



# T.A. WOODS COMPANY TOOL TRANSFER RECORD

**FROM:**  
SUPERVISOR: \_\_\_\_\_  
  
JOB NAME: \_\_\_\_\_  
  
JOB NUMBER: \_\_\_\_\_

**TO:**  
SUPERVISOR: \_\_\_\_\_  
  
JOB NAME: \_\_\_\_\_  
  
JOB NUMBER: \_\_\_\_\_

TOOL TYPE	DESCRIPTION	SERIAL NUMBER	IDENTIFICATION	CONDITION

**\* No more than one Tool Type Category to be listed per Tool Assignment Sheet**

EXAMPLES:

*Air Compressor      Nail Gun - Powder or Gas      Saws*  
*Crimpers              Pipe or Conduit Threader      Torch*  
*Air Compressors      Pumps                              Welders*  
*Grinders                Press Tools*

- \* NEW
- \* GOOD
- \* FAIR
- \* REBUILD
- \* DAMAGED

EQUIP TYPE	DESCRIPTION	SERIAL NUMBER	IDENTIFICATION	CONDITION

**\* No more than one Equipment Type Category to be listed per Tool Assignment Sheet**

EQUIP EXAMPLES:

*Dolly                      Duct Jack                      Scaffolding*  
*Extention Cord        Pipe Stands                  Hole Punch*  
*Fire Extinguisher      Gang Box                      Wrenches & Clamps*  
*Fuel Gas Can            Ladder*

- \* NEW
- \* GOOD
- \* FAIR
- \* REBUILD
- \* DAMAGED

Supervisor Signature: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Date: \_\_\_\_\_