



ASCENSION
PROPERTY SERVICES

 **PEN**
ENROLLMENT

IT'S THAT TIME OF YEAR AGAIN!

MANDATORY OPEN ENROLLMENT IS 09/01– 09/10

****In observance of Labor Day, the Call Center will be closed on 9/6.**

1-888-592-1840

- This is your **once-a-year opportunity to enroll or make changes to your benefits** without experiencing a qualified life event (marriage/divorce, birth/adoption, job change, etc.).
- Elections you make during this open enrollment will be in effect for the next plan year so remember to choose carefully.
- Be sure to review your benefit information before you enroll.



Have questions?

Need help deciding?

Limited access to a computer?

Need help logging in?

Need help resetting your password?

If so, we have great news a Benefit Coach can help!



Get answers to your benefit questions, help deciding and/or complete your enrollment in one easy phone call. You can even get help resetting your password or logging in to enroll.

Call 1-888-592-1840

Benefit Coaches are available
Mon – Fri, 10 am – 7 pm CST



Please have this information when you enroll

Dependents you want to enroll

- Name
- Social Security #
- Date of Birth

Beneficiaries for Life Insurance

- Name
- Date of Birth
- Relationship to you

REQUIRED: YOU MUST STILL TAKE ACTION EVEN IF YOU WANT TO WAIVE ALL BENEFITS