to the minimum extent necessary for TAB procedures.
 - 1. After testing and balancing, patch probe holes in ducts with same material and thickness as used to construct ducts. Mark exterior of repaired duct insulation with location of test holes for Commissioning purposes.

2. Install and join new insulation that matches removed materials. Restore insulation, coverings, vapor barrier, and finish according to Section 230713 "Duct Insulation," Section 230716 "HVAC Equipment Insulation," and Section 230719 "HVAC Piping Insulation."
- C. Mark equipment and balancing devices, including damper-control positions, valve position indicators, fan-speed-control levers, and similar controls and devices, with paint or other suitable, permanent identification material to show final settings.
- D. Take and report testing and balancing measurements in inch-pound (IP) units.

3.4 GENERAL PROCEDURES FOR BALANCING AIR SYSTEMS

- A. Prepare test reports for both fans and outlets. Obtain manufacturer's outlet factors and recommended testing procedures. Cross-check the summation of required outlet volumes with required fan volumes.
- B. Prepare schematic diagrams of systems' "as-built" duct layouts.
- C. Determine the best locations in main and branch ducts for accurate duct-airflow measurements.
- D. Check airflow patterns from the outdoor-air louvers and dampers and the return- and exhaust-air dampers through the supply-fan discharge and mixing dampers.
- E. Locate start-stop and disconnect switches, electrical interlocks, and motor starters.
- F. Verify that motor starters are equipped with properly sized thermal protection.
- G. Check dampers for proper position to achieve desired airflow path.
- H. Check for airflow blockages.
- I. Check condensate drains for proper connections and functioning.
- J. Verify that air duct system is sealed as specified in Section 233113 "Metal Ducts."

3.5 PROCEDURES FOR CONSTANT-VOLUME AIR SYSTEMS

- A. Adjust fans to deliver total indicated airflows within the maximum allowable fan speed listed by fan manufacturer.
 1. Measure total airflow.
 - a. Set outside-air and return-air dampers for proper position that simulates minimum outdoor-air conditions.
 - b. Where duct conditions allow, measure airflow by Pitot-tube traverse. If necessary, perform multiple Pitot-tube traverses to obtain total airflow.
 - c. Where duct conditions are not suitable for Pitot-tube traverse measurements, a coil traverse may be acceptable.

- d. If a reliable Pitot-tube traverse or coil traverse is not possible, measure airflow at terminals and calculate the total airflow.
 2. Measure fan static pressures as follows:
 - a. Measure static pressure directly at the fan outlet or through the flexible connection.
 - b. Measure static pressure directly at the fan inlet or through the flexible connection.
 - c. Measure static pressure across each component that makes up the air-handling system.
 - d. Report artificial loading of filters at the time static pressures are measured.
 3. Review Record Documents to determine variations in design static pressures versus actual static pressures. Calculate actual system-effect factors. Recommend adjustments to accommodate actual conditions.
 4. Obtain approval from Construction Manager for adjustment of fan speed higher or lower than indicated speed. Comply with requirements in HVAC Sections for air-handling units for adjustment of fans, belts, and pulley sizes to achieve indicated air-handling-unit performance.
 5. Do not make fan-speed adjustments that result in motor overload. Consult equipment manufacturers about fan-speed safety factors. Modulate dampers and measure fan-motor amperage to ensure that no overload occurs. Measure amperage in full-cooling, full-heating, economizer, and any other operating mode to determine the maximum required brake horsepower.
- B. Adjust volume dampers for main duct, submain ducts, and major branch ducts to indicated airflows.
 1. Measure airflow of submain and branch ducts.
 2. Adjust submain and branch duct volume dampers for specified airflow.
 3. Re-measure each submain and branch duct after all have been adjusted.
- C. Adjust air inlets and outlets for each space to indicated airflows.
 1. Set airflow patterns of adjustable outlets for proper distribution without drafts.
 2. Measure inlets and outlets airflow.
 3. Adjust each inlet and outlet for specified airflow.
 4. Re-measure each inlet and outlet after they have been adjusted.
- D. Verify final system conditions.
 1. Re-measure and confirm that minimum outdoor, return, and relief airflows are within design. Readjust to design if necessary.
 2. Re-measure and confirm that total airflow is within design.
 3. Re-measure all final fan operating data, rpms, volts, amps, and static profile.
 4. Mark all final settings.
 5. Measure and record all operating data.
 6. Record final fan-performance data.

3.6 PROCEDURES FOR MOTORS

- A. Motors 1/2 HP and Larger: Test at final balanced conditions and record the following data:
 - 1. Manufacturer's name, model number, and serial number.
 - 2. Motor horsepower rating.
 - 3. Motor rpm.
 - 4. Phase and hertz.
 - 5. Nameplate and measured voltage, each phase.
 - 6. Nameplate and measured amperage, each phase.
 - 7. Starter size and thermal-protection-element rating.
 - 8. Service factor and frame size.
- B. Record final motor speed or frequency at balanced conditions in addition to nameplate speed.

3.7 PROCEDURES FOR CONDENSING UNITS

- A. Verify proper rotation of fans.
- B. Measure entering- and leaving-air temperatures.
- C. Record fan and motor operating data.

3.8 PROCEDURES FOR HEAT-TRANSFER COILS

- A. Measure, adjust, and record the following data for each refrigerant coil:
 - 1. Dry-bulb temperature of entering and leaving air.
 - 2. Wet-bulb temperature of entering and leaving air.
 - 3. Airflow.

3.9 CONTROLS VERIFICATION

- A. In conjunction with system balancing, perform the following:
 - 1. Verify temperature control system is operating within the design limitations.
 - 2. Confirm that the sequences of operation are in compliance with Contract Documents.
 - 3. Verify that controllers are calibrated and function as intended.
 - 4. Verify that controller set points are as indicated.
 - 5. Verify the operation of lockout or interlock systems.
 - 6. Verify the operation of damper actuators.
 - 7. Verify that controlled devices are properly installed and connected to correct controller.
 - 8. Verify that controlled devices travel freely and are in position indicated by controller: open, closed, or modulating.
 - 9. Verify location and installation of sensors to ensure that they sense only intended temperature, humidity, or pressure.
- B. Reporting: Include a summary of verifications performed, remaining deficiencies, and variations from indicated conditions.

3.10 TOLERANCES

- A. Set HVAC system's airflow rates within the following tolerances:
 - 1. Supply, Return, and Exhaust Fans and Equipment with Fans: Plus or minus 10 percent.
 - 2. Air Outlets and Inlets (other): Plus or minus 10 percent.
- B. Maintaining pressure relationships as designed shall have priority over the tolerances specified above.

3.11 PROGRESS REPORTING

- A. Initial Construction-Phase Report: Based on examination of the Contract Documents as specified in "Examination" Article, prepare a report on the adequacy of design for systems balancing devices. Recommend changes and additions to systems balancing devices to facilitate proper performance measuring and balancing. Recommend changes and additions to HVAC systems and general construction to allow access for performance measuring and balancing devices.
- B. Status Reports: Prepare weekly progress reports to describe completed procedures, procedures in progress, and scheduled procedures. Include a list of deficiencies and problems found in systems being tested and balanced. Prepare a separate report for each system and each building floor for systems serving multiple floors.

3.12 FINAL REPORT

- A. General: Prepare a certified written report; tabulate and divide the report into separate sections for tested systems and balanced systems.
 - 1. Include a certification sheet at the front of the report's binder, signed and sealed by the certified testing and balancing engineer.
 - 2. Include a list of instruments used for procedures, along with proof of calibration.
 - 3. Certify validity and accuracy of field data.
- B. Final Report Contents: In addition to certified field-report data, include the following:
 - 1. Fan curves.
 - 2. Manufacturers' test data.
 - 3. Field test reports prepared by system and equipment installers.
 - 4. Other information relative to equipment performance; do not include Shop Drawings and Product Data.
- C. General Report Data: In addition to form titles and entries, include the following data:
 - 1. Title page.
 - 2. Name and address of the TAB specialist.
 - 3. Project name.
 - 4. Project location.
 - 5. Architect's name and address.

6. Engineer's name and address.
 7. Contractor's name and address.
 8. Report date.
 9. Signature of TAB supervisor who certifies the report.
 10. Table of Contents with the total number of pages defined for each section of the report. Number each page in the report.
 11. Summary of contents including the following:
 - a. Indicated versus final performance.
 - b. Notable characteristics of systems.
 - c. Description of system operation sequence if it varies from the Contract Documents.
 12. Nomenclature sheets for each item of equipment.
 13. Data for terminal units, including manufacturer's name, type, size, and fittings.
 14. Notes to explain why certain final data in the body of reports vary from indicated values.
 15. Test conditions for fans performance forms including the following:
 - a. Settings for outdoor- and exhaust-air dampers.
 - b. Conditions of filters.
 - c. Cooling coil, wet- and dry-bulb conditions.
 - d. Other system operating conditions that affect performance.
- D. System Diagrams: Include schematic layouts of air and hydronic distribution systems. Present each system with single-line diagram and include the following:
1. Quantities of outdoor, supply, return, and exhaust airflows.
 2. Duct, outlet, and inlet sizes.
 3. Pipe and valve sizes and locations.
 4. Balancing stations.
 5. Position of balancing devices.
- E. Air-Handling-Unit Test Reports: For energy recovery units and air-handling units, include the following:
1. Unit Data:
 - a. Unit identification.
 - b. Location.
 - c. Make and type.
 - d. Model number and unit size.
 - e. Manufacturer's serial number.
 - f. Discharge arrangement.
 - g. Number, type, and size of filters.
 2. Motor Data:
 - a. Motor make, and frame type and size.
 - b. Horsepower and rpm.
 - c. Volts, phase, and hertz.
 - d. Full-load amperage and service factor.

3. Test Data (Indicated and Actual Values):
 - a. Total airflow rate in cfm.
 - b. Total system static pressure in inches wg.
 - c. Fan rpm.
 - d. Discharge static pressure in inches wg.
 - e. Filter static-pressure differential in inches wg.
 - f. Outdoor airflow in cfm.
 - g. Return airflow in cfm.
 - h. Outdoor-air damper position.
 - i. Return-air damper position.
 - j. Pressure set-point in inches wg.

F. Instrument Calibration Reports:

1. Report Data:
 - a. Instrument type and make.
 - b. Serial number.
 - c. Application.
 - d. Dates of use.
 - e. Dates of calibration.

3.13 VERIFICATION OF TAB REPORT

- A. The TAB specialist's test and balance engineer shall conduct the inspection in the presence of Construction Manager and commissioning authority. Prepare test and inspection reports.
- B. Verification of TAB will include 10% of all redundant equipment. Verification of TAB will include limited readings of 100% of major equipment (all AHUs, EFs, etc.).
- C. If rechecks yield measurements that differ from the measurements documented in the final report by more than the tolerances allowed, the measurements shall be noted as "FAILED."
- D. If the number of "FAILED" measurements is greater than 10 percent of the total measurements checked during the final inspection, the testing and balancing shall be considered incomplete and shall be rejected.
- E. If TAB work fails, proceed as follows:
 1. TAB specialists shall recheck all measurements and make adjustments. Revise the final report and balancing device settings to include all changes; resubmit the final report and request a second final inspection.
 2. If the second final inspection also fails, Owner may contract the services of another TAB specialist to complete TAB work according to the Contract Documents and deduct the cost of the services from the original TAB specialist's final payment.
 3. If the second verification also fails, Owner may contact AABC Headquarters regarding the AABC National Performance Guaranty.

3.14 ADDITIONAL TESTS

- A. Within 90 days of completing TAB, perform additional TAB to verify that balanced conditions are being maintained throughout and to correct unusual conditions.
- B. Seasonal Periods: If initial TAB procedures were not performed during near-peak summer and winter conditions, perform additional TAB during near-peak summer and winter conditions.

END OF SECTION 230593

SECTION 230713 - DUCT INSULATION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes insulating the following duct services:
 - 1. Indoor, supply, return, exhaust and outdoor air.
 - 2. Indoor, Concealed, Type I, commercial, kitchen hood exhaust.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated. Include thermal conductivity, water-vapor permeance thickness, and jackets (factory-applied).

1.3 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For qualified Installer.
- B. Field quality-control reports.

1.4 QUALITY ASSURANCE

- A. Installer Qualifications: Skilled mechanics who have successfully completed an apprenticeship program or another craft training program certified by the Department of Labor, Bureau of Apprenticeship and Training.
- B. Surface-Burning Characteristics: For insulation and related materials, as determined by testing identical products according to ASTM E 84, by a testing agency acceptable to authorities having jurisdiction. Factory label insulation and jacket materials and adhesive, mastic, tapes, and cement material containers, with appropriate markings of applicable testing agency.
 - 1. Insulation Installed Indoors: Flame-spread index of 25 or less, and smoke-developed index of 50 or less.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Packaging: Insulation material containers shall be marked by manufacturer with appropriate ASTM standard designation, type and grade, and maximum use temperature.

1.6 COORDINATION

- A. Coordinate sizes and locations of supports, hangers, and insulation shields specified in Section 230529 "Hangers and Supports for HVAC Piping and Equipment."

- B. Coordinate clearance requirements with duct Installer for duct insulation application. Before preparing ductwork Shop Drawings, establish and maintain clearance requirements for installation of insulation and finishes and for space required for maintenance.

1.7 SCHEDULING

- A. Schedule insulation application after pressure testing systems and, where required, after installing and testing heat tracing. Insulation application may begin on segments that have satisfactory test results.
- B. Complete installation and concealment of plastic materials as rapidly as possible in each area of construction.

PART 2 - PRODUCTS

2.1 INSULATION MATERIALS

- A. Comply with requirements in "Duct Insulation Schedule, General," "Indoor Duct and Plenum Insulation Schedule" article for where insulating materials shall be applied.
- B. Products shall not contain asbestos, lead, mercury, or mercury compounds.
- C. Products that come in contact with stainless steel shall have a leachable chloride content of less than 50 ppm when tested according to ASTM C 871.
- D. Insulation materials for use on austenitic stainless steel shall be qualified as acceptable according to ASTM C 795.
- E. Mineral-Fiber Blanket Insulation: Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C 553, Type II and ASTM C 1290, Type III with factory-applied FSK jacket. Factory-applied jacket requirements are specified in "Factory-Applied Jackets" Article.
- F. Mineral-Fiber Board Insulation: Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C 612, Type IA or Type IB. For duct and plenum applications, provide insulation with factory-applied FSK jacket. Factory-applied jacket requirements are specified in "Factory-Applied Jackets" Article.
- G. Mineral-Fiber, Pipe and Tank Insulation: Mineral or glass fibers bonded with a thermosetting resin. Semirigid board material with factory-applied FSK jacket complying with ASTM C 1393, Type II or Type IIIA Category 2, or with properties similar to ASTM C 612, Type IB. Nominal density is 2.5 lb/cu. ft. or more. Thermal conductivity (k-value) at 100 deg F is 0.29 Btu x in./h x sq. ft. x deg F or less. Factory-applied jacket requirements are specified in "Factory-Applied Jackets" Article.

2.2 FIRE-RATED INSULATION SYSTEMS

- A. Fire-Rated Board: Structural-grade, press-molded, xonolite calcium silicate, fireproofing board suitable for operating temperatures up to 1700 deg F. Comply with ASTM C 656, Type II,

Grade 6. Tested and certified to provide a 2-hour fire rating by an NRTL acceptable to authorities having jurisdiction. Board shall provide zero clearance to combustible construction throughout the entire enclosure system.

- B. Fire-Rated Blanket: High-temperature, flexible, blanket insulation with FSK jacket that is tested and certified to provide a 2-hour fire rating by an NRTL acceptable to authorities having jurisdiction. Blanket shall provide zero clearance to combustible construction throughout the entire enclosure system.

2.3 ADHESIVES

- A. Materials shall be compatible with insulation materials, jackets, and substrates and for bonding insulation to itself and to surfaces to be insulated unless otherwise indicated.
- B. Mineral-Fiber Adhesive: Comply with MIL-A-3316C, Class 2, Grade A.
- C. FSK Jacket Adhesive: Comply with MIL-A-3316C, Class 2, Grade A for bonding insulation jacket lap seams and joints.

2.4 MASTICS

- A. Materials shall be compatible with insulation materials, jackets, and substrates; comply with MIL-PRF-19565C, Type II.
- B. Vapor-Barrier Mastic: Solvent based; suitable for indoor use on below ambient services.
 - 1. Water-Vapor Permeance: ASTM F 1249, 0.05 perm at 35-mil dry film thickness.
 - 2. Service Temperature Range: 0 to 180 deg F.
 - 3. Solids Content: ASTM D 1644, 44 percent by volume and 62 percent by weight.
 - 4. Color: White.
- C. Vapor-Barrier Mastic: Solvent based; suitable for outdoor use on below ambient services.
 - 1. Water-Vapor Permeance: ASTM F 1249, 0.05 perm at 30-mil dry film thickness.
 - 2. Service Temperature Range: Minus 50 to plus 220 deg F.
 - 3. Solids Content: ASTM D 1644, 33 percent by volume and 46 percent by weight.
 - 4. Color: White.

2.5 SEALANTS

- A. FSK Flashing Sealants:
 - 1. Materials shall be compatible with insulation materials, jackets, and substrates.
 - 2. Fire- and water-resistant, flexible, elastomeric sealant.
 - 3. Service Temperature Range: Minus 40 to plus 250 deg F.
 - 4. Color: Aluminum.

2.6 FACTORY-APPLIED JACKETS

- A. Insulation system schedules indicate factory-applied jackets on various applications. When factory-applied jackets are indicated, comply with the following:

1. FSK Jacket: Aluminum-foil, fiberglass-reinforced scrim with kraft-paper backing; complying with ASTM C 1136, Type II.

2.7 TAPES

- A. FSK Tape: Foil-face, vapor-retarder tape matching factory-applied jacket with acrylic adhesive; complying with ASTM C 1136.
 1. Width: 3 inches.
 2. Thickness: 6.5 mils.
 3. Adhesion: 90 ounces force/inch in width.
 4. Elongation: 2 percent.
 5. Tensile Strength: 40 lbf/inch in width.
 6. FSK Tape Disks and Squares: Precut disks or squares of FSK tape.

2.8 SECUREMENTS

- A. Insulation Pins and Hangers:
 1. Capacitor-Discharge-Weld Pins: Copper- or zinc-coated steel pin, fully annealed for capacitor-discharge welding, 0.106-inch- diameter shank, length to suit depth of insulation indicated.
 2. Cupped-Head, Capacitor-Discharge-Weld Pins: Copper- or zinc-coated steel pin, fully annealed for capacitor-discharge welding, 0.106-inch- diameter shank, length to suit depth of insulation indicated with integral 1-1/2-inch galvanized carbon-steel washer.
 3. Metal, Adhesively Attached, Perforated-Base Insulation Hangers: Baseplate welded to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
 - a. Baseplate: Perforated, galvanized carbon-steel sheet, 0.030 inch thick by 2 inches square.
 - b. Spindle: Copper- or zinc-coated, low-carbon steel, fully annealed, 0.106-inch-diameter shank, length to suit depth of insulation indicated.
 - c. Adhesive: Recommended by hanger manufacturer. Product with demonstrated capability to bond insulation hanger securely to substrates indicated without damaging insulation, hangers, and substrates.
 4. Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch-thick, galvanized-steel sheet, with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches in diameter.
 - a. Protect ends with capped self-locking washers incorporating a spring steel insert to ensure permanent retention of cap in exposed locations.
 5. Nonmetal Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch-thick nylon sheet, with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches in diameter.

2.9 CORNER ANGLES

- A. PVC Corner Angles: 30 mils thick, minimum 1 by 1 inch, PVC according to ASTM D 1784, Class 16354-C. White or color-coded to match adjacent surface.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions for compliance with requirements for installation tolerances and other conditions affecting performance of insulation application.
 - 1. Verify that systems to be insulated have been tested and are free of defects.
 - 2. Verify that surfaces to be insulated are clean and dry.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Surface Preparation: Clean and dry surfaces to receive insulation. Remove materials that will adversely affect insulation application.

3.3 GENERAL INSTALLATION REQUIREMENTS

- A. Install insulation materials, accessories, and finishes with smooth, straight, and even surfaces; free of voids throughout the length of ducts and fittings.
- B. Install insulation materials, vapor barriers or retarders, jackets, and thicknesses required for each item of duct system as specified in insulation system schedules.
- C. Install accessories compatible with insulation materials and suitable for the service. Install accessories that do not corrode, soften, or otherwise attack insulation or jacket in either wet or dry state.
- D. Install insulation with longitudinal seams at top and bottom of horizontal runs.
- E. Install multiple layers of insulation with longitudinal and end seams staggered.
- F. Keep insulation materials dry during application and finishing.
- G. Install insulation with tight longitudinal seams and end joints. Bond seams and joints with adhesive recommended by insulation material manufacturer.
- H. Install insulation with least number of joints practical.
- I. Where vapor barrier is indicated, seal joints, seams, and penetrations in insulation at hangers, supports, anchors, and other projections with vapor-barrier mastic.
 - 1. Install insulation continuously through hangers and around anchor attachments.
 - 2. For insulation application where vapor barriers are indicated, extend insulation on anchor legs from point of attachment to supported item to point of attachment to structure. Taper and seal ends at attachment to structure with vapor-barrier mastic.
 - 3. Install insert materials and install insulation to tightly join the insert. Seal insulation to insulation inserts with adhesive or sealing compound recommended by insulation material manufacturer.

- J. Apply adhesives, mastics, and sealants at manufacturer's recommended coverage rate and wet and dry film thicknesses.
- K. Install insulation with factory-applied jackets as follows:
 - 1. Draw jacket tight and smooth.
 - 2. Cover circumferential joints with 3-inch-wide strips, of same material as insulation jacket. Secure strips with adhesive and outward clinching staples along both edges of strip, spaced 4 inches o.c.
 - 3. Overlap jacket longitudinal seams at least 1-1/2 inches. Clean and dry surface to receive self-sealing lap. Staple laps with outward clinching staples along edge at 2 inches o.c.
 - a. For below ambient services, apply vapor-barrier mastic over staples.
 - 4. Cover joints and seams with tape, according to insulation material manufacturer's written instructions, to maintain vapor seal.
 - 5. Where vapor barriers are indicated, apply vapor-barrier mastic on seams and joints and at ends adjacent to duct flanges and fittings.
- L. Cut insulation in a manner to avoid compressing insulation more than 75 percent of its nominal thickness.
- M. Finish installation with systems at operating conditions. Repair joint separations and cracking due to thermal movement.
- N. Repair damaged insulation facings by applying same facing material over damaged areas. Extend patches at least 4 inches beyond damaged areas. Adhere, staple, and seal patches similar to butt joints.

3.4 PENETRATIONS

- A. Insulation Installation at Roof Penetrations: Install insulation continuously through roof penetrations.
 - 1. Seal penetrations with flashing sealant.
 - 2. For applications requiring only indoor insulation, terminate insulation above roof surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
 - 3. Extend jacket of outdoor insulation outside roof flashing at least 2 inches below top of roof flashing.
 - 4. Seal jacket to roof flashing with flashing sealant.
- B. Insulation Installation at Aboveground Exterior Wall Penetrations: Install insulation continuously through wall penetrations.
 - 1. Seal penetrations with flashing sealant.
 - 2. For applications requiring only indoor insulation, terminate insulation inside wall surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
 - 3. Extend jacket of outdoor insulation outside wall flashing and overlap wall flashing at least 2 inches.
 - 4. Seal jacket to wall flashing with flashing sealant.

- C. Insulation Installation at Interior Wall and Partition Penetrations (That Are Not Fire Rated):
Install insulation continuously through walls and partitions.
- D. Insulation Installation at Fire-Rated Wall and Partition Penetrations: Terminate insulation at fire damper sleeves for fire-rated wall and partition penetrations. Externally insulate damper sleeves to match adjacent insulation and overlap duct insulation at least 2 inches.
 - 1. Comply with requirements in Section 078413 "Penetration Firestopping" for firestopping and fire-resistive joint sealers.
- E. Insulation Installation at Floor Penetrations:
 - 1. Duct: For penetrations through fire-rated assemblies, terminate insulation at fire damper sleeves and externally insulate damper sleeve beyond floor to match adjacent duct insulation. Overlap damper sleeve and duct insulation at least 2 inches.
 - 2. Seal penetrations through fire-rated assemblies. Comply with requirements in Section 078413 "Penetration Firestopping."

3.5 INSTALLATION OF MINERAL-FIBER INSULATION

- A. Blanket Insulation Installation on Ducts and Plenums: Secure with adhesive and insulation pins.
 - 1. Apply adhesives according to manufacturer's recommended coverage rates per unit area, for 100 percent coverage of duct and plenum surfaces.
 - 2. Install either capacitor-discharge-weld pins and speed washers or cupped-head, capacitor-discharge-weld pins on sides and bottom of horizontal ducts and sides of vertical ducts as follows:
 - a. On duct sides with dimensions 18 inches and smaller, place pins along longitudinal centerline of duct. Space 3 inches maximum from insulation end joints, and 16 inches o.c.
 - b. On duct sides with dimensions larger than 18 inches, place pins 16 inches o.c. each way, and 3 inches maximum from insulation joints. Install additional pins to hold insulation tightly against surface at cross bracing.
 - c. Pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
 - d. Do not overcompress insulation during installation.
 - e. Impale insulation over pins and attach speed washers.
 - f. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
 - 3. For ducts and plenums with surface temperatures below ambient, install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from one edge and one end of insulation segment. Secure laps to adjacent insulation section with 1/2-inch outward-clinching staples, 1 inch o.c. Install vapor barrier consisting of factory-applied jacket, adhesive, vapor-barrier mastic, and sealant at joints, seams, and protrusions.
 - a. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-barrier seal.
 - b. Install vapor stops for ductwork and plenums operating below 50 deg F at 18-foot intervals. Vapor stops shall consist of vapor-barrier mastic applied in a Z-shaped pattern over insulation face, along butt end of insulation, and over the surface. Cover insulation face and surface to be insulated a width equal to two times the insulation thickness, but not less than 3 inches.

4. Overlap unfaced blankets a minimum of 2 inches on longitudinal seams and end joints. At end joints, secure with steel bands spaced a maximum of 18 inches o.c.
 5. Install insulation on rectangular duct elbows and transitions with a full insulation section for each surface. Install insulation on round and flat-oval duct elbows with individually mitered gores cut to fit the elbow.
 6. Insulate duct stiffeners, hangers, and flanges that protrude beyond insulation surface with 6-inch-wide strips of same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with pins spaced 6 inches o.c.
- B. Board Insulation Installation on Ducts and Plenums: Secure with adhesive and insulation pins.
1. Apply adhesives according to manufacturer's recommended coverage rates per unit area, for 100 percent coverage of duct and plenum surfaces.
 2. Apply adhesive to entire circumference of ducts and to all surfaces of fittings and transitions.
 3. Install either capacitor-discharge-weld pins and speed washers or cupped-head, capacitor-discharge-weld pins on sides and bottom of horizontal ducts and sides of vertical ducts as follows:
 - a. On duct sides with dimensions 18 inches and smaller, place pins along longitudinal centerline of duct. Space 3 inches maximum from insulation end joints, and 16 inches o.c.
 - b. On duct sides with dimensions larger than 18 inches, space pins 16 inches o.c. each way, and 3 inches maximum from insulation joints. Install additional pins to hold insulation tightly against surface at cross bracing.
 - c. Pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
 - d. Do not overcompress insulation during installation.
 - e. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
 4. For ducts and plenums with surface temperatures below ambient, install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from one edge and one end of insulation segment. Secure laps to adjacent insulation section with 1/2-inch outward-clinching staples, 1 inch o.c. Install vapor barrier consisting of factory-applied jacket, adhesive, vapor-barrier mastic, and sealant at joints, seams, and protrusions.
 - a. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-barrier seal.
 - b. Install vapor stops for ductwork and plenums operating below 50 deg F at 18-foot intervals. Vapor stops shall consist of vapor-barrier mastic applied in a Z-shaped pattern over insulation face, along butt end of insulation, and over the surface. Cover insulation face and surface to be insulated a width equal to two times the insulation thickness, but not less than 3 inches.
 5. Install insulation on rectangular duct elbows and transitions with a full insulation section for each surface. Groove and score insulation to fit as closely as possible to outside and inside radius of elbows. Install insulation on round and flat-oval duct elbows with individually mitered gores cut to fit the elbow.
 6. Insulate duct stiffeners, hangers, and flanges that protrude beyond insulation surface with 6-inch-wide strips of same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with pins spaced 6 inches o.c.

3.6 FIELD QUALITY CONTROL

- A. Testing Agency: Engage a qualified testing agency to perform tests and inspections.
- B. Perform tests and inspections.
- C. Tests and Inspections:
 - 1. Inspect ductwork, randomly selected by Architect, by removing insulation in layers in reverse order of their installation. Extent of inspection shall be limited to five location(s) for each duct system defined in the "Duct Insulation Schedule, General" Article.
- D. All insulation applications will be considered defective Work if sample inspection reveals noncompliance with requirements.

3.7 DUCT INSULATION SCHEDULE, GENERAL

- A. Items Not Insulated:
 - 1. Factory-insulated flexible ducts.
 - 2. Factory-insulated plenums and casings.
 - 3. Flexible connectors.
 - 4. Vibration-control devices.
 - 5. Factory-insulated access panels and doors.

3.8 INDOOR DUCT AND PLENUM INSULATION SCHEDULE

- A. Rectangular, round duct (supply, return, exhaust and outside air) in conditioned space, insulation shall be the following:
 - 1. Mineral-Fiber Blanket: 2 inches thick and 0.75-lb/cu. ft. nominal density.
 - 2. Mineral-Fiber Board: 2 inches thick and 3-lb/cu. ft. nominal density.
- B. Round duct (supply, return, exhaust and outside air) in attic/unconditioned space, insulation shall be the following:
 - 1. Mineral-Fiber Blanket: 3 inches thick and 0.75-lb/cu. ft. nominal density.
- C. Rectangular duct (supply, return, exhaust and outside air) in attic/unconditioned space, insulation shall be the following:
 - 1. Mineral-Fiber Board: 3 inches thick and 3-lb/cu. ft. nominal density.

END OF SECTION 230713

SECTION 230719 - HVAC PIPING INSULATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes insulating the following HVAC piping systems:
 - 1. Condensate drain piping, indoors.
 - 2. Refrigerant suction and hot-gas piping, indoors and outdoors.
- B. Related Sections:
 - 1. Section 230713 "Duct Insulation."

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated. Include thermal conductivity, water-vapor permeance thickness, and jackets (both factory and field applied if any).

1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For qualified Installer.
- B. Field quality-control reports.

1.5 QUALITY ASSURANCE

- A. Installer Qualifications: Skilled mechanics who have successfully completed an apprenticeship program or another craft training program certified by the Department of Labor, Bureau of Apprenticeship and Training.
- B. Surface-Burning Characteristics: For insulation and related materials, as determined by testing identical products according to ASTM E 84, by a testing and inspecting agency acceptable to authorities having jurisdiction. Factory label insulation and jacket materials and adhesive, mastic, tapes, and cement material containers, with appropriate markings of applicable testing agency.
 - 1. Insulation Installed Indoors: Flame-spread index of 25 or less, and smoke-developed index of 50 or less.
 - 2. Insulation Installed Outdoors: Flame-spread index of 75 or less, and smoke-developed index of 150 or less.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Packaging: Insulation material containers shall be marked by manufacturer with appropriate ASTM standard designation, type and grade, and maximum use temperature.

1.7 COORDINATION

- A. Coordinate sizes and locations of supports, hangers, and insulation shields specified in Section 230529 "Hangers and Supports for HVAC Piping and Equipment."
- B. Coordinate clearance requirements with piping Installer for piping insulation application. Before preparing piping Shop Drawings, establish and maintain clearance requirements for installation of insulation and field-applied jackets and finishes and for space required for maintenance.
- C. Coordinate installation and testing of heat tracing.

1.8 SCHEDULING

- A. Schedule insulation application after pressure testing systems and, where required, after installing and testing heat tracing. Insulation application may begin on segments that have satisfactory test results.
- B. Complete installation and concealment of plastic materials as rapidly as possible in each area of construction.

PART 2 - PRODUCTS

2.1 INSULATION MATERIALS

- A. Comply with requirements in "Piping Insulation Schedule, General," "Indoor Piping Insulation Schedule" and "Outdoor, Aboveground Piping Insulation Schedule."
- B. Products shall not contain asbestos, lead, mercury, or mercury compounds.
- C. Flexible Elastomeric Insulation: Closed-cell, sponge- or expanded-rubber materials. Comply with ASTM C 534, Type I for tubular materials.

2.2 ADHESIVES

- A. Materials shall be compatible with insulation materials, jackets, and substrates and for bonding insulation to itself and to surfaces to be insulated unless otherwise indicated.
- A. Flexible Elastomeric Adhesive: Comply with MIL-A-24179A, Type II, Class I.

2.3 FIELD-APPLIED JACKETS

- A. Field-applied jackets shall comply with ASTM C 921, Type I, unless otherwise indicated.

- B. PVC Jacket: High-impact-resistant, UV-resistant PVC complying with ASTM D 1784, Class 16354-C; thickness as scheduled; roll stock ready for shop or field cutting and forming. Thickness is indicated in field-applied jacket schedules.
 - 1. Adhesive: As recommended by jacket material manufacturer.
 - 2. Factory-fabricated fitting covers to match jacket if available; otherwise, field fabricate.
 - a. Shapes: 45- and 90-degree, short- and long-radius elbows, tees, valves, flanges, unions, reducers, end caps, soil-pipe hubs, traps, mechanical joints, and P-trap and supply covers for lavatories.

2.4 TAPES

- A. PVC Tape: White vapor-retarder tape matching field-applied PVC jacket with acrylic adhesive; suitable for indoor and outdoor applications.
 - 1. Width: 2 inches.
 - 2. Thickness: 6 mils.
 - 3. Adhesion: 64 ounces force/inch in width.
 - 4. Elongation: 500 percent.
 - 5. Tensile Strength: 18 lbf/inch in width.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions for compliance with requirements for installation tolerances and other conditions affecting performance of insulation application.
 - 1. Verify that systems to be insulated have been tested and are free of defects.
 - 2. Verify that surfaces to be insulated are clean and dry.
 - 3. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Surface Preparation: Clean and dry surfaces to receive insulation. Remove materials that will adversely affect insulation application.

3.3 GENERAL INSTALLATION REQUIREMENTS

- A. Install insulation materials, accessories, and finishes with smooth, straight, and even surfaces; free of voids throughout the length of piping including fittings, valves, and specialties.
- B. Install insulation materials, forms, vapor barriers or retarders, jackets, and thicknesses required for each item of pipe system as specified in insulation system schedules.
- C. Install accessories compatible with insulation materials and suitable for the service. Install accessories that do not corrode, soften, or otherwise attack insulation or jacket in either wet or dry state.
- D. Install insulation with longitudinal seams at top and bottom of horizontal runs.

- E. Do not weld brackets, clips, or other attachment devices to piping, fittings, and specialties.
- F. Keep insulation materials dry during application and finishing.
- G. Install insulation with tight longitudinal seams and end joints. Bond seams and joints with adhesive recommended by insulation material manufacturer.
- H. Install insulation with least number of joints practical.
- I. Where vapor barrier is indicated, seal joints, seams, and penetrations in insulation at hangers, supports, anchors, and other projections with vapor-barrier mastic.
 - 1. Install insulation continuously through hangers and around anchor attachments.
 - 2. For insulation application where vapor barriers are indicated, extend insulation on anchor legs from point of attachment to supported item to point of attachment to structure. Taper and seal ends at attachment to structure with vapor-barrier mastic.
 - 3. Install insert materials and install insulation to tightly join the insert. Seal insulation to insulation inserts with adhesive or sealing compound recommended by insulation material manufacturer.
 - 4. Cover inserts with jacket material matching adjacent pipe insulation. Install shields over jacket, arranged to protect jacket from tear or puncture by hanger, support, and shield.
- J. Apply adhesives, mastics, and sealants at manufacturer's recommended coverage rate and wet and dry film thicknesses.
- K. Cut insulation in a manner to avoid compressing insulation more than 75 percent of its nominal thickness.
- L. Finish installation with systems at operating conditions. Repair joint separations and cracking due to thermal movement.
- M. Repair damaged insulation facings by applying same facing material over damaged areas. Extend patches at least 4 inches beyond damaged areas. Adhere, staple, and seal patches similar to butt joints.
- N. For above-ambient services, do not install insulation to the following:
 - 1. Vibration-control devices.
 - 2. Testing agency labels and stamps.
 - 3. Nameplates and data plates.

3.4 PENETRATIONS

- A. Insulation Installation at Interior Wall and Partition Penetrations (That Are Not Fire Rated): Install insulation continuously through walls and partitions.
- B. Insulation Installation at Floor Penetrations:
 - 1. Pipe: Install insulation continuously through floor penetrations.

3.5 INSTALLATION OF FLEXIBLE ELASTOMERIC INSULATION

- A. Seal longitudinal seams and end joints with manufacturers recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.
- B. Insulation Installation on Valves and Pipe Specialties:
 - 1. Install preformed valve covers manufactured of same material as pipe insulation when available.
 - 2. When preformed valve covers are not available, install cut sections of pipe and sheet insulation to valve body. Arrange insulation to permit access to packing and to allow valve operation without disturbing insulation.
 - 3. Secure insulation to valves and specialties and seal seams with manufacturer's recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.

3.6 FIELD-APPLIED JACKET INSTALLATION

- A. Where PVC jackets are indicated, install with 1-inch overlap at longitudinal seams and end joints; for horizontal applications. Seal with manufacturers recommended adhesive.
 - 1. Apply two continuous beads of adhesive to seams and joints, one bead under lap and the finish bead along seam and joint edge.

3.7 FINISHES

- A. Flexible Elastomeric Thermal Insulation: After adhesive has fully cured, apply two coats of insulation manufacturer's recommended protective coating.

3.8 FIELD QUALITY CONTROL

- A. Testing Agency: Engage a qualified testing agency to perform tests and inspections.
- B. Perform tests and inspections.
- C. Tests and Inspections:
 - 1. Inspect pipe, fittings, and valves, randomly selected by Architect, by removing field-applied jacket and insulation in layers in reverse order of their installation.
- D. All insulation applications will be considered defective Work if sample inspection reveals noncompliance with requirements.

3.9 PIPING INSULATION SCHEDULE, GENERAL

- A. Acceptable preformed pipe and tubular insulation materials and thicknesses are identified for each piping system and pipe size range.

3.10 INDOOR PIPING INSULATION SCHEDULE

- A. Condensate and Equipment Drain Water below 60 Deg F:

1. All Pipe Sizes: Insulation shall be the following:
 - a. Flexible Elastomeric: 1 inch thick.
 - B. Refrigerant Suction Piping:
 1. All Pipe Sizes: Insulation shall be the following:
 - a. Flexible Elastomeric: 1-1/2 inch thick.
 - C. Refrigerant Liquid Piping:
 - a. Insulate per manufacturers recommendations.
- 3.11 OUTDOOR, ABOVEGROUND PIPING INSULATION SCHEDULE
- A. Refrigerant Suction & Hot Gas Piping:
 1. All Pipe Sizes: Insulation shall be the following:
 - a. Flexible Elastomeric: 1-1/2 inches thick.
 - B. Refrigerant Liquid Piping:
 - a. Flexible Elastomeric: 1/2 inches thick for protection.
- 3.12 INDOOR, FIELD-APPLIED JACKET SCHEDULE
- A. Piping, Exposed where subject to damage (from floor to 8' above finished floor):
 1. PVC, Color-Coded by System: 20 mils thick.
- 3.13 OUTDOOR, FIELD-APPLIED FINISH SCHEDULE
- A. Piping, Exposed:
 1. PVC: 30 mils thick.

END OF SECTION 230719

SECTION 232113 - HYDRONIC PIPING

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes pipe and fitting materials and joining methods for the following:
 - 1. Plastic pipe and fittings.
 - 2. Joining materials.
 - 3. Transition fittings.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of the following:
 - 1. Pipe.
 - 2. Fittings.
 - 3. Joining materials.

1.3 QUALITY ASSURANCE

- A. ASME Compliance: Comply with ASME B31.9, "Building Services Piping," for materials, products, and installation.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Hydronic piping components and installation shall be capable of withstanding the following minimum working pressure and temperature unless otherwise indicated:
 - 1. Condensate-Drain Piping: 150 deg F.

2.2 PLASTIC PIPE AND FITTINGS

- A. PVC Plastic Pipe: ASTM D 1785, with wall thickness as indicated in "Piping Applications" Article.
 - 1. PVC Plastic Pipe Fittings: Socket-type pipe fittings, ASTM D 2466 for Schedule 40 pipe; ASTM D 2467 for Schedule 80 pipe.

2.3 JOINING MATERIALS

- A. Solvent Cements for PVC Piping: ASTM D 2564. Include primer according to ASTM F 656.

2.4 TRANSITION FITTINGS

A. Plastic-to-Metal Transition Fittings:

1. One-piece fitting with one threaded brass or copper insert and one solvent-cement-joint end of material and wall thickness to match plastic pipe material.

B. Plastic-to-Metal Transition Unions:

1. Brass or copper end, solvent-cement-joint end of material and wall thickness to match plastic pipe material, rubber gasket, and threaded union.

PART 3 - EXECUTION

3.1 PIPING APPLICATIONS

- #### A. Condensate-Drain Piping: Schedule 40 PVC plastic pipe and fittings and solvent-welded joints.

3.2 PIPING INSTALLATIONS

- A. Drawing plans, schematics, and diagrams indicate general location and arrangement of piping systems. Install piping as indicated unless deviations to layout are approved on Coordination Drawings.
- B. Install piping in concealed locations unless otherwise indicated and except in equipment rooms and service areas.
- C. Install piping indicated to be exposed and piping in equipment rooms and service areas at right angles or parallel to building walls. Diagonal runs are prohibited unless specifically indicated otherwise.
- D. Install piping above accessible ceilings to allow sufficient space for ceiling panel removal.
- E. Install piping at indicated slopes.
- F. Install piping free of sags and bends.
- G. Install fittings for changes in direction and branch connections.
- H. Install piping to allow application of insulation.
- I. Select system components with pressure rating equal to or greater than system operating pressure.
- J. Install groups of pipes parallel to each other, spaced to permit applying insulation.
- K. Install piping at a uniform grade of 0.1 percent upward in direction of flow.

- L. Comply with requirements in Section 230553 "Identification for HVAC Piping and Equipment" for identifying piping.

3.3 HANGERS AND SUPPORTS

- A. Comply with requirements in Section 230529 "Hangers and Supports for HVAC Piping and Equipment" for hanger, support, and anchor devices. Comply with the following requirements for maximum spacing of supports.
- B. Install the following pipe attachments:
 - 1. Adjustable steel clevis hangers for individual horizontal piping less than 20 feet long.
 - 2. Adjustable roller hangers and spring hangers for individual horizontal piping 20 feet or longer.
 - 3. Pipe Roller: MSS SP-58, Type 44 for multiple horizontal piping 20 feet or longer, supported on a trapeze.
 - 4. On plastic pipe, install pads or cushions on bearing surfaces to prevent hanger from scratching pipe.
- C. Plastic Piping Hanger Spacing: Space hangers according to pipe manufacturer's written instructions for service conditions. Avoid point loading. Space and install hangers with the fewest practical rigid anchor points.

3.4 PIPE JOINT CONSTRUCTION

- A. Plastic Piping Solvent-Cemented Joints: Clean and dry joining surfaces. Join pipe and fittings according to the following:
 - 1. Comply with ASTM F 402 for safe-handling practice of cleaners, primers, and solvent cements.
 - 2. PVC Nonpressure Piping: Join according to ASTM D 2855.

END OF SECTION 232113

SECTION 232300 - REFRIGERANT PIPING

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes refrigerant piping used for air-conditioning applications.

1.2 PERFORMANCE REQUIREMENTS

- A. Line Test Pressure for Refrigerant R-410A, R-454B, R-32 to 1.5x design pressure but not less than 535 psig. Pressure must hold for minimum of 24 hours without drop.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of valve and refrigerant piping specialty indicated. Include pressure drop based on manufacturer's test data.
- B. Shop Drawings: Show layout of refrigerant piping and specialties, including pipe, tube, and fitting sizes, flow capacities, valve arrangements and locations, slopes of horizontal runs, oil traps, double risers, wall and floor penetrations, and equipment connection details. Show interface and spatial relationships between piping and equipment.
 - 1. Refrigerant piping indicated on Drawings is schematic only. Size piping and design actual piping layout, including oil traps, double risers, specialties, and pipe and tube sizes to accommodate, as a minimum, equipment provided, elevation difference between compressor and evaporator, and length of piping to ensure proper operation and compliance with warranties of connected equipment.

1.4 INFORMATIONAL SUBMITTALS

- A. Field quality-control test reports.

1.5 CLOSEOUT SUBMITTALS

- A. Operation and maintenance data.

1.6 QUALITY ASSURANCE

- A. Comply with ASHRAE 15, "Safety Code for Refrigeration Systems."
- B. Comply with ASME B31.5, "Refrigeration Piping and Heat Transfer Components."

1.7 PRODUCT STORAGE AND HANDLING

- A. Store piping in a clean and protected area with end caps in place to ensure that piping interior and exterior are clean when installed.

PART 2 - PRODUCTS

2.1 COPPER TUBE AND FITTINGS

- A. Provide as recommended by equipment by manufacturer.

2.2 VALVES AND SPECIALTIES

- A. Provide as recommended by equipment by manufacturer.

2.3 REFRIGERANTS

- A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
- B. ASHRAE 34, R-410A, R-454B, R-32

PART 3 - EXECUTION

3.1 PIPING APPLICATIONS

- A. Provide as recommended by equipment by manufacturer.

3.2 VALVE AND SPECIALTY APPLICATIONS

- A. Provide as recommended by equipment by manufacturer.

3.3 PIPING INSTALLATION

- A. Install refrigerant piping and accessories as recommended by equipment manufacturer.
- B. Drawing plans, schematics, and diagrams indicate general location and arrangement of piping systems; indicated locations and arrangements were used to size pipe and calculate friction loss, expansion, and other design considerations. Install piping as indicated unless deviations to layout are approved on Shop Drawings.
- C. Install refrigerant piping according to ASHRAE 15.
- D. Install piping in concealed locations unless otherwise indicated and except in equipment rooms and service areas.
- E. Install piping indicated to be exposed and piping in equipment rooms and service areas at right angles or parallel to building walls. Diagonal runs are prohibited unless specifically indicated otherwise.
- F. Install piping above accessible ceilings to allow sufficient space for ceiling panel removal.
- G. Install piping adjacent to machines to allow service and maintenance.
- H. Install piping free of sags and bends.

- I. Install fittings for changes in direction and branch connections.
- J. Select system components with pressure rating equal to or greater than system operating pressure.
- K. Install piping as short and direct as possible, with a minimum number of joints, elbows, and fittings.
- L. Install refrigerant piping in rigid or flexible conduit in locations where exposed to mechanical injury.
- M. Slope refrigerant piping as recommended by equipment manufacturer.
- N. Install traps and double risers to entrain oil in vertical runs as recommended by equipment manufacturer.
- O. When brazing or soldering, remove valve stems, seats, and packing, and accessible internal parts of refrigerant specialties. Do not apply heat near expansion-valve bulb.
- P. Install piping with adequate clearance between pipe and adjacent walls and hangers or between pipes for insulation installation.
- Q. Identify refrigerant piping and valves according to Section 230553 "Identification for HVAC Piping and Equipment."
- R. Install sleeves for piping penetrations of walls, ceilings, and floors. Install sleeve seals for piping penetrations of concrete walls and slabs.
- S. Install escutcheons for piping penetrations of walls, ceilings, and floors.

3.4 PIPE JOINT CONSTRUCTION

- A. Soldered Joints: Construct joints according to ASTM B 828 or CDA's "Copper Tube Handbook."
- B. Brazed Joints: Construct joints according to AWS's "Brazing Handbook," Chapter "Pipe and Tube."
 - 1. Use Type BcuP, copper-phosphorus alloy for joining copper socket fittings with copper pipe. Use Type BAg, cadmium-free silver alloy for joining copper with bronze or steel.

3.5 HANGERS AND SUPPORTS

- A. Hanger, support, and anchor products are specified in Section 230529 "Hangers and Supports for HVAC Piping and Equipment."
- B. Install the following pipe attachments:
 - 1. Adjustable steel clevis hangers for individual horizontal runs less than 20 feet long.
 - 2. Copper-clad hangers and supports for hangers and supports in direct contact with copper pipe.

3.6 FIELD QUALITY CONTROL

- A. Perform tests and inspections as recommended by equipment manufacturer and prepare test reports.
- B. Tests and Inspections:
 - 1. Comply with ASME B31.5, Chapter VI.
 - 2. Test refrigerant piping and specialties. Isolate compressor, condenser, evaporator, and safety devices from test pressure if they are not rated above the test pressure.
 - 3. Test high- and low-pressure side piping of each system separately at not less than the pressures indicated in Part 1 "Performance Requirements" Article.
 - a. Fill system with nitrogen to the required test pressure.
 - b. Maintain test pressure at the manifold gage throughout duration of test.
 - c. Test joints and fittings with electronic leak detector or by brushing a small amount of soap and glycerin solution over joints.
 - d. Remake leaking joints using new materials, and retest until satisfactory results are achieved.
 - e. Refrigerant piping to be triple evacuated to 500 microns per ASHRAE Guideline 6 prior to charging.

3.7 SYSTEM CHARGING

- A. Charge system as recommended by equipment manufacturer. Work must be conducted under the supervision of an EPA certified technician.

END OF SECTION 232300

SECTION 233113 - METAL DUCTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

- 1. Single-wall rectangular ducts and fittings.
 - 2. Single-wall round ducts and fittings.
 - 3. Sheet metal materials.
 - 4. Sealants and gaskets.
 - 5. Hangers and supports.

- B. Related Sections:

- 1. Section 230593 "Testing, Adjusting, and Balancing for HVAC" for testing, adjusting, and balancing requirements for metal ducts.
 - 2. Section 233300 "Air Duct Accessories" for dampers, duct-mounting access doors and panels, turning vanes, and flexible ducts.

1.3 PERFORMANCE REQUIREMENTS

- A. Delegated Duct Design: Duct construction, including sheet metal thicknesses, seam and joint construction, reinforcements, and hangers and supports, shall comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" and performance requirements and design criteria indicated in "Duct Schedule" Article.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of the following products:

- 1. Sealants and gaskets.

- B. Delegated-Design Submittal:

- 1. Sheet metal thicknesses.
 - 2. Joint and seam construction and sealing.
 - 3. Reinforcement details and spacing.
 - 4. Materials, fabrication, assembly, and spacing of hangers and supports.

1.5 INFORMATIONAL SUBMITTALS

- A. Field quality-control reports.

PART 2 - PRODUCTS

2.1 SINGLE-WALL RECTANGULAR DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" based on indicated static-pressure class unless otherwise indicated.
- B. Transverse Joints: Select joint types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-1, "Rectangular Duct/Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- C. Longitudinal Seams: Select seam types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-2, "Rectangular Duct/Longitudinal Seams," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- D. Elbows, Transitions, Offsets, Branch Connections, and Other Duct Construction: Select types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 4, "Fittings and Other Construction," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

2.2 SINGLE-WALL ROUND DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Ch. 3, "Round, Oval, and Flexible Duct," based on indicated static-pressure class unless otherwise indicated.
- B. Transverse Joints: Select joint types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-1, "Round Duct Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- C. Longitudinal Seams: Select seam types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-2, "Round Duct Longitudinal Seams," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- D. Tees and Laterals: Select types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

2.3 SHEET METAL MATERIALS

- A. General Material Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.
- B. Galvanized Sheet Steel: Comply with ASTM A 653/A 653M.
 - 1. Galvanized Coating Designation: G90.
 - 2. Finishes for Surfaces Exposed to View: Mill phosphatized.
- C. Reinforcement Shapes and Plates: ASTM A 36/A 36M, steel plates, shapes, and bars; black and galvanized.
 - 1. Where black- and galvanized-steel shapes and plates are used to reinforce aluminum ducts, isolate the different metals with butyl rubber, neoprene, or EPDM gasket materials.
- D. Tie Rods: Galvanized steel, 1/4-inch minimum diameter for lengths 36 inches or less; 3/8-inch minimum diameter for lengths longer than 36 inches.

2.4 SEALANT AND GASKETS

- A. General Sealant and Gasket Requirements: Surface-burning characteristics for sealants and gaskets shall be a maximum flame-spread index of 25 and a maximum smoke-developed index of 50 when tested according to UL 723; certified by an NRTL.
- B. Solvent-Based Joint and Seam Sealant:
 - 1. Application Method: Brush on.
 - 2. Base: Synthetic rubber resin.
 - 3. Solvent: Toluene and heptane.
 - 4. Solids Content: Minimum 60 percent.
 - 5. Shore A Hardness: Minimum 60.
 - 6. Water resistant.
 - 7. Mold and mildew resistant.
 - 8. Maximum Static-Pressure Class: 10-inch wg, positive or negative.
 - 9. Service: Indoor or outdoor.
 - 10. Substrate: Compatible with galvanized sheet steel.
- C. Flanged Joint Sealant: Comply with ASTM C 920.
 - 1. General: Single-component, acid-curing, silicone, elastomeric.
 - 2. Type: S.
 - 3. Grade: NS.
 - 4. Class: 25.
 - 5. Use: O.
- D. Flange Gaskets: Butyl rubber, neoprene, or EPDM polymer with polyisobutylene plasticizer.
- E. Round Duct Joint O-Ring Seals:

1. Seal shall provide maximum 3 cfm/100 sq. ft. at 1-inch wg and shall be rated for 10-inch wg static-pressure class, positive or negative.
2. EPDM O-ring to seal in concave bead in coupling or fitting spigot.
3. Double-lipped, EPDM O-ring seal, mechanically fastened to factory-fabricated couplings and fitting spigots.

2.5 HANGERS AND SUPPORTS

- A. Hanger Rods for Noncorrosive Environments: Cadmium-plated steel rods and nuts.
- B. Hanger Rods for Corrosive Environments: Electrogalvanized, all-thread rods or galvanized rods with threads painted with zinc-chromate primer after installation.
- C. Strap and Rod Sizes: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct."
- D. Steel Cables for Galvanized-Steel Ducts: Galvanized steel complying with ASTM A 603.
- E. Steel Cable End Connections: Cadmium-plated steel assemblies with brackets, swivel, and bolts designed for duct hanger service; with an automatic-locking and clamping device.
- F. Duct Attachments: Sheet metal screws, blind rivets, or self-tapping metal screws; compatible with duct materials.
- G. Trapeze and Riser Supports:
 1. Supports for Galvanized-Steel Ducts: Galvanized-steel shapes and plates.

PART 3 - EXECUTION

3.1 DUCT INSTALLATION

- A. Drawing plans, schematics, and diagrams indicate general location and arrangement of duct system. Indicated duct locations, configurations, and arrangements were used to size ducts and calculate friction loss for air-handling equipment sizing and for other design considerations. Install duct systems as indicated unless deviations to layout are approved on Shop Drawings and Coordination Drawings.
- B. Install ducts according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" unless otherwise indicated.
- C. Install round ducts in maximum practical lengths.
- D. Install ducts with fewest possible joints.
- E. Install factory- or shop-fabricated fittings for changes in direction, size, and shape and for branch connections.
- F. Unless otherwise indicated, install ducts vertically and horizontally, and parallel and perpendicular to building lines.

- G. Install ducts close to walls, overhead construction, columns, and other structural and permanent enclosure elements of building.
- H. Install ducts with a clearance of 1 inch, plus allowance for insulation thickness.
- I. Route ducts to avoid passing through transformer vaults and electrical equipment rooms and enclosures.
- J. Where ducts pass through non-fire-rated interior partitions and exterior walls and are exposed to view, cover the opening between the partition and duct or duct insulation with sheet metal flanges of same metal thickness as the duct. Overlap openings on four sides by at least 1-1/2 inches.
- K. Where ducts pass through fire-rated interior partitions and exterior walls, install fire dampers. Comply with requirements in Section 233300 "Air Duct Accessories" for fire and smoke dampers.
- L. Protect duct interiors from moisture, construction debris and dust, and other foreign materials.

3.2 DUCT SEALING

- A. Seal all duct, with the exception of transfer ducts, in accordance with SMACNA seal class "A"; all seams, joints, and penetrations shall be sealed:

3.3 HANGER AND SUPPORT INSTALLATION

- A. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 5, "Hangers and Supports."
- B. Building Attachments: Concrete inserts, powder-actuated fasteners, or structural-steel fasteners appropriate for construction materials to which hangers are being attached.
 - 1. Where practical, install concrete inserts before placing concrete.
 - 2. Use powder-actuated concrete fasteners for standard-weight aggregate concretes or for slabs more than 4 inches thick.
 - 3. Do not use powder-actuated concrete fasteners for lightweight-aggregate concretes or for slabs less than 4 inches thick.
- C. Hanger Spacing: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct," for maximum hanger spacing; install hangers and supports within 24 inches of each elbow and within 48 inches of each branch intersection.
- D. Hangers Exposed to View: Threaded rod and angle or channel supports.
- E. Support vertical ducts with steel angles or channel secured to the sides of the duct with welds, bolts, sheet metal screws, or blind rivets; support at each floor and at a maximum interval of 16 feet.
- F. Install upper attachments to structures. Select and size upper attachments with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.

3.4 CONNECTIONS

- A. Make connections to equipment with flexible connectors complying with Section 233300 "Air Duct Accessories."
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for branch, outlet and inlet, and terminal unit connections.

3.5 PAINTING

- A. Paint interior of metal ducts that are visible through registers and grilles and that do not have duct liner. Apply one coat of flat, black, latex paint over a compatible galvanized-steel primer.

3.6 FIELD QUALITY CONTROL

- A. Perform tests and inspections.
- B. Leakage Tests:
 - 1. Comply with SMACNA's "HVAC Air Duct Leakage Test Manual." Submit a test report for each test.
 - 2. Test the following systems:
 - a. Supply Ducts with a Pressure Class of 2-Inch wg or Higher: Test representative duct sections totaling no less than 100 percent of total installed duct area for each designated pressure class.
 - b. Return Ducts with a Pressure Class of 2-Inch wg or Higher: Test representative duct sections totaling no less than 100 percent of total installed duct area for each designated pressure class.
 - c. Exhaust Ducts with a Pressure Class of 2-Inch wg or Higher: Test representative duct sections totaling no less than 100 percent of total installed duct area for each designated pressure class.
 - d. Outdoor Air Ducts with a Pressure Class of 2-Inch wg or Higher: Test representative duct sections totaling no less than 100 percent of total installed duct area for each designated pressure class.
 - 3. Disassemble, reassemble, and seal segments of systems to accommodate leakage testing and for compliance with test requirements.
 - 4. Test for leaks before applying external insulation.
 - 5. Conduct tests at static pressures equal to maximum design pressure of system or section being tested. If static-pressure classes are not indicated, test system at maximum system design pressure. Do not pressurize systems above maximum design operating pressure.
 - 6. Give seven days' advance notice for testing.
- C. Duct System Cleanliness Tests:
 - 1. Visually inspect duct system to ensure that no visible contaminants are present.
 - 2. Test sections of metal duct system, chosen randomly by Owner, for cleanliness according to "Vacuum Test" in NADCA ACR, "Assessment, Cleaning and Restoration of HVAC Systems."

- a. Acceptable Cleanliness Level: Net weight of debris collected on the filter media shall not exceed 0.75 mg/100 sq. cm.

D. Duct system will be considered defective if it does not pass tests and inspections.

E. Prepare test and inspection reports.

3.7 START UP

- A. Air Balance: Comply with requirements in Section 230593 "Testing, Adjusting, and Balancing for HVAC."

3.8 DUCT SCHEDULE

A. Fabricate ducts with galvanized sheet steel.

B. Ducts:

1. Ducts Connected to Fan Coil Units and Terminal Units:

- a. Pressure Class: Positive 1-inch wg.
- b. SMACNA Leakage Class for Rectangular: 6.
- c. SMACNA Leakage Class for Round: 3.

2. Ducts Connected to Variable-Air-Volume Air-Handling Units:

- a. Pressure Class: Positive 3-inch wg.
- b. SMACNA Leakage Class for Rectangular: 6.
- c. SMACNA Leakage Class for Round: 3.

3. Ducts Connected to Equipment Not Listed Above:

- a. Pressure Class: Positive 2-inch wg.
- b. Minimum SMACNA Seal Class: A.
- c. SMACNA Leakage Class for Rectangular: 6.
- d. SMACNA Leakage Class for Round: 3.

C. Intermediate Reinforcement:

1. Galvanized-Steel Ducts: Galvanized steel.

D. Elbow Configuration:

1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-2, "Rectangular Elbows."

a. Velocity 1000 fpm or Lower:

- 1) Radius Type RE 1 with minimum 0.5 radius-to-diameter ratio.
- 2) Mitered Type RE 4 without vanes.

b. Velocity 1000 to 1500 fpm:

- 1) Radius Type RE 1 with minimum 1.0 radius-to-diameter ratio.
 - 2) Radius Type RE 3 with minimum 0.5 radius-to-diameter ratio and two vanes.
 - 3) Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
 - c. Velocity 1500 fpm or Higher:
 - 1) Radius Type RE 1 with minimum 1.5 radius-to-diameter ratio.
 - 2) Radius Type RE 3 with minimum 1.0 radius-to-diameter ratio and two vanes.
 - 3) Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
 2. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-2, "Rectangular Elbows."
 - a. Radius Type RE 1 with minimum 1.5 radius-to-diameter ratio.
 - b. Radius Type RE 3 with minimum 1.0 radius-to-diameter ratio and two vanes.
 - c. Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
 3. Round Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-4, "Round Duct Elbows."
 - a. Minimum Radius-to-Diameter Ratio and Elbow Segments: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 3-1, "Mitered Elbows." Elbows with less than 90-degree change of direction have proportionately fewer segments.
 - 1) Velocity 1000 fpm or Lower: 0.5 radius-to-diameter ratio and three segments for 90-degree elbow.
 - 2) Velocity 1000 to 1500 fpm: 1.0 radius-to-diameter ratio and four segments for 90-degree elbow.
 - 3) Velocity 1500 fpm or Higher: 1.5 radius-to-diameter ratio and five segments for 90-degree elbow.
 - b. Round Elbows, 12 Inches and Smaller in Diameter: Stamped or pleated.
 - c. Round Elbows, 14 Inches and Larger in Diameter: Welded.
- E. Branch Configuration:
1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-6, "Branch Connection."
 - a. Rectangular Main to Rectangular Branch: 45-degree entry.
 - b. Rectangular Main to Round Branch: Spin in.

2. Round: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees." Saddle taps are permitted in existing duct.
 - a. Velocity 1000 fpm or Lower: 90-degree tap.
 - b. Velocity 1000 to 1500 fpm: Conical tap.
 - c. Velocity 1500 fpm or Higher: 45-degree lateral.

END OF SECTION 233113

SECTION 233300 - AIR DUCT ACCESSORIES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

1. Manual volume dampers.
2. Flange connectors.
3. Turning vanes.
4. Duct-mounted access doors.
5. Flexible connectors.
6. Flexible ducts.
7. Duct accessory hardware.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings: For duct accessories. Include plans, elevations, sections, details and attachments to other work.
 1. Detail duct accessories fabrication and installation in ducts and other construction. Include dimensions, weights, loads, and required clearances; and method of field assembly into duct systems and other construction. Include the following:
 - a. Manual volume damper installations.
 - b. Control-damper installations.
 - c. Wiring Diagrams: For power, signal, and control wiring.

1.4 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For air duct accessories to include in operation and maintenance manuals.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

PART 2 - PRODUCTS

2.1 ASSEMBLY DESCRIPTION

- A. Comply with NFPA 90A, "Installation of Air Conditioning and Ventilating Systems," and with NFPA 90B, "Installation of Warm Air Heating and Air Conditioning Systems."
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.

2.2 MATERIALS

- A. Galvanized Sheet Steel: Comply with ASTM A 653/A 653M.
 - 1. Galvanized Coating Designation: G90.
 - 2. Exposed-Surface Finish: Mill phosphatized.
- B. Reinforcement Shapes and Plates: Galvanized-steel reinforcement where installed on galvanized sheet metal ducts; compatible materials for aluminum and stainless-steel ducts.
- C. Tie Rods: Galvanized steel, 1/4-inch minimum diameter for lengths 36 inches or less; 3/8-inch minimum diameter for lengths longer than 36 inches.

2.3 MANUAL VOLUME DAMPERS

- A. Standard, Steel, Manual Volume Dampers:
 - 1. Standard leakage rating, with linkage outside airstream.
 - 2. Suitable for horizontal or vertical applications.
 - 3. Frames:
 - a. Frame: Hat-shaped, 0.094-inch-thick, galvanized sheet steel.
 - b. Mitered and welded corners.
 - c. Flanges for attaching to walls and flangeless frames for installing in ducts.
 - 4. Blades:
 - a. Multiple or single blade.
 - b. Parallel- or opposed-blade design.
 - c. Stiffen damper blades for stability.
 - d. Galvanized-steel, 0.064 inch thick.
 - 5. Blade Axles: Galvanized steel.
 - 6. Bearings:
 - a. Molded synthetic.
 - b. Dampers in ducts with pressure classes of 3-inch wg or less shall have axles full length of damper blades and bearings at both ends of operating shaft.
 - 7. Tie Bars and Brackets: Galvanized steel.

2.4 FLANGE CONNECTORS

- A. Description: Add-on or roll-formed, factory-fabricated, slide-on transverse flange connectors, gaskets, and components.
- B. Material: Galvanized steel.
- C. Gage and Shape: Match connecting ductwork.

2.5 TURNING VANES

- A. Manufactured Turning Vanes for Metal Ducts: Curved blades of galvanized sheet steel; support with bars perpendicular to blades set; set into vane runners suitable for duct mounting.
- B. General Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible"; Figures 4-3, "Vanes and Vane Runners," and 4-4, "Vane Support in Elbows."
- C. Vane Construction: Single wall.

2.6 DUCT-MOUNTED ACCESS DOORS

- A. Duct-Mounted Access Doors: Fabricate access panels according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible"; Figures 7-2, "Duct Access Doors and Panels," and 7-3, "Access Doors - Round Duct."
 - 1. Door:
 - a. Double wall, rectangular.
 - b. Galvanized sheet metal with insulation fill and thickness as indicated for duct pressure class.
 - c. Vision panel.
 - d. Hinges and Latches: 1-by-1-inch butt or piano hinge and cam latches.
 - e. Fabricate doors airtight and suitable for duct pressure class.
 - 2. Frame: Galvanized sheet steel, with bend-over tabs and foam gaskets.
 - 3. Number of Hinges and Locks:
 - a. Access Doors Less Than 12 Inches Square: No hinges and two sash locks.
 - b. Access Doors up to 18 Inches Square: Continuous and two sash locks.
 - c. Access Doors up to 24 by 48 Inches: Continuous and two compression latches.

2.7 FLEXIBLE CONNECTORS

- A. Materials: Flame-retardant or noncombustible fabrics.
- B. Coatings and Adhesives: Comply with UL 181, Class 1.
- C. Metal-Edged Connectors: Factory fabricated with a fabric strip 3-1/2 inches wide attached to two strips of 2-3/4-inch-wide, 0.028-inch-thick, galvanized sheet steel or 0.032-inch-thick aluminum sheets. Provide metal compatible with connected ducts.
- D. Indoor System, Flexible Connector Fabric: Glass fabric double coated with neoprene.

1. Minimum Weight: 26 oz./sq. yd..
 2. Tensile Strength: 480 lbf/inch in the warp and 360 lbf/inch in the filling.
 3. Service Temperature: Minus 40 to plus 200 deg F.
- E. Insulated, Flexible Duct: UL 181, Class 1, multiple layers of aluminum laminate supported by helically wound, spring-steel wire; fibrous-glass insulation; aluminized vapor-barrier film.
1. Pressure Rating: 10-inch wg positive and 1.0-inch wg negative.
 2. Maximum Air Velocity: 4000 fpm.
 3. Temperature Range: Minus 20 to plus 210 deg F.
- F. Flexible Duct Connectors:
1. Clamps: Nylon strap in sizes 3 through 18 inches, to suit duct size.
 2. Non-Clamp Connectors: Liquid adhesive plus tape.
- 2.8 DUCT ACCESSORY HARDWARE
- A. Instrument Test Holes: Cast iron or cast aluminum to suit duct material, including screw cap and gasket. Size to allow insertion of pitot tube and other testing instruments and of length to suit duct-insulation thickness.
- B. Adhesives: High strength, quick setting, neoprene based, waterproof, and resistant to gasoline and grease.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install duct accessories according to applicable details in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for metal ducts and in NAIMA AH116, "Fibrous Glass Duct Construction Standards," for fibrous-glass ducts.
- B. Install duct accessories of materials suited to duct materials; use galvanized-steel accessories in galvanized-steel and fibrous-glass ducts, stainless-steel accessories in stainless-steel ducts, and aluminum accessories in aluminum ducts.
- C. Install volume dampers at points on supply, return, and exhaust systems where branches extend from larger ducts.
1. Install steel volume dampers in steel ducts.
- D. Set dampers to fully open position before testing, adjusting, and balancing.
- E. Install test holes at fan inlets and outlets and elsewhere as indicated.
- F. Install duct access doors on sides of ducts to allow for inspecting, adjusting, and maintaining accessories and equipment at the following locations:
1. At outdoor-air intakes.
 2. At outdoor-air intakes and mixed-air plenums.

3. Downstream from manual volume dampers.
 4. Elsewhere as indicated.
- G. Install access doors with swing against duct static pressure.
- H. Access Door Sizes:
1. One-Hand or Inspection Access: 8 by 5 inches.
 2. Two-Hand Access: 12 by 6 inches.
 3. Head and Hand Access: 18 by 10 inches.
 4. Head and Shoulders Access: 21 by 14 inches.
 5. Body Access: 25 by 14 inches.
 6. Body plus Ladder Access: 25 by 17 inches.
- I. Label access doors according to Section 230553 "Identification for HVAC Piping and Equipment" to indicate the purpose of access door.
- J. Install flexible connectors to connect ducts to equipment.
- K. For fans developing static pressures of 5-inch wg and more, cover flexible connectors with loaded vinyl sheet held in place with metal straps.
- L. Connect terminal units to supply ducts directly or with maximum 12-inch lengths of flexible duct. Do not use flexible ducts to change directions.
- M. Connect diffusers to ducts with maximum 60-inch lengths of flexible duct clamped or strapped in place. Connect flexible ducts to metal ducts with liquid adhesive plus tape and draw bands.
- N. Install duct test holes where required for testing and balancing purposes.
- 3.2 FIELD QUALITY CONTROL
- A. Tests and Inspections:
1. Operate dampers to verify full range of movement.
 2. Inspect locations of access doors and verify that purpose of access door can be performed.
 3. Inspect turning vanes for proper and secure installation.

END OF SECTION 233300

SECTION 233713 - DIFFUSERS, REGISTERS, AND GRILLES

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Diffusers, registers, and grilles.

B. Related Sections:

1. Section 089000 "Louvers and Vents" for fixed and adjustable louvers and wall vents, whether or not they are connected to ducts.
2. Section 233300 "Air Duct Accessories" for fire and smoke dampers and volume-control dampers not integral to diffusers, registers, and grilles.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of product indicated, include the following:

1. Data Sheet: Indicate materials of construction, finish, and mounting details; and performance data including throw and drop, static-pressure drop, and noise ratings.
2. Diffuser, Register, and Grille Schedule: Indicate drawing designation, room location, quantity, model number, size, and accessories furnished.

PART 2 - PRODUCTS

2.1 DIFFUSERS, REGISTERS, AND GRILLES

- A. Refer to schedule on design drawings for further information.

2.2 SOURCE QUALITY CONTROL

- A. Verification of Performance: Rate diffusers, registers, and grilles according to ASHRAE 70, "Method of Testing for Rating the Performance of Air Outlets and Inlets."

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install diffusers, registers, and grilles level and plumb.
- B. Ceiling-Mounted Outlets and Inlets: Drawings indicate general arrangement of ducts, fittings, and accessories. Air outlet and inlet locations have been indicated to achieve design requirements for air volume, noise criteria, airflow pattern, throw, and pressure drop. Make final locations where indicated, as much as practical. For units installed in lay-in ceiling panels,

locate units in the center of panel. Where architectural features or other items conflict with installation, notify Architect for a determination of final location.

- C. Install diffusers, registers, and grilles with airtight connections to ducts and to allow service and maintenance of dampers, air extractors, and fire dampers.

3.2 ADJUSTING

- A. After installation, adjust diffusers, registers, and grilles to air patterns indicated, or as directed, before starting air balancing.

END OF SECTION 233713

SECTION 238000 – VARIABLE REFRIGERANT FLOW SYSTEM

PART 1 – GENERAL

1.1 SYSTEM DESCRIPTION

Provide a complete air cooled, multiple evaporator, direct expansion heating and cooling system. The system shall consist of multiple evaporators using PID control. The outdoor unit shall be a direct expansion (DX), air-cooled heat recovery air-conditioning system, variable speed driven compressor multi zone split system, using R410A refrigerant. The outdoor unit may connect an indoor evaporator capacity up to 150 percent to that of the outdoor condensing unit capacity. All indoor units shall each be capable of operating separately with individual temperature control.

The outdoor units shall be interconnected to the indoor units in accordance with the manufacturer's engineering data detailing each available indoor unit. The indoor units shall be connected to the outdoor utilizing the manufacturer's specified piping joints and headers.

1.2 QUALITY ASSURANCE

- A. The units shall be listed by Electrical Testing Laboratories (ETL) and bear the ETL label.
- B. All wiring shall be in accordance with the National Electrical Code (N.E.C.).
- C. The units shall be manufactured in a facility registered to ISO 9001 and ISO14001 which is a set of standards applying to environmental protection set by the International Standard Organization (ISO).
- D. All units must meet or exceed the 2010 Federal minimum efficiency requirements and the proposed ASHRAE 90.1 efficiency requirements for VRF systems. Efficiency shall be published in accordance with the DOE alternative test procedure, which is based on the Air-Conditioning, Heating, and Refrigeration Institute (AHRI) Standards 340/360, 1230 and ISO Standard 13256-1.
- E. A full charge of R-410A for the condensing unit only shall be provided in the condensing unit.
- F. System must be designed by a manufacturer certified Designer.
- G. System must be installed by a manufacturer certified Contractor.
- H. System installation shall be verified with a completed commissioning report submitted to and approved by the VRF manufacturer Service Department.
- I. Manufacturer shall have a minimum of twenty-five (25) years of HVAC experience in the U.S. market.

1.3 DELIVERY, STORAGE AND HANDLING

- A. Unit shall be stored and handled according to the manufacturer's recommendation.

1.4 CONTROLS

- A. System controls and control components shall be installed in accordance with the manufacturer's written installation instructions.
- B. Furnish energy conservation features such as optimal start, night setback, request-based logic, and demand level adjustment of overall system capacity as specified in the sequence.
- C. System shall provide direct and reverse-acting on and off algorithms based on an input condition or group conditions to cycle a binary output or multiple binary outputs.
- D. Provide capability for future system expansion to include monitoring and use of occupant card access, lighting control and general equipment control.
- E. System shall be capable of email generation for remote alarm annunciation.
- F. Control system start-up shall be a required service to be completed by the manufacturer or a duly authorized, competent representative that has been factory trained in VRF Manufacturer controls system configuration and operation. The representative shall provide proof of certification. This certification shall be included as part of the equipment and/or controls submittals. This service shall be equipment and system count dependent and shall be a minimum of one (1) eight (8) hour period to be completed during normal working hours.

1.5 WARRANTY

- A. The units shall be covered by the manufacturer's limited warranty for a period of five (5) years from date of installation. In addition the compressor shall have a manufacturer's limited warranty for a period of seven (7) years from date of installation. Warranty labor shall be included for a period of one (1) year from date of installation.

PART 2 – PRODUCTS

2.1 OUTDOOR UNIT

- A. General:

The outdoor unit shall be designed specifically for use with all other series components.

- 1. All units requiring a factory supplied twinning kits shall be piped together in the field, without the need for equalizing line(s). If an alternate manufacturer is selected, any additional material, cost, and labor to install additional lines shall be incurred by the contractor.
- 2. Outdoor unit shall have a sound rating no higher than 60 dB(A) individually or 64 dB(A) twinned. Units shall have a sound rating no higher than 50 dB(A) individually or 53 dB(A) twinned while in night mode operation. If an alternate manufacturer is selected, any additional material, cost, and labor to meet published sound levels shall be incurred by the contractor.
- 3. Both refrigerant lines from the outdoor unit to the BC (Branch Circuit) Controller (Single or Main) shall be insulated.
- 4. There shall be no more than 3 branch circuit controllers connected to any one outdoor unit.

5. Outdoor unit shall be able to connect to up to 50 indoor units depending upon model.
6. The outdoor unit shall have an accumulator with refrigerant level sensors and controls.
7. The outdoor unit shall have a high pressure safety switch, over-current protection, crankcase heater and DC bus protection.
8. The outdoor unit shall have the ability to operate with a maximum height difference of 164 feet and have total refrigerant tubing length of 1804-2625 feet. The greatest length is not to exceed 541 feet between outdoor unit and the indoor units without the need for line size changes or traps.
9. The outdoor unit shall be capable of operating in heating mode down to -4°F ambient temperatures or cooling mode down to 23°F ambient temperatures, without additional low ambient controls. If an alternate manufacturer is selected, any additional material, cost, and labor to meet low ambient operating condition and performance shall be incurred by the contractor.
10. The outdoor unit shall have a high efficiency oil separator plus additional logic controls to ensure adequate oil volume in the compressor is maintained.
11. Unit must defrost all circuits simultaneously in order to resume full heating more quickly. Partial defrost which may extend “no or reduced heating” periods shall not be allowed.
12. The outdoor unit shall be provided with a manufacturer supplied 20 gauge hot dipped galvanized snow /hail guard.
13. Equipment must be labeled “Assembled in USA” on equipment nameplate. Manufacturer must provide documentation from U.S. Customs and Border Protection indicating the equipment is a product of the U.S.

B. Unit Cabinet:

1. The casing(s) shall be fabricated of galvanized steel, bonderized and finished. Unit cabinets shall be able to withstand 960 hours per ASTM B117 criteria. The outdoor unit shall be tested in compliance with ISO9277 such that no unusual rust shall develop after 960 hours of salt spray testing.

C. Fan:

1. Each outdoor unit module shall be furnished with one direct drive, variable speed propeller type fan. The fan shall be factory set for operation under 0 in. WG external static pressure, but capable of normal operation under a maximum of 0.24 in. WG external static pressure via dipswitch.
2. All fan motors shall have inherent protection, have permanently lubricated bearings, and be completely variable speed.
3. All fan motors shall be mounted for quiet operation.
4. All fans shall be provided with a raised guard to prevent contact with moving parts.

5. The outdoor unit shall have vertical discharge airflow.

D. Refrigerant

1. R410A refrigerant shall be required systems.

E. Coil:

1. The outdoor coil shall be of nonferrous construction with lanced or corrugated plate fins on copper tubing.
2. The coil fins shall have a factory applied corrosion resistant blue-fin finish.
3. The coil shall be protected with an integral metal guard.
4. Refrigerant flow from the outdoor unit shall be controlled by means of an inverter driven compressor.
5. The outdoor coil shall include 4 circuits with two position valves for each circuit, except for the last stage.

F. Compressor:

1. Each outdoor unit module shall be equipped with one inverter driven scroll hermetic compressor. Non inverter-driven compressors, which cause inrush current (demand charges) and require larger wire sizing, shall not be allowed.
2. A crankcase heater(s) shall be factory mounted on the compressor(s).
3. The outdoor unit compressor shall have an inverter to modulate capacity. The capacity shall be completely variable with a turndown of 19%-5% of rated capacity, depending upon unit size.
4. The compressor will be equipped with an internal thermal overload.
5. The compressor shall be mounted to avoid the transmission of vibration.
6. Field-installed oil equalization lines between modules are not allowed. Prior to bidding, manufacturers requiring equalization must submit oil line sizing calculations specific to each system and module placement for this project.

G. Controls:

1. The outdoor unit shall have the capability of up to 8 levels of demand control for each refrigerant system.

H. Electrical:

1. The outdoor unit electrical power shall be 208/230 volts, 3-phase, 60 hertz.
2. The outdoor unit shall be capable of satisfactory operation within voltage limits of 187-228 volts (208V/60Hz), 207-253V (230V/60Hz).

3. The outdoor unit shall be controlled by integral microprocessors.
4. The control circuit between the indoor units, BC Controller and the outdoor unit shall be 24VDC completed using a 2-conductor, twisted pair shielded cable to provide total integration of the system.

2.2 BRANCH CIRCUIT (BC) CONTROLLERS

A. General

The BC (Branch Circuit) Controllers shall include multiple branches to allow simultaneous heating and cooling by allowing either hot gas refrigerant to flow to indoor unit(s) for heating or subcooled liquid refrigerant to flow to indoor unit(s) for cooling. Refrigerant used for cooling must always be subcooled for optimal indoor unit LEV performance; alternate branch devices with no sub-cooling risk bubbles in liquid supplied to LEV and are not allowed.

The BC (Branch Circuit) Controllers shall be specifically used with R410A heat recovery systems. These units shall be equipped with a circuit board that interfaces to the controls system and shall perform all functions necessary for operation. The unit shall have a galvanized steel finish. The BC Controller shall be completely factory assembled, piped and wired. Each unit shall be run tested at the factory. This unit shall be mounted indoors, with access and service clearance provided for each controller. The sum of connected capacity of all indoor air handlers shall range from 50% to 150% of rated capacity.

B. BC Unit Cabinet:

1. The casing shall be fabricated of galvanized steel.
2. Each cabinet shall house a liquid-gas separator and multiple refrigeration control valves.
3. The unit shall house two tube-in-tube heat exchangers.

C. Refrigerant

1. R410A refrigerant shall be required.

D. Refrigerant valves:

1. The unit shall be furnished with multiple branch circuits which can individually accommodate up to 54,000 BTUH and up to three indoor units. Branches may be twinned to allow more than 54,000 BTUH.
2. Each branch shall have multiple two-position valves to control refrigerant flow.
3. Service shut-off valves shall be field-provided/installed for each branch to allow service to any indoor unit without field interruption to overall system operation.
4. Linear electronic expansion valves shall be used to control the variable refrigerant flow.

E. Future Use

1. Each VRF system shall include at least one (1) unused branches or branch devices for future use. Branches shall be fully installed & wired in central location with capped service shutoff valve & service port.

F. Integral Drain Pan:

1. An integral drain pan and drain shall be provided.

G. Electrical:

1. The unit electrical power shall be 208/230 volts, 1 phase, 60 Hertz.
2. The unit shall be capable of satisfactory operation within voltage limits of 187-228 (208V/60Hz) or 207-253 (230/60Hz).
3. The BC Controller shall be controlled by integral microprocessors
4. The control circuit between the indoor units and outdoor units shall be 24VDC completed using a 2-conductor, twisted pair shielded cable to provide total integration of the system.

2.3 WALL MOUNTED INDOOR UNIT

A. General:

Wall-mounted indoor unit section and shall have a modulating linear expansion device and a flat front.

B. Indoor Unit

The indoor unit shall be factory assembled, wired and run tested. Contained within the unit shall be all factory wiring, piping, electronic modulating linear expansion device, control circuit board and fan motor. The unit shall have a self-diagnostic function, 3-minute time delay mechanism, an auto restart function, and a test run switch. Indoor unit and refrigerant pipes shall be charged with dehydrated air before shipment from the factory.

C. Unit Cabinet:

1. All casings, regardless of model size, shall have the same white finish
2. Multi directional drain and refrigerant piping offering four (4) directions for refrigerant piping and two (2) directions for draining shall be standard.
3. There shall be a separate back plate which secures the unit firmly to the wall.

D. Fan:

1. The indoor fan shall be an assembly with one or two line-flow fan(s) direct driven by a single motor.
2. The indoor fan shall be statically and dynamically balanced to run on a motor with permanently lubricated bearings.

3. A manual adjustable guide vane shall be provided with the ability to change the airflow from side to side (left to right).
4. A motorized air sweep louver shall provide an automatic change in airflow by directing the air up and down to provide uniform air distribution.

E. Filter:

1. Return air shall be filtered by means of an easily removable, washable filter.

F. Coil:

1. The indoor coil shall be of nonferrous construction with smooth plate fins on copper tubing.
2. The tubing shall have inner grooves for high efficiency heat exchange.
3. All tube joints shall be brazed with phos-copper or silver alloy.
4. The coils shall be pressure tested at the factory.
5. A condensate pan and drain shall be provided under the coil.
6. Both refrigerant lines to the PKFY indoor units shall be insulated.

G. Electrical:

1. The unit electrical power shall be 208/230 volts, 1-phase, 60 hertz.
2. The system shall be capable of satisfactory operation within voltage limits of 187-228 volts (208V/60Hz) or 207-253 volts (230V/60Hz)

H. Controls:

1. This unit shall use controls provided by VRF equipment manufacturer to perform functions necessary to operate the system. Refer to Part 3 of this specification for details on controllers and other control options.
2. The unit shall be able to control external backup heat.
3. The unit shall have a factory built in receiver for wireless remote control
4. Indoor unit shall compensate for the higher temperature sensed by the return air sensor compared to the temperature at level of the occupant when in HEAT mode. Disabling of compensation shall be possible for individual units to accommodate instances when compensation is not required.
5. Control board shall include contacts for control of external heat source. External heat may be energized as second stage with 1.8°F – 9.0°F adjustable deadband from set point.
6. Indoor unit shall include no less than four (4) digital inputs capable of being used for customizable control strategies.

7. Indoor unit shall include no less than three (3) digital outputs capable of being used for customizable control strategies.

2.4 4-WAY COMPACT CEILING-RECESSED CASSETTE WITH GRILLE INDOOR UNIT

A. General:

1. The unit shall be a four-way cassette style indoor unit that recesses into the ceiling with a ceiling grille. The indoor unit shall be factory assembled, wired and run tested. Contained within the unit shall be all factory wiring, piping, electronic modulating linear expansion device, control circuit board and fan motor. The unit shall have a self-diagnostic function, 3-minute time delay mechanism, an auto restart function, an emergency operation function and a test run switch. Indoor unit and refrigerant pipes shall be charged with dehydrated air before shipment from the factory.

B. Unit Cabinet:

1. The cabinet shall be a compact 22-7/16" wide x 22-7/16" deep so it will fit within a standard 24" square suspended ceiling grid.
2. The cabinet panel shall have provisions for a field installed filtered outside air intake.
3. Four-way grille shall be fixed to bottom of cabinet allowing two, three or four-way blow.

C. Fan:

1. The indoor fan shall be an assembly with a turbo fan direct driven by a single motor.
2. The indoor fan shall be statically and dynamically balanced to run on a motor with permanently lubricated bearings.
3. The indoor fan shall consist of three (3) speeds, Low, Mid, and High.
4. The indoor unit shall have an adjustable air outlet system offering 4-way airflow, 3-way airflow, or 2-way airflow.
5. The auto air swing vanes shall be capable of automatically swinging up and down for uniform air distribution.

D. Filter:

1. Return air shall be filtered by means of a long-life washable filter.

E. Coil:

1. The indoor coil shall be of nonferrous construction with smooth plate fins on copper tubing.
2. The tubing shall have inner grooves for high efficiency heat exchange.
3. All tube joints shall be brazed with phos-copper or silver alloy.
4. The coils shall be pressure tested at the factory.

5. A condensate pan and drain shall be provided under the coil.
6. The unit shall be provided with an integral condensate lift mechanism that will be able to raise drain water 19-3/4" inches above the condensate pan.
7. Both refrigerant lines to the indoor units shall be insulated.

F. Electrical:

1. The unit electrical power shall be 208/230 volts, 1-phase, 60 hertz.
2. The system shall be capable of satisfactory operation within voltage limits of 187-228 volts (208V/60Hz) or 207-253 volts (230V/60Hz).

G. Controls:

1. This unit shall use controls provided by VRF equipment manufacturer to perform functions necessary to operate the system.
2. Indoor unit shall compensate for the higher temperature sensed by the return air sensor compared to the temperature at level of the occupant when in HEAT mode. Disabling of compensation shall be possible for individual units to accommodate instances when compensation is not required.
3. Control board shall include contacts for control of external heat source. External heat may be energized as second stage with 1.8°F – 9.0°F adjustable deadband from set point.
4. Indoor unit shall include no less than four (4) digital inputs capable of being used for customizable control strategies.
5. Indoor unit shall include no less than three (3) digital outputs capable of being used for customizable control strategies.

PART 3 – CONTROLS

3.1 OVERVIEW

A. General:

The VRF Manufacturer Controls Network shall be capable of supporting remote controllers, centralized controllers, an integrated web based interface, graphical user workstation, and system integration to Building Management Systems via LonWorks®.

3.2 ELECTRICAL CHARACTERISTICS

A. General:

The controls network shall operate at 30VDC. Controller power and communications shall be via a common non-polar communications bus.

B. Wiring:

1. Control wiring shall be installed in a daisy chain configuration from indoor unit to indoor unit, to the branch circuit controller (main and subs, if applicable) and to the outdoor unit. Control wiring to remote controllers shall be run from the indoor unit terminal block to the controller associated with that unit.
2. Control wiring for centralized controllers shall be installed in a daisy chain configuration from outdoor unit to outdoor unit, to the system controllers (centralized controllers and/or integrated web based interface), to the power supply.
3. The centralized controller shall be capable of being networked with other centralized controllers for centralized control.

C. Wiring type:

1. Wiring shall be 2-conductor (16 AWG), twisted, stranded, shielded wire as defined by the Diamond System Builder output.
2. Network wiring shall be CAT-5 with RJ-45 connection.

3.3 CONTROLS NETWORK

The Controls Network consists of remote controllers, centralized controllers, and/or integrated web based interface communicating over a high-speed communication bus. The Controls Network shall support operation monitoring, scheduling, occupancy, error email distribution, personal web browsers, tenant billing, online maintenance support, and integration with Building Management Systems (BMS) using LonWorks® interface.

3.4 REMOTE CONTROLLERS

A. Advanced Remote Controller

The Remote Controller shall be capable of controlling up to 16 indoor units. The Remote Controller shall be approximately 5.5" x 5" in size and white in color with an auto-timeout touch screen LCD display. The Remote Controller shall support English language for display information. The Remote Controller shall supports temperature display selection of Fahrenheit or Celsius.

The Remote Controller shall control On/Off, Operation Mode (cool, heat, auto, dry, fan and setback), Temperature set point, Humidity set point, fan speed setting, and airflow direction setting.

The Remote Controller shall support timer settings of on/off/temperature up to 8 times in a day in 5-minute increments. The Remote Controller shall support an Auto Off timer. The Remote Controller shall be able to limit the set temperature range from the Remote Controller, or via a PC through centralized controller. The room temperature shall be sensed at either the Remote Controller or the Indoor Unit dependent on the indoor unit dipswitch setting. The Remote Controller shall display a four-digit error code in the event of system abnormality or error.

Provide lockable clear cover thermostat guard as recommended by VRF system manufacturer.

3.5 INPUT/OUTPUT (I/O) BOARDS

A. Advanced HVAC Controller (AHC)

The AHC shall be capable of providing programmable binary and analog inputs and outputs to control general equipment in conjunction with indoor unit functions and states. Input and output states and values shall be monitored through the centralized controller or the remote controller. The remote controller shall be able to adjust temperature and humidity set points for equipment controlled by the AHC. In addition to analog and binary inputs the AHC can monitor M-NET equipment states and sensor values. Available inputs include room temperature, room humidity, occupancy, brightness, outdoor temperature, inlet/outlet water temperature (PWFY), on/off state, mode, ventilation on/off, error status. In addition to programmable analog and binary outputs, the AHC can control indoor unit on/off, mode, temperature set point.

3.6 CENTALIZED CONTROLLER

A. Centralized Controller

The Centralized Controller shall be capable of controlling a maximum of 50 indoor units across multiple outdoor units. The Centralized Controller shall be approximately 8-1/2"x10" in size and shall be powered from the external power supply. The Centralized Controller shall support system configuration, daily/weekly scheduling, monitoring of operation status, night setback settings, free contact interlock configuration and malfunction monitoring. The Centralized Controller shall have five basic operation controls which can be applied to an individual indoor unit, a group of indoor units (up to 50 indoor units), or all indoor units (collective batch operation). This basic set of operation controls for the EB-50GU Centralized Controller shall include on/off, operation mode selection (cool, heat, auto, dry, setback and fan, temperature setting, humidity setting, fan speed setting, and airflow direction setting. Centralized controller shall be able to enable or disable operation of local remote controllers. Centralized Controller shall allow the user to define both daily and weekly schedules with operations consisting of ON/OFF, mode selection, temperature setting, humidity setting, air flow (vane) direction, fan speed, and permit/prohibit of remote controllers.

All Centralized Controllers shall be equipped with one RJ-45 Ethernet port to support interconnection with a network PC via a closed/direct Local Area Network (LAN). The Centralized Controller shall be capable of performing initial settings via a PC using the EB-50GU Centralized Controller's initial setting browser.

Standard software functions shall be available so that the building manager can securely log into each Centralized Controller via the PC's web browser to support operation monitoring, scheduling, error email, interlocking and online maintenance diagnostics.

The power supply shall supply 24VDC for the centralized controller and 30VDC voltage for the central control transmission.

3.7 NETWORK AREA CONTROLLER (NAC)

- A. These controllers are designed to manage communications between the programmable equipment controllers (PEC), application specific controllers (ASC), and advanced unitary controllers (AUC), and central controllers (CC) which are connected to its communications trunks, manage communications between itself and other system network controllers (SNC) and with any operator workstations (OWS) that are part of the BAS, and perform control and operating strategies for the system based on information from any controller connected to the BAS.

- B. The controllers must be fully programmable to meet the unique requirements of the facility it must control.
- C. The controllers must be capable of peer-to-peer communications with other SNC's and with any OWS connected to the BAS, whether the OWS is directly connected, connected via modem or connected via the Internet.
- D. The communication protocols utilized for peer-to-peer communications between SNC's will be Niagara AX, BACnet TCP/IP and SNMP. Use of a proprietary communication protocol for peer-to-peer communications between SNC's is not allowed.
- E. The SNC shall be capable of executing application control programs to provide:
 - 1. Calendar functions
 - 2. Scheduling
 - 3. Trending
 - 4. Alarm monitoring and routing
 - 5. Time synchronization
 - 6. Integration of LonWorks, BACnet, and ModBus controller data
 - 7. Network management functions for all SNC, PEC and ASC based devices
- F. The SNC must provide the following hardware features as a minimum:
 - 1. One Ethernet Port-10/100 Mdps
 - 2. One RS-232/485 port
 - 3. Battery Backup
 - 4. Flash memory for long term data backup (If battery backup or flash memory is not supplied, the controller must contain a hard disk with at least 1 gigabyte storage capacity)
 - 5. Direct network communication to VRF equipment using VRF manufacturer's native network communication structure. Translation to an additional protocol or language is not acceptable.
- G. The SNC shall support standard Web browser access via the Intranet/Internet. It shall support a minimum of 16 simultaneous users.
- H. The SNC shall provide alarm recognition, storage, routing, management and analysis to supplement distributed capabilities of equipment or application specific controllers.
- I. The SNC shall be able to route any alarm condition to any defined user location whether connected to a local network or remote via dial-up, telephone connection, or wide-area network.
 - 1. Alarm generation shall be selectable for annunciation type and acknowledgement requirements including but not limited to:
 - a. Alarm,
 - b. Return to normal,
 - c. To default.
 - 2. Alarms shall be annunciated in any of the following manners as defined by the user:
 - a. Screen message text,
 - b. Email of complete alarm message to multiple recipients.
 - c. Pagers via paging services that initiate a page on receipt of email message.
 - d. Graphics with flashing alarm object(s).
 - 3. The following shall be recorded by the SNC for each alarm (at a minimum):
 - a. Time and date
 - b. Equipment (air handler #, auditorium, etc.)
 - c. Acknowledge time, date, and user who issued acknowledgement.
- J. Programming software and all controller "Setup Wizards" shall be embedded into the SNC.

3.8 OTHER CONTROL SYSTEM HARDWARE

- A. Motorized control dampers that will not be integral to the equipment shall be furnished by the Control System Contractor. Control damper frames shall be constructed of Extruded aluminum

damper frame shall not be less than 0.080" in thickness. Damper frame shall be 4" deep x 1", with duct mounting flanges on both sides of frame. Damper frame shall have a 2" mounting flange on the rear of the damper when installed as extended rear flange install type. Aluminum frame shall be clear anodized to a minimum thickness of 0.7 mil deep. Frame shall be assembled using stainless steel screws. Welded frames shall not be acceptable. Blades shall be maximum 6.4" deep extruded aluminum air-foil profiles with a minimum wall thickness of 0.06", clear anodized to a minimum thickness of 0.7 mil deep. Blade seals shall be extruded silicone, secured in an integral slot within the aluminum blade extrusions and shall be mechanically fastened to prevent shrinkage and movement over the life of the damper. Adhesive or clip-on type blade seals will not be approved. Hexagonal control shaft shall be $\frac{7}{16}$ ". It shall have an adjustable length and shall be an integral part of the blade axle. A field-applied control shaft shall not be acceptable. All parts shall be stainless steel. Linkage hardware shall be aluminum and stainless steel, installed in the frame side, out of the airstream, and accessible after installation. Linkage hardware shall be complete with stainless steel cup-point trunnion screws to prevent linkage slippage. Linkage that consists of metal rubbing metal will not be approved.

- B. Two-position or proportional electric actuators shall be direct-mount type sized to provide a minimum of 5 in-lb torque per square foot of damper area. Damper actuators shall be spring return type. Operators shall be heavy-duty electronic type for positioning automatic dampers in response to a control signal. Motor shall be of sufficient size to operate damper positively and smoothly to obtain correct sequence as indicated. All applications requiring proportional operation shall utilize truly proportional electric actuators. Pneumatic actuators shall be sized to provide a minimum of 5 in-lb torque per square foot of damper area and shall include positive positioning pneumatic relays when sequenced with other actuators or when control action is to be proportional.
- C. Duct-mounted and Outside Air Temperature Sensors: 20,000-ohm thermistor temperature sensors with an accuracy of $\pm 0.2^{\circ}\text{C}$. Outside air sensors shall include an integral sun shield. Duct-mounted sensors shall have an insertion measuring probe of a length appropriate for the duct size, with a temperature range of -40 to 160 degrees F. The sensor shall include a utility box and a gasket to prevent air leakage and vibration noise. For all mixed air and preheat air applications, install bendable averaging duct sensors with a minimum 8 - foot long sensor element. Averaging duct sensor shall be of substantial length to cover full duct or coil area. Pipe mount sensors shall be sized for the pipe being installed. Strap-on sensors are not allowed. These devices shall have accuracy of 0.5 degrees, F., over the entire range.
- D. Current Sensitive Switches: Solid state, split core current switch that operates when the current level (sensed by the internal current transformer) exceeds the adjustable trip point. Current switch to include an integral LED for indication of trip condition and a current level below trip set point. Combination current switch/control relays are allowed.
- E. Relays: Start/stop relay model shall provide either momentary or maintained switching action as appropriate for the motor being started. All relays shall be plugged in, interchangeable, mounted on a subbase and wired to numbered terminals strips. Relays installed in panels shall all be DPDT with indicating lamp. Relays installed outside of controlled devices shall be enclosed in a NEMA enclosure suitable for the location. Relays shall be labeled with UR symbol. RIB-style relays are acceptable for remote enable/disable.
- F. Control Power Transformers: Provide step-down transformers for all DDC controllers and devices as required. Transformers shall be sized for the load, but shall be sized for 50 watts, minimum. Transformers shall be UL listed Class 2 type, for 120VAC/24VAC operation.
- G. Line voltage protection: All DDC system control panels that are powered by 120 VAC circuits shall be provided with surge protection. This protection is in addition to any internal protection provided by the manufacturer. The protection shall meet UL, ULC 1449, IEEE C62.41B. A grounding conductor, (minimum 12 AWG), shall be brought to each control panel. . The surge protector shall be mounted external to the enclosure, within reach or right next to the enclosure

D. Butterfly Valves: 150-psig maximum pressure differential, ASTM A 126 cast-iron or ASTM A 536 ductile-iron body and bonnet, extended neck, stainless-steel stem, field-replaceable EPDM or Buna N sleeve and stem seals.

1. 1. Body Style: Lug.
2. 2. Sizing: 1-psig maximum pressure drop at design flow rate.

- H. Lon Bus Surge Protectors: A Lon Bus Surge Protector, DITEK model # DTK-2MHLP24BWB or equivalent shall be installed on the LON bus when it leaves and enters a building.
- I. Ethernet Port Surge Protector: An Ethernet Surge protector shall be installed similar to the Honeywell 14507678-004 or comparable.

PART 4 – EXECUTION

4.1 INSTALLATION

- A. General: Rig and install in full accordance with manufacturer's requirements, project drawings, and contract documents. Refer to the manufacturer's installation manual for full requirements.
- B. Location: Locate indoor and outdoor units as indicated on drawings. Provide service clearance per manufacturer's installation manual. Adjust and level outdoor units on support structure.
- C. Components / Piping:

Installing contractor shall provide and install all accessories and piping for a fully operational system. Refer to manufacturer's installation manual for full instructions.

Traps, filter driers, and sight glasses are NOT to be installed on the refrigerant piping or condensate lines.

Standard ACR fittings rated for use with R410A are to be used for all connections. Proprietary manufacturer-specific appurtenances are not allowed.

Refrigerant pipe for CITY MULTI shall be made of phosphorus deoxidized copper, and has two types.

ACR Type-L "Annealed Temper": Soft copper pipe, can be easily bent with human's hand.

ACR Type L "Drawn Temper": Hard copper pipe (Straight pipe), being stronger than Type-O pipe of the same radical thickness.

The maximum operation pressure of R410A air conditioner is 4.30 MPa. The refrigerant piping should ensure the safety under the maximum operation pressure. Refer to recommend piping specifications in Mitsubishi Electric's engineering manual. Pipes of radical thickness 0.7mm or less shall not be used.

Flare connection should follow dimensions provided in manufacturer's installation manuals.

- D. Insulation:

Refrigerant lines, as well as any valves, shall be insulated end to end with 1-½" closed-cell pipe insulation.

E. Electrical:

Installing contractor shall coordinate electrical requirements and connections for all power feeds with electrical contractor. Refer to Division Section 26 for additional information.

F. Third Party Controls: Controls: Installing contractor shall coordinate all BAS/BMS control requirements and connections with controls contractor.

END OF SECTION 238000

SECTION 239119 - FIXED LOUVERS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes fixed, extruded-aluminum louvers.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 - 1. For louvers specified to bear AMCA seal, include printed catalog pages showing specified models with appropriate AMCA Certified Ratings Seals.
- B. Shop Drawings: For louvers and accessories. Include plans, elevations, sections, details, and attachments to other work. Show frame profiles and blade profiles, angles, and spacing.
- C. Samples: For each type of metal finish required.

1.3 INFORMATIONAL SUBMITTALS

- A. Product Test Reports: Based on tests performed according to AMCA 500-L.

PART 2 - PRODUCTS

2.1 FIXED, EXTRUDED-ALUMINUM LOUVERS

- A. Refer to equipment schedule on design drawings.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Locate and place louvers level, plumb, and at indicated alignment with adjacent work.
- B. Use concealed anchorages where possible. Provide brass or lead washers fitted to screws where required to protect metal surfaces and to make a weathertight connection.
- C. Provide perimeter reveals and openings of uniform width for sealants and joint fillers, as indicated.

3.2 ADJUSTING

- A. Restore louvers damaged during installation and construction so no evidence remains of corrective work. If results of restoration are unsuccessful, as determined by Architect, remove damaged units and replace with new units.

END OF SECTION 239119

SECTION 260500 - GENERAL ELECTRICAL

PART 1 - GENERAL

1.1 SCOPE OF WORK

- A. **The Notice to Bidders, Instruction to Bidders, General Conditions and Supplementary General Conditions bound herewith are a component part of this Division of the specifications and shall apply to this Division with equal force and shall be consulted in detail for instructions pertaining to the work.**
- B. Furnish all labor, materials and equipment and incidentals required to make ready for use complete electrical systems as shown on the Drawings and specified herein.
- C. It is the intent of these Specifications that the electrical systems shall be suitable in every way for the service required. All material and all work which may be reasonably implied as being incidental to the work of this Division shall be furnished at no extra cost.
- D. The work shall include, but not be limited to, furnishing, coordinating, and installing the following:
 - 1. Electrical distribution system for power, and miscellaneous power as shown on the contract drawings.
 - 2. Grounding.
 - 3. Other special requirements and/or systems where shown.
- E. Each bidder (or Representative) shall, before preparing a proposal, visit all areas of the existing site. If the work includes demolition, restoration, renovation and/or addition; then existing buildings and structures should be carefully inspected. The submission of the proposal by this Bidder shall be considered evidence that the Bidder (or Representative) has visited the site and noted the locations and conditions under which the work will be performed and that the Bidder takes full responsibility for a complete knowledge of all factors governing the work.
- F. All power interruptions to existing equipment shall be at the Owner's convenience with 24 hours (minimum) notice. Each interruption shall have prior approval.
- G. The work shall include complete testing of all equipment and wiring at the completion of work and making any minor correction changes or adjustments necessary for all the proper functioning of the system and equipment. All work shall be of the highest quality; substandard work will be rejected.
- H. Field verify and document all existing electrical devices, lighting fixtures, telecom devices (including wireless access points, projectors and smart boards), fire alarm devices, etc. Once demolition begins, unless brought to the attention of the owner, it is assumed everything is in working order and the contractor is responsible for ensuring everything is in working order upon re-installation.

1.2 SUBMITTALS

- A. Shop drawings shall be submitted for all equipment, apparatus, and other items as required by the Architect/Engineer. **Submit under provisions of relevant sections of the General and Supplemental General Conditions.**
- B. Submittals are required for all materials shown in the individual specifications sections.
- C. Submittals are required for materials and specific methods used for penetrations of rated assemblies and for seismic restraints.
- D. All shop drawings and submittals shall be submitted at the same time. Partial shop drawing and submittals will be rejected and not processed. Materials, equipment and long lead items that require special handling, if identified and requested by the contractor, will be processed separately.
- E. Proposed equipment and/or materials substitutions shall be clearly indicated in shop drawings. All deviations from the specified quality, functionality, appearance or performance of the proposed equipment and/or materials shall be clearly summarized in the preface of each submittal.
- F. The project shall be bid based on the equipment listed in these specifications and on the drawings. After award of the Electrical Contract the Contractor may wish to substitute equipment other than that specified, subject to approval. The Electrical Contractor shall bear the “burden of proof” for demonstrating substitute equipment equivalency and suitability.
- G. The Electrical Contractor shall be required to replace installed “equivalent” equipment if the operation of this equipment does not meet the full design intent of the specified system.
- H. Physical size of equipment used in the design layout are those of reputable equipment manufacturers. The Contractor is responsible for providing equipment which will fit the space provided. If the Contractor elects to use other manufacturer’s equipment, any resulting conflicts with space clearance or codes shall be the responsibility of the Contractor to correct at the Contractor’s expense.
- I. The Contractor assumes all responsibility for providing code clearances. Submit a scale drawing of each electrical equipment room showing exact size and location of all proposed electrical equipment with code clearances and working space clearly indicated.

1.3 COORDINATION OF WORK

- A. It is understood and agreed that the Contractor is, by careful examination, satisfied as to the nature and location of the work, the conformation of the ground, the character, quality and quantity of the materials to be encountered, the general and local conditions and all other matters which can and may affect the work under this contract. The Contractor shall be held responsible for visiting the site and thoroughly familiarizing himself with the existing conditions and also any contractual requirements as may be set forth in the other Divisions of these Specifications. No extras will be considered because of additional work necessitated by obvious job conditions that are not indicated on the drawings.
- B. The Contractor shall compare the electrical drawings and specifications with the drawings and specifications for other trades, and shall report any discrepancies between them to the

Architect/Engineer and obtain written instructions for changes necessary in the electrical work. The electrical work shall be installed in cooperation with other trades installing interrelated work. Before installation, the Contractor shall make proper provisions to avoid interferences in a manner approved by the Architect/Engineer. All changes required in the work of the Contractor caused by neglect to do so shall be made at the expense of the Contractor.

- C. Location of electrical raceways, switches, panels, equipment, fixtures, etc., shall be adjusted to accommodate the work to interferences anticipated and encountered. The Contractor shall determine the exact route and location of each electrical raceway prior to make up and assembly.
 - 1. Right of Way: Lines which pitch shall have the right of way over those which do not pitch. For example, steam, condensate and plumbing drains shall normally have right of way. Lines whose elevations cannot be changed shall have the right of way over lines whose elevations can be changed.
 - 2. Offsets and changes in direction of electrical raceways shall be made as required to maintain proper headroom and to clear pitched lines whether or not indicated on the drawings. The Contractor shall furnish and install elbows, pull boxes, etc., as required to affect these offsets, transitions, and changes in directions. Conflicts between electrical raceways, fixtures, etc., and ductwork or piping which cannot be resolved otherwise, will be resolved by the Architect/Engineer.
- D. Installation and Arrangements: The Contractor shall install all electrical work to permit removal (without damage to other parts) of any equipment requiring periodic replacement or maintenance. The Contractor shall arrange electrical raceways and equipment to permit ready access to valves, cocks, traps, starters, motors, control components, etc., and to clear the opening of swinging and overhead doors and of access panels.

1.4 EQUIPMENT AND MATERIALS (GENERAL)

- A. In compliance with North Carolina General Statute 133.3, the Architect/Engineer has, wherever possible, specified the required performance and design characteristics of all materials utilized in this construction. In some cases, it is impossible to specify the required performance and design characteristics and when this occurs the Architect/Engineer has specified three or more examples of equal design or equivalent design, establishing an acceptable range for items of equal or equivalent design. Cited examples are used only to denote the quality standard of product desired and do not restrict bidders to a specific brand, make, manufacturer or specific name and are used only to set forth and convey to bidders the general style, type, character and quality of product desired. Equivalent products will be acceptable.
- B. Substitution of materials, items, or equipment of equal or equivalent design shall be submitted to the Engineer for approval or disapproval. Equal or equivalent shall be interpreted to mean an item of material or equipment, similar to that named and which is suitable for the same use and capable of performing the same functions as that named, the Architect/Engineer being the judge of equality.
- C. The materials used in all systems shall be new, unused and as hereinafter specified and shall bear the manufacturer's name, trade name and third party testing agency label in every case where a standard has been established for the particular material. Equipment furnished under this specification shall be essentially the standard product of manufacturers regularly engaged in the production of the required type of equipment, and shall be the manufacturer's latest approved design. All materials where not specified shall be of the very best of their respective kinds.

Samples of materials or manufacturer's specifications shall be submitted for approval as required by the Engineer.

- D. Protection: Electrical equipment shall at all times during construction be adequately protected against damage. Equipment shall be tightly covered and protected against dirt, water and chemical or mechanical injury and theft. Electrical equipment shall not be stored out-of-doors. Electrical equipment shall be stored in dry, permanent shelters. If an apparatus has been damaged, such damage shall be repaired at no additional cost. If any apparatus has been subject to possible injury by water, it shall be replaced at no additional cost to the Owner. At the completion of the work, fixtures, equipment, and materials shall be cleaned and polished thoroughly and turned over to the Owner in a condition satisfactory to the Engineer. Damage or defects, developing before acceptance of the work shall be made good at the Contractor's expense.
- E. Any damage to factory applied paint finish shall be repaired using touch-up paint furnished by the equipment manufacturer. The entire damaged panel or section shall be repainted per the field painting specifications in Division 9, at no additional cost to the Owner.
- F. Where materials such as wiring devices and plates, fire alarm equipment, paging system components, etc. are specified to match existing, provide materials to match existing equipment in finish, color, capacity, ratings, operating characteristics, performance, etc.
- G. Delivery and Storage: Equipment and materials shall be delivered to the site and stored in original containers, suitably sheltered from the elements, but readily accessible for inspection by the Architect/Engineer until installed.
- H. Equipment and materials of the same general type shall be of the same make throughout the work to provide uniform appearance, operation and maintenance.
- I. Manufacturer's directions shall be followed completely in the delivery, storage, protection, and installation of all equipment and materials. The Contractor shall promptly notify the Architect/Engineer, in writing, of any conflicts between any requirements of the Contract Documents and the manufacturer's directions and shall obtain the Architect/Engineer's written instructions before proceeding with the work. Should the Contractor perform any work that does not comply with the manufacturer's direction or such written instructions from the Architect/Engineer, the Contractor shall bear all costs arising in correcting the deficiencies.

1.5 OPERATION AND MAINTENANCE MANUALS

- A. **Submit under relevant sections of the General and Supplemental General Conditions.**
- B. The Contractor shall provide two compilations of catalog data, bound in suitable loose leaf binders, for each manufactured item of equipment used in the electrical work. These shall be presented to the Architect/Engineer for transmittal to the Owner before the final inspection is made. Data shall include printed installation, operation and maintenance instructions for each item, indexed by product with heavy sheet dividers and tabs. All warranties shall be included with each item. Each manufacturer's name, address and telephone number shall be clearly indicated.
- C. Shop drawings with Architect/Engineer's "as noted" markings are not acceptable for the above. "Approved" shop drawings are acceptable if adequate information is contained therein. Generally, shop drawings alone are not adequate.

1.6 PAINTING

- A. The Electrical Contractor shall be required to paint all exposed electrical work at the Electrical Contractor's own expense. Such painting will be accomplished in accordance with the detailed specifications for the Project.
- B. Conductors exposed in boxes and cabinets shall be protected against painting. Devices, cover plates, trims, etc., for panelboards and cabinets shall not be installed until painting has been completed.
- C. The Electrical Contractor shall be responsible for touch up painting that may be required for electrical material or apparatus furnished with factory applied finish.

1.7 LOCATIONS AND MEASUREMENTS

Outlets and appliances are shown and located on the drawings as accurately as possible. All measurements shall be verified on the project and in all cases the work shall suit the surrounding trim, finishes and/or construction. The locations of outlets for special appliances shall be installed so that when extended, they are flush with the finished wall or ceiling and permit the proper installation of fixtures and/or devices. Heights of all outlets shown on the drawings are approximate only. Slight relocations of outlets, devices and equipment shall be made by the Contractor as required or as directed by the Architect/Engineer at no additional cost to the Owner.

1.8 QUALITY OF WORK

All work shall be executed as required by this specification and the accompanying drawings and shall be done by skilled mechanics, and shall present a neat, trim, and mechanical appearance when completed. All work shall be performed as required by the progress of the job.

1.9 SUPERVISION

- A. The Contractor shall personally, or through an authorized and competent representative, constantly supervise the work from the beginning to completion and final acceptance. So far as possible, the Contractor shall keep the same foreman and mechanics throughout the project duration.
- B. During the progress of the work it shall be subject to inspection by representatives of the Architect/Engineer, the Owner, and local inspection authorities, at which time the Contractor shall furnish such required information and data on the project as requested.
- C. The Electrical Contractor shall coordinate the electrical work with other Contractors and cooperate in the preparation and maintenance of a master schedule for the completion of the project.

1.10 CLOSING IN WORK

Work shall not be covered up or enclosed until it has been inspected, tested and approved by the authorities having jurisdiction over this work. Should any of the work be enclosed or covered up before such inspection and test, the Contractor shall uncover the work at the Contractor's expense; after it has been inspected, tested and approved, the Contractor shall restore the work to its original condition. The State Electrical Inspector at the State Construction Office shall be called for all

inspections at 919-605-6690. Note: Required electrical inspections shall be performed Monday thru Friday unless specifically authorized by State Construction Office.

1.11 REFERENCE STANDARDS

A. All electrical equipment, materials, and installation shall be in accordance with the latest edition of the following codes and standards:

1. American Association of Edison Illuminating Companies (AEIC)
2. American National Standards Institute (ANSI)
3. American Society for Testing and Materials (ASTM)
4. Building Officials Code Administrators (BOCA)
5. Institute of Electrical and Electronic Engineers (IEEE)
6. Insulated Cable Engineers Association (ICEA)
7. International Code Council (ICC)
8. International Conference of Building Officials (ICBO)
9. National Electrical Code (NEC) 2020 edition
10. National Electrical Contractor's Association (NECA)
11. National Electrical Installation Standards (NEIS)
12. National Electrical Manufacturer's Association (NEMA)
13. National Electrical Safety Code (NESC)
14. National Fire Protection Association (NFPA)
15. North Carolina Energy Conservation Code, 2018 (NCECC)
16. North Carolina State Building Code (NCSBC)
17. North Carolina Construction Manual with GS as listed (NCCM)
18. North Carolina State Construction Office Electrical Guidelines and Policies, 2020 Edition
19. Occupational Safety and Health Act (OSHA)
20. Requirements of the Americans with Disabilities Act (ADA), latest edition.
21. Underwriters Laboratories Inc (U.L.)
22. Southern Building Code Congress International (SBCCI)
23. Toxicity Characteristics Leaching Procedure (TCLP)

B. All electrical equipment and material shall be listed by an approved third party testing agency approved by the NCBCC and shall bear the appropriate testing agency's listing mark or classification marking. Equipment, materials, etc. utilized not bearing a third party testing agency certification shall be field or factory third party testing agency certified prior to equipment acceptance and use.

C. Where reference is made to one of the above standards, the revision in effect at the time of the bid opening shall apply.

1.12 ENCLOSURE TYPES

Unless otherwise specified herein or shown on the Drawings, electrical enclosures shall have the following ratings:

1. NEMA 1 for dry, indoor locations.
2. NEMA 3R for outdoor locations, rooms below grade (including basements and buried vaults), "DAMP" and "WET" locations.
3. NEMA 4X for locations subject to corrosion when specifically noted.

1.13 CORROSION PROTECTION

All equipment and hardware subject to exposure to the elements and/or not installed in a conditioned space shall be fabricated of non-metallic materials, hot dip galvanized after fabrication or stainless steel. The requirements of preceding section entitled "Delivery and Storage" shall be strictly followed. Touch up any scratched metallic surfaces immediately to prevent corrosion. Apply cold galvanizing compound to all galvanized surfaces damaged during installation, i.e., cutting, etc. Ferrous, rusted or corroded materials shall be replaced before final acceptance of the work.

1.14 CODES, INSPECTION AND FEES

- A. All equipment, materials and installation shall be in accordance with the requirements of the local authority having jurisdiction which is the State Construction Office.
- B. Per North Carolina General Statute GS143 135.1; projects are exempt from local inspection, codes and requirements, including fees, when plans and specifications are approved by the Department of Administration-State Construction Office.

1.15 TESTS AND SETTINGS

- A. Test all systems furnished under Division 26 and repair or replace all defective work. Make all necessary adjustments to the systems and instruct the Owner's personnel in the proper operation of the systems.
- B. Make the following minimum tests and checks prior to energizing electrical equipment:
 - 1. Mechanical inspection, testing and settings of all circuit breakers, disconnect switches, motor starters, control equipment, etc., for proper operation.
 - 2. Check all wire and cable terminations. Verify to the Architect/Engineer that connections meet the equipment torque requirements.
 - 3. Check rotation of motors, obtain permission from other contractors to start motor, and proceed to check for proper rotation. If the motor rotates in the wrong direction, correct it. Take all necessary precautions not to damage any equipment.
 - 4. Provide all instruments and equipment for the tests specified herein.
- C. All testing shall be scheduled and coordinated by the Contractor. Notify the Owner at least two (2) weeks in advance of conducting tests. The Contractor shall have qualified personnel present during all testing.
- D. All tests shall be completely documented with the time of day, date, temperature, and all other pertinent test information. All required documentation of readings indicated shall be submitted to the Architect/Engineer prior to, and as one of the prerequisites for, final acceptance of the project.
- E. Electrical Distribution System Tests: All current carrying phase conductors and neutrals shall be tested as installed, and before load connections are made, for insulation resistance and accidental grounds. This shall be done with a 500 volt megger. The following procedures shall be as follows:

1. Minimum readings shall be one million (1,000,000) ohms or more for #6 AWG wire and smaller; 250,000 ohms or more for #4 AWG wire or larger. Measurement to be taken between conductors and between conductor and the grounded metal raceway.
 2. After all fixtures, devices and equipment are installed and all connections completed to each panel, the Contractor shall disconnect the neutral feeder conductor from the neutral bar and take a megger reading between the neutral bar and grounded enclosure. If this reading is less than 250,000 ohms, the Contractor shall disconnect the branch circuit neutral wires from this neutral bar. The Contractor shall then test each one separately to the panel until the low reading ones are found. The Contractor shall correct troubles, reconnect and retest until at least 250,000 ohms from the neutral bar to the grounded panel can be achieved with only the neutral feeder disconnected.
 3. The Contractor shall send a letter to the Architect/Engineer, and to the North Carolina State Construction Office certifying that the above has been done and tabulating the megger readings for each panel. This shall be done at least four (4) days prior to final inspection.
 4. At inspection, the Contractor shall furnish a megger and show Architect/Engineer's representative that the panels comply with the above requirements. The Contractor shall also furnish a clamp type ammeter and a voltmeter and take current and voltage readings as directed by the representatives.
 5. At inspection, the Contractor shall furnish ladders, required tools, and mechanics to open fixtures, boxes, panels, or any other equipment to enable the Architect/Engineer's representatives to see into any parts of the installation that may be requested.
- F. Electrical Grounding System Tests: Provide documentation showing values of earth ground impedance for the system ground. See Specifications Section 260526 for testing requirements.

1.16 SLEEVES AND FORMS FOR OPENINGS

- A. Anchor bolts, sleeves, inserts, supports, etc., that may be required for electrical work shall be furnished, located and installed by the Electrical Contractor. The Electrical Contractor shall give sufficient information (marked and located) to the General Contractor in time for proper placement in the construction schedule. Should the Electrical Contractor delay or fail to provide sufficient information in time, then the Electrical Contractor shall cut and patch construction as necessary and required to install electrical work. Such cutting and patching will be done by the General Contractor but paid for by the Electrical Contractor.
- B. Provide and place all sleeves for conduits penetrating floors, walls, partitions, etc. Locate all necessary slots for electrical work and form before concrete is poured.
- C. Where exact locations are required by equipment for stubbing-up and terminating conduit concealed in floor slabs, request shop drawings, equipment location drawings, foundation drawings, and any other data required to locate the concealed conduit before the floor slab is poured.
- D. Where such data is not available in time to avoid delay in scheduled floor slab pours, the Architect/Engineer may elect to allow the installations of such conduits to be exposed. No additional compensation for such change will be allowed and written approval must be obtained from the Architect/Engineer.
- E. Seal all openings, sleeves, penetration, and slots as specified and as shown on the Contract Drawings.

1.17 CUTTING AND PATCHING

- A. For the purposes of the Electrical Contract, “cutting and patching” shall be defined as that work required to introduce new electrical work into existing construction. Work required to install or fit electrical boxes, conduit, enclosures, equipment, etc. into new construction is not “cutting and patching”.
- B. The Electrical Contractor shall perform all cutting and patching necessary to install all equipment as required under his contract and shall re-establish all finishes to their original condition where cutting and patching occur.
- C. All cutting and patching shall be done in a thoroughly workmanlike manner.
- D. Core drill holes in existing concrete floors and walls as required.
- E. Install work at such time as to require the minimum amount of cutting and patching.
- F. Do not cut joists, beams, girders, columns or any other structural members without first obtaining written permission from the Architect/Engineer.
- G. Cut opening only large enough to allow easy installation of the conduit.
- H. Patching is to be of the same kind of material as was removed.
- I. The completed patching work shall restore the surface to its original appearance.
- J. Patching of waterproofed surfaces shall render the area of the patching completely waterproofed.
- K. Remove rubble and excess patching materials from the premises.
- L. Raceways and ducts penetrating rated floor, ceiling or wall assemblies shall be properly sealed in accordance with the corresponding Underwriters Laboratories approved method utilizing approved and listed materials.

1.18 INTERPRETATION OF DRAWINGS

- A. The Electrical drawings and specifications are complementary each to the other and what may be called for by one shall be as binding as if called for by both. The drawings are diagrammatic and indicate generally the location of outlets, devices, equipment, wiring, etc. Drawings shall be followed as closely as possible; however, all work shall suit the finished surroundings and/or trim.
- B. Do not scale electrical drawings. Refer to the architectural drawings for dimensions.
- C. Where the words “furnish and install” or “provide” are used, it is intended that this contractor shall purchase and install completely any and/or all material necessary and required for this particular item, system, equipment, etc.
- D. Where the words “the Contractor” or “this Contractor” appear in either the Electrical Drawings or Division 26 Specifications, it shall mean the Electrical Contractor.

- E. Any omission from either the drawings or these specifications are unintentional, and it shall be the responsibility of this Contractor to call to the attention of the Architect/Engineer any pertinent omissions before submitting a bid. Complete and working systems are required, whether every small item of material is shown and specified or not.
- F. Where no specific material or equipment type is mentioned, a high-quality product of a reputable manufacturer may be used provided it conforms to the requirements of these specifications. These materials shall be listed or labeled by a Third-Party Testing Agency accredited by the NCBCC to label electrical equipment.
- G. The electrical drawings show the general arrangement of raceways, equipment, fixtures, and appurtenances and shall be followed as closely as actual building construction and the work of other trades will permit. Some adjustment of routings and installation of conduit, cable tray and devices should be expected. The electrical work shall conform to the requirements shown on all of the drawings. General and Structural drawings shall take precedence over Electrical Drawings. Because of small scale of the electrical drawings, it is not possible to indicate offsets, fittings and accessories which may be required. The Contractor shall investigate the structural and finish conditions affecting the work and shall arrange his work accordingly, providing such fittings and accessories as may be required to meet such conditions, without additional cost to the Owner and as directed by the Architect/Engineer.
- H. Each 3-phase circuit shall be run in a separate conduit unless otherwise shown on the Drawings.
- I. Unless otherwise approved by the Architect/Engineer, conduit shown exposed shall be installed exposed; conduit shown concealed shall be installed concealed.
- J. Where circuits are shown as "home runs" all necessary fittings and boxes shall be provided for a complete raceway installation.
- K. Verify with the Architect/Engineer the exact locations and mounting heights of lighting fixtures, switches and receptacles prior to installation.
- L. Any work installed contrary to or without approval by the Architect/Engineer shall be subject to change as directed by the Architect/Engineer, and no extra compensation will be allowed for making these changes.
- M. The locations of equipment, fixtures, outlets, and similar devices shown on the Drawings are approximate only. Exact locations shall be as approved by the Architect/Engineer during construction. Obtain in the field all information relevant to the placing of electrical work and in case of any interference with other work, proceed as directed by the Architect/Engineer and furnish all labor and materials necessary to complete the work in an approved manner.
- N. Surface mounted panel boxes, junction boxes, conduit, etc., shall be supported by spacers to provide a clearance between wall and equipment.
- O. Circuit layouts are not intended to show the number of fittings, or other installation details. Furnish all labor and materials necessary to install and place in satisfactory operation all power, lighting, and other electrical systems shown. Additional circuits shall be installed wherever needed to conform to the specific requirements of equipment.
- P. All connections to the equipment shall be made as required, and in accordance with the approved shop and setting drawings.

- Q. Redesign of electrical work, which is required due to the Contractor's use of an alternate item, arrangement of equipment and/or layout other than specified herein, shall be done by the Contractor at the Contractor's expense. Redesign and detailed plans shall be submitted to the Architect/Engineer for approval. No additional compensation will be provided for changes in the work, either the Electrical Contractor's or others, caused by such redesign.
- R. All floor mounted electrical equipment shall be placed on 4-inch thick concrete housekeeping pads. Edges shall be chamfered.

1.19 SIZE OF EQUIPMENT

- A. Investigate each space in the structure through which equipment must pass to reach its final location. If necessary, the manufacturer shall be required to ship his materials in sections sized to permit passing through such restricted areas in the structure.
- B. The equipment shall be kept upright at all times. When equipment has to be tilted for ease of passage through restricted areas during transportation, the manufacturer shall be required to suitably brace the equipment, to ensure that the tilting does not impair the functional integrity of the equipment.

1.20 EXISTING BUILDINGS AND CONSTRUCTION

- A. The Contractor is cautioned that some of the work to be performed under this contract is to be accomplished [adjacent to and] in an existing occupied building. All such work shall be scheduled and arranged to be done at the convenience of the Owner so as not to interfere with, disrupt, or disturb normal operations in the building. The Contractor shall obtain approval from the Owner before proceeding with work in existing buildings and shall work in existing buildings on schedule as agreed upon with the Owner. This is not to be necessarily construed to mean that the Contractor is expected to perform work on buildings on holidays, weekends, etc., but that the Contractor must schedule work with the Owner for the Owner's beneficial and normal usage of the buildings, and that the Contractor will be required to maintain the schedule as approved by the Owner.
- B. The Contractor shall, at all times, provide safety barriers, protective devices, screening, dust barriers, etc., as required to maintain the safety and comfort of the building's personnel and/or occupants in or near the work area.
- C. The Contractor shall be responsible for cleanup in connection with work in existing buildings. At the end of each working day, all debris, boxes, waste, etc., shall be removed from the buildings and properly disposed of. Equipment, materials, etc., may be left inside the buildings, but such must be properly stored, stacked and located as approved by the Owner.
- D. The Contractor shall do all cutting, patching, finishing, repairing, painting, etc., necessary for electrical work to be installed in existing buildings. All finishes shall be left to equal finish and condition prior to cutting. No cutting of structural members will be allowed. All cutting of walls, floors, roofs, etc., shall be repaired and/or replaced to equal finish prior to cutting. The Contractor shall route conduits and locate equipment as approved by the Owner and Architect/Engineer. Routings and locations shall be firmly established and approved before proceeding with any phase of the work.

- E. The Contractor shall be responsible for any and all damage to the existing buildings, grounds, walkways, paving, etc., caused by the work, the Contractor and/or Contractor's personnel, and/or Contractor's equipment in the accomplishment of this work. Such damages shall be repaired and/or replaced by the Contractor at no additional cost to the Owner, to finish equal to that finish prior to damage. The Architect/Engineer shall be the judge as to equal finishes, etc

1.21 RECORD DRAWINGS

- A. As the work progresses, legibly record all field changes on one set of project contract drawings, herein after called the "record drawings".
- B. Record drawings shall accurately show the installed condition of the following items:
 - 1. Panel schedule(s).
 - 2. Control wiring diagram(s).
 - 3. Lighting fixture schedule(s).
 - 4. Branch circuit conduit and conductor sizes.
 - 5. Lighting fixture, receptacle, and switch outlets, interconnections and homeruns with circuit identification.

1.22 CORROSION PROTECTION

- A. All equipment, raceways, hardware, etc., furnished under the electrical contract shall be protected from corrosion by factory applied coatings, paint and galvanizing, or shall be fabricated of high quality 300 series stainless steel. All exposed hardware shall be hot dip galvanized. The requirements of preceding section entitled "Delivery and Storage" shall be strictly followed. Touch up any scratched metallic surfaces immediately to prevent corrosion. Apply cold galvanizing compound to all galvanized surfaces damaged during installation, i.e., cutting, etc. Rusted or corroded materials shall be replaced before final acceptance of the work.

1.23 GUARANTEE

The Contractor shall guarantee the materials and workmanship covered by these drawings and specifications for a period of one year from the date of acceptance by the Owner. The Contractor shall repair and/or replace any parts of any system that may prove to be defective at no additional cost to the Owner within the guarantee period. All equipment warranties shall be as specified and included in the Contract Documents.

1.24 PHASING OF THE WORK

The Electrical Contractor shall schedule his work as described in the relevant sections of the General and Supplemental General Conditions.

1.25 ALTERNATE BIDS

Alternate bid items are described in relevant sections of the General and Supplemental General Conditions.

PART 2 - PRODUCTS Not used.

PART 3 - EXECUTION Not used.

END OF SECTION 260500

SECTION 260519 - BUILDING WIRE AND CABLE

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Building wire and cable.
- B. Wiring connectors and connections.

1.2 RELATED SECTIONS

- A. Section 260533 - Conduit.
- B. Section 260534 - Boxes.
- C. Section 260553 - Identification.

1.3 REFERENCES

- A. ANSI/NFPA 70 - National Electrical Code.
- B. NECA Standard of Installation (National Electrical Contractors Association).

1.4 SUBMITTALS

- A. Product Data: Provide manufacturer's catalog information showing dimensions, ratings, colors, and configurations.
- B. Test Reports: Indicate procedures and values obtained.
- C. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by product testing agency specified under Regulatory Requirements.

1.5 QUALIFICATIONS

- A. Manufacturer: Company specializing in manufacturing products specified in this Section with minimum three years documented experience.

1.6 REGULATORY REQUIREMENTS

- A. Conform to requirements of ANSI/NFPA 70.
- B. Furnish products listed and classified by testing firm acceptable to authority having jurisdiction as suitable for purpose specified and shown. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

1.7 PROJECT CONDITIONS

- A. All wire and cable shall be installed in conduit. This includes all power wiring; fire alarm, sound and communications wire and cable (unless noted otherwise); HVAC control cable; etc.
- B. Verify that field measurements are as shown on Drawings.
- C. Conductor sizes are based on 75° C. copper.
- D. Wire and cable routing shown on Drawings is approximate unless dimensioned. Route wire and cable as required to meet Project Conditions.
- E. Where wire and cable routing is not shown, and destination only is indicated, determine exact routing and lengths required.

1.8 COORDINATION

- A. Coordinate Work as agreed upon by design build contract.

PART 2 - PRODUCTS

2.1 BUILDING WIRE AND CABLE

- A. Description: Single conductor insulated building wire.
- B. Conductor: Copper. Solid and stranded as specified below. Minimum #12 AWG, maximum 500 KCMil.
- C. Insulation/Voltage Rating: 600 volts.
- D. Insulation: Dual-rated THHN/THWN or XHHW.
- E. Color Coding:

	120/240 volts <u>and 208/120 volts</u>	<u>480/277 volts</u>
Phase A -	Black	Brown
Phase B -	Red	Orange
Phase C -	Blue	Yellow
Neutral -	White	Gray
Ground -	Green	Green
- F. VFC Cable:
 - 1. Comply with UL 1277, UL 1685, and NFPA 70 for Type TC-ER cable.
 - 2. Type TC-ER with oversized crosslinked polyethylene insulation, **spiral-wrapped foil plus 85 percent coverage braided shields and insulated full-size ground wire**, and sunlight- and oil-resistant outer PVC jacket.

2.2 WIRING CONNECTORS AND CONNECTIONS

- A. Conductors shall be installed continuous from outlet to outlet with no splicing except within outlet or junction boxes, troughs and gutters. Make splices, taps, and terminations to carry full ampacity of conductors with no perceptible temperature rise.
- B. Use mechanical connectors for copper conductor splices and taps, 8 AWG and larger, except main grounding conductors, which shall be terminated with compression lugs. Tape un-insulated conductors and connector with electrical tape to 150 percent of insulation rating of conductor or use UL-approved insulating covers.
- C. Use insulated spring wire connectors with plastic caps for copper conductors, 10 AWG and smaller, splices and taps in junction boxes, outlet boxes and lighting fixtures, Ideal “wirenuts” or 3M Company “Scotchlock”. “Push wire” type connectors are not acceptable.
- D. “Sta-Kon” or other permanent type crimp connectors shall not be used for branch circuit connections.
- E. Joints in stranded conductors shall be spliced by approved mechanical connectors and gum rubber tape or friction tape. Solderless mechanical connectors for splices and taps, provided with U.L approved insulating covers, may be used instead of mechanical connectors plus tape.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that interior of building has been protected from weather.
- B. Verify that mechanical work likely to damage wire has been completed.
- C. Verify that raceway installation is complete and supported.

3.2 PREPARATION

- A. Completely and thoroughly swab raceway before installing wire.

3.3 WIRING METHODS

- A. Concealed Dry Interior Locations: Use only building wire in raceway.
- B. Exposed Dry Interior Locations: Use only building wire in raceway.
- C. Above Accessible Ceilings: Use only building wire in raceway.
- D. Wet or Damp Interior Locations: Use only building wire in raceway.
- E. Exterior Locations: Use only building wire in raceway.
- F. Underground Installations: Use only building wire in raceway.

- G. VFC Output Circuits: Type TC-ER cable with braided shield in raceway.

3.4 INSTALLATION

- A. Install products in accordance with manufacturers instructions.
- B. Route wire and cable as required to meet Project Conditions.
- C. Install cable in accordance with the NECA "Standard of Installation".
- D. Use solid conductor for feeders and branch circuits 10 AWG and smaller, and Class B stranded for larger conductors.
- E. Use conductor not smaller than 12 AWG for power and lighting circuits.
- F. Use conductor not smaller than 14 AWG for fire alarm and control circuits.
- G. Use 10 AWG conductors for 20 ampere, 120 volt branch circuits longer than 75 feet (23 m) or branch circuit homeruns longer than 50 feet.
- H. Pull all conductors into raceway at same time.
- I. Use suitable wire pulling lubricant for building wire 4 AWG and larger.
- J. Neatly train and lace wiring inside boxes, equipment, and panelboards.
- K. Clean conductor surfaces before installing lugs and connectors.
- L. Identify wire and cable under provisions of Section 260553.
- M. Identify each conductor with its circuit number or other designation indicated on Drawings.
- N. Common neutral multiwire receptacle branch circuits are not permitted. Provide separate, individual neutral conductors for receptacle circuits.

3.5 FIELD QUALITY CONTROL

- A. Inspect wire for physical damage and proper connection.
- B. Measure tightness of bolted connections and compare torque measurements with manufacturer's recommended values.
- C. Verify continuity of each branch circuit conductor.
- D. Prior to energizing, feeders, sub-feeders and service conductor cables shall be tested for electrical continuity and short circuits. A copy of these tests shall be retained onsite as part of the project record documents for review at time of final project inspection.

END OF SECTION 260519

SECTION 260526 - GROUNDING AND BONDING

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Grounding electrodes and conductors.
- B. Equipment grounding conductors.

1.2 REFERENCES

- A. IEEE 142 - Recommended Practice for Grounding of Industrial and Commercial Power Systems.
- B. NETA ATS - Acceptance Testing Specifications for Electrical Power Distribution Equipment and Systems (International Electrical Testing Association).
- C. NFPA 70 - National Electrical Code.

1.3 SUBMITTALS FOR REVIEW

- A. Product Data: Provide for grounding electrodes and connections.

1.4 SUBMITTALS FOR INFORMATION

- A. Test Reports: Indicates overall resistance to ground and resistance of each electrode.
- B. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by Product testing agency specified under Regulatory Requirements. Include instructions for storage, handling, protection, examination, preparation, and installation of Product.

1.5 SUBMITTALS FOR CLOSEOUT

- A. Project Record Documents: Record actual locations of components and grounding electrodes.
- B. Certificate of Compliance: Indicate approval of installation by authority having jurisdiction.

1.6 QUALIFICATIONS

Manufacturer: Company specializing in manufacturing the Products specified in this section with minimum three years documented experience, and with service facilities within 100 miles of Project.

1.7 REGULATORY REQUIREMENTS

- A. Conform to requirements of NFPA 70.

- B. Products: Listed and classified by testing firm acceptable to the authority having jurisdiction as suitable for the purpose specified and indicated. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

PART 2 -PRODUCTS

2.1 MECHANICAL CONNECTORS

Material: Cast bronze, brass, or plain malleable iron. Ground clamps shall not be fabricated from aluminum or any aluminum alloy.

2.2 WIRE

Material: Stranded copper sized per NEC requirements.

PART 3 -EXECUTION

3.1 EXAMINATION

Coordination and Meetings: Verify existing conditions prior to beginning.

3.2 INSTALLATION

- A. Quality Control: Manufacturer's instructions shall be followed.
- B. Provide bonding to meet Regulatory Requirements.
- C. Provide separate, insulated conductor within each feeder and branch circuit raceway.
- D. Equipment Grounding Conductor: The raceway system shall not be relied on for ground continuity. A green grounding conductor, properly sized per the NEC (Table 250-122) shall be run in all raceways. Terminate each end on suitable lug, bus, or bushing. Exceptions are as follows:
 - 1. Raceways for telecommunications.
 - 2. Raceways for data.
 - 3. Raceways for audio conductors.
 - 4. Services.
- E. Equipment grounding continuity shall be maintained through flexible conduit as required in previous sections.
- F. Grounding conductors shall be installed as to permit the shortest and most direct path from equipment to ground. All connections to ground conductors shall be accessible for inspection and made with approved solderless connectors, brazed or bolted to the equipment or structure to be grounded. All contact surfaces shall be thoroughly cleaned before connections are made to insure good metal to metal contact.

- G. All equipment housings and/or enclosures, and all non-current carrying metallic parts of electrical equipment, raceway systems, etc., shall be effectively and adequately bonded to ground.
- H. Boxes with concentric, eccentric or over-sized knockouts shall be provided with bonding bushings and jumpers. The jumper shall be sized per the NEC and lugged to the box.
- I. An equipment ground bus shall be installed in each panelboard for terminating equipment grounding conductors.
- J. All wiring devices equipped with grounding connections shall be permanently and securely connected to the enclosure in which they are mounted with a copper grounding jumper.

3.3 FIELD QUALITY CONTROL

- A. Inspect and test in accordance with NETA ATS, except Section 4, or provide for qualified technicians to perform testing according to the manufacturer's recommendations.

END OF SECTION 260526

SECTION 260529 - SUPPORTING DEVICES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Conduit and equipment supports.
- B. Anchors and fasteners.

1.2 REFERENCES

- A. NECA - National Electrical Contractors Association.
- B. ANSI/NFPA 70 - National Electrical Code.

1.3 SUBMITTALS

- A. Product Data: Provide manufacturer's catalog data for fastening systems.
- B. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by Product testing agency specified under Regulatory Requirements. Include instructions for storage, handling, protection, examination, preparation, installation, and starting of Product.

1.4 REGULATORY REQUIREMENTS

- A. Conform to requirements of ANSI/NFPA 70.
- B. Furnish products listed and classified by testing firm acceptable to authority having jurisdiction as suitable for purpose specified and shown. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

PART 2 - PRODUCTS

2.1 PRODUCT REQUIREMENTS

- A. Materials and Finishes: Provide adequate corrosion resistance. See Specifications Section 260500, Para. 1.14 for additional hardware corrosion resistance requirements.
- B. Provide materials, sizes, and types of anchors, fasteners and supports to carry the loads of equipment and conduit. Consider weight of wire in conduit when selecting products.
- C. Anchors and Fasteners:
 - 1. Concrete Structural Elements: Use expansion anchors.
 - 2. Steel Structural Elements: Use beam clamps.
 - 3. Concrete Surfaces: Use self-drilling anchors and expansion anchors.
 - 4. Hollow Masonry, Plaster, and Gypsum Board Partitions: Use toggle bolts.

5. Solid Masonry Walls: Use expansion anchors.
6. Sheet Metal: Use sheet metal screws or bolts
7. Wood Elements: Use wood screws.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Provide anchors, fasteners, and supports in accordance with NECA "Standard of Installation".
- C. Do not fasten supports to pipes, ducts, mechanical equipment, and conduit.
- D. Do not use powder-actuated anchors.
- E. Obtain permission from Architect/Engineer before drilling or cutting structural members.
- F. Fabricate supports from structural steel or steel channel. Rigidly weld members or use hexagon head bolts to present neat appearance with adequate strength and rigidity. Use spring lock washers under all nuts.
- G. Install surface-mounted cabinets and panelboards with minimum of four anchors.
- H. In wet and damp locations use steel channel supports to stand cabinets and panelboards one inch (25 mm) off wall.
- I. Conduits installed on the interior of exterior building walls shall be spaced away from the wall surface a minimum of 1/4 inch (65mm) using "clamp-backs" or struts.
- J. Use sheet metal channel to bridge studs above and below cabinets and panelboards recessed in hollow partitions.

END OF SECTION 260529

SECTION 260533 - RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Metal conduit.
- B. Flexible metal conduit.
- C. Liquidtight flexible metal conduit.
- D. Electrical metallic tubing.
- E. Nonmetallic conduit.
- F. Surface Raceway

1.2 RELATED SECTIONS

- A. Section 260534 - Boxes.
- B. Section 260526 - Grounding and Bonding.
- C. Section 260529 - Supporting Devices.
- D. Section 260553 - Electrical Identification.

1.3 REFERENCES

- A. ANSI C80.1 - Rigid Steel Conduit, Zinc Coated.
- B. ANSI C80.3 - Electrical Metallic Tubing, Zinc Coated.
- C. ANSI/NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit and Cable Assemblies.
- D. ANSI/NFPA 70 - National Electrical Code.
- E. NECA "Standard of Installation".
- F. NEMA TC2 - Schedule 40 PVC
- G. NEMA TC 3 - PVC Fittings for Use with Rigid PVC Conduit and Tubing.

1.4 DESIGN REQUIREMENTS

Conduit Size: ANSI/NFPA 70.

1.5 SUBMITTALS

- A. Submit under provisions of relevant sections of the General and Supplemental General Conditions as stated in UNCW Special Project Informal Contract.
- B. Product Data: Provide for metallic conduit, flexible metal conduit, liquidtight flexible metal conduit, metallic tubing, nonmetallic conduit, fittings and conduit bodies.

1.6 PROJECT RECORD DOCUMENTS

- A. Submit under provisions of the General and Supplemental General Conditions as stated in UNCW Special Project Informal Contract.
- B. Accurately record actual routing of conduits larger than 2 inches (51 mm).

1.7 REGULATORY REQUIREMENTS

- A. Conform to requirements of ANSI/NFPA 70.
- B. Furnish products listed and classified by testing firm acceptable to authority having jurisdiction as suitable for purpose specified and shown. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

1.8 DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, protect, and handle Products to site under provisions of the General and Supplemental General Conditions as stated in UNCW Special Project Informal Contract.
- B. Accept conduit on site. Inspect for damage.
- C. Protect conduit from corrosion and entrance of debris by storing above grade. Provide appropriate covering.
- D. Protect PVC conduit from sunlight.

1.9 PROJECT CONDITIONS

- A. Verify that field measurements are as shown on Drawings.
- B. Verify routing and termination locations of conduit prior to rough-in.
- C. Conduit routing is shown on Drawings in approximate locations unless dimensioned. Route as required to complete wiring system.

PART 2 - PRODUCTS

2.1 CONDUIT REQUIREMENTS

- A. Size: Conduit shall be sized in accordance with the latest edition of the NEC unless shown otherwise, with minimum conduit size being $\frac{1}{2}$ inch, except homeruns minimum size shall be $\frac{3}{4}$ ". Flexible metal and watertight ("sealtite") conduit in size $\frac{1}{2}$ inch and larger are acceptable for motor, appliance and fixture connections provided green ground wire is installed (see Section 260526) and NEC is followed.
- B. All conduit will be provided with insulated throat.
- C. Underground Installations:
 - 1. More than Five Feet from Foundation Wall: Use rigid steel conduit, intermediate metal conduit, plastic coated conduit, thickwall nonmetallic conduit and thinwall nonmetallic conduit.
 - 2. Within Five Feet from Foundation Wall: Use rigid steel conduit.
 - 3. In or Under Slab on Grade: Use rigid steel conduit, intermediate metal conduit, plastic coated conduit, thickwall nonmetallic conduit and thinwall nonmetallic conduit.
 - 4. Minimum Size: 1 inch (25 mm).
- D. Outdoor Locations, Above Grade: Use rigid steel conduit.
- E. In Slab Above Grade:
 - 1. Use rigid steel conduit.
 - 2. Maximum Size Conduit in Slab: $\frac{3}{4}$ inch (19 mm).
- F. Wet and Damp Locations: Use rigid steel conduit.
- G. Dry Locations:
 - 1. Concealed: Use rigid steel conduit, intermediate metal conduit or electrical metallic tubing. EMT may be utilized as permitted by the NEC, with the following restrictions. EMT shall not be installed:
 - a. where tubing, couplings, elbows and fittings would be in direct contact with the earth.
 - b. underground (in/below slab-on-grade or in earth).
 - c. any location outdoors where the tubing, etc., would be subjected to the elements.
 - d. where subject to severe corrosive influence.
 - e. where subject to severe physical damage.
 - 2. Exposed: Use rigid steel conduit or intermediate metal conduit.

2.2 METAL CONDUIT

- A. Rigid Steel Conduit: ANSI C80.1.
- B. Plastic-Coated Rigid Steel Conduit: ANSI C80.1, 40 mil PVC coating.
- C. Intermediate Metal Conduit (IMC): Rigid steel.

- D. Fittings and Conduit Bodies: ANSI/NEMA FB 1; material to match conduit with all steel fittings.

2.3 FLEXIBLE METAL CONDUIT

- A. Description: Interlocked steel construction.
- B. Fittings: ANSI/NEMA FB 1, steel.

2.4 LIQUIDTIGHT FLEXIBLE METAL CONDUIT

- A. Description: Interlocked steel construction with PVC jacket.
- B. Fittings: ANSI/NEMA FB 1, steel or nonmetallic type.

2.5 ELECTRICAL METALLIC TUBING (EMT)

- A. Description: ANSI C80.3; galvanized tubing.
- B. Fittings and Conduit Bodies: ANSI/NEMA FB 1; steel or malleable iron, compression type, insulated throat.

2.6 NONMETALLIC CONDUIT

- A. Description: NEMA TC 2; Schedule 40 PVC.
- B. Fittings and Conduit Bodies: NEMA TC 3.

2.7 ONE PIECE SURFACE METAL RACEWAY

- A. The raceway shall be dual channel (one side for power and one side for data) with a base and cover factory assembled.
- B. Surface Metal Raceways: Galvanized steel with snap-on covers complying with UL 5.
- C. A hand operated cutting tool shall be available for the base and cover to ensure clean, square cuts.
- D. A full complement of fittings shall be available including but not limited to mounting clips and straps, couplings, flat, internal and external elbows, cover clips, tees, entrance fittings, conduit connectors and bushings. The covers shall be painted with an enamel finish, in to match the raceway. They shall overlap the raceway to hide uneven cuts. All fittings shall be supplied with a base where applicable.
- E. Device boxes shall be available for mounting standard devices and faceplates. A device box shall be available in single- and multiple-gang configurations up to six-gang. They shall range in depth from 0.94" to 2.75" [23.88mm to 69.85mm]. Single-gang boxes shall allow for snap-on and fastener application. Extension boxes shall be available to adapt to existing standard flush switch and receptacle boxes. All device and fixture box covers shall be painted with an enamel finish, ivory in color to match the raceway cover.

- F. The raceway manufacturer will provide a complete line of connectivity outlets and modular inserts for UTP/STP Fiber Optic, Coaxial and other cabling types with face plates and bezels to facilitate mounting. A complete line of preprinted station and port identification labels, snap-in icon buttons as well as write-on station identification labels shall be available.
- G. Raceway shall be paintable to match adjacent colors.
- H. Raceway shall be painted by Electrical Contractor.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Circuiting is shown schematically. Exact routing of branch circuits may be varied to suit building construction; however, the combination of circuits within raceways and panelboard connections shall not be changed from those shown on the drawings.
- B. Raceways shall be installed concealed in finished areas. Where construction does not permit concealed raceways and where indicated on the drawings, raceways shall be run exposed. Exposed raceways shall be run parallel to, or at a right angle with the building walls. Route conduit installed above accessible ceilings parallel and perpendicular to walls.
- C. Where any run of rigid conduit may change to a run of EMT or vice-versa, each change shall be made in a junction or outlet box with each conduit terminated separately therein. Rigid conduit to EMT (or vice-versa) adapters shall not be permitted.
- D. Install conduit in accordance with NECA "Standard of Installation".
- E. Arrange conduit to maintain headroom and present neat appearance.
- F. Maintain adequate clearance between conduit and piping.
- G. Maintain 12 inch (300 mm) clearance between conduit and surfaces with temperatures exceeding 104 degrees F (40 degrees C).
- H. Cut conduit square using saw or pipecutter and de-burr cut ends.
- I. Bring conduit to shoulder of fittings; fasten securely.
- J. Use conduit hubs or sealing locknuts to fasten conduit to sheet metal boxes in damp and wet locations and to cast boxes.
- K. Install no more than equivalent of three 90-degree bends between boxes. Use conduit bodies to make sharp changes in direction, as around beams. Use factory elbows, or hydraulic one-shot bender, to fabricate bends in metal conduit larger than 2 inch size.
- L. Avoid moisture traps; provide junction box with drain fitting at low points in conduit system.

- M. Provide suitable fittings to accommodate expansion and deflection where conduit crosses, control and expansion joints.
- N. Provide suitable pull string in each empty conduit except sleeves and nipples.
- O. Use suitable caps to protect installed conduit against entrance of dirt and moisture.
- P. The raceway system shall not be relied on for grounding continuity. Ground and bond conduit under provisions of Section 260526.
- Q. Identify conduit under provisions of Section 260553.
- R. The use of “LB’s” shall be limited where possible. Where necessary to use “LB’s” sized above 2 inch, mogul units shall be installed.
- S. Where concentric, eccentric or over-sized knockouts are encountered, a grounding type insulated bushing shall be provided.
- T. Fasten conduit supports to building structure and surfaces under provisions of Section 260529.
- U. Arrange supports to prevent misalignment during wiring installation.
- V. Support conduit using coated steel or malleable iron straps, lay-in adjustable hangers, clevis hangers, and split hangers.
- W. Group related conduits; support using conduit rack. Construct rack using steel channel; provide space on each for 25 percent additional conduits.
- X. Do not support conduit with wire or perforated pipe straps. Remove wire used for temporary supports.
- Y. Do not attach conduit to ceiling support wires.
- Z. All metallic raceways entering or leaving panelboards (branch circuits less than 30 amperes in lighting and appliance branch circuit panelboards excepted), switchboards, transfer switches, enclosed circuit breakers, safety switches, transformers, etc. shall be provided with insulated grounding and bonding bushings and each separate piece of raceway shall be individually bonded to the equipment ground bus or metallic enclosure, as applicable, by means of copper conductor sized in accordance with the National Electrical Code.
- AA. The term “fittings” includes couplings, connectors, offsets, LBs, etc.
- BB. No pressure cast (pot metal) fittings or conduit bodies shall be allowed.
- CC. Outlets, junction, taps, etc., on exposed rigid metal conduit shall be cast metal conduit fittings or cast metal boxes of the type and size appropriate for the location. Sheet steel outlet boxes shall not be permitted on exposed raceway runs except at or near a ceiling for interior construction.
- DD. EMT couplings and terminations shall be made utilizing steel-plated hexagonal compression connectors. No set screw or indented type fittings shall be utilized.

- EE. EMT couplings and terminations shall be “concrete tight” where buried in masonry or concrete. EMT fittings, where installed in damp locations, shall be of the “raintight” type.
- FF. Install nonmetallic conduit in accordance with manufacturer’s instructions.
- GG. Join nonmetallic conduit using cement as recommended by manufacturer. Wipe nonmetallic conduit dry and clean before joining. Apply full even coat of cement to entire area inserted in fitting. Allow joint to cure for 20 minutes, minimum.
- HH. PVC schedule 40 shall not be used exposed or concealed in gypsum walls, but may be used in CMU walls.
- II. IMC and GRC shall terminate with either a double locknut / bushing set, or in a threaded hub.
- JJ. Conduit couplings for IMC, GRC and PVC shall be in accordance with the NEC.
- KK. The placement of conduit in floor slabs shall be thoroughly coordinated with the General Contractor to avoid conflicts with steel reinforcing bars, reductions in net concrete sections and floor penetrations.
- LL. Route conduit under slab from point-to-point.
- MM. Where underground or underslab raceways are required to turn up into cabinets, equipment, etc., and on to poles, the elbow required and the stub-up out of the slab or earth shall be of plastic -coated rigid steel.
- NN. Raceways run external to building foundation walls, with the exception of branch circuit raceways, shall be encased with a minimum of three (3) inches of concrete on all sides.
- OO. Service entrance raceways run inside building foundation walls shall be buried at least eighteen (18) inches below grade or encased with a minimum of two (2) inches of concrete on all sides. Concrete encasement shall extend to the service equipment for raceways exposed above grade in crawl spaces.
- PP. Encased raceways shall be of a type approved by the NEC as “suitable for concrete encasement”.
- QQ. Encased raceways shall have a minimum cover of eighteen (18) inches, except for raceways containing circuits with voltages above 600 volts, which shall have a minimum cover of thirty (30) inches.
- RR. Branch circuit raceways run underground external to building foundation walls shall be run in raceways installed in accordance with the NEC, and shall be of a type approved by the NEC as “suitable for direct burial.” Minimum raceway size shall be 1 inch.
- SS. Raceways run underground, internal to building foundation walls shall be of a type, and installed by a method approved by the NEC.
- TT. Raceways that penetrate outside walls, ceilings from conditioned space or other similar condition shall be effectively sealed to prevent condensation from infiltrating humid air.

- UU. Where raceways pass through a below grade wall, from a conditioned interior building space, the raceway shall be sealed utilizing fittings similar and equal to OZ/GEDNEY type “FSK” thru-wall fitting with “FSKA” membrane clamp adapter if required.
- VV. All underground raceways shall be identified by underground line marking tape within the provisions of Section 260553. The tape to be located directly above the raceway and 6 to 8 inches below finished grade.
- WW. EMT conduit provided below roof deck shall be installed 1 1/2 inches away from the deck to allow for screws not to penetrate the EMT conduit during reroofing.
- XX. Conduits, JBs, Troughs, any enclosure when mounted outside on the walls, shall be off the walls by one inch.
- YY. Surface metal raceways shall be used only where indicated on the drawings. All hardware and supports shall be per NEC and supplied by with raceway.
- ZZ. Surface Raceways:
 - 1. Install surface raceway with a minimum 2-inch (50-mm) radius control at bend points.
 - 2. Secure surface raceway with screws or other anchor-type devices at intervals not exceeding 48 inches (1200 mm) and with no less than two supports per straight raceway section. Support surface raceway according to manufacturer's written instructions. Tape and glue are not acceptable support methods.

END OF SECTION 260533

SECTION 260534 - BOXES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Wall and ceiling outlet boxes.
- B. Pull and junction boxes.

1.2 RELATED SECTIONS

- A. Section 262726 - Wiring Devices: Wall plates in finished areas.
- B. Section 260529 – Supporting Devices.

1.3 REFERENCES

- A. NECA - Standard of Installation.
- B. NEMA FB 1 - Fittings and Supports for Conduit and Cable Assemblies.
- C. NEMA OS 1 - Sheet-steel Outlet Boxes, Device Boxes, Covers, and Box Supports.
- D. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum).
- E. NFPA 70 - National Electrical Code.

1.4 SUBMITTALS FOR REVIEW

- A. Product Data: Provide manufacturer's catalog information showing dimensions and configurations.

1.5 SUBMITTALS FOR CLOSEOUT

- A. Record actual locations and mounting heights of outlet, pull, and junction boxes on project record documents.

1.6 REGULATORY REQUIREMENTS

- A. Conform to requirements of NFPA 70.
- B. Provide Products listed and classified by testing firm acceptable to the authority having jurisdiction as suitable for the purpose specified and indicated. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

PART 2 - PRODUCTS

2.1 OUTLET BOXES

- A. Sheet Metal Outlet Boxes (for interior conditioned spaces only): NEMA OS 1, galvanized steel.
 - 1. Junction, switch, receptacle and outlet boxes for interior use in dry locations shall be zinc coated or cadmium plated sheet steel, 4" square and 2-1/8" deep, unless otherwise indicated on the contract drawings. Smaller and shallower outlet boxes will be permitted only by special permission of the Architect/Engineer where such boxes are necessary due to structural conditions encountered. Where larger junction boxes are required, they shall be fabricated from No. 10, 12, 14 or 16 gauge sheet steel as required by the Underwriters Laboratories, Inc., and galvanized after fabrication. All junction boxes shall have screw fastened covers. Outlet boxes shall be provided with extension plaster rings where required by structural and finish conditions. Sheet steel boxes shall be as manufactured by Appleton, Raco, Steel City or Spring City.
 - 2. Luminaire and Equipment Supporting Boxes: Rated for weight of equipment supported; include 2 inch (13 mm) male fixture studs where required.
 - 3. Concrete Ceiling Boxes: Concrete type.
- B. Cast Boxes (for all exterior and exposed unconditioned spaces): NEMA FB 1, Type FD, cast ferrous alloy. Provide gasketed cover by box manufacturer. Provide threaded hubs. Cast boxes shall be by Crouse-Hinds, Appleton, O. Z. Gedney or Killark.

2.2 PULL AND JUNCTION BOXES

Sheet Metal Boxes: NEMA OS 1, galvanized steel.

PART 3 - EXECUTION

3.1 EXAMINATION

Verify locations of outlets prior to rough-in.

3.2 INSTALLATION

- A. Install boxes in accordance with NECA "Standard of Installation".
- B. Install in locations as shown on Drawings, and as required for splices, taps, wire pulling, equipment connections and compliance with regulatory requirements.
- C. Set wall mounted boxes at elevations to accommodate mounting heights indicated and specified in section for outlet device. Boxes are shown on Drawings in approximate locations unless dimensioned. Adjust box location up to 10 feet (3 m) if required to accommodate intended purpose. Install pull boxes and junction boxes above accessible ceilings and in unfinished areas only. Install boxes to preserve fire resistance rating of partitions and other elements, using approved materials and methods. Coordinate mounting heights and locations of outlets mounted above counters, benches, and backsplashes. Use flush mounting outlet box in finished areas. Use stamped steel bridges to fasten flush mounting outlet box between studs.

3.3 ADJUSTING

- A. Adjust flush-mounting outlets to make front flush with finished wall material.
- B. Install knockout closures in unused box openings.

3.4 CLEANING

- A. Clean interior of boxes to remove dust, debris, and other material.
- B. Clean exposed surfaces and restore finish.

END OF SECTION 260534

SECTION 260553 - ELECTRICAL IDENTIFICATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Nameplates and labels.
- B. Wire and cable markers.
- C. Conduit markers.
- D. Wiring device plates marking.

1.2 REFERENCES

ANSI/NFPA 70 - National Electrical Code.

1.3 SUBMITTALS

- A. **Submit under provisions of the General and Supplemental General Conditions.**
- B. Product Data: Provide catalog data for nameplates, labels, and markers.
- C. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by Product testing agency specified under regulatory requirements. Include instructions for storage, handling, protection, examination, preparation and installation of Product.

1.4 REGULATORY REQUIREMENTS

- A. Conform to requirements of ANSI/NFPA 70.
- B. Furnish products listed and classified by testing firm acceptable to authority having jurisdiction as suitable for purpose specified and shown. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

PART 2 - PRODUCTS

2.1 NAMEPLATES AND LABELS

- A. Nameplates: Engraved three-layer laminated plastic as follows:

Furnish and install engraved laminated phenolic nameplates for all electrical equipment supplied under this contract for identification of system, equipment controlled or served, phase, voltage, ampacity, etc. **in compliance with NEC Art. 408.4(B)**. Nameplates shall be securely attached to equipment with stainless steel screws, and shall identify by name the equipment controlled,

attached, etc. Embossed, self adhesive plastic tape is not acceptable for marking equipment. Nameplate material colors shall be:

1. Blue surface with white core for all 120/208 volt equipment.
2. Black surface with white core for 277/480 volt equipment.
3. Bright red surface with white core for all equipment related to fire alarm system.
4. Dark red (burgundy) surface with white core for all equipment related to Security.
5. Green surface with white core for all equipment related to "emergency" systems.
6. Orange surface with white core for all equipment related to telephone systems.
7. Brown surface with white core for all equipment related to data systems.
8. White surface with black core for all equipment related to paging systems.
9. Purple surface with white core for all equipment related to TV systems.

B. Locations:

1. Each electrical distribution and control equipment enclosure (safety switches, panelboards, transformers, etc.)
2. Communication cabinets.
3. Pull and splice boxes.

C. Letter Size: Letters shall be a minimum of 1/2 inch (13 mm) high.

D. See details on the Drawings for additional requirements.

2.2 WIRE MARKERS

A. Description: Split sleeve type wire markers or approved equivalent.

B. Locations: Each conductor at panelboard gutters, pull boxes, outlet and junction boxes, and each load connection.

C. Legend:

1. Power and Lighting Circuits: Branch circuit or feeder number as indicated on drawings.
2. Control Circuits: Control wire number as indicated on schematic and interconnection diagrams on drawings.

2.3 CONDUIT, RACEWAY AND BOX MARKING

Paint visible surfaces of exposed junction and outlet boxes and covers of raceway systems above lay-in and other accessible ceilings. Paint all boxes and covers before installation. Paint exposed conduit and raceways at ten foot minimum intervals with a 6 inch wide band in accordance with the color scheme outlined above. Mark conduits at junction boxes above accessible ceilings with the panelboard and circuit numbers of the circuits contained in the raceway using a permanent black marking pen.

2.4 WIRING DEVICE PLATES MARKING

A. Description:

1. Adhesive backed, laminated plastic receptacle device plate labels identifying the circuit feeding the device. Labels shall be label machine printed, black lettering on a clear background, to indicate panel and circuit number and shall be Casio, Brother, T&B or approved equal.
2. Print circuit number on flag type plastic cable tie with a permanent marker (Sharpie, etc.) and

attach to conductors in outlet box. Flag shall be readily visible upon removal of device plate.

- B. Locations: Each receptacle device plate. Apply centered on the lower portion below the receptacle, parallel to the lower surface.
- C. Legend: Typed labels to indicate panel and circuit number feeding the device (i.e., RPA-24).

PART 3 - EXECUTION

3.1 PREPARATION

Degrease and clean surfaces to receive nameplates and labels.

3.2 APPLICATION

- A. Install nameplate parallel to equipment lines.
- B. Secure nameplate to equipment front using stainless steel machine screws, lockwashers and acorn nuts as shown on the Drawings. Stainless steel screws and nylon locknuts may be used in lieu of lockwashers and acorn nuts if the screw threads are not ex-posed.
- C. Secure nameplate to inside surface of door on panelboard that is recessed in finished locations.
- D. Install receptacle identification labels at top of each device plate, parallel to upper surface.
- E. All empty conduit runs and conduit with conductors for future use shall be identified for use and shall indicate where they terminate. Identification shall be by tags with string or wire attached to conduit or outlet.
- F. Update all existing panelboard directories where changes are made. Provide new panel schedule cards as required to maintain legibility.
- G. Install adhesive backed labels and nameplates only when ambient temperature and humidity conditions for adhesive use are within range recommended by manufacturer.

END OF SECTION 260553

SECTION 260580 - EQUIPMENT WIRING SYSTEMS

PART 1 - GENERAL

1.1 SECTION INCLUDES

Electrical supply for, and connections to, equipment specified under other Divisions.

1.2 RELATED DIVISIONS AND SECTIONS

- A. Division 23: Heating Ventilating and Air Conditioning.
- B. Specification 260533 – Conduit.
- C. Specification 260519 - Building Wire and Cable.
- D. Specification 260534 – Boxes.
- E. Specification 260526 - Grounding and Bonding.
- F. Section 260553 - Electrical Identification.

1.1 REFERENCES

- A. NEMA WD 1 - General Purpose Wiring Devices.
- B. NEMA WD 6 - Wiring Device Configurations.
- C. ANSI/NFPA 70 - National Electrical Code.

1.2 SUBMITTALS

- A. **Submit under provisions of the General and Supplemental General Conditions.**
- B. Product Data: Provide wiring device manufacturer's catalog information showing dimensions, configurations, and construction.
- C. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by Product testing agency specified under Regulatory Requirements. Include instructions for storage, handling, protection, examination, preparation, installation, and starting of Product.

1.3 REGULATORY REQUIREMENTS

- A. Conform to requirements of ANSI/NFPA 70.
- B. Furnish products listed and classified by testing firm acceptable to authority having jurisdiction as suitable for purpose specified and shown. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

- C. Where electrical wiring is required by trades other than covered by Division 26, specifications for that section shall refer to same wiring materials and methods as specified under Division 26.

1.4 COORDINATION

- A. **Coordinate work under provisions of the General and Supplemental General Conditions.**
- B. Obtain and review shop drawings, product data, and manufacturer's instructions for equipment furnished under other sections.
- C. Determine connection locations and requirements.
- D. Sequence rough-in of electrical connections to coordinate with installation schedule for equipment.
- E. Sequence electrical connections to coordinate with start-up schedule for equipment.

PART 2 - PRODUCTS

2.1 CORDS AND CAPS

- A. Attachment Plug Construction: Conform to NEMA WD 1.
- B. Configuration: NEMA WD 6; match receptacle configuration at outlet provided for equipment.
- C. Cord Construction: ANSI/NFPA 70, Type SO multiconductor flexible cord with identified equipment grounding conductor, suitable for use in damp locations.
- D. Size: Suitable for connected load of equipment, length of cord, and rating of branch circuit overcurrent protection.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. **Verify conditions under provisions of the General and Supplemental General Conditions.**
- B. Verify that equipment is ready for electrical connection, wiring, and energization.

3.2 ELECTRICAL WORK IN CONNECTION WITH OTHER CONTRACTS

- A. Division 26 shall provide a source of power, and final connections, for mechanical, plumbing, and Owner-furnished equipment shown on the Drawings. Provide pigtails, flexible connections, conductors, raceways, circuit breakers, safety switches, receptacles, junction boxes, panelboards, wiring troughs, etc. as detailed in this section and/or as shown on the Drawings.

- B. The locations of safety switches and other electrical equipment and devices shown on the Electrical Drawings are approximate only and some adjustment of their locations should be anticipated. Coordinate exact locations with the entity (contractor or Owner) providing the equipment. See other specifications divisions for further explanation of contractor responsibility. Do not apply power to equipment without the permission of the entity providing the equipment.
- C. Division 26 shall coordinate with the mechanical, plumbing, and the Owner, prior to ordering or installation of any equipment, to verify equipment requirements are provided in the electrical design. Coordinate and verify all electrical requirements, final connections, phasing and rotation, overcurrent and overload protective device sizes with the entity providing the equipment. The contractor will not be compensated for costs associated with changing the electrical systems to match utilization equipment, even if the electrical work is installed per the electrical drawings.
- D. Fuses, variable speed drives, magnetic motor starters, magnetic motor starter overload elements, control devices and sensors and control wiring and control raceways for such equipment will be provided and installed by the entity providing the equipment. The locations of local disconnecting means furnished by other divisions are shown on the respective division's Drawings. Coordinate exact locations with the entity providing the equipment.
- E. Division 23 (Mechanical) Equipment.
 - 1. Division 26 shall furnish and install power wiring, and final connections, to equipment provided by Division 23. If the equipment is provided with an external motor starter, variable frequency drive, etc., Division 23 will install the starter, VFD, etc. and Division 26 shall wire complete. If the equipment has built-in disconnects, Division 26 shall make final connections to the disconnects. If shown on the Drawings, Division 26 shall provide circuit breakers in adjacent panelboards, where allowed by Code and equipment requirements, in lieu of safety switches, to serve local mechanical equipment. Circuit breaker ratings shall be coordinated with Division 23. Division 26 shall make final connections to the equipment.
 - 2. HVAC Control Panels, Control Equipment and Computers:
 - a. Division 26 shall provide and install 120V power wiring to the control panel(s) terminals or to receptacle(s), as required. Division 26 shall provide sufficient electrical circuits from the fire alarm control panel to enable all required mechanical equipment operations during fire mode. See Division 23 Specifications for further definition of the required fire alarm/mechanical control system interface and operation sequence and coordinate with Division 23.
 - b. HVAC Control and Miscellaneous Power: Division 26 shall provide branch circuit power sources (designated "HVAC Control Power" 20A circuit breakers in selected branch circuit panelboards) as indicated in the panel schedules on the Drawings. Division 23 shall extend power from these circuit breakers as required for control power, damper power, and power for unscheduled HVAC equipment. If additional circuits are required, the contractor may use circuit breakers designated as "Spare".
 - c. All control and similar equipment less than 120VAC including fuses, relays, actuators, timers, seven-day clocks, alternators, pressure, vacuum, float and flow sensors, pneumatic-electric and low voltage thermostats, thermal overloads, remote selector switches, remote pushbutton stations, emergency break-glass stations, interlocking, etc. and other appurtenances associated with equipment in Division 23, shall be furnished, installed and wired under Division 23. All wiring required for controls and instrumentation, not indicated on the Drawings, shall be furnished and installed by Division 23.
 - 3. Refer to Division 23 for additional detail concerning electrical connections to Division 23 equipment.

4. .

1.2 ELECTRICAL CONNECTIONS

- A. Make electrical connections in accordance with equipment manufacturer's instructions.
- B. Make conduit connections to equipment using flexible conduit. Use liquidtight flexible conduit with watertight connectors in damp or wet locations.
- C. Make wiring connections using wire and cable with insulation suitable for temperatures encountered in heat producing equipment.
- D. Provide receptacle outlet where connection with attachment plug is indicated. Provide cord and cap where field-supplied attachment plug is indicated.
- E. Provide suitable strain-relief clamps and fittings for cord connections at outlet boxes and equipment connection boxes.
- F. Install disconnect switches, controllers, control stations, and control devices as indicated.
- G. Provide interconnecting conduit and wiring between devices and equipment where indicated.

END OF SECTION 260580

SECTION 262726 - WIRING DEVICES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Receptacles.
- B. Wall plates.

1.2 DESCRIPTION

Provide wiring devices in types, characteristics, grades, colors and electrical ratings for applications indicated which are UL listed and which comply with NEMA WD 1 and other applicable UL, NEMA and DSCC (Fed Spec) standards.

1.3 RELATED SECTIONS

Section 260534 - Boxes.

1.4 REFERENCES

- A. NECA - Standard of Installation.
- B. NEMA WD 1 - General Requirements for Wiring Devices.
- C. NEMA WD 6 - Wiring Device - Dimensional Requirements.
- D. NFPA 70 - National Electrical Code.
- E. Underwriters Laboratories (UL 20, 244A, 498, 514C, 1472).
- F. DSCC (Fed Spec) W-C-596G

1.5 SUBMITTALS FOR REVIEW

- A. Submittals: Procedures for submittals. Submit under provisions of the General and Supplemental General Conditions and Division 1 Specifications Sections.
- B. Product Data: Provide manufacturer's catalog information showing dimensions, colors, and configurations.

1.6 SUBMITTALS FOR INFORMATION

- A. Submittals: Submittals for information. Submit under provisions of the General and Supplemental General Conditions and Division 1 Specifications Sections.
- B. Submit manufacturer's wiring and installation instructions.

- C. Product Data: Catalog cut sheets with performance specifications demonstrating compliance with specified requirements.

1.7 QUALIFICATIONS

Manufacturer: Company specializing in manufacturing the Products specified in this section with minimum 10 years documented experience.

1.8 WARRANTY

Provide manufacturer's full 1 year warranty minimum, unless specified otherwise.

1.9 REGULATORY REQUIREMENTS

- A. Conform to requirements of NFPA 70.
- B. Provide Products listed and classified by testing firm acceptable to the authority having jurisdiction as suitable for the purpose specified and indicated.

PART 2 - PRODUCTS

2.1 RECEPTACLES

- A. Manufacturers:
 - 1. Hubbell Model HBL 5362.
 - 2. Leviton 5362.
 - 3. Pass and Seymour 5362A.
 - 4. Substitutions: Refer to provisions of the General and Supplemental General Conditions and Division 1 Specifications Sections.
- B. Description: NEMA WD 1, UL, DSCC, heavy-duty, 20 ampere, 120 volt, general use, duplex, straight blade, grounding type receptacle arranged for back and side wiring, with separate single or double grounding terminals. Receptacles shall have a full wrap around brass bridge with integral ground and standup double wipe contacts. Self grounding or automatic type grounding receptacles are not acceptable in lieu of receptacles with separate grounding screw lugs and a direct, green insulated conductor connection to the equipment grounding system.
- C. Device Face and Body: Gray nylon or reinforced thermoplastic.
- D. Configuration: NEMA WD 6, type as specified and indicated.
- E. Convenience Receptacle: Type 5-20R.

2.2 GROUND FAULT CIRCUIT INTERRUPTERS (GFI)

- A. Manufacturers:
 - 1. Hubbell Model GFR8300.
 - 2. Leviton.
 - 3. Pass and Seymour.
 - 4. Substitutions: Refer to provisions of the General and Supplemental General Conditions and Division 1 Specifications Sections.

- B. Description: NEMA WD 1, UL, DSCC, heavy-duty, 20 ampere, 120 volt, general use, duplex, straight blade, grounding type receptacle arranged for back and side wiring, with separate single or double grounding terminals. Receptacles shall have a full wrap around brass bridge with integral ground and standup double wipe contacts. The electronic component's circuit board shall be all glass with a conformal coating. Self grounding or automatic type grounding receptacles are not acceptable in lieu of receptacles with separate grounding screw lugs and a direct, green insulated conductor connection to the equipment grounding system.
- C. Device Face and Body: Gray nylon or reinforced thermoplastic.
- D. Configuration: NEMA WD 6, type as specified and indicated.
- E. Convenience Receptacle: Type 5-20R.

2.3 WALL PLATES

- A. Manufacturers:
 - 1. Hubbell.
 - 2. Leviton.
 - 3. Pass and Seymour.
 - 4. Substitutions: Refer to provisions of the General and Supplemental General Conditions and Division 1 Specifications Sections.
- B. Weatherproof Cover Plate: Exterior mounted receptacles, and those noted to be weatherproof, shall be provided with weatherproof PVC transparent cover plates, standard size, and shall be single or ganged as indicated on the contract drawings. Weatherproof plates shall be "approved" third party listed as "raintight while in use".

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Ensure that outlet boxes are installed at proper height.
- B. Verify that branch circuit wiring installation is completed, tested, and ready for connection to wiring devices.

3.2 PREPARATION

- A. Clean debris from outlet boxes.

3.3 INSTALLATION

- A. Install in accordance with NECA "Standard of Installation".
- B. Install devices vertically, plumb and level.
- C. Install receptacles with grounding pole on top. Install horizontally oriented receptacles with the grounding pole on the left.

- D. Receptacles installed over counters, backsplashes, etc., shall be mounted horizontally.
- E. Connect wiring device grounding terminal to branch circuit equipment grounding conductor.
- F. Connect receptacles by utilizing back wiring provisions only. Do not use side wire terminals.
- G. Install galvanized steel plates on outlet boxes and junction boxes in unfinished areas, above accessible ceilings, and on surface mounted outlets.
- H. Provide adhesive backed, laminated plastic receptacle device plate labels identifying the circuit feeding the device. Labels shall be label machine printed to indicate panel and circuit number and shall be Casio, Brother, T&B or approved equal. See Section 260553 for additional requirements

3.4 INTERFACE WITH OTHER PRODUCTS

- A. Coordinate locations of outlet boxes provided under Section 260534 to obtain mounting heights specified and indicated on drawings.
- B. All wiring devices shall be installed at heights as required by the ADA

3.5 FIELD QUALITY CONTROL

- A. Quality Control. As required under provisions of the General and Supplemental General Conditions and Division 1 Specifications Sections.
- B. Inspect each wiring device for defects.
- C. Verify that each receptacle device is energized.
- D. Test each receptacle device for correct polarity and for ground continuity.
- E. Test each GFCI receptacle device for correct operation.

3.6 ADJUSTING

- A. Contract Closeout: Adjust installed work under provisions of the General and Supplemental General Conditions and Division 1 Specifications Sections.
- B. Adjust devices and wall plates to be flush and level.

3.7 CLEANING

- A. Contract Closeout: Clean installed work under provisions of the General and Supplemental General Conditions and Division 1 Specifications Sections.
- B. Clean exposed surfaces to remove splatters and restore finish.

END OF SECTION 262726

SECTION 262813 - FUSES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Fuses.

1.2 REFERENCES

- A. NFPA 70 - National Electric Code.
- B. NEMA FU 1 - Low Voltage Cartridge Fuses.

1.3 SUBMITTALS

- A. Product Data: Provide data sheets showing electrical characteristics including time-current curves.

1.4 PROJECT RECORD DOCUMENTS

- A. Record actual fuse sizes.

1.5 QUALIFICATIONS

Manufacturer: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.

1.6 REGULATORY REQUIREMENTS

- A. Conform to requirements of NFPA 70.
- B. Furnish products listed and classified by testing firm acceptable to authority having jurisdiction as suitable for purpose specified and indicated. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

1.7 EXTRA MATERIALS

- A. Provide no less than 10% of each fuse size and type installed, with a minimum of at least one set of three of each.
- B. Provide one fuse puller.

PART 2 - PRODUCTS

2.1 FUSE REQUIREMENTS

- A. Dimensions and Performance: NEMA FU 1, Class as specified or indicated.
- B. Voltage: Provide fuses with voltage rating suitable for circuit phase-to-phase voltage.
- C. UL Listed.

<u>Circuit Type</u>	<u>Fuse type</u>
1. Service Entrance and Feeder Circuits over 600Amp 200K Amp interrupting rating.	Class L
2. Service Entrance and Feeder Circuits 600Amp or less 200K Amp interrupting rating.	Class RK1 or J
3. Motor, Motor Controller and Transformer Circuits 200K Amp interrupting rating.	RK5
- D. For individual equipment where fault current does not exceed 50KA use Class K5 fuses with 50KA interrupting rating.
- E. Fusible safety switches with short-circuit withstand ratings of 100KA or 200KA require Class R or Class J rejection fuse block feature.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install fuses in accordance with manufacturer's instructions.
- B. Install fuse with label oriented such that manufacturer, type, and size are easily read.

END OF SECTION 262813

SECTION 262816 - ENCLOSED SWITCHES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Fusible switches.
- B. Nonfusible switches.

1.2 RELATED SECTIONS

- A. Section 260529 – Supporting Devices.
- B. Section 260553 – Electrical Identification.
- C. Section 262813 – Fuses.

1.3 REFERENCES

- A. NECA - Standard of Installation (published by the National Electrical Contractors Association).
- B. NEMA FU1 - Low Voltage Cartridge Fuses.
- C. NEMA KS1 - Enclosed and Miscellaneous Distribution Equipment Switches (600 Volts Maximum).
- D. NETA ATS - Acceptance Testing Specifications for Electrical Power Distribution Equipment and Systems (published by the International Electrical Testing Association).
- E. NFPA 70 - National Electrical Code.

1.4 SUBMITTALS FOR REVIEW

- A. Product Data: Provide switch ratings and enclosure dimensions.

1.5 SUBMITTALS FOR CLOSEOUT

- A. Record actual locations of enclosed switches in project record documents.

1.6 QUALIFICATIONS

Manufacturer: Company specializing in manufacturing the Products specified in this section with minimum three years documented experience.

1.7 REGULATORY REQUIREMENTS

- A. Conform to requirements of NFPA 70.

- B. Products: Listed and classified by testing firm acceptable to the authority having jurisdiction as suitable for the purpose specified and indicated. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- 1. Eaton.
- 2. GE/ABB.
- 3. Siemens.
- 4. Square D/Schneider.

2.2 RATINGS

- A. Service Conditions:
 - 1. Temperature: 104°F. (40°C.).
 - 2. Altitude: N/A.
 - 3. Terminal Rating: 75°C. minimum.
- B. Minimum Integrated Short Circuit Rating: 10,000 amperes rms symmetrical, or as indicated.

2.3 FUSIBLE SWITCH ASSEMBLIES

- A. Description: NEMA KS 1, Type HD with externally operable handle interlocked (defeatable) to prevent opening front cover with switch in ON position, enclosed load interrupter knife switch. Mechanisms shall be non-teasible, positive, quick make-quick break type. Handle lockable in ON or OFF position. Switches shall have handles whose positions are easily recognizable in the ON or OFF position.
- B. Fuse clips: Designed to accommodate NEMA FU1, Class R fuses.

2.4 NONFUSIBLE SWITCH ASSEMBLIES

Description: NEMA KS 1, Type HD with externally operable handle interlocked (defeatable) to prevent opening front cover with switch in ON position, enclosed load interrupter knife switch. Mechanisms shall be non-teasible, positive, quick make-quick break type. Handle lockable in ON or OFF position. Switches shall have handles whose positions are easily recognizable in the ON or OFF position.

2.5 ENCLOSURES

- A. Fabrication: NEMA KS 1.
 - 1. Interior Dry Locations: Type 1.
 - 2. Exterior Locations: Type 3R.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install in accordance with NECA “Standard of Installation”.
- B. Switches shall be installed in a manner to be fully compliant with the seismic restraint requirements of the North Carolina State Building Code. Provide mounting devices and hardware, bracing, fittings, etc. as required for seismic restraint. See Section 260500, Paragraph 1.23 for additional requirements.
- C. Install fuses in fusible disconnect switches serving Division 26 equipment.
- D. Apply adhesive tag on inside door of each fused switch indicating NEMA fuse class and size installed.

3.2 FIELD QUALITY CONTROL

- A. Inspect and test in accordance with NETA ATS, except Section 4, or provide for qualified technicians to perform testing according to the manufacturer’s recommendations.

END OF SECTION 262816