



626 MacMillan HVAC Modification

PROJECT MANUAL

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

PROJECT MANAGEMENT
601 SOUTH COLLEGE ROAD,
FACILITIES ADMINISTRATION BUILDING, ROOM 157
WILMINGTON, N.C. 28403

PROJECT MANAGER: **Robert Williams**
PHONE: **910-622-5247**
EMAIL: **williamsrh@uncw.edu**

FIRM: **CBHF Engineers, PLLC**
ADDRESS: **2246 Yaupon Drive
Wilmington, NC 28401**
LICENSE #: **P-0506**

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SET NUMBER:

Pre-Bid Date: **October 23, 2019** Bid Date: **October 30, 2019**

UNCW PM # **6167**
STATE ID # **19-xxxxx-01A**

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UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

NOTICE TO BIDDERS

Sealed proposals will be received by the University of North Carolina at Wilmington in Wilmington, North Carolina, **Project Management Department, in the Facilities Administration Building, Conference Room #2, up to 2:00 PM on Wednesday October 30, 2019** and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment entering into the construction of **626 MacMillan HVAC Modifications.**

Bids will be received for "single prime contract" by Contractors with appropriate license(s) and/or registration. All proposals shall be lump sum.

Complete plans, specifications and contract documents will be made available at the Pre-bid Conference to be held on **Wednesday, October 23, 2019, 1:30 PM in Conference Room 2 in the UNCW Project Management Department, in the Facilities Administration Building.**

The UNCW **PM #6167** and **State ID #19-xxxxx-01A** shall be clearly indicated on the outside of the envelope.

All contractors are hereby notified that they must have proper license and/or registration as required under the state laws governing their respective trades associated within this project.

NOTE: The bidder shall identify on its bid proposal the minority business participation it will use on the project. Forms are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts.

Plumbing and heating contractors are notified that Chapter 87, Article 2, General Statutes of North Carolina, will be observed in receiving and awarding plumbing and heating contracts.

Electrical contractors are notified that provisions of Chapter 87, Article 4, General Statutes of North Carolina, will be observed in receiving and awarding electrical contracts.

Payment will be made in accordance with section "Requests for Payment" of General Conditions (p.GC-4) and Division I, section 01700 "Contract Closeout" (p.DIV01-3) of Specifications.

No proposal may be withdrawn or modified after the scheduled time for opening of bids for a period of 30 days, except at the discretion of the Owner or as provided by General Statute G.S. 143-129.1.

The owner reserves the right to reject any or all bids and to waive informalities.

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

INSTRUCTIONS TO BIDDERS

Proposals must be in accordance with the following instructions, requirements and procedures to be eligible for consideration:

1. LICENSE

All bidders are hereby notified that they must be in possession of a current and proper North Carolina Contractor License according to applicable state and local laws at the time of the bid submittal. Bidders are further notified that applicable provisions of Chapter 87, Article 1, North Carolina General Statutes, shall be observed in receiving bids and awarding contracts.

2. SINGLE CONTRACT PROPOSALS

Proposals for the project work shall be submitted under a single general contract proposal for the work described in the Scope of Work. Proposals shall be received under provisions of North Carolina General Statutes, Section 143-131, Informal Bid Proposals.

3. EXAMINATION OF PLANS, SPECIFICATIONS, AND SITE OF WORK

- A. Each bidder shall carefully examine the site of the proposed work, the Form of Proposal, the plans, specifications and any special provisions of the contract documents before submitting a bid. The submittal of a bid shall be considered full evidence that the bidder has made such necessary examinations, that they know and understand the conditions relating to the performance of the work required by the contract documents, and that the bidder has made every provision to operate under existing and stipulated conditions and has included all necessary items for the proper execution of work required by the contract documents.
- B. Inspection of the project site shall only be made during normal business hours and only by appointment with the Project Manager. Bidders shall not disrupt Owner operations during the course of such inspections. The University is an extremely active environment, and visiting bidders shall comply fully with safety policies and the instructions of safety officials.

C. Contact: Project Manager: **Robert Williams** Phone: **910-622-5247**

4. UTILITY CHARGES

While service or connection charges or fees by serving utility companies are not anticipated in connection with this project, any expenses relating to utility work during the execution of this project are the responsibility of the Contractor. Coordination and scheduling of any utility work to be performed by serving utilities, if required for relocation or temporary disconnection, shall be the responsibility of the Contractor.

5. CLARIFICATIONS AND INTERPRETATION OF DOCUMENTS

Should any bidder be in doubt about the precise meaning or intent of any part of the plans, specifications or other contract documents, or find discrepancies or omissions therein, they shall immediately notify the Owner in writing and request a clarification. The Owner shall issue a clarification or correction by written addendum to all known bidders and to the office where bid documents are exhibited for inspection. The bidder in the spaces provided on the Form of Proposal shall acknowledge receipt of such addenda.

- *The Owner shall not be responsible for any oral instructions.*

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INSTRUCTIONS TO BIDDERS

6. **PROPOSAL FORMS/ PREPARATION OF PROPOSALS**

- A. Proposals shall be made in strict accordance with the Form of Proposal bound in these documents, and shall be submitted on the supplied form.
- B. Bids shall be submitted on an exact copy of the Form of Proposal. Fill in all appropriate blank spaces provided for amounts, contract time, alternates, unit prices and addenda as applicable. Failure to furnish any requested itemized prices may disqualify the proposal. State the total amount bid in figures and in narrative in the proper spaces on the proposal form.
- C. No lineation, erasures, adjustments or alterations shall be made to the printed Form of Proposal. In receiving the bids, the Owner will assume that no such alterations have been made. If any such modifications become apparent after acceptance of the bid, they shall not be binding upon the Owner.
- D. Changes in any entry shall be made by marking through the initial entry and by inserting the corrected entry adjacent thereto. An authorized representative of the bidder shall initial each such correction in ink.
- E. The bidder shall identify on its bid proposal the minority business participation it will use on the project. Forms are included within the Proposal Form in the bid documents (p. HUB-1). Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

7. **MANNER OF EXECUTION**

- A. If by Sole Proprietor, state by adding "Owner" after the name of the person executing the documents.
- B. If by a Partnership, state by adding "Partner" after the name of the person executing the documents.
- C. If by a Corporation, indicate if by the President or by Vice-President and attest by the Secretary. Identify the title of office of the executing entities and impress the corporate seal on each signature page of the documents.
- D. If the proposal is made by a Joint Venture, each member of the Joint Venture shall execute the document in the above format for Sole Owner, Partner or Corporation, as applicable.
- E. If the Contractor License is held by a person other than an Owner, Partner or Officer of the Firm, then the Licensee shall also sign and be a party to the proposal. The title "Licensee" shall be indicated under such signature.

All signatures shall be properly witnessed and sealed.

8. **SUBMITTAL OF PROPOSALS**

- A. Enclose bid documents in an opaque, sealed envelope of sufficient size to accommodate the unfolded Bid documents. Identify the envelope in the upper left hand corner as follows:

PROPOSAL FOR: UNCW PM # 6167

626 MacMillan HVAC Modification

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Name of Bidder: _____

Address: _____

Bidder License No. _____ Bidder Phone No. _____

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INSTRUCTIONS TO BIDDERS

B. Address proposals to:

The Project Management Department
The University of North Carolina at Wilmington
601 South College Road
Wilmington NC 28403-5620

C. Proposals can be received as follows:

a. Submit Bid prior to the bid opening date and time at the following location:

Director of Project Management Department
Facilities Administration Building, Room 157
601 South College Road
The University of North Carolina at Wilmington
Wilmington NC 28403-5620

b. Submit Bid at or immediately prior to the bid opening date and time at the following location (late arrivals will not be accepted):

Facilities Administration Building, Conference Room #2
601 South College Road
The University of North Carolina at Wilmington
Wilmington NC 28403-5620

D. Label the envelope on both sides "**SEALED BID ENCLOSED- DO NOT OPEN!**"

E. Deliver or mail proposals to the Director of Project Management Department at the address specified above and before the stated time for bid opening as specified in the Notice to Bidders.

9. **MODIFICATION/WITHDRAWAL OF BID PROPOSAL**

A. Submitted bids may be withdrawn or modified only by written request authorized by the bidder, delivered to the specified address for submittal of bids before the time established for bid opening.

B. Modifications shall be made as follows:

Changes in any entry shall be made by marking through the initial entry and by inserting the corrected entry adjacent thereto. An authorized representative of the bidder shall initial and date each such correction in ink.

No proposal may be withdrawn or modified after the scheduled time for opening of bids for a period of 30 days, except at the discretion of the Owner or as provided by General Statute G.S. 143-129.1.

C. Negligence, omissions or errors on the part of the bidder in preparing his bid shall not entitle them to withdraw or modify their bid after bids have been opened, except as provided by State Statutes, G.S. 143-129.1.

D. Should the successful bidder fail to execute an agreement, the contract may be offered to the responsible bidder submitting the next lowest bid proposal, at the discretion of the Owner.

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INSTRUCTIONS TO BIDDERS

10. RECEIPT/OPENING OF PROPOSALS

At the time and place established for the receipt of bids in the Notice to Bidders, every proposal for the specified work received by the Owner within the time specified shall be opened, acknowledged and read, regardless of any irregularities therein. Applicable North Carolina General Statutes shall be observed in receiving, opening and evaluating bids, and awarding contracts, if award is made.

- *The Owner reserves the right to reject any or all proposals and to waive informalities.*

11. AWARD OF CONTRACT

If the Owner elects to award a contract on the basis of bids received, the contract will be awarded to the responsible bidder submitting the lowest proposal, taking into consideration standards of quality, performance and the contract time specified in the proposal documents. The award shall be made as soon as practicable after the receipt of proposals as provided elsewhere in these instructions.

12. BIDDER QUALIFICATION

- A. Before awarding a contract, the Owner reserves the right to require the apparent low bidder to qualify as a responsible bidder by furnishing such additional relevant information as necessary, which may include any of the following:
- a. Permanent name, address and telephone number of place of business.
 - b. Present name and trade, and the number of regular employees with proper qualifications for the required work.
 - c. Financial statement indicating assets and liabilities of the organization, current to within thirty days of the date of bid receipt or other financial information satisfactory to the Owner.
 - d. Proof of satisfactory performance of projects of similar scope, requiring specialized skills, experience and workmanship standards required for the work specified.
 - e. List of names and license numbers of organization members or employees who hold trade or professional licenses or credentials.
 - f. The name and home office address of the proposed Surety and identification of its authorized agent licensed in North Carolina.
 - g. List of principal materials and identification of suppliers and sub-contractors entering into the proposed contract work. Such list shall be subject to approval or rejection by the Owner in accordance with provisions of General and Supplementary General Conditions of the Contract.
- B. Any other information the Owner may deem relevant as bidder qualifications for the performance of the work required by the terms of the contract documents.
- C. Should the Owner adjudge that the apparent low bidder is not the lowest responsible bidder by virtue of the above qualifications that bidder will be so notified.

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INSTRUCTIONS TO BIDDERS

13. NOTIFICATION OF AWARD: The Owner will notify the successful bidder, in writing, that their bid has been accepted and that the Owner intends to award them the contract, which shall constitute the Notice to Proceed. If an award is made, it will be made via the issuance of a Purchase Contract by UNCW Purchasing Services. The Owner reserves the right to request an extension of the decision to award the contract from the successful bidder for such reasonable time beyond the stated forty-five (45) days as may be mutually agreeable to both parties.

END OF INSTRUCTIONS TO BIDDERS

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GENERAL CONDITIONS

GENERAL INSTRUCTIONS

It is understood and agreed that by submitting a bid that the Contractor has examined these contract documents, drawings, and specifications, has visited the site of the Work, and has satisfied their selves relative to the Work to be performed.

1. MATERIALS, EQUIPMENT AND EMPLOYEES

- A. The Contractor shall, unless otherwise specified, supply and pay for all labor, transportation, materials, tools, apparatus, lights, power, fuel, sanitary facilities and incidentals necessary for the completion of his work, and shall install, maintain and remove all equipment of the construction, other utensils or things, and be responsible for the safe, proper and lawful construction, maintenance and use of same, and shall construct in the best and most workmanlike manner, a complete job and everything incidental thereto as shown on the plans, stated in the specifications, or reasonably implied there from, all in accordance with the contract documents.
- B. All materials shall be new and of a quality specified, except where reclaimed material is authorized herein and approved for use. Workmanship shall at all times be of a grade accepted as the best practice of the particular trade involved, and as stipulated in written standards of recognized organizations or institutes of the respective trades except as exceeded or qualified by the specifications.
- C. No changes shall be made in the Work except upon written approval and change order of the Owner. Change orders shall be subject to provisions in the current North Carolina Construction Manual.
- D. Products are generally specified by ASTM or other reference standard and/or by manufacturer's name and model number or trade name. When specified only by reference standard, the Contractor may select any product meeting this standard, by any manufacturer. When several products or manufactures are specified as being equally acceptable, the Contractor has the option of using any product and manufacturer combination listed. However, the Contractor shall be aware that the cited examples are used only to denote the quality standard of product desired and that they do not restrict bidders to a specific brand, make, manufactures or specific name; that they are used only to set forth and convey to bidders the general style, type, character and quality of product desired; and that equivalent products will be acceptable. Substitution of materials, items or equipment of equal or equivalent design shall be submitted to the Owner for approval or disapproval and such approval or disapproval shall be made by the Owner prior to the opening of bids.
- E. If at any time during the construction and completion of the work covered by these contract documents, the conduct of any workman of the various crafts is adjudged a nuisance to the Owner or if the presence of any workman is considered detrimental to the Work, the Contractor shall order such parties removed immediately from the grounds.
- F. The Contractor shall designate a foreman/superintendent who shall direct the work. The foreman /superintendent shall have a work cell phone and supply the number to the project manager.

2. CODES, PERMITS AND INSPECTIONS

- A. The Contractor shall obtain the required permits, give all notice and comply with all laws, ordinances, codes, rules and regulations bearing on the conduct of the work under this contract. If the Contractor observes that the drawings and specification are at variance therewith, he shall promptly notify the Owner in writing. If the Contractor performs any work knowing it to be contrary to such laws, ordinances, codes, rules and regulations, and without such notice to the Owner, he shall bear all cost arising their from.
- B. All work under this contract shall conform to the North Carolina State Building Code and other state and national codes as are applicable.

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GENERAL CONDITIONS

- C. Projects constructed by the State of North Carolina or by any agency or institution of the State are not subject to county or municipal building codes and may* not be subject to inspection by county or municipal authorities. The Contractor shall, however, cooperate with the county or municipal authorities by obtaining building permits, if applicable. Permits shall be obtained by the Contractor at no cost to the Owner.
- D. Inspection and certification of compliance by local authorities is necessary if an architect or engineer was not employed on the project, or if the plans and specifications were not approved and the construction inspected by the State Construction Office.

3. SAFETY REQUIREMENTS

- A. The Contractor shall be responsible for the entire site and the construction of the same and provide all the necessary protections as required by laws or ordinances governing such conditions and as required by the Designer.
- B. The Contractor shall be responsible for any damage to the Owner's property, or that of others on the job, by the Contractor, the Contractor's personnel or the Contractor's subcontractors, and shall make good such damages. The Contractor shall be responsible for and pay for any claims against the Owner arising from such damages.
- C. The Contractor shall adhere to the rules, regulations and interpretations of the North Carolina Department of Labor relating to Occupational Safety and Health Standards for the Construction Industry (Title 29, Code of Federal Regulations, Part 1926 published in Volume 39, Number 122, Part 11, June 24, 1974 Federal Register), and revisions thereto as adopted by General Statutes of North Carolina 95-126 through 155.
- D. The Contractor shall provide all necessary safety measures for the protection of all persons on the work site, including the requirements of the A.G.C. Accident Prevention Manual in Construction as amended, and shall fully comply with all state laws or regulations and North Carolina State Building Code requirements to prevent accident or injury to persons on or about the location of the Work. The Contractor shall clearly mark or post signs warning of hazards existing, and shall barricade excavations and similar hazards. The Contractor shall protect against damage or injury resulting from falling materials and shall maintain all protective devices and signs throughout the progress of the Work.

4. TAXES

- A. Federal Excise Taxes do apply to materials entering into State work (Internal Revenue Code, Section 3442 (3)).
- B. Federal Transportation Taxes do apply to materials entering into State work (Internal Revenue Code, Section 3475 (b) as amended).
- C. North Carolina Sales Taxes and Use Tax do apply to materials entering into State work (N.C. Sales and Use Tax Regulation No. 42, Paragraph A), and such costs shall be included in the bid proposal and contract sum.
- D. Local Option Sales and Use Taxes do apply to materials entering into State work as applicable, (Local Option Sales and Use Tax Act, Regulation No. 57), and such cost shall be included in the bid proposal and contract sum.

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GENERAL CONDITIONS

E. Accounting Procedure for Refund of County Sales & Use Tax:

Amount of County Sales and Use Tax paid per contractor's statements:

Contractors performing contracts for state agencies shall give the state agency for whose project the property was purchased a signed statement containing the information listed in G.S. 105-164.14(e). The Department of Revenue has agreed that in lieu of obtaining copies of sales receipts from contractors, an agency may obtain a certified statement as of April 1, 1991 from the contractor setting forth the date, the type of property and the cost of the property purchased from each vendor, the county in which the vendor made the sale and amount of local sales and use taxes paid thereon. If the property was purchased out-of-state, the county in which the property was delivered should be listed. The contractor should also be notified that the certified statement might be subject to audit. In the event the contractor(s) make several purchases from the same vendor, such certified statement must indicate the invoice numbers, the inclusive dates of the invoices, the total amount of the invoices, the counties, and the county sales and use taxes paid thereon. The position of a sale is the retailer's place of business located within a taxing county where the vendor becomes contractually obligated to make the sale. Therefore, it is important that the county tax be reported for the county of sale rather than the county of use. When property is purchased from out-of-state vendors and the county tax is charged, the county should be identified where delivery is made when reporting the county tax. Such statement must also include the cost of any tangible personal property withdrawn from the contractor's warehouse stock and the amount of county sales or use tax paid thereon by the contractor. Similar certified statements by his subcontractors must be obtained by the general contractor and furnished to the claimant. Contractors are not to include any tax paid on supplies, tools and equipment that they use to perform their contracts and should include only those building materials, supplies, fixtures and equipment, which actually become a part of or annexed to a building or structure.

5. EQUAL OPPORTUNITY

- A. The non-discrimination clause contained in Section 202, Federal Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations prescribed by the Secretary of Labor, are incorporated herein.
- B. The Contractor(s) agree not to discriminate against any employees or applicants for employment because of physical or mental handicap in regard to any position for which the employees or applicant is qualified. The Contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices.

6. EQUAL OPPORTUNITY

- A. The non-discrimination clause contained in Section 202, Federal Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations prescribed by the Secretary of Labor, are incorporated herein.
- B. The Contractor(s) agree not to discriminate against any employees or applicants for employment because of physical or mental handicap in regard to any position for which the employees or applicant is qualified. The Contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices.

7. INSURANCE

- A. The Contractor(s) shall not commence work until they have obtained all insurance required, and such insurance has been approved by the Owner, nor shall the Contractor allow any subcontractor to

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GENERAL CONDITIONS

commence work on their subcontract until all similar insurance required of the subcontractor has been obtained.

- B. The Contractor shall provide and maintain during the life of this contract Workmen's Compensation Insurance for all employees employed at the site of the project under his contract.
- C. The Contractor shall provide and maintain during the life of this contract such Public Liability and Property Damage Insurance as shall protect the Contractor and any subcontractor performing work covered by this contract, from claims for damage for personal injury, including accidental death, as well as from claims for property damage which may arise from operations under this contract, whether such operation be by the Contractor themselves or by any subcontractor, or by anyone directly or indirectly employed by either of them and the amounts of such insurance shall be as follows:
 - *Public Liability Insurance in an amount not less than \$300,000 for injuries, including accidental death, to any one person and subject to the same limit for each person, in amount not less than \$500,000 on account of one accident; and Property Damage Insurance in an amount not less than \$100,000/\$300,000.*
- D. The Contractor shall furnish such additional insurance as may be required by the General Statutes of North Carolina, including motor vehicle insurance in amounts not less than statutory limits.
- E. Each Certificate of Insurance shall bear the provision that the policy cannot be canceled, reduced in amount or coverage eliminated in less than fifteen (15) days after mailing written notice to the insured and/or the Owner of such alteration or cancellation, sent by registered mail.
- F. The Contractor shall furnish the Owner with satisfactory proof of carriage of the insurance required before the Owner grants written approval.

8. REQUESTS FOR PAYMENT

- A. All requests for payment must be submitted to Facilities Administration at the address listed in item (F) below.
- B. All requests for payment may be submitted on the "AIA APPLICATION FOR PAYMENT AND CERTIFICATE FOR PAYMENT" AIA DOCUMENT G702 and G703 or company invoice.
- C. All requests for payment must contain a completed form "APPENDIX E – MBE DOCUMENTATION FOR CONTRACT PAYMENTS" (p. MBE-1).
- D. No partial payment will be made unless agreed to in advance. Final payment will be made lump sum within forty-five (45) consecutive days after acceptance of the work (refer to Specifications, Division I, section 01700 "Contract Closeout" p.DIV01-3) and the submission both of notarized contractor's affidavit and four copies of invoices which are to include the contract, account and job order numbers.
- E. The Contractor's affidavit shall state:
 - "This is to certify that all costs of materials, equipment, labor, and all else entering into the accomplishment of this contract, including payrolls, have been paid in full."
- F. Executed contract documents, insurance certifications and, upon completion and acceptance of the work, applications for payment, invoices and other information requested are to be sent to:

University of North Carolina at Wilmington
Office of Facilities – 5910
601 South College Road

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

GENERAL CONDITIONS

Wilmington, North Carolina 28403-5910

- *It is imperative that contract documents, invoices, etc., be sent only to the above address in order to assure proper and timely delivery and handling.*

9. **PROJECT SITE CLEANING UP**

The Contractor shall keep the sites and surrounding area reasonable free from rubbish at all times and shall remove debris from the site from time to time or when directed to do so by the Owner. Before final inspection and acceptance of the project, the Contractor shall thoroughly clean the sites, and completely prepare the project and site for use by the Owner. The contractor shall provide trash containers for removal of rubbish generated by the work. Contractors shall not use the university's refuse containers.

10. **GUARANTEE**

- A. Where items of equipment or material carry a manufacturer's warranty for any period in excess of twelve (12) months, then the manufacturer's warranty shall apply for that particular piece of equipment or material. The Contractor shall replace such defective equipment or materials, without cost to the Owner, within the manufacturer's warranty period.
- B. The Contractor shall unconditionally guarantee materials and workmanship against patent defects arising from faulty materials, faulty workmanship or negligence for a period of twelve (12) months following the final acceptance of the work and shall replace such defective materials or workmanship without cost to the Owner.
- C. Additionally, the Contractor shall guarantee materials and workmanship against latent defects arising from faulty materials, faulty workmanship or negligence which is hidden or not readily apparent to the Owner at the time of final acceptance and which is discovered by the Owner within six (6) years following final acceptance of the work. The guarantee for latent defects related to any structural system shall be ten (10) years. The Contractor shall replace such defective materials or workmanship without cost to the Owner.

11. **CONTRACTOR-SUBCONTRACTOR RELATIONSHIPS**

The Contractor agrees that the terms of these contract documents shall apply equally to a subcontractor as to the Contractor, and that the subcontractor is bound by those terms as an employee of the Contractor.

END OF GENERAL CONDITIONS

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SUPPLEMENTARY GENERAL CONDITIONS

GENERAL INSTRUCTIONS

The following supplements modify, expand certain portions of, or provide additional or more specific information or instructions to requirements of the General Conditions of the Informal Bid Contract, published by North Carolina Department of Administration, State Construction Office. In case of conflict or discrepancy, the more restrictive requirements shall govern except when specifically modified or rescinded by direct reference or instructions.

1. DRAWINGS

The bound set of Graphical Documents, identified in the following Schedule of Drawings, prepared specifically for the Project which includes:

Drawings:

G-001	COVER SHEET
M-001	HVAC LEGEND, ABBREVIATIONS, AND NOTES
MD101	CRAWL SPACE PLAN HVAC - DEMOLITION
M-101	CRAWL SPACE PLAN HVAC
M-601	HVAC SCHEDULE AND DETAILS
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ED101	ELECTRICAL DEMOLITION PLAN
EP101	ELECTRICAL POWER PLAN
E-601	ELECTRICAL RISER DIAGRAM AND PANEL SCHEDULES

2. SCHEDULE

The Contractor shall commence work as soon as possible after Notice to Proceed is issued or as specified in the contract documents. The time stated in the contract shall include all time necessary for final cleanup. The Contractor shall furnish the Owner a job schedule within **five (5)** working days of the contract award. Work performed in the execution of this contract shall be a continuous and uninterrupted progression of work unless specifically stated otherwise in the contract or approved in writing by the Owner. The schedule must be strictly adhered to. Contingency plans for having properly trained workers and supervision must be in place. Work may begin upon approval of UNCW. Project must be complete, ready and billed for use by close of business **March 18, 2020**.

3. EXISTING CONDITIONS

The Contractor, in submitting a proposal and executing a contract, acknowledges that he has completely investigated all existing facilities and job site conditions, including those of a subsurface nature, and clearly understands the intent and requirements of the contract documents. Failure to inspect the site or contract documents prior to bidding will not relieve the Contractor of the responsibility to perform all work included in this contract.

4. LICENSE REQUIRED

A current Contractor Board Registered Contractor License is required for this project. The Contractor License number shall be included on the "Execution of Bid" document where applicable.

5. PRE-CONSTRUCTION CONFERENCE

There will be a Pre-Construction Conference for this project to be scheduled by the Project Manager with the successful bidder after "Notice To Proceed" has been issued.

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

SUPPLEMENTARY GENERAL CONDITIONS

6. **CONSTRUCTION STAKEOUT**

The Contractor is responsible for locating the plantings on the drawings at the locations shown in the field. Any stakes, layout, and measurements required to perform the work described in the specifications and accompanying plans will be the responsibility of the Contractor.

7. **COPIES OF DRAWINGS AND SPECIFICATIONS**

The Owner shall furnish the Contractor free of charge copies of plans and specifications as follows:

- A. Contractor - Up to three (3) sets of the drawings described in the Schedule of Drawings and three (3) complete sets of the specifications.
- B. Other Contractors - No additional drawings and specifications shall be provided for the use of any other contractor.

8. **USE OF PREMISES**

- A. **SITE RESTRICTIONS** - The Contractor shall ensure uninterrupted access and public safety in the area of the job site. The Contractor shall conduct his operations in strict compliance with regulations, policies and operating procedures established by the University.
- B. **SECURITY RESTRICTIONS** - The Contractor shall follow directions set forth by the University Police and Safety Personnel.

9. **CLAIMS FOR DELAYS OR ADDITIONAL COST**

No claims for delays or additional costs by any Contractor shall be considered due to restrictions of operations or limitations of schedule or of hours of operation as required by the terms of the Contract.

10. **CUTTING, PATCHING AND DIGGING:**

- A. **PREVENTING DAMAGE** - The Contractor shall exercise every precaution to prevent damage or alteration of any existing material, detail, finish or other site feature scheduled to remain during the performance of the work. Any cost for additional patching and repair due to incorrect, excessive or careless cutting, demolition or other related damages as determined by the Owner, shall be paid by the Contractor.
- B. **OWNER'S AUTHORITY TO SUSPEND OPERATIONS** - The Owner shall have authority to limit or suspend any operations which, in their opinion, may threaten the integrity of any existing structures, systems, finishes or details, or which compromise public health or safety. The Contractor shall comply immediately with any directive issued by the Owner, which relates to safety issues or the protection of existing features without the requirement for advance written notice.
- C. **DIGGING PROCEDURES** - See Section 11-F of the Supplementary General Conditions for instructions relating to required digging procedures. All trenches, holes dug will be tamped back and sod grass of like kind placed in these areas. The level of the sod should match adjacent elevations. Contractor will correct any settling of these areas for a period of 12 months. A complex drain system exists on these fields. Contractor shall make all effort to not cut this system, but in the event of a cut will repair the drain system at no additional costs to the owner.
- D. **NCOSHA STANDARDS COMPLIANCE** - The Contractor is responsible for following pertinent NCOSHA safety standards during the completion of this Contract, including compliance with regulation pertaining to any digging/trenching operations.

11. **UTILITIES**

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SUPPLEMENTARY GENERAL CONDITIONS

- A. UTILITY CHARGES and CONNECTIONS - No service or connection charges or fees by serving utility companies are anticipated in connection with the Project Work. In the event such charges are levied by any serving utility, the Owner shall reimburse the Contractor for utility service and/or connection charges at direct invoice from the billing Utility Company, after certification of the invoice by the Owner.
- B. COORDINATION AND SCHEDULING OF UTILITY WORK - Coordination and scheduling of work to be performed by serving utilities, if required for relocation or temporary disconnection, shall be the responsibility of the Contractor whose work requires such adjustments.
- C. AVAILABILITY OF UTILITIES TO CONTRACTOR - The Owner shall make existing power and water for construction operations available to the Contractor. Contractor shall make connections to service junctures in compliance with applicable codes at his expense. The point of any utility connection shall be established by the Owner before the commencement of any connection activity. The Contractor shall restore all utilities to their original state prior to final inspection.
- D. SPECIAL REQUIREMENTS - The existing Utilities Services (Power, Telephone, Water, Sanitary) and all connections and branch circuits shall be maintained in continuous operation during the course of the project construction except for required modifications. A minimum of a 48-hour advance written notice to the Owner from the Contractor shall be required prior to the commencement of any critical interruption that has been approved in writing by the Owner.
- E. UNDERGROUND UTILITIES - Buried telephone lines and cables, high voltage electrical power cables, water and gas mains, sanitary sewer mains and storm water drains may be encountered during excavation activities. The Contractor must anticipate this possibility and make every effort to avoid damage to underground utilities.
- F. DIGGING PROCEDURES
 - a. UNCW DIGGING PERMIT - A **UNCW Digging Permit** must be obtained from the University Physical Plant Division by the Contractor immediately after the Contract Award and prior to the commencement of any digging/trenching activity relating to the project.
 - b. NOTIFICATION - The Contractor shall notify the Owner three (3) days prior to any digging/trenching operations to schedule the locating and marking of existing underground utilities by the Owner. The Owner will attempt to determine exact utility locations within the three (3) day period. Under no circumstances shall any digging/trenching operations occur before the marking of buried utility locations by the Owner. Under no circumstance is any utility work, such as connections or disconnections, to be performed by the Contractor without a three (3) day prior notification to the Owner.
 - c. "NO CUTS" NOTIFICATION - The Contractor shall be responsible for contacting, arranging and coordinating the location of any additional buried utilities with "NO CUTS" utility location service.
 - d. RE-NOTIFICATION - Should weather or other site conditions render the utility location markings undistinguishable, it will be the Contractor's responsibility to re-contact the parties described above and have the utility location relocated and re-marked giving the same three (3) day prior notification to the Owner.
 - e. LOCATION OF UTILITIES – The Contractor shall locate all marked underground utilities by hand digging prior to the beginning of any digging/trenching operations.
 - f. REPAIR OR DAMAGE COST - The Contractor shall be responsible for any cost relating to the repair of damaged utilities caused by the Contractor or their agents.

12. **OWNER INSPECTIONS:**

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- A. DURING CONSTRUCTION – The Owner reserves the right to provide full time or part time inspection during construction to verify that plans and specifications are being met as the work progresses. The Owner shall resolve conflicts arising from interpretations of the plans and/or specifications and their decision shall be binding. Inspection by the Owner does not relieve the Contractor of their responsibility to meet the requirements of the plans and specification nor to provide any quality control that may be required.
- B. FINAL INSPECTION/PROJECT COMPLETION – Upon completion of the project, a “Final” inspection will be performed by the Owner and the Contractor’s representative for acceptance of the Contractor’s work. At that time, a punch list will be prepared and a copy provided to the Contractor. Upon completion of all work, including the punch list items, the project will be authorized for payment by the Owner.

13. **SAMPLES AND TESTING:**

- A. All material and aggregate samples shall be provided by the Contractor at his expense and shall be approved by the Owner prior to their use on the job. Additional samples of materials may be requested by the Owner during construction and shall be provided by the Contractor at no expense to the Owner.
- B. Tests to determine conformance with the specified requirements may be required by the Owner and will be performed by an independent testing laboratory, arranged and paid for by the Owner. If repeated tests are required due to the Contractor’s failure to meet specifications, the Owner will arrange all subsequent tests of the same portion of work, with all associated cost being paid for by the Contractor.

14. **SANITARY FACILITIES**

- A. Temporary sanitary convenience for the use of employees on the job site shall be provided and maintained in a timely manner by the Contractor and removed upon completion of the work. The Contractor is only to use conveniences approved by health authorities.
- B. Contractor employees are not permitted to use any existing sanitary facilities located on the University.

15. **ADDITIONAL CLEANING UP RESPONSIBILITIES**

- A. DAILY CLEANUP - The entire work site shall be placed in an orderly manner at the end of each workday, including the proper placement of any safety barriers, by the Contractor prior to their leaving the site.
- B. WASTE REMOVAL/DUMP SITES – Contractor shall make all necessary provisions for removal and legal disposal of debris created by his operations from the site. No dumpsite is available on the campus. Contractor shall include all fees for disposal of all waste in their bid price.
- C. WASH DOWNS – Any paved surfaces including walkways, bikeways, streets, etc. shall be washed down by the Contractor and any evidence of construction activity removed prior to final inspection.
- D. CLEAN UP PERIOD – The Contractor must comply with this section for the entire construction period.
- E. **Absolutely no cleaning of brushes or disposal of paint shall be allowed on the grounds of UNCW. Contractor shall coordinate with project manager for approved brush washing areas.**

16. **ADDITIONAL SAFETY REQUIREMENTS**

- A. UNCW CONFINED SPACE ENTRY PERMIT - A **UNCW Confined Space Entry Permit** must be obtained from the University Environmental Health and Safety Division by the Contractor immediately after the Contract Award and prior to the commencement of any confined space activity relating to the project.
- B. UNCW ASBESTOS ABATEMENT PERMIT – A **UNCW Asbestos Abatement Permit** must be obtained

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from the University Environmental Health and Safety Division by the Contractor immediately after the Contract Award and prior to the commencement of any asbestos abatement activity relating to the project.

- C. SMOKING – Smoking is prohibited in all UNCW buildings. Smoking is allowed in designated areas only,

END OF SUPPLEMENTARY GENERAL CONDITIONS

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

FORM OF PROPOSAL

PROPOSAL FOR: SINGLE PRIME GENERAL CONTRACT

PROJECT: **626 MACMILLAN HVAC MODIFICATION**
UNCW CAMPUS, WILMINGTON, NORTH CAROLINA

SUBMITTED TO: Office of Project Management
University of North Carolina at Wilmington
601 South College Road
Wilmington NC 28403-5620

SUBMITTED BY: Bidder's Name: _____

Address: _____

License Classification: _____ License Number: _____

In compliance with your request for proposals, the undersigned as Bidder hereby proposes to furnish all labor and materials, equipment, operations and incidentals, and to perform all work for the complete execution of the construction entering into the Single Prime Contract for the UNCW **626 MacMillan HVAC Modification** project at the University of North Carolina at Wilmington, in strict accordance with plans, specifications, contract documents, codes and regulations to the full and entire satisfaction of the Owner for the consideration of the following amount:

GENERAL CONTRACT: *(Fill in appropriate amounts)*

LUMP SUM BASE BID: _____ Dollars (\$ _____)

ALTERNATES: Should any of the alternates as described in the contract documents be accepted, the amount written below shall be the amount to be "added to" the base bid.

ALTERNATE 1:

ALTERNATE 1 BID: _____ Dollars (\$ _____)

ALTERNATE 2:

ALTERNATE 2 BID: _____ Dollars (\$ _____)

ALTERNATE 3:

ALTERNATE 3 BID: _____ Dollars (\$ _____)

ALTERNATE 4:

ALTERNATE 4 BID: _____ Dollars (\$ _____)

TIME OF COMPLETION: Notice to proceed is expected to be issued **upon arrival of the DOAS units**. Work shall commence on approximately **March 04, 2020** and must be completed no later than the close of business on **March 18, 2020**.

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FORM OF PROPOSAL

The Undersigned, as Bidder, hereby declares that the only person or persons interested in this proposal, as principal or principals, is or are named herein, and that no other party or parties than those herein mentioned have any interest in this proposal or in the contract which may be entered into as a result of acceptance of this proposal; and that this proposal is made without connection with any person, company, corporation or parties making a bid or proposal; and that this proposal is in all respects fair and in good faith without collusion or fraud.

The Bidder further declares that he has examined the Site of the Work and informed himself fully with all conditions pertaining to the place where the Work is to be performed; that he has examined the Drawings, Specifications and Instructions for the Work and the Contract Documents relative thereto, and has read all special provisions furnished prior to the Opening of Bids; and that he fully understands and has made every provision to operate under the conditions relative to the Work required by the Contract Documents.

The undersigned further states that he is a duly Licensed Building Contractor in the State of North Carolina under applicable statutes governing his trade, and that all fees, licenses, permits, and charges pertinent to the submission of this Bid have been paid in full.

The undersigned hereby designates the following as his legal address to which such notice of acceptance may be delivered.

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FORM OF PROPOSAL

The Bidder further proposes and agrees hereby to commence work under his Contract on a date to be specified by the Owner and to fully complete all work required by the Contract specified time frame.

In submitting this bid, it is understood that the Owner reserves the unqualified right to reject any and all proposals.

Respectfully submitted this _____ day of _____, 2018

Firm or Corporation Making Bid:

By: _____
Print Name

Signature

Title: _____
(Owner, Partner or Corporation President or Vice-President Only)

Address:

Telephone Number

Fax Number

E-mail Address:

Contractor Classification:

Contractor License Number:

Contractor Federal Tax Identification Number:
(Corporate Seal)

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FORM OF PROPOSAL

The Bidder declares that he has received, reviewed and complied with all instructions issued in the following addenda:

Addenda Received and Considered in Preparing the Bid.
(Initial as appropriate)

Addendum No. 1	Rec'd Date _____	Print Name _____ Signature _____
Addendum No. 2	Rec'd Date _____	Print Name _____ Signature _____
Addendum No. 3	Rec'd Date _____	Print Name _____ Signature _____
Addendum No. 4	Rec'd Date _____	Print Name _____ Signature _____
Addendum No. 5	Rec'd Date _____	Print Name _____ Signature _____
Addendum No. 6	Rec'd Date _____	Print Name _____ Signature _____
Addendum No. 7	Rec'd Date _____	Print Name _____ Signature _____

List of Sub-Contractors/Vendors proposed to be used for the Project; include their appropriate license/registration numbers if applicable:

(Mark N/A if not applicable)

<u>Subcontractor/Vendor</u>	<u>License/Registration</u>
_____	_____
_____	_____
_____	_____

END OF FORM OF PROPOSAL

Failure to fill out and attach to bid will result in rejection of bid.

FILL OUT SECTION A. (Required)

A. UNCW is committed to increase HUB (Historically Underutilized Businesses) vendor participation. Please **check** the appropriate information below. (51% owned and controlled by the following.)

- ☐ Minority Owned
- ☐ Specific Minority groups include:
 - ☐ 1. Black, African American **(B)**
 - ☐ 2. Hispanic **(H)**
 - ☐ 3. Asian American **(A)**
 - ☐ 4. American Indian **(I)**
- ☐ Persons with disabilities **(DIS)**
- ☐ Female Owned **(F)**
- ☐ Disadvantaged Business Enterprise **(DBE)**
- ☐ None of the above

AND, FILL OUT SECTION B or C. (Required) (Required) (Required)

B. Identification of Minority Business Participation

I, _____, do hereby certify that on this project, we will use the following minority business enterprises as construction subcontractors, vendors, suppliers or providers of professional services.
(Use additional sheet if necessary)

Firm Name, Address and Phone #	* Minority Category	Work Description	Dollar Value
1.			
2.			
3.			
4.			

***Minority Categories:** Black, African American **(B)**, Hispanic **(H)**, Asian American **(A)**, American Indian **(I)**, Persons with Disabilities **(DIS)**, Female Owned **(F)**, and Socially and Economically Disadvantaged Business Enterprise **(DBE)**

The total value of minority business contracting will be (\$) _____.

C. Intent to Perform Contract with Own Workforce

I, _____, do hereby certify that it is our intent to perform 100% of the work required for this project.

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and

The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement.

APPENDIX E

MBE DOCUMENTATION FOR CONTRACT PAYMENTS

Prime Contractor/Architect: _____

Address & Phone: _____

Project Name: _____

Pay Application #: _____ Period: _____

Contract #: _____

The following is a list of payments to be made to minority business contractors on this project for the above-mentioned period.

Firm Name	*Minority Category	Payment Amount	Owner Use Only

*Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American(**A**), American Indian (**I**), Female (**F**),Socially and Economically Disadvantaged (**D**)

Date: _____ Approved/Certified By: _____

Name

Title

Signature

**** THIS DOCUMENT MUST BE SUBMITTED WITH EACH PAY REQUEST & FINAL PAYMENT****

DIVISION I - GENERAL REQUIREMENTS

01010 SUMMARY

The Contractor shall provide each item, in all sections of these specifications, of quality, or subject to qualifications as noted, or Owner approved equal. Unless noted "By Others" the Contractor shall perform each operation described according to conditions stated, providing all the necessary supervision, labor, equipment, plant, services, and materials (except for those specifically identified as "Furnished By Owner") for all construction specified herein and shown on accompanying drawings to provide a complete and usable facility except as specifically noted.

01015 INSPECTION OF PREMISES

- A. The Contractor shall visit and examine the site and respective building to have a complete understanding of all existing conditions relating to the work prior to submitting his bid.
- B. The Owner reserves the right to full or part time inspection of the work by his agents and as delineated elsewhere in these specifications and other contract documents.

01040 COORDINATION AND SUPERVISION

The Contractor shall provide, as a part of the base contract bid, a full time designated superintendent skilled in the construction trades and project management to direct all work, coordinate subcontractors and with other Contractors, expedite materials, perform inspections, ensure the quality execution of all the requirements of these specifications and to coordinate with the Owner.

01330 SUBMITTAL PROCEDURES

The Contractor shall provide to the Owner Shop Drawings, Product Data and Samples as requested.

01400 QUALITY CONTROL

- A. The Contractor shall provide all the supervision, technical assistance and other quality controls necessary to ensure the proper execution of all phases of this project as specified and in accordance with the best practices of the trades.
- B. The Owner reserves the right to full or part time inspection of the work by his agents. If in the process of his inspection, work is determined to be of poor or substandard workmanship, or not in compliance with the drawings and/or specifications, the Owner reserves the right to stop all work at no additional cost until corrective action is taken by the Contractor to bring the work into compliance. Poor or substandard workmanship will not be accepted by the Owner. The Owner's inspections do not relieve the Contractor, in part or whole, of his responsibility to execute the work as specified. All changes to the contract shall be in writing.

01600 MATERIAL AND EQUIPMENT

The Contractor shall be responsible for the procurement, shipment, delivery, unloading, acceptance, storage, security and protection of all materials and equipment required to accomplish the project including all items provided by the Owner.

01700 CONTRACT CLOSEOUT

Upon completion of the project, a "Final" inspection will be performed jointly by the Owner and the Contractor for acceptance of the Contractor's work. At that time a punch list will be prepared and a copy provided to the **Contractor. If applicable to the project, copies of all DOI inspection reports, O&M manuals, system training and testing are required before final payment can be issued. Upon completion of all work, including the punch list items, the project will be authorized for payment by the Owner.**

END OF DIVISION

SECTION 230000 – GENERAL MECHANICAL

PART 1 - GENERAL

1.1 SCOPE OF WORK

- A. The work shall include furnishing, installing and testing the equipment and materials specified in other sections of the Mechanical Specifications and shown on the Drawings. It is the intent of these Specifications that the mechanical systems shall be suitable in every way for the intended usage. All material and all work which may be reasonably implied as being incidental to the work of this Division shall be furnished at no extra cost.
- B. Instructions to Bidders, General Conditions of the Contract, Supplementary General Conditions and Project Manual Specifications Sections bound herewith are a component part of Division 23 specifications. Comply with all provisions, details and instructions of these sections in the accomplishment of work covered under Division 23.
- C. Furnish all labor, materials and equipment and incidentals required to make ready for use complete mechanical systems as shown on the Drawings and specified herein.
- D. Where Sub-Contracts are used to perform portions of the work, division of labor between sub trades is the responsibility of the Contractor.
- E. The general scope work includes, but is not limited to, furnishing, coordinating, and installing the following:
 - 1. Heating, air conditioning and ventilation equipment.
 - 2. Ductwork, air distribution.
 - 3. HVAC specialties and equipment.
 - 4. Controls and wiring.
 - 5. Testing and balancing.
- F. Visit all areas of the site, buildings and structures (as applicable) in which work under these sections is to be performed. Inspect carefully the existing conditions prior to bidding. Bid submission is evidence that the Contractor has examined the site and existing conditions, understands conditions under which the work will be performed, and takes full responsibility for complete knowledge of all factors governing the work.
- G. Schedule all service interruptions in existing facilities at the Owner's convenience with 24 hours (minimum) notice. Obtain prior approval for each interruption.
- H. Thoroughly test all mechanical systems at the completion of work and make any minor correction changes or adjustments necessary for all the proper functioning of the system and equipment. All workmanship shall be of the highest quality; substandard work will be rejected.

1.2 SUBMITTALS

- A. Procedures for submittals: Submit under provisions of relevant sections of the General and Supplemental General Conditions and Project Manual Specifications Sections.
- B. Clearly indicate proposed equipment and/or materials substitutions in shop drawings. Summarize all deviations from the specified quality, functionality, appearance or performance of proposed equipment and/or materials in the preface of each submittal. Include documentation to support deviations.
- C. Provide descriptive data on all materials and equipment as required to ascertain compliance with Specifications.
- D. Design layout shown on drawings is based on physical sizes of reputable equipment manufacturers. If equipment other than models indicated is installed, any resulting conflicts with space, maintenance access, clearances or codes are the responsibility of the Contractor to correct at his expense.
- E. Where specific models and manufacturers of materials and equipment are specified, substitutions as allowed by the specifications and State law will be considered. Substitutions must be equivalent in quality, function, suitability and arrangement to specified equipment. Engineer to have final authority as to equivalency of substitutions.
- F. Equipment model numbers noted in these specifications or on the drawings are intended to establish a minimum standard of quality and do not necessarily relate to specific options or arrangement as shown. Provide equipment with all standard features and optional features as stated and arranged as shown on the drawings.

1.3 REGULATORY REQUIREMENTS

- A. Perform Work in accordance with all applicable state and local codes, standards and regulations.
- B. Furnish all materials and labor which is be required for compliance with codes, standards and regulations, whether specifically mentioned in these specifications or shown on the drawings.
- C. Obtain required construction permit from the authority having jurisdiction and arrange, at the proper time, for all inspections required by such authority. Pay all permit and inspection costs required.

1.4 COORDINATION OF WORK

- A. Contractor is responsible for coordination of work between trades. Provide fully complete and functional systems.
- B. Compare mechanical drawings and specifications with the drawings and specifications for other trades.

- C. Coordinate mechanical installation with the work of other trades. Report any pertinent discrepancies to the Engineer and obtain written instructions for any necessary revisions. Before starting any construction, make proper provisions to avoid interferences in a manner approved by the Engineer. No extras will be allowed for rework of uncoordinated installations.
- D. Determine exact route and location of each mechanical item prior to fabrication and/or installation. Adjust location of ducts, piping and equipment, etc., to accommodate interferences anticipated and encountered.
- E. Right of Way: General priority for right of way is as follows:
 - 1. Items located per regulatory requirement.
 - 2. Piping with pitch requirement (plumbing drains, etc.).
 - 3. Ductwork.
 - 4. Piping without pitch requirement.
 - 5. Electrical wiring (conduits, etc.).
- F. Arrange all work to permit removal (without damage to other parts) of any equipment requiring periodic replacement.
- G. Provide clearance and easy access to any equipment which requires periodic maintenance. Arrange ducts and equipment to permit ready access and to clear the opening of swinging doors and access panels.

1.5 EQUIPMENT AND MATERIALS (GENERAL)

- A. Provide all new materials unless specifically indicated otherwise.
- B. Manufacturers and models listed in drawings and specifications are used for layout and to convey to bidders the general style, type, character and quality of product desired. Listed examples are used only to denote the quality standard of product desired and are not intended to restrict bidders to a specific brand, make, manufacturer or specific name.
- C. Adjust layout, system connections and coordinate with other trades as required to properly install equivalent products.
- D. Where equivalent products are submitted, include all associated costs related to substitution in bid.
- E. Furnish materials bearing the manufacturer's name and trade name. Provide UL label where a UL standard has been established for the particular material.
- F. Furnish standard products of manufacturers regularly engaged in production of equipment types required for the work. Use the manufacturer's latest approved design.
- G. Use the same manufacturer for equipment and materials of the same general type throughout the work to obtain uniform appearance, operation and maintenance.
- H. Protect equipment and materials from dirt, water, chemical or mechanical injury and theft at all times during construction. Provide covers or shelter as required.

- I. If materials or equipment are damaged at any time prior to final acceptance of the work, repair such damage at no additional cost. If materials or equipment are damaged by water, provide replacement no additional cost.
- J. Follow manufacturer's directions completely in the delivery, storage, protection and installation of all equipment and materials. Notify the Engineer in writing of any conflicts between any requirements of the contract documents and manufacturer's directions. Obtain written instructions before proceeding with the work. The Contractor is responsible for correction of any work that does not comply with the manufacturer's directions or written instructions from the Engineer at no additional cost.
- K. Repair any damage to factory applied paint finish using touch-up paint furnished by the equipment manufacturer. Repaint entire damaged panel or section no additional cost.

1.6 OPERATION AND MAINTENANCE MANUALS

- A. Refer to individual mechanical sections and Project Manual.

1.7 LOCATIONS AND MEASUREMENTS

- A. Location of mechanical work is shown on the drawings as accurately as possible. Field verify all measurements to insure that the work suits the surrounding structure, trim, finishes and/or construction. Provide adjustment as necessary.
- B. Make minor relocations of work prior to installation as required or as directed by the Engineer at no additional cost.

1.8 SUPERVISION

- A. Contractor to provide an authorized and competent representative to constantly supervise the work from the beginning to completion and final acceptance. Insofar as possible, keep the same foreman and workmen throughout the project duration.
- B. Representatives of Engineer, Owner, and local inspection authorities will make inspections during the progress of the work. Contractor to accommodate such inspections and correct deficiencies noted.

1.9 QUALITY AND WORKMANSHIP

- A. Contractor to employ skilled tradesmen, laborers and supervisors. Final product to present a neat, well finished, and professional installation.
- B. Remove and replace any work considered substandard quality in the judgment of the Engineer.

1.10 CLOSING IN WORK

- A. Do not cover up or enclose work until it has been inspected, tested and approved by authorities having jurisdiction over the work. Uncover any such work for inspection and/or test at no additional cost. Restore the work to its original condition after inspection and/or test at no additional cost.

1.11 CUTTING AND PATCHING

- A. Perform all cutting and patching necessary to install work under this Division.
- B. Perform cutting and patching in professional, workmanlike manner.
- C. Arrange work to minimize cutting and patching.
- D. Do not cut joists, beams, girders, columns or any other structural members without written permission from the Engineer.
- E. Cut opening only large enough to allow easy installation of piping, wiring or ductwork.
- F. Patching material to match material removed.
- G. Restore patched surface to its original appearance at completion of patching.
- H. Where waterproofed surfaces are patched, maintain integrity of waterproofing.
- I. Remove rubble and excess patching materials from the premises.

1.12 INTERPRETATION OF DRAWINGS

- A. Drawings and specifications under this Division are complementary each to the other. Provide any work specified herein and/or indicated on the drawings.
- B. Drawings are diagrammatic and indicate generally the location of fixtures, piping, devices, equipment, etc. Follow drawings as closely as possible, but arrange work to suit the finished surroundings and/or trim.
- C. The words “furnish”, “provide”, and/or “install” as used in these drawings and specifications are interpreted to include all material and labor necessary to complete the particular item, system, equipment, etc.
- D. Any omissions from either the drawings or specifications are unintentional. Contractor is responsible for notifying the Engineer of any pertinent omissions before submitting a bid. Complete and working systems are required, whether every small item of material is shown and specified or not.

1.13 ACCESSIBILITY

- A. Locate all equipment which must be serviced, operated, or maintained in fully accessible positions. Equipment to include, but not be limited to, valves, traps, cleanouts, motors, controllers, and dampers. If required for accessibility, furnish access doors for this purpose. Minor deviations from drawings may be made to allow for better accessibility. Lack of access doors on drawings does not relieve Contractor of responsibility to provide access doors, if needed to properly service equipment.
- B. Coordinate exact locations and size of access panels for each concealed device requiring service.
- C. Access panels: Steel construction with 16 gauge frames and 18 gauge panels, factory primed with rust inhibiting paint, finish paint by Contractor. Provide suitable UL listed doors where installed in rated construction.
- D. Coordinate access panel locations with architectural construction.
- E. Access panels are not required for access to work located above a lift-out “T” bar type ceiling.

1.14 ELECTRICAL WORK IN CONNECTION WITH MECHANICAL CONTRACTS

- A. Comply with Division 26. Any required Division 23 electrical work not specifically specified to be furnished by Division 26 Contractor shall be provided by Division 23 Contractor.
- B. All electrical work performed Division 23 shall comply with Division 26 specification requirements. Install control wiring in conduit.
- C. See Division 26 specifications and electrical connection diagrams for division of labor between Divisions 23 and 26.
- D. Coordinate electrical interface of supplied mechanical equipment with electrical system. Division 26 electrical work for mechanical systems is based on values scheduled on mechanical drawings. Division 23 Contractor is responsible for any costs to modify the contracted electrical work to service equipment with electrical characteristics different than those scheduled.

1.15 ALTERNATE BIDS

- A. Alternate Bids, IF ANY, are described in relevant sections of the General and Supplemental General Conditions and Project Manual Specification Sections.

1.16 PROJECT RECORD DRAWINGS

- A. Submit under provisions of relevant sections of the General and Supplemental General Conditions.
- B. As the work progresses, legibly record all field changes on a set of project contract drawings, herein after called the “record drawings.”

- C. Record drawings shall accurately show the installed condition of mechanical work.

1.17 PHASING OF THE WORK

- A. Schedule work in accordance with the relevant sections of the General and Supplemental General Conditions and Project Manual Specifications Sections.

1.18 PROJECT CLOSEOUT

- A. Submit under provisions of relevant sections of the General and Supplemental General Conditions and Project Manual Specifications Sections.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 230000

SECTION 230010 – EXISTING CONDITIONS

PART 1 - GENERAL

1.1 SCOPE OF WORK

- A. Procedures for mechanical work in existing building.

1.2 RELATED WORK

- A. Conduct work to minimize interference with adjacent and occupied building areas.
- B. Cease operations immediately if structure appears to be in danger and notify Engineer. Do not resume operations until directed.

PART 2 - PRODUCTS

2.1 PATCHING MATERIALS

- A. As specified in individual Sections.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Drawings are based on casual field observation and existing record documents. Survey the affected areas before submitting bid proposal. Report discrepancies to the Engineer before disturbing the existing installation.
- B. Field-verify existing conditions as related to interconnection of New Work. Determine exact methods of interface to obtain proper operation.
- C. Coordinate existing and New Work interface prior to beginning any work. Adjust work to suit existing conditions. Some deviations in plan layout vs. actual conditions should be expected.
- D. Provide, erect, and maintain temporary dust screens, safeguards, barricades, signage and similar measures, for protection of the public, Owner, Contractor's employees, and existing construction to remain. Provide protective barriers indicated in the contract drawings.

3.2 EXISTING CONDITIONS

- A. Verify existing conditions in field and determine which affect mechanical work. Secure utilities as required to prevent spills, leakage, etc.

- B. Protect existing work to remain. Do not cut or remove any structural members.
- C. Rework existing services to remain which interfere with new work.

END OF SECTION 230010

SECTION 230020 – MECHANICAL DEMOLITION

PART 1 - GENERAL

1.1 SCOPE OF WORK

- A. Selective mechanical demolition.

1.2 PROJECT CONDITIONS

- A. Conduct demolition to minimize interference with adjacent and occupied building areas.
- B. Cease operations immediately if structure appears to be in danger and notify Engineer. Do not resume operations until directed.

PART 2 - PRODUCTS

2.1 PATCHING MATERIALS

- A. As specified in individual Sections.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Demolition Drawings are based on casual field observation and existing record documents. Survey the affected areas before submitting bid proposal. Report discrepancies to the Engineer before disturbing the existing installation.
- B. Provide, erect, and maintain temporary dust screens, safeguards, barricades, signage and similar measures, for protection of the public, Owner, Contractor's employees, and existing construction to remain. Provide protective barriers indicated in the contract drawings.
- C. Protect existing materials and existing improvements which are not to be demolished.
- D. Prevent movement of structure; provide temporary bracing and shoring required to ensure safety of existing structure.

3.2 DEMOLITION

- A. Demolish mechanical work as indicated. Secure utilities as required to prevent spills, leakage, etc.

- B. Demolish in an orderly and careful manner. Protect existing work to remain. Do not cut or remove any structural members.
- C. Terminate all demolition work in a neat finished manner.
- D. Conceal or enclose abandoned work within building construction except as specifically noted.
- E. Remove demolished materials from site except where specifically noted otherwise. Do not burn or bury materials on site.
- F. Remove materials as Work progresses. Upon completion of Work, leave areas in clean condition.
- G. Coordinate cutting and patching requirements.

END OF SECTION 230020

SECTION 230529 - HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Metal pipe hangers and supports.
2. Trapeze pipe hangers.
3. Thermal-hanger shield inserts.
4. Fastener systems.
5. Equipment supports.

1.2 PERFORMANCE REQUIREMENTS

A. Structural Performance: Hangers and supports for HVAC piping and equipment shall withstand the effects of gravity loads and stresses within limits and under conditions indicated according to ASCE/SEI 7.

1. Design supports for multiple pipes capable of supporting combined weight of supported systems, system contents, and test water.
2. Design equipment supports capable of supporting combined operating weight of supported equipment and connected systems and components.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product indicated.

1.4 QUALITY ASSURANCE

A. Structural Steel Welding Qualifications: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."

PART 2 - PRODUCTS

2.1 METAL PIPE HANGERS AND SUPPORTS

A. Copper Pipe Hangers:

1. Description: MSS SP-58, Types 1 through 58, copper-coated-steel, factory-fabricated components.
2. Hanger Rods: Continuous-thread rod, nuts, and washer made of copper-coated steel.

2.2 TRAPEZE PIPE HANGERS

- A. Description: MSS SP-69, Type 59, shop- or field-fabricated pipe-support assembly made from structural carbon-steel shapes with MSS SP-58 carbon-steel hanger rods, nuts, saddles, and U-bolts.

2.3 THERMAL-HANGER SHIELD INSERTS

- A. Insulation-Insert Material for Cold Piping: ASTM C 552, Type II cellular glass with 100-psig or ASTM C 591, Type VI, Grade 1 polyisocyanurate with 125-psig minimum compressive strength and vapor barrier.
- B. For Trapeze or Clamped Systems: Insert and shield shall cover entire circumference of pipe.
- C. For Clevis or Band Hangers: Insert and shield shall cover lower 180 degrees of pipe.
- D. Insert Length: Extend 2 inches beyond sheet metal shield for piping operating below ambient air temperature.

2.4 FASTENER SYSTEMS

- A. Powder-Actuated Fasteners: Threaded-steel stud, for use in hardened portland cement concrete with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.
- B. Mechanical-Expansion Anchors: Insert-wedge-type, zinc-coated steel anchors, for use in hardened portland cement concrete; with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.

2.5 EQUIPMENT SUPPORTS

- A. Description: Welded, shop- or field-fabricated equipment support made from structural carbon-steel shapes.

2.6 MISCELLANEOUS MATERIALS

- A. Structural Steel: ASTM A 36/A 36M, carbon-steel plates, shapes, and bars; black and galvanized.
- B. Grout: ASTM C 1107, factory-mixed and -packaged, dry, hydraulic-cement, nonshrink and nonmetallic grout; suitable for interior and exterior applications.
 - 1. Properties: Nonstaining, noncorrosive, and nongaseous.
 - 2. Design Mix: 5000-psi, 28-day compressive strength.

PART 3 - EXECUTION

3.1 HANGER AND SUPPORT INSTALLATION

- A. Metal Pipe-Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Install hangers, supports, clamps, and attachments as required to properly support piping from the building structure.
- B. Metal Trapeze Pipe-Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Arrange for grouping of parallel runs of horizontal piping, and support together on field-fabricated trapeze pipe hangers.
 - 1. Pipes of Various Sizes: Support together and space trapezes for smallest pipe size or install intermediate supports for smaller diameter pipes as specified for individual pipe hangers.
 - 2. Field fabricate from ASTM A 36/A 36M, carbon-steel shapes selected for loads being supported. Weld steel according to AWS D1.1/D1.1M.
- C. Thermal-Hanger Shield Installation: Install in pipe hanger or shield for insulated piping.
- D. Fastener System Installation:
 - 1. Install powder-actuated fasteners for use in lightweight concrete or concrete slabs less than 4 inches thick in concrete after concrete is placed and completely cured. Use operators that are licensed by powder-actuated tool manufacturer. Install fasteners according to powder-actuated tool manufacturer's operating manual.
 - 2. Install mechanical-expansion anchors in concrete after concrete is placed and completely cured. Install fasteners according to manufacturer's written instructions.
- E. Install hangers and supports complete with necessary attachments, inserts, bolts, rods, nuts, washers, and other accessories.
- F. Equipment Support Installation: Fabricate from welded-structural-steel shapes.
- G. Install hangers and supports to allow controlled thermal movement of piping systems, to permit freedom of movement between pipe anchors, and to facilitate action of expansion joints, expansion loops, expansion bends, and similar units.
- H. Install lateral bracing with pipe hangers and supports to prevent swaying.
- I. Install building attachments within concrete slabs or attach to structural steel. Install additional attachments at concentrated loads and at changes in direction of piping. Install concrete inserts before concrete is placed; fasten inserts to forms and install reinforcing bars through openings at top of inserts.
- J. Load Distribution: Install hangers and supports so that piping live and dead loads and stresses from movement will not be transmitted to connected equipment.
- K. Pipe Slopes: Install hangers and supports to provide indicated pipe slopes and to not exceed maximum pipe deflections allowed by ASME B31.9 for building services piping.

L. Insulated Piping:

1. Attach clamps and spacers to piping.
 - a. Piping Operating above Ambient Air Temperature: Clamp may project through insulation.
 - b. Piping Operating below Ambient Air Temperature: Use thermal-hanger shield insert with clamp sized to match OD of insert.
 - c. Do not exceed pipe stress limits allowed by ASME B31.9 for building services piping.
2. Install MSS SP-58, Type 39, protection saddles if insulation without vapor barrier is indicated. Fill interior voids with insulation that matches adjoining insulation.
 - a. Option: Thermal-hanger shield inserts may be used. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.
3. Install MSS SP-58, Type 40, protective shields on cold piping with vapor barrier. Shields shall span an arc of 180 degrees.
 - a. Option: Thermal-hanger shield inserts may be used. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.
4. Shield Dimensions for Pipe: Not less than the following:
 - a. NPS 1/4 to NPS 3-1/2: 12 inches long and 0.048 inch thick.
5. Thermal-Hanger Shields: Install with insulation same thickness as piping insulation.

3.2 EQUIPMENT SUPPORTS

- A. Fabricate structural-steel stands to suspend equipment from structure overhead or to support equipment above floor.
- B. Grouting: Place grout under supports for equipment and make bearing surface smooth.
- C. Provide lateral bracing, to prevent swaying, for equipment supports.

3.3 METAL FABRICATIONS

- A. Cut, drill, and fit miscellaneous metal fabrications for trapeze pipe hangers and equipment supports.
- B. Fit exposed connections together to form hairline joints. Field weld connections that cannot be shop welded because of shipping size limitations.
- C. Field Welding: Comply with AWS D1.1/D1.1M procedures for shielded, metal arc welding; appearance and quality of welds; and methods used in correcting welding work; and with the following:

1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
2. Obtain fusion without undercut or overlap.
3. Remove welding flux immediately.
4. Finish welds at exposed connections so no roughness shows after finishing and so contours of welded surfaces match adjacent contours.

3.4 ADJUSTING

- A. Hanger Adjustments: Adjust hangers to distribute loads equally on attachments and to achieve indicated slope of pipe.
- B. Trim excess length of continuous-thread hanger and support rods to 1-1/2 inches.

3.5 PAINTING

- A. Touchup: Clean field welds and abraded areas of shop paint. Paint exposed areas immediately after erecting hangers and supports. Use same materials as used for shop painting. Comply with SSPC-PA 1 requirements for touching up field-painted surfaces.
 1. Apply paint by brush or spray to provide a minimum dry film thickness of 2.0 mils.
- B. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas and apply galvanizing-repair paint to comply with ASTM A 780.

3.6 HANGER AND SUPPORT SCHEDULE

- A. Specific hanger and support requirements are in Sections specifying piping systems and equipment.
- B. Comply with MSS SP-69 for pipe-hanger selections and applications that are not specified in piping system Sections.
- C. Use hangers and supports with galvanized metallic coatings for piping and equipment that will not have field-applied finish.
- D. Use nonmetallic coatings on attachments for electrolytic protection where attachments are in direct contact with copper tubing.
- E. Use carbon-steel pipe hangers and supports and metal trapeze pipe hangers and attachments for general service applications.
- F. Use copper-plated pipe hangers and copper attachments for copper piping and tubing.
- G. Use padded hangers for piping that is subject to scratching.
- H. Use thermal-hanger shield inserts for insulated piping and tubing.

- I. Horizontal-Piping Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
 - 1. Adjustable, Steel Clevis Hangers (MSS Type 1): For suspension of noninsulated or insulated, stationary pipes NPS 1/2 to NPS 30.
- J. Vertical-Piping Clamps: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
 - 1. Extension Pipe or Riser Clamps (MSS Type 8): For support of pipe risers NPS 3/4 to NPS 24.
 - 2. Carbon- or Alloy-Steel Riser Clamps (MSS Type 42): For support of pipe risers NPS 3/4 to NPS 24 if longer ends are required for riser clamps.
- K. Hanger-Rod Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
 - 1. Steel Turnbuckles (MSS Type 13): For adjustment up to 6 inches for heavy loads.
 - 2. Steel Clevises (MSS Type 14): For 120 to 450 deg F piping installations.
- L. Building Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
 - 1. Steel or Malleable Concrete Inserts (MSS Type 18): For upper attachment to suspend pipe hangers from concrete ceiling.
 - 2. Side-Beam or Channel Clamps (MSS Type 20): For attaching to bottom flange of beams, channels, or angles.
 - 3. Center-Beam Clamps (MSS Type 21): For attaching to center of bottom flange of beams.
 - 4. C-Clamps (MSS Type 23): For structural shapes.
 - 5. Welded-Steel Brackets: For support of pipes from below, or for suspending from above by using clip and rod. Use one of the following for indicated loads:
 - a. Light (MSS Type 31): 750 lb.
 - 6. Side-Beam Brackets (MSS Type 34): For sides of steel or wooden beams.
 - 7. Plate Lugs (MSS Type 57): For attaching to steel beams if flexibility at beam is required.
- M. Saddles and Shields: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
 - 1. Steel-Pipe-Covering Protection Saddles (MSS Type 39): To fill interior voids with insulation that matches adjoining insulation.
 - 2. Protection Shields (MSS Type 40): Of length recommended in writing by manufacturer to prevent crushing insulation.
 - 3. Thermal-Hanger Shield Inserts: For supporting insulated pipe.
- N. Comply with MSS SP-69 for trapeze pipe-hanger selections and applications that are not specified in piping system Sections.

END OF SECTION 230529

SECTION 230553 - IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Equipment labels.
2. Pipe labels.
3. Duct labels.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of product.

PART 2 - PRODUCTS

2.1 EQUIPMENT LABELS

A. Plastic Labels for Equipment:

1. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/16 inch thick, and having predrilled holes for attachment hardware.
2. Letter Color: White.
3. Background Color: Black.
4. Maximum Temperature: Able to withstand temperatures up to 160 deg F.
5. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
6. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-quarters the size of principal lettering.
7. Fasteners: Stainless-steel rivets.
8. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.

B. Label Content: Include equipment's Drawing designation or unique equipment number.

C. Equipment Label Schedule: For each item of equipment to be labeled, on 8-1/2-by-11-inch bond paper. Tabulate equipment identification number, and identify Drawing numbers where equipment is indicated (plans, details, and schedules) and the Specification Section number and title where equipment is specified. Equipment schedule shall be included in operation and maintenance data.

2.2 PIPE LABELS

- A. General Requirements for Manufactured Pipe Labels: Preprinted, color-coded, with lettering indicating service, and showing flow direction according to ASME A13.1.
- B. Pretensioned Pipe Labels: Precoiled, semirigid plastic formed to cover full circumference of pipe and to attach to pipe without fasteners or adhesive.
- C. Self-Adhesive Pipe Labels: Printed plastic with contact-type, permanent-adhesive backing.
- D. Pipe Label Contents: Include identification of piping service using same designations or abbreviations as used on Drawings; also include pipe size and an arrow indicating flow direction.
 - 1. Flow-Direction Arrows: Integral with piping system service lettering to accommodate both directions or as separate unit on each pipe label to indicate flow direction.
 - 2. Lettering Size: Size letters according to ASME A13.1 for piping.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Clean piping and equipment surfaces of substances that could impair bond of identification devices, including dirt, oil, grease, release agents, and incompatible primers, paints, and encapsulants.

3.2 EQUIPMENT LABEL INSTALLATION

- A. All major HVAC equipment, including air handlers, fans and heat pumps shall be properly identified with equipment tag stating equipment ID, ratings and date of installation.
- B. Install or permanently fasten labels on each major item of mechanical equipment.
- C. Locate equipment labels where accessible and visible.

3.3 PIPE LABEL INSTALLATION

- A. Pipe Label Locations: Locate pipe labels where piping is exposed or above accessible ceilings in finished spaces; machine rooms; accessible maintenance spaces such as shafts, tunnels, and plenums; and exterior exposed locations as follows:
 - 1. Near each valve and control device.
 - 2. Near each branch connection, excluding short takeoffs for fixtures and terminal units. Where flow pattern is not obvious, mark each pipe at branch.
 - 3. Near penetrations and on both sides of through walls, floors, ceilings, and inaccessible enclosures.
 - 4. At access doors, manholes, and similar access points that permit view of concealed piping.

5. Near major equipment items and other points of origination and termination.
6. Spaced at maximum intervals of 50 feet along each run. Reduce intervals to 25 feet in areas of congested piping and equipment.
7. On piping above removable acoustical ceilings. Omit intermediately spaced labels.

B. Pipe Label Color Schedule:

1. Condensate Drain Piping: White letters on a safety-green background.
2. Refrigerant Piping: White letters on a safety-purple background.

END OF SECTION 230553

SECTION 230593 - TESTING, ADJUSTING, AND BALANCING FOR HVAC

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

- 1. Balancing Air Systems:
 - a. Constant-volume air systems (including energy recovery units, exhaust fans and split system air handling units).
- 2. Testing, Adjusting, and Balancing Equipment:
 - a. Motors.
 - b. Condensing units.
 - c. Heat-transfer coils.
- 3. Control system verification.

1.3 DEFINITIONS

- A. AABC: Associated Air Balance Council.
- B. NEBB: National Environmental Balancing Bureau.
- C. BAS: Building automation systems.
- D. TAB: Testing, adjusting, and balancing.
- E. TABB: Testing, Adjusting, and Balancing Bureau.
- F. TAB Specialist: An independent entity meeting qualifications to perform TAB work.
- G. TDH: Total dynamic head.

1.4 PREINSTALLATION MEETINGS

- A. TAB Conference: If requested by the Owner, conduct a TAB conference at Project site after approval of the TAB strategies and procedures plan to develop a mutual understanding of the details. Provide a minimum of 14 days' advance notice of scheduled meeting time and location.
 - 1. Minimum Agenda Items:
 - a. The Contract Documents examination report.
 - b. The TAB plan.
 - c. Needs for coordination and cooperation of trades and subcontractors.
 - d. Proposed procedures for documentation and communication flow.

1.5 INFORMATIONAL SUBMITTALS

- A. Qualification Data: Within 30 days of Contractor's Notice to Proceed, submit documentation that the TAB specialist and this Project's TAB team members meet the qualifications specified in "Quality Assurance" Article.
- B. Contract Documents Examination Report: Within 30 days of Contractor's Notice to Proceed, submit the Contract Documents review report as specified in Part 3.
- C. Strategies and Procedures Plan: Within days of Contractor's Notice to Proceed, submit TAB strategies and step-by-step procedures as specified in "Preparation" Article.
- D. System Readiness Checklists: Within 30 days of Contractor's Notice to Proceed, submit system readiness checklists as specified in "Preparation" Article.
- E. Examination Report: Submit a summary report of the examination review required in "Examination" Article.
- F. Certified TAB reports.
- G. Sample report forms.
- H. Record log of duct leakage tests submitted to designer and/or commissioning agent upon completion.
- I. Instrument calibration reports, to include the following:
 - 1. Instrument type and make.
 - 2. Serial number.
 - 3. Application.
 - 4. Dates of use.
 - 5. Dates of calibration.

1.6 QUALITY ASSURANCE

- A. TAB Specialists Qualifications: Certified by AABC.

1. TAB Field Supervisor: Employee of the TAB specialist and certified by NEBB or AABC.
 2. TAB Technician: Employee of the TAB specialist and certified by NEBB or AABC as a TAB technician.
- B. Instrumentation Type, Quantity, Accuracy, and Calibration: Comply with requirements in ASHRAE 111, Section 4, "Instrumentation."

1.7 FIELD CONDITIONS

- A. Partial Owner Occupancy: Owner may occupy completed areas of building before Substantial Completion. Cooperate with Owner during TAB operations to minimize conflicts with Owner's operations.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine the Contract Documents to become familiar with Project requirements and to discover conditions in systems designs that may preclude proper TAB of systems and equipment.
- B. Examine installed systems for balancing devices, such as test ports, gage cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers. Verify that locations of these balancing devices are applicable for intended purpose and are accessible.
- C. Examine the approved submittals for HVAC systems and equipment.
- D. Examine design data including HVAC system descriptions, statements of design assumptions for environmental conditions and systems output, and statements of philosophies and assumptions about HVAC system and equipment controls.
- E. Examine equipment performance data including fan curves.
1. Relate performance data to Project conditions and requirements, including system effects that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system.
 2. Calculate system-effect factors to reduce performance ratings of HVAC equipment when installed under conditions different from the conditions used to rate equipment performance. To calculate system effects for air systems, use tables and charts found in AMCA 201, "Fans and Systems," or in SMACNA's "HVAC Systems - Duct Design." Compare results with the design data and installed conditions.
- F. Examine system and equipment installations and verify that field quality-control testing, cleaning, and adjusting specified in individual Sections have been performed.

- G. Examine test reports specified in individual system and equipment Sections.
- H. Examine HVAC equipment and verify that bearings are greased, belts are aligned and tight, filters are clean, and equipment with functioning controls is ready for operation.
- I. Examine equipment and verify that they are accessible and their controls are connected and functioning.
- J. Examine heat-transfer coils for correct piping connections and for clean and straight fins.
- K. Examine operating safety interlocks and controls on HVAC equipment.
- L. Report deficiencies discovered before and during performance of TAB procedures. Observe and record system reactions to changes in conditions. Record default set points if different from indicated values.

3.2 PREPARATION

- A. Prepare a TAB plan that includes the following:
 - 1. Equipment and systems to be tested.
 - 2. Strategies and step-by-step procedures for balancing the systems.
 - 3. Instrumentation to be used.
 - 4. Sample forms with specific identification for all equipment.
- B. Perform system-readiness checks of HVAC systems and equipment to verify system readiness for TAB work. Include, at a minimum, the following:
 - 1. Airside:
 - a. Verify that leakage and pressure tests on air distribution systems have been satisfactorily completed.
 - b. Duct systems are complete with terminals installed.
 - c. Volume, smoke, and fire dampers are open and functional.
 - d. Clean filters are installed.
 - e. Fans are operating, free of vibration, and rotating in correct direction.
 - f. Automatic temperature-control systems are operational.
 - g. Ceilings are installed.
 - h. Windows and doors are installed.
 - i. Suitable access to balancing devices and equipment is provided.

3.3 GENERAL PROCEDURES FOR TESTING AND BALANCING

- A. Perform testing and balancing procedures on each system according to the procedures contained in AABC's "National Standards for Total System Balance" and in this Section.
- B. Cut insulation, ducts, pipes, and equipment cabinets for installation of test probes to the minimum extent necessary for TAB procedures.

1. After testing and balancing, patch probe holes in ducts with same material and thickness as used to construct ducts. Mark exterior of repaired duct insulation with location of test holes for Commissioning purposes.
 2. Install and join new insulation that matches removed materials. Restore insulation, coverings, vapor barrier, and finish according to Section 230713 "Duct Insulation," Section 230716 "HVAC Equipment Insulation," and Section 230719 "HVAC Piping Insulation."
- C. Mark equipment and balancing devices, including damper-control positions, valve position indicators, fan-speed-control levers, and similar controls and devices, with paint or other suitable, permanent identification material to show final settings.
- D. Take and report testing and balancing measurements in inch-pound (IP) units.

3.4 GENERAL PROCEDURES FOR BALANCING AIR SYSTEMS

- A. Prepare test reports for both fans and outlets. Obtain manufacturer's outlet factors and recommended testing procedures. Cross-check the summation of required outlet volumes with required fan volumes.
- B. Prepare schematic diagrams of systems' "as-built" duct layouts.
- C. Determine the best locations in main and branch ducts for accurate duct-airflow measurements.
- D. Check airflow patterns from the outdoor-air louvers and dampers and the return- and exhaust-air dampers through the supply-fan discharge and mixing dampers.
- E. Locate start-stop and disconnect switches, electrical interlocks, and motor starters.
- F. Verify that motor starters are equipped with properly sized thermal protection.
- G. Check dampers for proper position to achieve desired airflow path.
- H. Check for airflow blockages.
- I. Check condensate drains for proper connections and functioning.
- J. Verify that air duct system is sealed as specified in Section 233113 "Metal Ducts."

3.5 PROCEDURES FOR CONSTANT-VOLUME AIR SYSTEMS

- A. Adjust fans to deliver total indicated airflows within the maximum allowable fan speed listed by fan manufacturer.
1. Measure total airflow.
 - a. Set outside-air and return-air dampers for proper position that simulates minimum outdoor-air conditions.
 - b. Where duct conditions allow, measure airflow by Pitot-tube traverse. If necessary, perform multiple Pitot-tube traverses to obtain total airflow.

- c. Where duct conditions are not suitable for Pitot-tube traverse measurements, a coil traverse may be acceptable.
 - d. If a reliable Pitot-tube traverse or coil traverse is not possible, measure airflow at terminals and calculate the total airflow.
 2. Measure fan static pressures as follows:
 - a. Measure static pressure directly at the fan outlet or through the flexible connection.
 - b. Measure static pressure directly at the fan inlet or through the flexible connection.
 - c. Measure static pressure across each component that makes up the air-handling system.
 - d. Report artificial loading of filters at the time static pressures are measured.
 3. Review Record Documents to determine variations in design static pressures versus actual static pressures. Calculate actual system-effect factors. Recommend adjustments to accommodate actual conditions.
 4. Obtain approval from Construction Manager for adjustment of fan speed higher or lower than indicated speed. Comply with requirements in HVAC Sections for air-handling units for adjustment of fans, belts, and pulley sizes to achieve indicated air-handling-unit performance.
 5. Do not make fan-speed adjustments that result in motor overload. Consult equipment manufacturers about fan-speed safety factors. Modulate dampers and measure fan-motor amperage to ensure that no overload occurs. Measure amperage in full-cooling, full-heating, economizer, and any other operating mode to determine the maximum required brake horsepower.
- B. Adjust volume dampers for main duct, submain ducts, and major branch ducts to indicated airflows.
1. Measure airflow of submain and branch ducts.
 2. Adjust submain and branch duct volume dampers for specified airflow.
 3. Re-measure each submain and branch duct after all have been adjusted.
- C. Adjust air inlets and outlets for each space to indicated airflows.
1. Set airflow patterns of adjustable outlets for proper distribution without drafts.
 2. Measure inlets and outlets airflow.
 3. Adjust each inlet and outlet for specified airflow.
 4. Re-measure each inlet and outlet after they have been adjusted.
- D. Verify final system conditions.
1. Re-measure and confirm that minimum outdoor, return, and relief airflows are within design. Readjust to design if necessary.
 2. Re-measure and confirm that total airflow is within design.
 3. Re-measure all final fan operating data, rpms, volts, amps, and static profile.
 4. Mark all final settings.
 5. Measure and record all operating data.
 6. Record final fan-performance data.

3.6 PROCEDURES FOR MOTORS

- A. Motors 1/2 HP and Larger: Test at final balanced conditions and record the following data:
 - 1. Manufacturer's name, model number, and serial number.
 - 2. Motor horsepower rating.
 - 3. Motor rpm.
 - 4. Phase and hertz.
 - 5. Nameplate and measured voltage, each phase.
 - 6. Nameplate and measured amperage, each phase.
 - 7. Starter size and thermal-protection-element rating.
 - 8. Service factor and frame size.
- B. Record final motor speed or frequency at balanced conditions in addition to nameplate speed.

3.7 PROCEDURES FOR CONDENSING UNITS

- A. Verify proper rotation of fans.
- B. Measure entering- and leaving-air temperatures.
- C. Record fan and motor operating data.

3.8 PROCEDURES FOR HEAT-TRANSFER COILS

- A. Measure, adjust, and record the following data for each refrigerant coil:
 - 1. Dry-bulb temperature of entering and leaving air.
 - 2. Wet-bulb temperature of entering and leaving air.
 - 3. Airflow.

3.9 CONTROLS VERIFICATION

- A. In conjunction with system balancing, perform the following:
 - 1. Verify temperature control system is operating within the design limitations.
 - 2. Confirm that the sequences of operation are in compliance with Contract Documents.
 - 3. Verify that controllers are calibrated and function as intended.
 - 4. Verify that controller set points are as indicated.
 - 5. Verify the operation of lockout or interlock systems.
 - 6. Verify the operation of damper actuators.
 - 7. Verify that controlled devices are properly installed and connected to correct controller.
 - 8. Verify that controlled devices travel freely and are in position indicated by controller: open, closed, or modulating.
 - 9. Verify location and installation of sensors to ensure that they sense only intended temperature, humidity, or pressure.

- B. Reporting: Include a summary of verifications performed, remaining deficiencies, and variations from indicated conditions.

3.10 TOLERANCES

- A. Set HVAC system's airflow rates within the following tolerances:
 - 1. Supply, Return, and Exhaust Fans and Equipment with Fans: Plus or minus 10 percent.
 - 2. Air Outlets and Inlets (other): Plus or minus 10 percent.
- B. Maintaining pressure relationships as designed shall have priority over the tolerances specified above.

3.11 PROGRESS REPORTING

- A. Initial Construction-Phase Report: Based on examination of the Contract Documents as specified in "Examination" Article, prepare a report on the adequacy of design for systems balancing devices. Recommend changes and additions to systems balancing devices to facilitate proper performance measuring and balancing. Recommend changes and additions to HVAC systems and general construction to allow access for performance measuring and balancing devices.
- B. Status Reports: Prepare weekly progress reports to describe completed procedures, procedures in progress, and scheduled procedures. Include a list of deficiencies and problems found in systems being tested and balanced. Prepare a separate report for each system and each building floor for systems serving multiple floors.

3.12 FINAL REPORT

- A. General: Prepare a certified written report; tabulate and divide the report into separate sections for tested systems and balanced systems.
 - 1. Include a certification sheet at the front of the report's binder, signed and sealed by the certified testing and balancing engineer.
 - 2. Include a list of instruments used for procedures, along with proof of calibration.
 - 3. Certify validity and accuracy of field data.
- B. Final Report Contents: In addition to certified field-report data, include the following:
 - 1. Fan curves.
 - 2. Manufacturers' test data.
 - 3. Field test reports prepared by system and equipment installers.
 - 4. Other information relative to equipment performance; do not include Shop Drawings and Product Data.
- C. General Report Data: In addition to form titles and entries, include the following data:
 - 1. Title page.

2. Name and address of the TAB specialist.
 3. Project name.
 4. Project location.
 5. Architect's name and address.
 6. Engineer's name and address.
 7. Contractor's name and address.
 8. Report date.
 9. Signature of TAB supervisor who certifies the report.
 10. Table of Contents with the total number of pages defined for each section of the report. Number each page in the report.
 11. Summary of contents including the following:
 - a. Indicated versus final performance.
 - b. Notable characteristics of systems.
 - c. Description of system operation sequence if it varies from the Contract Documents.
 12. Nomenclature sheets for each item of equipment.
 13. Data for terminal units, including manufacturer's name, type, size, and fittings.
 14. Notes to explain why certain final data in the body of reports vary from indicated values.
 15. Test conditions for fans performance forms including the following:
 - a. Settings for outdoor- and exhaust-air dampers.
 - b. Conditions of filters.
 - c. Cooling coil, wet- and dry-bulb conditions.
 - d. Other system operating conditions that affect performance.
- D. System Diagrams: Include schematic layouts of air and hydronic distribution systems. Present each system with single-line diagram and include the following:
1. Quantities of outdoor, supply, return, and exhaust airflows.
 2. Duct, outlet, and inlet sizes.
 3. Pipe and valve sizes and locations.
 4. Balancing stations.
 5. Position of balancing devices.
- E. Air-Handling-Unit Test Reports: For energy recovery units and air-handling units, include the following:
1. Unit Data:
 - a. Unit identification.
 - b. Location.
 - c. Make and type.
 - d. Model number and unit size.
 - e. Manufacturer's serial number.
 - f. Discharge arrangement.
 - g. Number, type, and size of filters.
 2. Motor Data:

- a. Motor make, and frame type and size.
 - b. Horsepower and rpm.
 - c. Volts, phase, and hertz.
 - d. Full-load amperage and service factor.
3. Test Data (Indicated and Actual Values):
- a. Total airflow rate in cfm.
 - b. Total system static pressure in inches wg.
 - c. Fan rpm.
 - d. Discharge static pressure in inches wg.
 - e. Filter static-pressure differential in inches wg.
 - f. Outdoor airflow in cfm.
 - g. Return airflow in cfm.
 - h. Outdoor-air damper position.
 - i. Return-air damper position.
 - j. Pressure set-point in inches wg.

F. Instrument Calibration Reports:

1. Report Data:
 - a. Instrument type and make.
 - b. Serial number.
 - c. Application.
 - d. Dates of use.
 - e. Dates of calibration.

3.13 VERIFICATION OF TAB REPORT

- A. The TAB specialist's test and balance engineer shall conduct the inspection in the presence of Construction Manager and commissioning authority. Prepare test and inspection reports.
- B. Verification of TAB will include 10% of all redundant equipment. Verification of TAB will include limited readings of 100% of major equipment (all AHUs, EFs, etc.).
- C. If rechecks yield measurements that differ from the measurements documented in the final report by more than the tolerances allowed, the measurements shall be noted as "FAILED."
- D. If the number of "FAILED" measurements is greater than 10 percent of the total measurements checked during the final inspection, the testing and balancing shall be considered incomplete and shall be rejected.
- E. If TAB work fails, proceed as follows:
 1. TAB specialists shall recheck all measurements and make adjustments. Revise the final report and balancing device settings to include all changes; resubmit the final report and request a second final inspection.

2. If the second final inspection also fails, Owner may contract the services of another TAB specialist to complete TAB work according to the Contract Documents and deduct the cost of the services from the original TAB specialist's final payment.
3. If the second verification also fails, Owner may contact AABC Headquarters regarding the AABC National Performance Guaranty.

3.14 ADDITIONAL TESTS

- A. Within 90 days of completing TAB, perform additional TAB to verify that balanced conditions are being maintained throughout and to correct unusual conditions.
- B. Seasonal Periods: If initial TAB procedures were not performed during near-peak summer and winter conditions, perform additional TAB during near-peak summer and winter conditions.

END OF SECTION 230593

SECTION 230713 - DUCT INSULATION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes insulating the following duct services:
 - 1. Outdoor, concealed.
 - 2. Outdoor, exposed.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.

1.3 QUALITY ASSURANCE

- A. Surface-Burning Characteristics: For insulation and related materials, as determined by testing identical products according to ASTM E 84, by a testing agency acceptable to authorities having jurisdiction. Factory label insulation and jacket materials and adhesive, mastic, tapes, and cement material containers, with appropriate markings of applicable testing agency.
 - 1. Insulation Installed Indoors: Flame-spread index of 25 or less, and smoke-developed index of 50 or less.
 - 2. Insulation Installed Outdoors: Flame-spread index of 75 or less, and smoke-developed index of 150 or less.

PART 2 - PRODUCTS

2.1 INSULATION MATERIALS

- A. Comply with requirements in "Duct Insulation Schedule, General," "Indoor Duct and Plenum Insulation Schedule," and "Aboveground, Outdoor Duct and Plenum Insulation Schedule" articles for where insulating materials shall be applied.
- B. Products shall not contain asbestos, lead, mercury, or mercury compounds.
- C. Mineral-Fiber Board Insulation: Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C 612, Type IA or Type IB. For duct and plenum applications, provide insulation with factory-applied FSK jacket. Factory-applied jacket requirements are specified in "Factory-Applied Jackets" Article.

2.2 ADHESIVES

- A. Materials shall be compatible with insulation materials, jackets, and substrates and for bonding insulation to itself and to surfaces to be insulated unless otherwise indicated.
- B. Mineral-Fiber Adhesive: Comply with MIL-A-3316C, Class 2, Grade A.
- C. FSK Jacket Adhesive: Comply with MIL-A-3316C, Class 2, Grade A for bonding insulation jacket lap seams and joints.

2.3 MASTICS

- A. Materials shall be compatible with insulation materials, jackets, and substrates; comply with MIL-PRF-19565C, Type II.
- B. Vapor-Barrier Mastic: Water based; suitable for indoor use on below ambient services.
 - 1. Water-Vapor Permeance: ASTM E 96/E 96M, Procedure B, 0.013 perm at 43-mil dry film thickness.
 - 2. Service Temperature Range: Minus 20 to plus 180 deg F.
 - 3. Solids Content: ASTM D 1644, 58 percent by volume and 70 percent by weight.
 - 4. Color: White.

2.4 SEALANTS

- A. FSK and Metal Jacket Flashing Sealants:
 - 1. Materials shall be compatible with insulation materials, jackets, and substrates.
 - 2. Fire- and water-resistant, flexible, elastomeric sealant.
 - 3. Service Temperature Range: Minus 40 to plus 250 deg F.
 - 4. Color: Aluminum.

2.5 FACTORY-APPLIED JACKETS

- A. Insulation system schedules indicate factory-applied jackets on various applications. When factory-applied jackets are indicated, comply with the following:
 - 1. FSK Jacket: Aluminum-foil, fiberglass-reinforced scrim with kraft-paper backing; complying with ASTM C 1136, Type II.

2.6 FIELD-APPLIED JACKETS

- A. Field-applied jackets shall comply with ASTM C 921, Type I, unless otherwise indicated.
- B. Aluminum Jacket: Comply with ASTM B 209, Alloy 3003, 3005, 3105, or 5005, Temper H-14.
 - 1. Sheet and roll stock ready for shop or field sizing.
 - 2. Finish and thickness are indicated in field-applied jacket schedules.

3. Moisture Barrier for Outdoor Applications: 3-mil-thick, heat-bonded polyethylene and kraft paper.
- C. Self-Adhesive Outdoor Jacket: 60-mil-thick, laminated vapor barrier and waterproofing membrane for installation over insulation located aboveground outdoors; consisting of a rubberized bituminous resin on a crosslaminated polyethylene film covered with stucco-embossed aluminum-foil facing.

2.7 TAPES

- A. FSK Tape: Foil-face, vapor-retarder tape matching factory-applied jacket with acrylic adhesive; complying with ASTM C 1136.
 1. Width: 3 inches.
 2. Thickness: 6.5 mils.
 3. Adhesion: 90 ounces force/inch in width.
 4. Elongation: 2 percent.
 5. Tensile Strength: 40 lbf/inch in width.
 6. FSK Tape Disks and Squares: Precut disks or squares of FSK tape.
- B. Aluminum-Foil Tape: Vapor-retarder tape with acrylic adhesive.
 1. Width: 2 inches.
 2. Thickness: 3.7 mils.
 3. Adhesion: 100 ounces force/inch in width.
 4. Elongation: 5 percent.
 5. Tensile Strength: 34 lbf/inch in width.

2.8 SECUREMENTS

- A. Aluminum Bands: ASTM B 209, Alloy 3003, 3005, 3105, or 5005; Temper H-14, 0.020 inch thick, 3/4 inch wide with wing seal or closed seal.
- B. Insulation Pins and Hangers:
 1. Metal, Adhesively Attached, Perforated-Base Insulation Hangers: Baseplate welded to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
 - a. Baseplate: Perforated, galvanized carbon-steel sheet, 0.030 inch thick by 2 inches square.
 - b. Spindle: Copper- or zinc-coated, low-carbon steel, fully annealed, 0.106-inch-diameter shank, length to suit depth of insulation indicated.
 - c. Adhesive: Recommended by hanger manufacturer. Product with demonstrated capability to bond insulation hanger securely to substrates indicated without damaging insulation, hangers, and substrates.

2. Nonmetal, Adhesively Attached, Perforated-Base Insulation Hangers: Baseplate fastened to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
 - a. Baseplate: Perforated, nylon sheet, 0.030 inch thick by 1-1/2 inches in diameter.
 - b. Spindle: Nylon, 0.106-inch-diameter shank, length to suit depth of insulation indicated, up to 2-1/2 inches.
 - c. Adhesive: Recommended by hanger manufacturer. Product with demonstrated capability to bond insulation hanger securely to substrates indicated without damaging insulation, hangers, and substrates.
3. Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch-thick, galvanized-steel sheet, with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches in diameter.
 - a. Protect ends with capped self-locking washers incorporating a spring steel insert to ensure permanent retention of cap in exposed locations.
4. Nonmetal Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch-thick nylon sheet, with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches in diameter.

2.9 CORNER ANGLES

- A. Aluminum Corner Angles: 0.040 inch thick, minimum 1 by 1 inch, aluminum according to ASTM B 209, Alloy 3003, 3005, 3105, or 5005; Temper H-14.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Surface Preparation: Clean and dry surfaces to receive insulation. Remove materials that will adversely affect insulation application.

3.2 GENERAL INSTALLATION REQUIREMENTS

- A. Install insulation materials, accessories, and finishes with smooth, straight, and even surfaces; free of voids throughout the length of ducts and fittings.
- B. Install insulation materials, vapor barriers or retarders, jackets, and thicknesses required for each item of duct system as specified in insulation system schedules.
- C. Install accessories compatible with insulation materials and suitable for the service. Install accessories that do not corrode, soften, or otherwise attack insulation or jacket in either wet or dry state.

- D. Install insulation with longitudinal seams at top and bottom of horizontal runs.
- E. Install multiple layers of insulation with longitudinal and end seams staggered.
- F. Keep insulation materials dry during application and finishing.
- G. Install insulation with tight longitudinal seams and end joints. Bond seams and joints with adhesive recommended by insulation material manufacturer.
- H. Install insulation with least number of joints practical.
- I. Where vapor barrier is indicated, seal joints, seams, and penetrations in insulation at hangers, supports, anchors, and other projections with vapor-barrier mastic.
 - 1. Install insulation continuously through hangers and around anchor attachments.
 - 2. For insulation application where vapor barriers are indicated, extend insulation on anchor legs from point of attachment to supported item to point of attachment to structure. Taper and seal ends at attachment to structure with vapor-barrier mastic.
 - 3. Install insert materials and install insulation to tightly join the insert. Seal insulation to insulation inserts with adhesive or sealing compound recommended by insulation material manufacturer.
- J. Apply adhesives, mastics, and sealants at manufacturer's recommended coverage rate and wet and dry film thicknesses.
- K. Install insulation with factory-applied jackets as follows:
 - 1. Draw jacket tight and smooth.
 - 2. Cover circumferential joints with 3-inch-wide strips, of same material as insulation jacket. Secure strips with adhesive and outward clinching staples along both edges of strip, spaced 4 inches o.c.
 - 3. Overlap jacket longitudinal seams at least 1-1/2 inches. Clean and dry surface to receive self-sealing lap. Staple laps with outward clinching staples along edge at 4 inches o.c.
 - a. For below ambient services, apply vapor-barrier mastic over staples.
 - 4. Cover joints and seams with tape, according to insulation material manufacturer's written instructions, to maintain vapor seal.
 - 5. Where vapor barriers are indicated, apply vapor-barrier mastic on seams and joints and at ends adjacent to duct flanges and fittings.
- L. Cut insulation in a manner to avoid compressing insulation more than 75 percent of its nominal thickness.
- M. Finish installation with systems at operating conditions. Repair joint separations and cracking due to thermal movement.
- N. Repair damaged insulation facings by applying same facing material over damaged areas. Extend patches at least 4 inches beyond damaged areas. Adhere, staple, and seal patches similar to butt joints.

3.3 PENETRATIONS

- A. Insulation Installation at Aboveground Exterior Wall Penetrations: Install insulation continuously through wall penetrations.
1. Seal penetrations with flashing sealant.
 2. For applications requiring only indoor insulation, terminate insulation inside wall surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
 3. Extend jacket of outdoor insulation outside wall flashing and overlap wall flashing at least 2 inches.
 4. Seal jacket to wall flashing with flashing sealant.

3.4 INSTALLATION OF MINERAL-FIBER INSULATION

- A. Blanket Insulation Installation on Ducts and Plenums: Secure with adhesive and insulation pins.
1. Apply adhesives according to manufacturer's recommended coverage rates per unit area, for 100 percent coverage of duct and plenum surfaces.
 2. Apply adhesive to entire circumference of ducts and to all surfaces of fittings and transitions.
 3. Install either capacitor-discharge-weld pins and speed washers or cupped-head, capacitor-discharge-weld pins on sides and bottom of horizontal ducts and sides of vertical ducts as follows:
 - a. On duct sides with dimensions 18 inches and smaller, place pins along longitudinal centerline of duct. Space 3 inches maximum from insulation end joints, and 16 inches o.c.
 - b. On duct sides with dimensions larger than 18 inches, place pins 16 inches o.c. each way, and 3 inches maximum from insulation joints. Install additional pins to hold insulation tightly against surface at cross bracing.
 - c. Pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
 - d. Do not over-compress insulation during installation.
 - e. Impale insulation over pins and attach speed washers.
 - f. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
 4. For ducts and plenums with surface temperatures below ambient, install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from one edge and one end of insulation segment. Secure laps to adjacent insulation section with 1/2-inch outward-clinching staples, 1 inch o.c. Install vapor barrier consisting of factory- or field-applied jacket, adhesive, vapor-barrier mastic, and sealant at joints, seams, and protrusions.
 - a. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-barrier seal.
 - b. Install vapor stops for ductwork and plenums operating below 50 deg F at 18-foot intervals. Vapor stops shall consist of vapor-barrier mastic applied in a Z-shaped

pattern over insulation face, along butt end of insulation, and over the surface. Cover insulation face and surface to be insulated a width equal to two times the insulation thickness, but not less than 3 inches.

5. Overlap unfaced blankets a minimum of 2 inches on longitudinal seams and end joints. At end joints, secure with steel bands spaced a maximum of 18 inches o.c.
6. Install insulation on rectangular duct elbows and transitions with a full insulation section for each surface. Install insulation on round and flat-oval duct elbows with individually mitered gores cut to fit the elbow.
7. Insulate duct stiffeners, hangers, and flanges that protrude beyond insulation surface with 6-inch-wide strips of same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with pins spaced 6 inches o.c.

B. Board Insulation Installation on Ducts and Plenums: Secure with adhesive and insulation pins.

1. Apply adhesives according to manufacturer's recommended coverage rates per unit area, for 100 percent coverage of duct and plenum surfaces.
2. Apply adhesive to entire circumference of ducts and to all surfaces of fittings and transitions.
3. Install either capacitor-discharge-weld pins and speed washers or cupped-head, capacitor-discharge-weld pins on sides and bottom of horizontal ducts and sides of vertical ducts as follows:
 - a. On duct sides with dimensions 18 inches and smaller, place pins along longitudinal centerline of duct. Space 3 inches maximum from insulation end joints, and 16 inches o.c.
 - b. On duct sides with dimensions larger than 18 inches, space pins 16 inches o.c. each way, and 3 inches maximum from insulation joints. Install additional pins to hold insulation tightly against surface at cross bracing.
 - c. Pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
 - d. Do not overcompress insulation during installation.
 - e. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
4. For ducts and plenums with surface temperatures below ambient, install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from one edge and one end of insulation segment. Secure laps to adjacent insulation section with 1/2-inch outward-clinching staples, 1 inch o.c. Install vapor barrier consisting of factory- or field-applied jacket, adhesive, vapor-barrier mastic, and sealant at joints, seams, and protrusions.
 - a. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-barrier seal.
 - b. Install vapor stops for ductwork and plenums operating below 50 deg F at 18-foot intervals. Vapor stops shall consist of vapor-barrier mastic applied in a Z-shaped pattern over insulation face, along butt end of insulation, and over the surface. Cover insulation face and surface to be insulated a width equal to two times the insulation thickness, but not less than 3 inches.

5. Install insulation on rectangular duct elbows and transitions with a full insulation section for each surface. Groove and score insulation to fit as closely as possible to outside and inside radius of elbows. Install insulation on round and flat-oval duct elbows with individually mitered gores cut to fit the elbow.
6. Insulate duct stiffeners, hangers, and flanges that protrude beyond insulation surface with 6-inch-wide strips of same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with pins spaced 6 inches o.c.

3.5 FIELD-APPLIED JACKET INSTALLATION

- A. Where metal jackets are indicated, install with 2-inch overlap at longitudinal seams and end joints. Overlap longitudinal seams arranged to shed water. Seal end joints with weatherproof sealant recommended by insulation manufacturer. Secure jacket with stainless-steel bands 12 inches o.c. and at end joints.

3.6 FINISHES

- A. Do not field paint aluminum jackets.

3.7 FIELD QUALITY CONTROL

- A. Perform tests and inspections.
- B. All insulation applications will be considered defective Work if sample inspection reveals noncompliance with requirements.

3.8 DUCT INSULATION SCHEDULE, GENERAL

- A. Ducts Requiring Insulation:
 1. Outdoor, exposed.
 2. Outdoor and crawlspace, concealed.

3.9 ABOVEGROUND, OUTDOOR AND CRAWLSPACE DUCT INSULATION SCHEDULE

- A. Exposed, Duct Insulation: Mineral-fiber board, 3 inches thick and 3-lb/cu. ft. nominal density.
- B. Concealed, Air Duct Insulation: Mineral-fiber blanket, 3 inches thick and 3-lb/cu. ft. nominal density.

3.10 OUTDOOR, FIELD-APPLIED JACKET SCHEDULE

- A. Install jacket over insulation material. For insulation with factory-applied jacket, install the field-applied jacket over the factory-applied jacket.
- B. Ducts, Concealed:

1. None.
- C. Ducts, Exposed, up to 48 Inches in Diameter or with Flat Surfaces up to 72 Inches:
 1. Aluminum, Stucco Embossed: 0.024 inch thick.

END OF SECTION 230713

SECTION 233113 - METAL DUCTS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Rectangular ducts and fittings.
2. Round ducts and fittings.
3. Sheet metal materials.
4. Sealants and gaskets.
5. Hangers and supports.

B. Related Sections:

1. Section 230593 "Testing, Adjusting, and Balancing for HVAC" for testing, adjusting, and balancing requirements for metal ducts.
2. Section 233300 "Air Duct Accessories" for dampers, duct-mounting access doors, turning vanes, and flexible ducts.

1.2 PERFORMANCE REQUIREMENTS

- A. Delegated Duct Design: Duct construction, including sheet metal thicknesses, seam and joint construction, reinforcements, and hangers and supports, shall comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" and performance requirements and design criteria indicated in "Duct Schedule" Article.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.

1.4 QUALITY ASSURANCE

- A. Welding Qualifications: Qualify procedures and personnel according to AWS D9.1M/D9.1, "Sheet Metal Welding Code," for duct joint and seam welding.
- B. Welding Qualifications: Qualify procedures and personnel according to the following:
 1. AWS D9.1M/D9.1, "Sheet Metal Welding Code," for duct joint and seam welding.

PART 2 - PRODUCTS

2.1 RECTANGULAR DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" based on indicated static-pressure class unless otherwise indicated.
- B. Transverse Joints: Select joint types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-1, "Rectangular Duct/Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- C. Longitudinal Seams: Select seam types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-2, "Rectangular Duct/Longitudinal Seams," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- D. Elbows, Transitions, Offsets, Branch Connections, and Other Duct Construction: Select types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 4, "Fittings and Other Construction," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

2.2 ROUND DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 3, "Round, Oval, and Flexible Duct," based on indicated static-pressure class unless otherwise indicated.
- B. Transverse Joints: Select joint types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-1, "Round Duct Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- C. Longitudinal Seams: Select seam types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-2, "Round Duct Longitudinal Seams," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- D. Tees and Laterals: Select types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

2.3 SHEET METAL MATERIALS

- A. General Material Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.
- B. Galvanized Sheet Steel: Comply with ASTM A 653/A 653M.
 - 1. Galvanized Coating Designation: G90.
 - 2. Finishes for Surfaces Exposed to View: Mill phosphatized.
- C. Carbon-Steel Sheets: Comply with ASTM A 1008/A 1008M, with oiled, matte finish for exposed ducts.
- D. Reinforcement Shapes and Plates: ASTM A 36/A 36M, steel plates, shapes, and bars; galvanized.

2.4 SEALANT AND GASKETS

- A. General Sealant and Gasket Requirements: Surface-burning characteristics for sealants and gaskets shall be a maximum flame-spread index of 25 and a maximum smoke-developed index of 50 when tested according to UL 723; certified by an NRTL.
- B. Solvent-Based Joint and Seam Sealant:
 - 1. Application Method: Brush on.
 - 2. Base: Synthetic rubber resin.
 - 3. Solvent: Toluene and heptane.
 - 4. Solids Content: Minimum 60 percent.
 - 5. Shore A Hardness: Minimum 60.
 - 6. Water resistant.
 - 7. Mold and mildew resistant.
 - 8. Maximum Static-Pressure Class: 10-inch wg, positive or negative.
 - 9. Service: Indoor or outdoor.
 - 10. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum sheets.
- C. Flanged Joint Sealant: Comply with ASTM C 920.
 - 1. General: Single-component, acid-curing, silicone, elastomeric.
 - 2. Type: S.
 - 3. Grade: NS.
 - 4. Class: 25.
 - 5. Use: O.
- D. Round Duct Joint O-Ring Seals:
 - 1. Seal shall provide maximum 3 cfm/100 sq. ft. at 1-inch wg and shall be rated for 10-inch wg static-pressure class, positive or negative.

2. EPDM O-ring to seal in concave bead in coupling or fitting spigot.
3. Double-lipped, EPDM O-ring seal, mechanically fastened to factory-fabricated couplings and fitting spigots.

2.5 HANGERS AND SUPPORTS

- A. Hanger Rods for Noncorrosive Environments: Cadmium-plated steel rods and nuts.
- B. Strap and Rod Sizes: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct."
- C. Steel Cables for Galvanized-Steel Ducts: Galvanized steel complying with ASTM A 603.
- D. Steel Cable End Connections: Cadmium-plated steel assemblies with brackets, swivel, and bolts designed for duct hanger service; with an automatic-locking and clamping device.
- E. Duct Attachments: Sheet metal screws, blind rivets, or self-tapping metal screws; compatible with duct materials.
- F. Trapeze and Riser Supports:
 1. Supports for Galvanized-Steel Ducts: Galvanized-steel shapes and plates.

PART 3 - EXECUTION

3.1 DUCT INSTALLATION

- A. Drawing plans, schematics, and diagrams indicate general location and arrangement of duct system. Indicated duct locations, configurations, and arrangements were used to size ducts and calculate friction loss for air-handling equipment sizing and for other design considerations. Install duct systems as indicated unless deviations to layout are approved on Shop Drawings and Coordination Drawings.
- B. Install ducts according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" unless otherwise indicated.
- C. Install round ducts in maximum practical lengths.
- D. Install ducts with fewest possible joints.
- E. Install factory- or shop-fabricated fittings for changes in direction, size, and shape and for branch connections.
- F. Unless otherwise indicated, install ducts vertically and horizontally, and parallel and perpendicular to building lines.
- G. Install ducts close to walls, overhead construction, columns, and other structural and permanent enclosure elements of building.

- H. Install ducts with a clearance of 1 inch, plus allowance for insulation thickness.
- I. Protect duct interiors from moisture, construction debris and dust, and other foreign materials. Comply with SMACNA's "IAQ Guidelines for Occupied Buildings Under Construction," Appendix G, "Duct Cleanliness for New Construction Guidelines."

3.2 DUCT SEALING

- A. Seal ducts for duct static-pressure, seal classes, and leakage classes specified in "Duct Schedule" Article according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- B. Seal ducts to the following seal classes according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible":
 - 1. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
 - 2. Unconditioned Space, Supply-Air Ducts: Seal Class B.

3.3 HANGER AND SUPPORT INSTALLATION

- A. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 5, "Hangers and Supports."
- B. Building Attachments: Concrete inserts, powder-actuated fasteners, or structural-steel fasteners appropriate for construction materials to which hangers are being attached.
 - 1. Where practical, install concrete inserts before placing concrete.
 - 2. Install powder-actuated concrete fasteners after concrete is placed and completely cured.
 - 3. Use powder-actuated concrete fasteners for standard-weight aggregate concretes or for slabs more than 4 inches thick.
 - 4. Do not use powder-actuated concrete fasteners for lightweight-aggregate concretes or for slabs less than 4 inches thick.
- C. Hanger Spacing: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct," for maximum hanger spacing; install hangers and supports within 24 inches of each elbow and within 48 inches of each branch intersection.
- D. Hangers Exposed to View: Threaded rod and angle or channel supports.
- E. Support vertical ducts with steel angles or channel secured to the sides of the duct with welds, bolts, sheet metal screws, or blind rivets; support at each floor and at a maximum intervals of 16 feet.
- F. Install upper attachments to structures. Select and size upper attachments with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.

3.4 CONNECTIONS

- A. Make connections to equipment with flexible connectors complying with Section 233300 "Air Duct Accessories."
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for branch, outlet and inlet, and terminal unit connections.

3.5 DUCT CLEANING

- A. Clean new and existing duct system(s) before testing, adjusting, and balancing.

3.6 START UP

- A. Air Balance: Comply with requirements in Section 230593 "Testing, Adjusting, and Balancing for HVAC."

3.7 DUCT SCHEDULE

- A. Fabricate ducts with galvanized sheet steel.
- B. Supply Ducts:
 - 1. Ducts Connected to Constant-Volume Air-Handling Units:
 - a. Pressure Class: Positive 2-inch wg.
 - b. Minimum SMACNA Seal Class: B.
 - c. SMACNA Leakage Class for Rectangular: 12.
 - d. SMACNA Leakage Class for Round and Flat Oval: 12.
- C. Intermediate Reinforcement:
 - 1. Galvanized-Steel Ducts: Galvanized steel.
- D. Elbow Configuration:
 - 1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-2, "Rectangular Elbows."
 - a. Radius Type RE 1 with minimum 1.5 radius-to-diameter ratio.
 - b. Radius Type RE 3 with minimum 1.0 radius-to-diameter ratio and two vanes.
 - c. Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
 - 2. Round Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-4, "Round Duct Elbows."

- a. Minimum Radius-to-Diameter Ratio and Elbow Segments: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 3-1, "Mitered Elbows." Elbows with less than 90-degree change of direction have proportionately fewer segments.
 - 1) Velocity 1000 fpm or Lower: 0.5 radius-to-diameter ratio and three segments for 90-degree elbow.
 - 2) Velocity 1000 to 1500 fpm: 1.0 radius-to-diameter ratio and four segments for 90-degree elbow.
 - 3) Velocity 1500 fpm or Higher: 1.5 radius-to-diameter ratio and five segments for 90-degree elbow.
 - 4) Radius-to Diameter Ratio: 1.5.
- b. Round Elbows, 12 Inches and Smaller in Diameter: Stamped or pleated.
- c. Round Elbows, 14 Inches and Larger in Diameter: Standing seam.

E. Branch Configuration:

- 1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-6, "Branch Connection."
 - a. Rectangular Main to Rectangular Branch: 45-degree entry.
 - b. Rectangular Main to Round Branch: Spin in.
- 2. Round: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees." Saddle taps are permitted in existing duct.
 - a. Velocity 1000 fpm or Lower: 90-degree tap.
 - b. Velocity 1000 to 1500 fpm: Conical tap.
 - c. Velocity 1500 fpm or Higher: 45-degree lateral.

END OF SECTION 233113

SECTION 233300 - AIR DUCT ACCESSORIES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

1. Manual volume dampers.
2. Flange connectors.
3. Turning vanes.
4. Duct-mounted access doors.
5. Flexible connectors.
6. Flexible ducts.
7. Duct accessory hardware.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.

1.4 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For air duct accessories to include in operation and maintenance manuals.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

PART 2 - PRODUCTS

2.1 ASSEMBLY DESCRIPTION

- A. Comply with NFPA 90A, "Installation of Air Conditioning and Ventilating Systems," and with NFPA 90B, "Installation of Warm Air Heating and Air Conditioning Systems."

- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.

2.2 MATERIALS

- A. Galvanized Sheet Steel: Comply with ASTM A 653/A 653M.
 - 1. Galvanized Coating Designation: G90.
 - 2. Exposed-Surface Finish: Mill phosphatized.
- B. Reinforcement Shapes and Plates: Galvanized-steel reinforcement where installed on galvanized sheet metal ducts; compatible materials for aluminum and stainless-steel ducts.
- C. Tie Rods: Galvanized steel, 1/4-inch minimum diameter for lengths 36 inches or less; 3/8-inch minimum diameter for lengths longer than 36 inches.

2.3 MANUAL VOLUME DAMPERS

- A. Standard, Steel, Manual Volume Dampers:
 - 1. Standard leakage rating, with linkage outside airstream.
 - 2. Suitable for horizontal or vertical applications.
 - 3. Frames:
 - a. Frame: Hat-shaped, 0.094-inch-thick, galvanized sheet steel.
 - b. Mitered and welded corners.
 - c. Flanges for attaching to walls and flangeless frames for installing in ducts.
 - 4. Blades:
 - a. Multiple or single blade.
 - b. Parallel- or opposed-blade design.
 - c. Stiffen damper blades for stability.
 - d. Galvanized-steel, 0.064 inch thick.
 - 5. Blade Axles: Galvanized steel.
 - 6. Bearings:
 - a. Molded synthetic.
 - b. Dampers in ducts with pressure classes of 3-inch wg or less shall have axles full length of damper blades and bearings at both ends of operating shaft.
 - 7. Tie Bars and Brackets: Galvanized steel.

2.4 FLANGE CONNECTORS

- A. Description: Add-on or roll-formed, factory-fabricated, slide-on transverse flange connectors, gaskets, and components.
- B. Material: Galvanized steel.
- C. Gage and Shape: Match connecting ductwork.

2.5 TURNING VANES

- A. Manufactured Turning Vanes for Metal Ducts: Curved blades of galvanized sheet steel; support with bars perpendicular to blades set; set into vane runners suitable for duct mounting.
- B. General Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible"; Figures 4-3, "Vanes and Vane Runners," and 4-4, "Vane Support in Elbows."
- C. Vane Construction: Single wall.

2.6 DUCT-MOUNTED ACCESS DOORS

- A. Duct-Mounted Access Doors: Fabricate access panels according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible"; Figures 7-2, "Duct Access Doors and Panels," and 7-3, "Access Doors - Round Duct."
 - 1. Door:
 - a. Double wall, rectangular.
 - b. Galvanized sheet metal with insulation fill and thickness as indicated for duct pressure class.
 - c. Vision panel.
 - d. Hinges and Latches: 1-by-1-inch butt or piano hinge and cam latches.
 - e. Fabricate doors airtight and suitable for duct pressure class.
 - 2. Frame: Galvanized sheet steel, with bend-over tabs and foam gaskets.
 - 3. Number of Hinges and Locks:
 - a. Access Doors Less Than 12 Inches Square: No hinges and two sash locks.
 - b. Access Doors up to 18 Inches Square: Continuous and two sash locks.
 - c. Access Doors up to 24 by 48 Inches: Continuous and two compression latches.

2.7 FLEXIBLE CONNECTORS

- A. Materials: Flame-retardant or noncombustible fabrics.
- B. Coatings and Adhesives: Comply with UL 181, Class 1.

- C. Metal-Edged Connectors: Factory fabricated with a fabric strip 3-1/2 inches wide attached to two strips of 2-3/4-inch-wide, 0.028-inch-thick, galvanized sheet steel or 0.032-inch-thick aluminum sheets. Provide metal compatible with connected ducts.
- D. Indoor System, Flexible Connector Fabric: Glass fabric double coated with neoprene.
 - 1. Minimum Weight: 26 oz./sq. yd..
 - 2. Tensile Strength: 480 lbf/inch in the warp and 360 lbf/inch in the filling.
 - 3. Service Temperature: Minus 40 to plus 200 deg F.
- E. Insulated, Flexible Duct: UL 181, Class 1, multiple layers of aluminum laminate supported by helically wound, spring-steel wire; fibrous-glass insulation; aluminized vapor-barrier film.
 - 1. Pressure Rating: 10-inch wg positive and 1.0-inch wg negative.
 - 2. Maximum Air Velocity: 4000 fpm.
 - 3. Temperature Range: Minus 20 to plus 210 deg F.
- F. Flexible Duct Connectors:
 - 1. Clamps: Nylon strap in sizes 3 through 18 inches, to suit duct size.
 - 2. Non-Clamp Connectors: Liquid adhesive plus tape.

2.8 DUCT ACCESSORY HARDWARE

- A. Instrument Test Holes: Cast iron or cast aluminum to suit duct material, including screw cap and gasket. Size to allow insertion of pitot tube and other testing instruments and of length to suit duct-insulation thickness.
- B. Adhesives: High strength, quick setting, neoprene based, waterproof, and resistant to gasoline and grease.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install duct accessories according to applicable details in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for metal ducts and in NAIMA AH116, "Fibrous Glass Duct Construction Standards," for fibrous-glass ducts.
- B. Install duct accessories of materials suited to duct materials; use galvanized-steel accessories in galvanized-steel and fibrous-glass ducts, stainless-steel accessories in stainless-steel ducts, and aluminum accessories in aluminum ducts.
- C. Install volume dampers at points on supply, return, and exhaust systems where branches extend from larger ducts.
 - 1. Install steel volume dampers in steel ducts.
- D. Set dampers to fully open position before testing, adjusting, and balancing.

- E. Install test holes at fan inlets and outlets and elsewhere as indicated.
- F. Install duct access doors on sides of ducts to allow for inspecting, adjusting, and maintaining accessories and equipment at the following locations:
 - 1. At outdoor-air intakes.
 - 2. At outdoor-air intakes and mixed-air plenums.
 - 3. Downstream from manual volume dampers.
 - 4. Elsewhere as indicated.
- G. Install access doors with swing against duct static pressure.
- H. Access Door Sizes:
 - 1. One-Hand or Inspection Access: 8 by 5 inches.
 - 2. Two-Hand Access: 12 by 6 inches.
 - 3. Head and Hand Access: 18 by 10 inches.
 - 4. Head and Shoulders Access: 21 by 14 inches.
 - 5. Body Access: 25 by 14 inches.
 - 6. Body plus Ladder Access: 25 by 17 inches.
- I. Label access doors according to Section 230553 "Identification for HVAC Piping and Equipment" to indicate the purpose of access door.
- J. Install flexible connectors to connect ducts to equipment.
- K. For fans developing static pressures of 5-inch wg and more, cover flexible connectors with loaded vinyl sheet held in place with metal straps.
- L. Connect terminal units to supply ducts directly or with maximum 12-inch lengths of flexible duct. Do not use flexible ducts to change directions.
- M. Connect diffusers to ducts with maximum 60-inch lengths of flexible duct clamped or strapped in place. Connect flexible ducts to metal ducts with liquid adhesive plus tape and draw bands.
- N. Install duct test holes where required for testing and balancing purposes.

3.2 FIELD QUALITY CONTROL

- A. Tests and Inspections:
 - 1. Operate dampers to verify full range of movement.
 - 2. Inspect locations of access doors and verify that purpose of access door can be performed.
 - 3. Inspect turning vanes for proper and secure installation.

END OF SECTION 233300

SECTION 237433 - DEDICATED OUTDOOR-AIR UNITS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes factory-split system unit capable of supplying up to 100 percent outdoor air and providing cooling, heating and dehumidification.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product. Include dimensional drawings, weights and clearances.

1.3 INFORMATIONAL SUBMITTALS

- A. Startup service reports.
- B. Sample warranty.

1.4 CLOSEOUT SUBMITTALS

- A. Operation and maintenance data.

1.5 WARRANTY

- A. Special Warranty: Manufacturer agrees to replace components of units that fail in materials or workmanship within specified warranty period.
 - 1. Warranty Period for Compressors: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE

- A. Refer to Drawing Schedules for required configuration, performance and accessories.

2.2 UNIT CONSTRUCTION

- A. Cabinet panels: 2" double-wall foamed panel construction throughout the indoor section of unit to provide nonporous, cleanable interior surfaces. All interior seams exposed to airflow shall be sealed.

- B. Insulation: 2” polyisocyanurate foam metal encapsulated with no exposed edges. Initial R value of 6.6 per inch of thickness.
- C. Cabinet base shall be double wall construction designed to prevent trapping or ponding of water within the unit base. Cabinet base pan shall be insulated with 2” thick polyisocyanurate foam. Foam insulation shall be fully enclosed with galvanized steel insulation cover. Insulation shall not be applied to underside of unit base.
- D. Cabinet Base Rails: Side and end base rails shall include openings for forklift and tie-down access. To protect unit base from fork damage side rails shall include removable heavy gauge fork pockets.
- E. Shipping anchors attach to and/or through unit base rails. Straps over unit shall not be used to secure unit for shipping.
- F. Cabinet material interior and base rails: shall be G-90 zinc-coated galvanized steel. Material gauge shall be a minimum of 14-gauge for base rails, 16-gauge for structural members and 20-gauge for access doors and cabinet panels.
- G. Exterior Corrosion Protection: Exterior cabinet panels shall be a base coat of G-90 galvanized steel with both exterior and interior surfaces cleaned, phosphatized and finished with a weather-resistant baked enamel finish. Unit’s surface shall be in compliance with ASTM B45 salt spray testing at a minimum of 672-hour duration.
- H. Cabinet construction shall provide hinged panels providing easy access for all parts requiring routine service.
- I. Cabinet top cover shall be one-piece construction or where seams exist, it shall be double-hemmed and gasket-sealed.
- J. Hinged Access Panels: Water- and air-tight hinged access panels shall provide access to all areas requiring routine service including air filters, heating section, electrical and control cabinet sections, supply air fan section, evaporator and reheat coil sections. Insulated doors shall be constructed to allow the hinges to be reversed in the field.
- K. Hold-open devices shall be factory installed on all hinged access doors. Chains shall not be used as hold-open devices.
- L. Latches with locking hasp or tool operated closure devices shall be factory installed on all hinged access panels.
- M. Drain Pan material shall be Type 430 Stainless steel drain and constructed to sloped in two directions to ensure positive drainage with corners exposed to standing water and drain fittings welded liquid tight to prevent leaks. Pan shall have a minimum depth of 2”. Base of drain pan shall be insulated with 1” thick foam insulation.
- N. Provide openings either on side of unit or thru the base for power, control and gas connections.
- O. Cabinet shall include optional interior liner constructed of Type 304 stainless steel with sealed seams.

- P. Unit shall be equipped with a 6" filter rack upstream of the evaporator. Frame shall be field-adjustable to match any filter combination specified in the following section.
- Q. Motorized dampers
1. Frame shall be constructed of a 16 gage galvanized steel hat-channel.
 2. Blades shall be constructed of 16 gage galvanized steel strengthened by three longitudinal 1 inch deep "vee" grooves.
 3. Blades shall be symmetrical relative to its axle pivot point.
 4. Axle bearings shall be synthetic sleeve-type and rotate inside extruded holes in the damper frame.
 5. Blade seals shall be extruded vinyl permanently bonded to the appropriate blade edges.
 6. Frame shall include flexible stainless steel compression-type jamb seals.
 7. Modulating spring-return actuators shall be provided by the factory, installed on the damper, and wired to the control center. Each damper shall have a dedicated actuator. Single actuators with gear trains are not acceptable.
 8. Damper leakage shall be no more than 3 cfm/sq.ft. at 1 in.wg static pressure.

2.3 REFRIGERATION SYSTEM

- A. Air Cooled DX: Unit shall be provided with factory piped, charged, and tested packaged air-cooled direct expansion refrigeration system.
- B. Compressors:
1. Compressors shall be hermetic scroll type and include the following items:
 - a. Suction and discharge service valves.
 - b. Suction and discharge isolation valves.
 - c. Reverse rotation protection.
 - d. Oil level adjustment.
 - e. Oil filter.
 - f. Filter drier
 - g. Short cycling control.
 - h. High and low pressure limits.
 - i. Crankcase heaters.
 2. Compressors shall be installed in a separate compartment, above the unit floor, and isolated from the surrounding environment by double wall foam injected panels and access doors.
 3. Compressors shall be installed using manufacturer's recommended rubber vibration isolators.
 4. Capacity control shall be provided through the use of a single Digital Scroll™ compressor. Additional compressors, if required, shall be fixed stage scroll compressors.
- C. DX Cooling Coil:
1. Coil shall be rated in accordance to AHRI standards, designed to withstand 250 psig working pressure at 300 degrees F, and pressure tested to 600 psig.
 2. Coil shall be a minimum of 4 rows deep with maximum fin density of 12 fins per inch.
 3. Refrigeration systems with more than one circuit shall have interlaced evaporator coils.
 4. Coil casing shall be constructed of 304 stainless steel.
 5. Coil tubes shall be constructed of 1/2" diameter, 0.016" thick seamless copper tubing.
 6. Coil fins shall be constructed of 0.0060" thick aluminum.

7. Cooling coils shall include corrosion-resistant, electrostatically-applied coating rated for 5,000 hours in accordance with ASTM B117.
 8. Drain pan:
 - a. Drain pan shall be constructed of a minimum of 18 gage 430 stainless steel.
 - b. Drain pan shall be double-sloped to ensure condensate removal from unit.
 - c. Drain pan shall extend a minimum of 8" past the evaporator coil to ensure condensate retention.
- D. Hot Gas Reheat:
1. Hot-gas reheat coil shall be separated from the evaporator coil by a minimum of 6" in the direction of airflow to prevent the re-evaporation of condensate, provide room for coil cleaning, and allow control system to monitor evaporator coil leaving dew point temperature.
 2. Coil shall be rated in accordance to AHRI standards, designed to withstand 250 psig working pressure at 300 degrees F, and pressure tested to 600 psig.
 3. Coil casing shall be constructed of 304 stainless steel.
 4. Coil tubes shall be constructed of 5/16" diameter, 0.012" thick seamless copper tubing.
 5. Coil fins shall be constructed of 0.0060" thick aluminum fins.
 6. Hot-gas reheat shall be controlled through a factory-supplied and controlled modulating 3-way valve.
- E. Air-Cooled Condenser:
1. Air cooled condenser coil shall be unit mounted.
 2. Provide condenser coils with galvanized casing, seamless copper tubes, and aluminum fins.
 3. Coil shall be rated in accordance to AHRI standards, designed to withstand 250 psig working pressure at 300 degrees F, and pressure tested to 600 psig.
 4. Coil casing shall be constructed of 304 stainless steel.
 5. Coil tubes shall be constructed of 5/16" diameter, 0.012" thick seamless copper tubing.
 6. Coil fins shall be constructed of 0.0060" thick aluminum fins.
 7. Condenser coils shall include corrosion-resistant, electrostatically-applied coating rated for 3,000 hours in accordance with ASTM B117.
 8. Condenser coils shall include factory provided and installed condenser coil guards.
 9. Condensing section shall be equipped with direct-drive condensing fans.
 10. Condensing fan assembly shall be statically and dynamically balanced in accordance with AMCA Standard 204-05.
 11. Condensing fan assembly shall consist of aluminum-bladed propeller fan wheel, formed-channel base, formed inlet venturi, and coated steel basket guard on the discharge.
 12. A factory-supplied variable frequency drive shall be provided to modulate a single condensing fan to maintain refrigerant pressure in the condensing section.
 13. All additional condensing fans shall enable/disable to maintain refrigerant pressure in the condensing section.

2.4 BLOWERS

- A. Fan assemblies shall be direct-drive without the use of belts or adjustable sheaves.
- B. The indoor fan motor shall be an electronic commutated motor with integrated power electronics for variable motor speed.

- C. Fan wheels shall be constructed of corrosion-resistant, fiber-reinforced polyamide with backward curved blades. or Fan wheels shall be constructed of welded aluminum with airfoil blades.
- D. Fan wheel shall be tested in accordance to AMCA 210.
- E. Fans may be full width or partial width. Fans modified to partial width through the use of banding or other blade reduction method are not acceptable.
- F. Fans shall be rigidly mounted to structural base or Fans shall be mounted on minimum 1” tall neoprene isolators.

2.5 ELECTRIC-RESISTANCE HEATING COIL

- A. UL Compliance: Comply with requirements in UL 1995, "Heating and Cooling Equipment."
- B. Electric-Resistance Heating Elements:
 - 1. Coiled Resistance Wire: 80 percent nickel and 20 percent chromium.
 - 2. Tubular-Steel Sheath: Compacted magnesium oxide powder.
 - 3. Fins: Spiral-wound, copper-plated, steel fins continuously brazed to sheath.
 - 4. Heating Capacity: Low density **35 W per sq. in.**, factory; with time delay for element staging and overcurrent- and overheat-protection devices.
 - 5. Safety Controls:
 - a. Blower-motor interlock, air-pressure switch.
 - b. Quiet mercury contactors.
 - c. Time delay between steps.
 - d. Integral, nonfused power disconnect switch.

2.6 FILTERS

- A. Outdoor air filter rack shall accommodate factory-provided 2" MERV8 filters.
- B. Filter sections shall be accessible through a 2" foam-injected, double-wall, hinged access door with quarter-turn latches.

2.7 ELECTRICAL

- A. Unit shall be constructed with an integral electrical and control center isolated from supply airflow, exhaust airflow, compressors, and heating elements. The control center shall control all aspects of the unit operation.
- B. Units shall be wired according to NEC and listed per ETL. ETL listing shall cover all components of the ventilator and not be limited to the control panel. All major electrical components shall be UL or ETL listed.

- C. Unit shall be provided with phase and brown out protection which shuts down all motors in the unit if the electrical phases are more than 10% out of balance on voltage, the voltage is more than 10% under design voltage, or on phase reversal.
- D. The following items shall be provided and wired within the control center by the factory:
 - 1. Non-fused disconnect.
 - 2. Sub-circuit fusing.
 - 3. Low voltage transformers.
 - 4. Controls as specified in this section.
 - 5. Control circuit fusing.
 - 6. Terminal block.
- E. Electrical panel must house all high voltage components such as terminal blocks and fuse blocks.

2.8 CONTROLS

- A. Units shall include factory supplied, mounted, wired, and tested stand-alone microprocessor controls.
- B. Microprocessor controller shall be factory-programmed for discharge air control and use an internal 7-day time clock.
- C. Microprocessor controller shall include local liquid crystal display (LCD) for user interface. Microprocessor controller remote LCD shall be mounted in a weather-proof enclosure and accessible without exposing the operator to high voltage wiring or having to turn off or circumvent the main disconnect.
- D. Include control capability to sequence components so as to deliver room neutral supply air (adjustable).
- E. The following sensors shall be factory supplied, mounted, and wired inside the unit:
 - 1. Outdoor air humidity sensor.
 - 2. Outdoor air temperature sensor.
 - 3. Evaporator coil leaving air temperature sensor.
 - 4. Supply air filter pressure monitoring switch and/or magnehelic gauge.
- F. The following devices shall be factory-supplied for field installation and wiring:
 - 1. Supply air temp temperature sensor.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Comply with manufacturer's rigging and installation instructions for unloading units and moving to final locations.
- B. Install separate devices furnished by manufacturer and not factory installed.

- C. Install new filters at completion of equipment installation and before testing, adjusting, and balancing.
- D. Install drain pipes from unit drain pans to approved discharge locations:
 - 1. Drain Piping: Schedule 40 PVC pipe complying with ASTM D 1785, with solvent-welded fittings.
 - 2. Pipe Size: Same size as condensate drain pan connection.

3.2 CONNECTIONS

- A. Where installing piping adjacent to units, allow space for service and maintenance.
- B. Duct Connections:
 - 1. Comply with requirements in Section 233113 "Metal Ducts."
 - 2. Drawings indicate the general arrangement of ducts.
 - 3. Connect ducts to units with flexible duct connectors. Comply with requirements for flexible duct connectors in Section 233300 "Air Duct Accessories."
- C. Electrical Connections: Comply with requirements for power wiring, switches, and motor controls in electrical Sections.
 - 1. Install electrical devices furnished by unit manufacturer but not factory mounted.

3.3 FIELD QUALITY CONTROL

- A. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect, test, and adjust components, assemblies, and equipment installations, including connections.
- B. Perform tests and inspections.
- C. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including all connections.
- D. Tests and Inspections:
 - 1. Operational Test: After electrical circuitry has been energized and crankcase heaters have had sufficient on-time, start units to confirm proper motor rotation and unit operation.
 - 2. Enter or adjust all controller set-points as required to meet specific project requirements.
 - 3. Set initial temperature and humidity set points.
 - 4. Set field-adjustable switches as indicated.
 - 5. Air-to-air energy recovery equipment will be considered defective if it does not pass tests and inspections.
 - 6. Prepare test and inspection reports.

3.4 DEMONSTRATION

- A. Engage a factory-authorized service representative to demonstrate and document proper operation in presence of Architect/Engineers.

3.5 OWNER TRAINING

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain dedicated outdoor air units. Submit documentation of Owner personnel receiving training.

END OF SECTION 237433

SECTION 260500 - GENERAL ELECTRICAL

PART 1 - GENERAL

1.1 SCOPE OF WORK

- A. Furnish all labor, materials and equipment and incidentals required to make ready for use complete electrical systems as shown on the Drawings and specified herein.
- B. It is the intent of these Specifications that the electrical systems shall be suitable in every way for the service required. All material and all work which may be reasonably implied as being incidental to the work of this Division shall be furnished at no extra cost.
- C. The work shall include, but not be limited to, furnishing, coordinating, and installing the following:
 - 1. Electrical distribution system for power, receptacles and miscellaneous power as shown on the contract drawings.
 - 2. Grounding.
 - 3. Other special requirements and/or systems where shown.
- D. Each bidder (or Representative) shall, before preparing a proposal, visit all areas of the existing site. If the work includes demolition, restoration, renovation and/or addition; then existing buildings and structures should be carefully inspected. The submission of the proposal by this Bidder shall be considered evidence that the Bidder (or Representative) has visited the site and noted the locations and conditions under which the work will be performed and that the Bidder takes full responsibility for a complete knowledge of all factors governing the work.
- E. All power interruptions to existing equipment shall be at the Owner's convenience with 24 hours (minimum) notice. Each interruption shall have prior approval.
- F. The work shall include complete testing of all equipment and wiring at the completion of work and making any minor correction changes or adjustments necessary for all the proper functioning of the system and equipment. All work shall be of the highest quality; substandard work will be rejected.
- G. Field verify all existing underground electrical and mechanical piping.

1.2 SUBMITTALS

- A. Shop drawings shall be submitted for all equipment, apparatus, and other items as required by the Architect/Engineer.
- B. Submittals are required for all materials shown in the individual specification's sections.

- C. Submittals are required for materials and specific methods used for penetrations of rated assemblies and for seismic restraints.
- D. All shop drawings and submittals shall be submitted at the same time. Partial shop drawing and submittals will be rejected and not processed. Materials, equipment and long lead items that require special handling, if identified and requested by the contractor, will be processed separately.
- E. Proposed equipment and/or materials substitutions shall be clearly indicated in shop drawings. All deviations from the specified quality, functionality, appearance or performance of the proposed equipment and/or materials shall be clearly summarized in the preface of each submittal.
- F. The project shall be bid based on the equipment listed in these specifications and on the drawings. After award of the Electrical Contract the Contractor may wish to substitute equipment other than that specified, subject to approval. The Electrical Contractor shall bear the “burden of proof” for demonstrating substitute equipment equivalency and suitability.
- G. The Electrical Contractor shall be required to replace installed “equivalent” equipment if the operation of this equipment does not meet the full design intent of the specified system.
- H. Physical size of equipment used in the design layout are those of reputable equipment manufacturers. The Contractor is responsible for providing equipment which will fit the space provided. If the Contractor elects to use other manufacturer’s equipment, any resulting conflicts with space clearance or codes shall be the responsibility of the Contractor to correct at the Contractor’s expense.
- I. The Contractor assumes all responsibility for providing code clearances. Submit a scale drawing of each electrical equipment room showing exact size and location of all proposed electrical equipment with code clearances and working space clearly indicated.

1.3 COORDINATION OF WORK

- A. It is understood and agreed that the Contractor is, by careful examination, satisfied as to the nature and location of the work, the conformation of the ground, the character, quality and quantity of the materials to be encountered, the general and local conditions and all other matters which can and may affect the work under this contract. The Contractor shall be held responsible for visiting the site and thoroughly familiarizing himself with the existing conditions and also any contractual requirements as may be set forth in the other Divisions of these Specifications. No extras will be considered because of additional work necessitated by obvious job conditions that are not indicated on the drawings.
- B. The Contractor shall compare the electrical drawings and specifications with the drawings and specifications for other trades, and shall report any discrepancies between them to the Architect/Engineer and obtain written instructions for changes necessary in the electrical work. The electrical work shall be installed in cooperation with other trades installing interrelated work. Before installation, the Contractor shall make proper provisions to avoid interferences in a manner approved by the Architect/Engineer. All changes required in the work of the Contractor caused by neglect to do so shall be made at the expense of the Contractor.

- C. Location of electrical raceways, switches, panels, equipment, fixtures, etc., shall be adjusted to accommodate the work to interferences anticipated and encountered. The Contractor shall determine the exact route and location of each electrical raceway prior to make up and assembly.
 - 1. Right of Way: Lines which pitch shall have the right of way over those which do not pitch. For example, steam, condensate and plumbing drains shall normally have right of way. Lines whose elevations cannot be changed shall have the right of way over lines whose elevations can be changed.
 - 2. Offsets and changes in direction of electrical raceways shall be made as required to maintain proper headroom and to clear pitched lines whether or not indicated on the drawings. The Contractor shall furnish and install elbows, pull boxes, etc., as required to affect these offsets, transitions, and changes in directions. Conflicts between electrical raceways, fixtures, etc., and ductwork or piping which cannot be resolved otherwise, will be resolved by the Architect/Engineer.
- D. Installation and Arrangements: The Contractor shall install all electrical work to permit removal (without damage to other parts) of any equipment requiring periodic replacement or maintenance. The Contractor shall arrange electrical raceways and equipment to permit ready access to valves, cocks, traps, starters, motors, control components, etc., and to clear the opening of swinging and overhead doors and of access panels.

1.4 EQUIPMENT AND MATERIALS (GENERAL)

- A. In compliance with North Carolina General Statute 133.3, the Engineer has, wherever possible, specified the required performance and design characteristics of all materials utilized in this construction. In some cases, it is impossible to specify the required performance and design characteristics and when this occurs the Engineer has specified three or more examples of equal design or equivalent design, establishing an acceptable range for items of equal or equivalent design. Cited examples are used only to denote the quality standard of product desired and do not restrict bidders to a specific brand, make, manufacturer or specific name and are used only to set forth and convey to bidders the general style, type, character and quality of product desired. Equivalent products will be acceptable.
- B. Substitution of materials, items, or equipment of equal or equivalent design shall be submitted to the Architect/Engineer for approval or disapproval. Equal or equivalent shall be interpreted to mean an item of material or equipment, similar to that named and which is suitable for the same use and capable of performing the same functions as that named, the Engineer being the judge of equality.
- C. The materials used in all systems shall be new, unused and as hereinafter specified and shall bear the manufacturer's name, trade name and third party testing agency label (Third party agencies shall be amongst those accredited by the North Carolina Building Code Council to Label Electrical and Mechanical Equipment) in every case where a standard has been established for the particular material. Equipment furnished under this specification shall be essentially the standard product of manufacturers regularly engaged in the production of the required type of equipment, and shall be the manufacturer's latest approved design. All materials where not specified shall be of the very best of their respective kinds. Samples of

materials or manufacturer's specifications shall be submitted for approval as required by the Engineer.

- D. Protection: Electrical equipment shall at all times during construction be adequately protected against damage. Equipment shall be tightly covered and protected against dirt, water and chemical or mechanical injury and theft. Electrical equipment shall not be stored out-of-doors. Electrical equipment shall be stored in dry, permanent shelters. If an apparatus has been damaged, such damage shall be repaired at no additional cost. If any apparatus has been subject to possible injury by water, it shall be replaced at no additional cost to the Owner. At the completion of the work, fixtures, equipment, and materials shall be cleaned and polished thoroughly and turned over to the Owner in a condition satisfactory to the Architect/Engineer. Damage or defects, developing before acceptance of the work shall be made good at the Contractor's expense.
- E. Any damage to factory applied paint finish shall be repaired using touch-up paint furnished by the equipment manufacturer. The entire damaged panel or section shall be repainted to match manufacturer's paint finish, at no additional cost to the Owner.
- F. Where materials such as wiring devices and plates, fire alarm equipment, paging system components, etc. are specified to match existing, provide materials to match existing equipment in finish, color, capacity, ratings, operating characteristics, performance, etc.
- G. Delivery and Storage: Equipment and materials shall be delivered to the site and stored in original containers, suitably sheltered from the elements, but readily accessible for inspection by the Architect/Engineer until installed.
- H. Equipment and materials of the same general type shall be of the same make throughout the work to provide uniform appearance, operation and maintenance.
- I. Manufacturer's directions shall be followed completely in the delivery, storage, protection, and installation of all equipment and materials. The Contractor shall promptly notify the Architect/Engineer, in writing, of any conflicts between any requirements of the Contract Documents and the manufacturer's directions and shall obtain the Engineer's written instructions before proceeding with the work. Should the Contractor perform any work that does not comply with the manufacturer's direction or such written instructions from the Architect/Engineer, the Contractor shall bear all costs arising in correcting the deficiencies.

1.5 OPERATION AND MAINTENANCE MANUALS

- A. The Contractor shall provide two compilations of catalog data, bound in suitable loose-leaf binders, for each manufactured item of equipment used in the electrical work. These shall be presented to the Engineer for transmittal to the Owner before the final inspection is made. Data shall include printed installation, operation and maintenance instructions for each item, indexed by product with heavy sheet dividers and tabs. All warranties shall be included with each item. Each manufacturer's name, address and telephone number shall be clearly indicated.
- B. Shop drawings with Engineer's "as noted" markings are not acceptable for the above. "Approved" shop drawings are acceptable if adequate information is contained therein. Generally, shop drawings alone are not adequate.

1.6 PAINTING

- A. All painting will be performed by the Electrical Contractor for the project, unless specifically indicated otherwise.
- B. The Electrical Contractor shall clean all exposed electrical work for painting. The Electrical Contractor shall be required to paint all exposed electrical work at the Electrical Contractor's. Such painting will be accomplished in accordance with the detailed specifications for the Project.
- C. Conductors exposed in boxes and cabinets shall be protected against painting. Devices, cover plates, trims, etc., for panelboards and cabinets shall not be installed until painting has been completed.
- D. The Electrical Contractor shall be responsible for touch up painting that may be required for electrical material or apparatus furnished with factory applied finish.

1.7 LOCATIONS AND MEASUREMENTS

Outlets and appliances are shown and located on the drawings as accurately as possible. All measurements shall be verified on the project and in all cases the work shall suit the surrounding trim, finishes and/or construction. The locations of outlets for special appliances shall be installed so that when extended, they are flush with the finished wall or ceiling and permit the proper installation of fixtures and/or devices. Heights of all outlets shown on the drawings are approximate only. Slight relocations of outlets, devices and equipment shall be made by the Contractor as required or as directed by the Engineer at no additional cost to the Owner.

1.8 QUALITY OF WORK

All work shall be executed as required by this specification and the accompanying drawings and shall be done by skilled mechanics, and shall present a neat, trim, and mechanical appearance when completed. All work shall be performed as required by the progress of the job.

1.9 SUPERVISION

- A. The Contractor shall personally, or through an authorized and competent representative, constantly supervise the work from the beginning to completion and final acceptance. So far as possible, the Contractor shall keep the same foreman and mechanics throughout the project duration.
- B. During the progress of the work it shall be subject to inspection by representatives of the Architect/Engineer, the Owner, and local inspection authorities, at which time the Contractor shall furnish such required information and data on the project as requested.
- C. The Electrical Contractor shall coordinate the electrical work with other Contractors and cooperate in the preparation and maintenance of a master schedule for the completion of the project.

1.10 EXCAVATION, TRENCHING AND BACKFILLING

- A. The Electrical Contractor shall do all excavating, trenching and backfilling in connection with this contract. All such excavation shall be done in a manner as not to endanger or damage existing utility lines and other structures. If damage occurs, the Contractor shall pay for and repair damage to the satisfaction of the Architect/Engineer.
- B. It shall be the responsibility of the Contractor to investigate conditions before excavation and to exercise care during the excavation to avoid any utilities or other objects which may not be shown. Whether or not utilities, etc., are shown on the drawings shall not relieve the Contractor from the responsibility to repair any damage caused by this work. Location of all ditching shall be laid out at grade and shall be approved by the Architect/Engineer before excavating and no work shall be done until such approval has been obtained.
- C. All surplus earth shall be removed by the Contractor from the site and disposed of at the Contractor's expense.
- D. All excavation, trenching and shoring shall be in accordance with rules and regulations set forth in Article XXI, Bulletin 1 "Trenching" as published in a separate bulletin by the North Carolina Department of Labor, Division of Standards and Inspection Construction Bureau.
- E. Backfilling shall be in 6" layers with each layer tamped. No boulders or debris shall be used for backfill material. Where trenching passes through areas designated as streets, driveways, walkways, or parking areas, backfill shall be tamped with power tamps to 95 percent compaction.
- F. Excavation shall be bid unclassified with no extra payment for removal of rock.

1.11 CLOSING IN WORK

Work shall not be covered up or enclosed until it has been inspected, tested and approved by the authorities having jurisdiction over this work. Should any of the work be enclosed or covered up before such inspection and test, the Contractor shall uncover the work at the Contractor's expense; after it has been inspected, tested and approved, the Contractor shall restore the work to its original condition. The State Electrical Inspector at the State Construction Office shall be called for all inspections at 919-807-4111. Inspections shall be limited to Monday thru Friday unless specifically authorized by State Construction Office

1.12 REFERENCE STANDARDS

- A. All electrical equipment, materials, and installation shall be in accordance with the latest edition of the following codes and standards:
 - 1. American Association of Edison Illuminating Companies (AEIC)
 - 2. American National Standards Institute (ANSI)
 - 3. American Society for Testing and Materials (ASTM)
 - 4. Building Officials Code Administrators (BOCA)
 - 5. Institute of Electrical and Electronic Engineers (IEEE)
 - 6. Insulated Cable Engineers Association (ICEA)

7. International Code Council (ICC)
8. International Conference of Building Officials (ICBO)
9. National Electrical Code (NEC) 2017 edition
10. National Electrical Contractor's Association (NECA)
11. National Electrical Installation Standards (NEIS)
12. National Electrical Manufacturer's Association (NEMA)
13. National Electrical Safety Code (NESC)
14. National Fire Protection Association (NFPA)
15. North Carolina Energy Conservation Code, 2018 (NCECC)
16. North Carolina State Building Code (NCSBC)
17. North Carolina Construction Manual with GS as listed (NCCM)
18. Occupational Safety and Health Act (OSHA)
19. Requirements of the Americans with Disabilities Act (ADA), latest edition.
20. Underwriters Laboratories Inc (U.L.)
21. Southern Building Code Congress International (SBCCI)
22. Toxicity Characteristics Leaching Procedure (TCLP)

- B. All electrical equipment and material shall be listed by an approved third-party testing agency approved by the NCBCC (North Carolina Building Code Council) and shall bear the appropriate testing agency's listing mark or classification marking. Equipment, materials, etc. utilized not bearing a third-party testing agency certification shall be field or factory third party testing agency certified prior to equipment acceptance and use.
- C. Where reference is made to one of the above standards, the revision in effect at the time of the bid opening shall apply.

1.13 ENCLOSURE TYPES

Unless otherwise specified herein or shown on the Drawings, electrical enclosures shall have the following ratings:

1. NEMA 1 for dry, indoor locations.
2. NEMA 3R for outdoor locations, rooms below grade (including basements and buried vaults), "DAMP" and "WET" locations.
3. NEMA 4X for locations subject to corrosion when specifically noted.

1.14 CORROSION PROTECTION

All equipment and hardware subject to exposure to the elements and/or not installed in a conditioned space shall be fabricated of non-metallic materials, hot dip galvanized after fabrication or stainless steel. The requirements of preceding section entitled "Delivery and Storage" shall be strictly followed. Touch up any scratched metallic surfaces immediately to prevent corrosion. Apply cold galvanizing compound to all galvanized surfaces damaged during installation, i.e., cutting, etc. Ferrous, rusted or corroded materials shall be replaced before final acceptance of the work.

1.15 CODES, INSPECTION AND FEES

- A. All equipment, materials and installation shall be in accordance with the requirements of the local authority having jurisdiction which is the State Construction Office.
- B. The Electrical Contractor shall obtain all necessary permits and inspections of electrical work.
- C. The Electrical Contractor shall contact State Construction Office Electrical to schedule any and all required inspections. All inspections shall be limited to Monday thru Friday unless specifically authorized by the State Construction Office.

1.16 TESTS AND SETTINGS

- A. Test all systems furnished under Division 26 and repair or replace all defective work. Make all necessary adjustments to the systems and instruct the Owner's personnel in the proper operation of the systems.
- B. Make the following minimum tests and checks prior to energizing electrical equipment:
 - 1. Mechanical inspection, testing and settings of all circuit breakers, disconnect switches, motor starters, control equipment, etc., for proper operation.
 - 2. Check all wire and cable terminations. Verify to the Engineer that connections meet the equipment torque requirements.
 - 3. Check rotation of motors, obtain permission from other contractors to start motor, and proceed to check for proper rotation. If the motor rotates in the wrong direction, correct it. Take all necessary precautions not to damage any equipment.
 - 4. Provide all instruments and equipment for the tests specified herein.
- C. All testing shall be scheduled and coordinated by the Contractor. Notify the Owner at least two (2) weeks in advance of conducting tests. The Contractor shall have qualified personnel present during all testing.
- D. All tests shall be completely documented with the time of day, date, temperature, and all other pertinent test information. All required documentation of readings indicated shall be submitted to the Architect/Engineer prior to, and as one of the prerequisites for, final acceptance of the project.
- E. Electrical Distribution System Tests: All current carrying phase conductors and neutrals shall be tested as installed, and before load connections are made, for insulation resistance and accidental grounds. This shall be done with a 500-volt megger. The following procedures shall be as follows:
 - 1. Minimum readings shall be one million (1,000,000) ohms or more for #6 AWG wire and smaller; 250,000 ohms or more for #4 AWG wire or larger. Measurement to be taken between conductors and between conductor and the grounded metal raceway.
 - 2. After all fixtures, devices and equipment are installed and all connections completed to each panel, the Contractor shall disconnect the neutral feeder conductor from the neutral bar and take a megger reading between the neutral bar and grounded enclosure. If this

reading is less than 250,000 ohms, the Contractor shall disconnect the branch circuit neutral wires from this neutral bar. The Contractor shall then test each one separately to the panel until the low reading ones are found. The Contractor shall correct troubles, reconnect and retest until at least 250,000 ohms from the neutral bar to the grounded panel can be achieved with only the neutral feeder disconnected.

3. The Contractor shall send a letter to the Architect/Engineer, and to the North Carolina State Construction Office certifying that the above has been done and tabulating the megger readings for each panel. This shall be done at least four (4) days prior to final inspection.
4. At inspection, the Contractor shall furnish a megger and show Architect/Engineer's representative that the panels comply with the above requirements. The Contractor shall also furnish a clamp type ammeter and a voltmeter and take current and voltage readings as directed by the representatives.
5. At inspection, the Contractor shall furnish ladders, required tools, and mechanics to open fixtures, boxes, panels, or any other equipment to enable the Architect/Engineer's representatives to see into any parts of the installation that may be requested.

- F. Electrical Grounding System Tests: Provide documentation showing values of earth ground impedance for the system ground. See Specifications Section 260526 for testing requirements.

1.17 SLEEVES AND FORMS FOR OPENINGS

- A. Anchor bolts, sleeves, inserts, supports, etc., that may be required for electrical work shall be furnished, located and installed by the Electrical Contractor. Should the Electrical Contractor delay or fail to provide sufficient information in time, then the Electrical Contractor shall cut and patch construction as necessary and required to install electrical work.
- B. Provide and place all sleeves for conduits penetrating floors, walls, partitions, etc. Locate all necessary slots for electrical work and form before concrete is poured.
- C. Where exact locations are required by equipment for stubbing-up and terminating conduit concealed in floor slabs, request shop drawings, equipment location drawings, foundation drawings, and any other data required to locate the concealed conduit before the floor slab is poured.
- D. Where such data is not available in time to avoid delay in scheduled floor slab pours, the Architect/Engineer may elect to allow the installations of such conduits to be exposed. No additional compensation for such change will be allowed and written approval must be obtained from the Architect/Engineer.
- E. Seal all openings, sleeves, penetration, and slots as specified and as shown on the Contract Drawings.

1.18 CUTTING AND PATCHING

- A. For the purposes of the Electrical Contract, "cutting and patching" shall be defined as that work required to introduce new electrical work into existing construction. Work required to install

or fit electrical boxes, conduit, enclosures, equipment, etc. into new construction is not “cutting and patching”.

- B. The Electrical Contractor shall perform all cutting and patching necessary to install all equipment as required under his contract and shall re-establish all finishes to their original condition where cutting and patching occur.
- C. All cutting and patching shall be done in a thoroughly workmanlike manner.
- D. Core drill holes in existing concrete floors and walls as required.
- E. Install work at such time as to require the minimum amount of cutting and patching.
- F. Do not cut joists, beams, girders, columns or any other structural members without first obtaining written permission from the Architect/Engineer.
- G. Cut opening only large enough to allow easy installation of the conduit.
- H. Patching is to be of the same kind of material as was removed.
- I. The completed patching work shall restore the surface to its original appearance.
- J. Patching of waterproofed surfaces shall render the area of the patching completely waterproofed.
- K. Remove rubble and excess patching materials from the premises.
- L. Raceways and ducts penetrating rated floor, ceiling or wall assemblies shall be properly sealed in accordance with the corresponding Underwriters Laboratories approved method utilizing approved and listed materials.

1.19 INTERPRETATION OF DRAWINGS

- A. The Electrical drawings and specifications are complementary each to the other and what may be called for by one shall be as binding as if called for by both. The drawings are diagrammatic and indicate generally the location of outlets, devices, equipment, wiring, etc. Drawings shall be followed as closely as possible; however, all work shall suit the finished surroundings and/or trim.
- B. Do not scale electrical drawings. Refer to the architectural drawings for dimensions.
- C. Where the words “furnish and install” or “provide” are used, it is intended that this contractor shall purchase and install completely any and/or all material necessary and required for this particular item, system, equipment, etc.
- D. Where the words “the Contractor” or “this Contractor” appear in either the Electrical Drawings or Division 26 Specifications, it shall mean the Electrical Contractor.
- E. Any omission from either the drawings or these specifications are unintentional, and it shall be the responsibility of this Contractor to call to the attention of the Architect/Engineer any

pertinent omissions before submitting a bid. Complete and working systems are required, whether every small item of material is shown and specified or not.

- F. Where no specific material or equipment type is mentioned, a high-quality product of a reputable manufacturer may be used provided it conforms to the requirements of these specifications. These materials shall be listed or labeled by a Third-Party Testing Agency accredited by the NCBCC to label electrical equipment.
- G. The electrical drawings show the general arrangement of raceways, equipment, fixtures, and appurtenances and shall be followed as closely as actual building construction and the work of other trades will permit. Some adjustment of routings and installation of conduit, cable tray and devices should be expected. The electrical work shall conform to the requirements shown on all of the drawings. General and Structural drawings shall take precedence over Electrical Drawings. Because of small scale of the electrical drawings, it is not possible to indicate offsets, fittings and accessories which may be required. The Contractor shall investigate the structural and finish conditions affecting the work and shall arrange his work accordingly, providing such fittings and accessories as may be required to meet such conditions, without additional cost to the Owner and as directed by the Engineer.
- H. Each 3-phase circuit shall be run in a separate conduit unless otherwise shown on the Drawings.
- I. Unless otherwise approved by the Architect/Engineer, conduit shown exposed shall be installed exposed; conduit shown concealed shall be installed concealed.
- J. Where circuits are shown as “home runs” all necessary fittings and boxes shall be provided for a complete raceway installation.
- K. Verify with the Engineer the exact locations and mounting heights of lighting fixtures, switches and receptacles prior to installation.
- L. Any work installed contrary to or without approval by the Engineer shall be subject to change as directed by the Engineer, and no extra compensation will be allowed for making these changes.
- M. The locations of equipment, fixtures, outlets, and similar devices shown on the Drawings are approximate only. Exact locations shall be as approved by the Engineer during construction. Obtain in the field all information relevant to the placing of electrical work and in case of any interference with other work, proceed as directed by the Engineer and furnish all labor and materials necessary to complete the work in an approved manner.
- N. Surface mounted panel boxes, junction boxes, conduit, etc., shall be supported by spacers to provide a clearance between wall and equipment.
- O. Circuit layouts are not intended to show the number of fittings, or other installation details. Furnish all labor and materials necessary to install and place in satisfactory operation all power, lighting, and other electrical systems shown. Additional circuits shall be installed wherever needed to conform to the specific requirements of equipment.

- P. All connections to the equipment shall be made as required, and in accordance with the approved shop and setting drawings.
- Q. Redesign of electrical work, which is required due to the Contractor's use of an alternate item, arrangement of equipment and/or layout other than specified herein, shall be done by the Contractor at the Contractor's expense. Redesign and detailed plans shall be submitted to the Architect/Engineer for approval. No additional compensation will be provided for changes in the work, either the Electrical Contractor's or others, caused by such redesign.

1.20 SIZE OF EQUIPMENT

- A. Investigate each space in the structure through which equipment must pass to reach its final location. If necessary, the manufacturer shall be required to ship his materials in sections sized to permit passing through such restricted areas in the structure.
- B. The equipment shall be kept upright at all times. When equipment has to be tilted for ease of passage through restricted areas during transportation, the manufacturer shall be required to suitably brace the equipment, to ensure that the tilting does not impair the functional integrity of the equipment.

1.21 RECORD DRAWINGS

- A. As the work progresses, legibly record all field changes on one set of project contract drawings, herein after called the "record drawings".
- B. Record drawings shall accurately show the installed condition of the following items:
 - 1. Power distribution one-line diagram(s).
 - 2. Panel schedule(s).
 - 3. Control wiring diagram(s).
 - 4. Feeder, branch circuit conduit and conductor sizes.
 - 5. Underground raceway routing.
 - 6. Plan view, sizes and locations of panelboards.

1.22 GUARANTEE

The Contractor shall guarantee the materials and workmanship covered by these drawings and specifications for a period of one year from the date of acceptance by the Owner. The Contractor shall repair and/or replace any parts of any system that may prove to be defective at no additional cost to the Owner within the guarantee period. All equipment warranties shall be as specified and included in the Contract Documents.

1.23 PHASING OF THE WORK

The Electrical Contractor shall schedule his work as agreed upon by the Owner.

PART 2 - PRODUCTS Not used.

PART 3 - EXECUTION Not used.

END OF SECTION 260500

SECTION 260519 - BUILDING WIRE AND CABLE

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Building wire and cable.
- B. Wiring connectors and connections.

1.2 RELATED SECTIONS

- A. Section 260533 - Conduit.
- B. Section 260534 - Boxes.
- C. Section 260553 - Identification.

1.3 REFERENCES

- A. ANSI/NFPA 70 - National Electrical Code.
- B. NECA Standard of Installation (National Electrical Contractors Association).

1.4 SUBMITTALS

- A. Product Data: Provide manufacturer's catalog information showing dimensions, ratings, colors, and configurations.
- B. Test Reports: Indicate procedures and values obtained.
- C. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by product testing agency specified under Regulatory Requirements.

1.5 QUALIFICATIONS

- A. Manufacturer: Company specializing in manufacturing products specified in this Section with minimum three years documented experience.

1.6 REGULATORY REQUIREMENTS

- A. Conform to requirements of ANSI/NFPA 70.
- B. Furnish products listed and classified by testing firm acceptable to authority having jurisdiction as suitable for purpose specified and shown. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

1.7 PROJECT CONDITIONS

- A. All wire and cable shall be installed in conduit. This includes all power wiring; fire alarm, sound and communications wire and cable (unless noted otherwise); HVAC control cable; etc.
- B. Verify that field measurements are as shown on Drawings.
- C. Conductor sizes are based on 75° C. copper.
- D. Wire and cable routing shown on Drawings is approximate unless dimensioned. Route wire and cable as required to meet Project Conditions.
- E. Where wire and cable routing is not shown, and destination only is indicated, determine exact routing and lengths required.

1.8 COORDINATION

- A. Coordinate Work as agreed upon by design build contract.

PART 2 - PRODUCTS

2.1 BUILDING WIRE AND CABLE

- A. Description: Single conductor insulated building wire.
- B. Conductor: Copper. Solid and stranded as specified below. Minimum #12 AWG, maximum 500 KCMil.
- C. Insulation/Voltage Rating: 600 volts.
- D. Insulation: Dual-rated THHN/THWN or XHHW.
- E. Color Coding:

	120/240 volts and 208/120 volts	<u>480/277 volts</u>
Phase A -	Black	Brown
Phase B -	Red	Orange
Phase C -	Blue	Yellow
Neutral -	White	Gray
Ground -	Green	Green

2.2 WIRING CONNECTORS AND CONNECTIONS

- A. Conductors shall be installed continuous from outlet to outlet with no splicing except within outlet or junction boxes, troughs and gutters. Make splices, taps, and terminations to carry full ampacity of conductors with no perceptible temperature rise.

- B. Use mechanical connectors for copper conductor splices and taps, 8 AWG and larger, except main grounding conductors, which shall be terminated with compression lugs. Tape un-insulated conductors and connector with electrical tape to 150 percent of insulation rating of conductor or use UL-approved insulating covers.
- C. Use insulated spring wire connectors with plastic caps for copper conductors, 10 AWG and smaller, splices and taps in junction boxes, outlet boxes and lighting fixtures, Ideal “wirenuts” or 3M Company “Scotchlock”. “Push wire” type connectors are not acceptable.
- D. “Sta-Kon” or other permanent type crimp connectors shall not be used for branch circuit connections.
- E. Joints in stranded conductors shall be spliced by approved mechanical connectors and gum rubber tape or friction tape. Solderless mechanical connectors for splices and taps, provided with U.L approved insulating covers, may be used instead of mechanical connectors plus tape.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that interior of building has been protected from weather.
- B. Verify that mechanical work likely to damage wire has been completed.
- C. Verify that raceway installation is complete and supported.

3.2 PREPARATION

- A. Completely and thoroughly swab raceway before installing wire.

3.3 WIRING METHODS

- A. Concealed Dry Interior Locations: Use only building wire in raceway.
- B. Exposed Dry Interior Locations: Use only building wire in raceway.
- C. Above Accessible Ceilings: Use only building wire in raceway.
- D. Wet or Damp Interior Locations: Use only building wire in raceway.
- E. Exterior Locations: Use only building wire in raceway.
- F. Underground Installations: Use only building wire in raceway.
- G. VFC Output Circuits: Type TC-ER cable with braided shield in raceway.

3.4 INSTALLATION

- A. Install products in accordance with manufacturers instructions.
- B. Route wire and cable as required to meet Project Conditions.
- C. Install cable in accordance with the NECA “Standard of Installation”.
- D. Use solid conductor for feeders and branch circuits 10 AWG and smaller, and Class B stranded for larger conductors.
- E. Use conductor not smaller than 12 AWG for power and lighting circuits.
- F. Use conductor not smaller than 14 AWG for fire alarm and control circuits.
- G. Use 10 AWG conductors for 20 ampere, 120 volt branch circuits longer than 75 feet (23 m) or branch circuit homeruns longer than 50 feet.
- H. Pull all conductors into raceway at same time.
- I. Use suitable wire pulling lubricant for building wire 4 AWG and larger.
- J. Neatly train and lace wiring inside boxes, equipment, and panelboards.
- K. Clean conductor surfaces before installing lugs and connectors.
- L. Identify wire and cable under provisions of Section 260553.
- M. Identify each conductor with its circuit number or other designation indicated on Drawings.
- N. Common neutral multiwire receptacle branch circuits are not permitted. Provide separate, individual neutral conductors for receptacle circuits.

3.5 FIELD QUALITY CONTROL

- A. Inspect wire for physical damage and proper connection.
- B. Measure tightness of bolted connections and compare torque measurements with manufacturer’s recommended values.
- C. Verify continuity of each branch circuit conductor.
- D. Prior to energizing, feeders, sub-feeders and service conductor cables shall be tested for electrical continuity and short circuits. A copy of these tests shall be retained onsite as part of the project record documents for review at time of final project inspection.

END OF SECTION 260519

SECTION 260526 - GROUNDING AND BONDING

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Grounding electrodes and conductors.
- B. Equipment grounding conductors.
- C. Grounding well components.

1.2 REFERENCES

- A. IEEE 142 - Recommended Practice for Grounding of Industrial and Commercial Power Systems.
- B. NETA ATS - Acceptance Testing Specifications for Electrical Power Distribution Equipment and Systems (International Electrical Testing Association).
- C. NFPA 70 - National Electrical Code.

1.3 SUBMITTALS FOR REVIEW

- A. Product Data: Provide for grounding electrodes and connections.

1.4 SUBMITTALS FOR INFORMATION

- A. Test Reports: Indicates overall resistance to ground and resistance of each electrode.
- B. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by Product testing agency specified under Regulatory Requirements. Include instructions for storage, handling, protection, examination, preparation, and installation of Product.

1.5 SUBMITTALS FOR CLOSEOUT

- A. Project Record Documents: Record actual locations of components and grounding electrodes.
- B. Certificate of Compliance: Indicate approval of installation by authority having jurisdiction.

1.6 QUALIFICATIONS

Manufacturer: Company specializing in manufacturing the Products specified in this section with minimum three years documented experience, and with service facilities within 100 miles of Project.

1.7 REGULATORY REQUIREMENTS

- A. Conform to requirements of NFPA 70.
- B. Products: Listed and classified by testing firm acceptable to the authority having jurisdiction as suitable for the purpose specified and indicated. “Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment”.

PART 2 -PRODUCTS

2.1 MECHANICAL CONNECTORS

Material: Cast bronze, brass, or plain malleable iron. Ground clamps shall not be fabricated from aluminum or any aluminum alloy.

2.2 WIRE

Material: Stranded copper sized per NEC requirements.

2.3 GROUNDING WELL COMPONENTS

- A. Well Pipe: 8 inch NPS (DN200) by 24 inch (600 mm) long PVC pipe with belled end.
- B. Well cover: Cast iron with legend “GROUND” embossed on cover.

PART 3 -EXECUTION

3.1 EXAMINATION

Coordination and Meetings: Verify existing conditions prior to beginning.

3.2 INSTALLATION

- A. Quality Control: Manufacturer’s instructions shall be followed.
- B. Provide bonding to meet Regulatory Requirements.
- C. Provide separate, insulated conductor within each feeder and branch circuit raceway.
- D. Equipment Grounding Conductor: The raceway system shall not be relied on for ground continuity. A green grounding conductor, properly sized per the NEC (Table 250-122) shall be run in all raceways. Terminate each end on suitable lug, bus, or bushing. Exceptions are as follows:
 - 1. Raceways for telecommunications.
 - 2. Raceways for data.
 - 3. Raceways for audio conductors.
 - 4. Services.
- E. Equipment grounding continuity shall be maintained through flexible conduit as required in previous sections.

- F. Grounding conductors shall be installed as to permit the shortest and most direct path from equipment to ground. All connections to ground conductors shall be accessible for inspection and made with approved solderless connectors, brazed or bolted to the equipment or structure to be grounded. All contact surfaces shall be thoroughly cleaned before connections are made to insure good metal to metal contact.
- G. All equipment housings and/or enclosures, and all non-current carrying metallic parts of electrical equipment, raceway systems, etc., shall be effectively and adequately bonded to ground.
- H. Boxes with concentric, eccentric or over-sized knockouts shall be provided with bonding bushings and jumpers. The jumper shall be sized per the NEC and lugged to the box.
- I. An equipment ground bus shall be installed in each panelboard for terminating equipment grounding conductors.
- J. All wiring devices equipped with grounding connections shall be permanently and securely connected to the enclosure in which they are mounted with a copper grounding jumper.

3.3 FIELD QUALITY CONTROL

- A. Inspect and test in accordance with NETA ATS, except Section 4, or provide for qualified technicians to perform testing according to the manufacturer's recommendations.

END OF SECTION 260526

SECTION 260529 - SUPPORTING DEVICES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Conduit and equipment supports.
- B. Anchors and fasteners.

1.2 REFERENCES

- A. NECA - National Electrical Contractors Association.
- B. ANSI/NFPA 70 - National Electrical Code.

1.3 SUBMITTALS

- A. Product Data: Provide manufacturer's catalog data for fastening systems.
- B. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by Product testing agency specified under Regulatory Requirements. Include instructions for storage, handling, protection, examination, preparation, installation, and starting of Product.

1.4 REGULATORY REQUIREMENTS

- A. Conform to requirements of ANSI/NFPA 70.
- B. Furnish products listed and classified by testing firm acceptable to authority having jurisdiction as suitable for purpose specified and shown. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

PART 2 - PRODUCTS

2.1 PRODUCT REQUIREMENTS

- A. Materials and Finishes: Provide adequate corrosion resistance. See Specifications Section 260500, Para. 1.14 for additional hardware corrosion resistance requirements.
- B. Provide materials, sizes, and types of anchors, fasteners and supports to carry the loads of equipment and conduit. Consider weight of wire in conduit when selecting products.
- C. Anchors and Fasteners:
 - 1. Concrete Structural Elements: Use expansion anchors.
 - 2. Steel Structural Elements: Use beam clamps.
 - 3. Concrete Surfaces: Use self-drilling anchors and expansion anchors.
 - 4. Hollow Masonry, Plaster, and Gypsum Board Partitions: Use toggle bolts.
 - 5. Solid Masonry Walls: Use expansion anchors.

6. Sheet Metal: Use sheet metal screws or bolts
7. Wood Elements: Use wood screws.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Provide anchors, fasteners, and supports in accordance with NECA "Standard of Installation".
- C. Do not fasten supports to pipes, ducts, mechanical equipment, and conduit.
- D. Do not use powder-actuated anchors.
- E. Obtain permission from Architect/Engineer before drilling or cutting structural members.
- F. Fabricate supports from structural steel or steel channel. Rigidly weld members or use hexagon head bolts to present neat appearance with adequate strength and rigidity. Use spring lock washers under all nuts.
- G. Install surface-mounted cabinets and panelboards with minimum of four anchors.
- H. In wet and damp locations use steel channel supports to stand cabinets and panelboards one inch (25 mm) off wall.
- I. Conduits installed on the interior of exterior building walls shall be spaced away from the wall surface a minimum of 1/4 inch (65mm) using "clamp-backs" or struts.
- J. Use sheet metal channel to bridge studs above and below cabinets and panelboards recessed in hollow partitions.

END OF SECTION 260529

SECTION 260533 - RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Metal conduit.
- B. Flexible metal conduit.
- C. Liquidtight flexible metal conduit.
- D. Electrical metallic tubing.
- E. Nonmetallic conduit.
- F. Surface Raceway

1.2 RELATED SECTIONS

- A. Section 260534 - Boxes.
- B. Section 260526 - Grounding and Bonding.
- C. Section 260529 - Supporting Devices.
- D. Section 260553 - Electrical Identification.

1.3 REFERENCES

- A. ANSI C80.1 - Rigid Steel Conduit, Zinc Coated.
- B. ANSI C80.3 - Electrical Metallic Tubing, Zinc Coated.
- C. ANSI/NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit and Cable Assemblies.
- D. ANSI/NFPA 70 - National Electrical Code.
- E. NECA "Standard of Installation".
- F. NEMA TC2 - Schedule 40 PVC
- G. NEMA TC 3 - PVC Fittings for Use with Rigid PVC Conduit and Tubing.

1.4 DESIGN REQUIREMENTS

Conduit Size: ANSI/NFPA 70.

1.5 SUBMITTALS

- A. Product Data: Provide for metallic conduit, flexible metal conduit, liquidtight flexible metal conduit, metallic tubing, nonmetallic conduit, fittings and conduit bodies.

1.6 PROJECT RECORD DOCUMENTS

- A. Accurately record actual routing of conduits larger than 2 inches (51 mm).

1.7 REGULATORY REQUIREMENTS

- A. Conform to requirements of ANSI/NFPA 70.
- B. Furnish products listed and classified by testing firm acceptable to authority having jurisdiction as suitable for purpose specified and shown. “Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment”.

1.8 DELIVERY, STORAGE, AND HANDLING

- A. Accept conduit on site. Inspect for damage.
- B. Protect conduit from corrosion and entrance of debris by storing above grade. Provide appropriate covering.
- C. Protect PVC conduit from sunlight.

1.9 PROJECT CONDITIONS

- A. Verify that field measurements are as shown on Drawings.
- B. Verify routing and termination locations of conduit prior to rough-in.
- C. Conduit routing is shown on Drawings in approximate locations unless dimensioned. Route as required to complete wiring system.

PART 2 - PRODUCTS

2.1 CONDUIT REQUIREMENTS

- A. Size: Conduit shall be sized in accordance with the latest edition of the NEC unless shown otherwise, with minimum conduit size being ½ inch, except homeruns minimum size shall be ¾”. Flexible metal and watertight (“sealtite”) conduit in size ½ inch and larger are acceptable for motor, appliance and fixture connections provided green ground wire is installed (see Section 260526) and NEC is followed.
- B. All conduit will be provided with insulated throat.
- C. Underground Installations:

1. More than Five Feet from Foundation Wall: Use rigid steel conduit, intermediate metal conduit, plastic coated conduit, thickwall nonmetallic conduit and thinwall nonmetallic conduit.
 2. Within Five Feet from Foundation Wall: Use rigid steel conduit.
 3. In or Under Slab on Grade: Use rigid steel conduit, intermediate metal conduit, plastic coated conduit, thickwall nonmetallic conduit and thinwall nonmetallic conduit.
 4. Minimum Size: 1 inch (25 mm).
- D. Outdoor Locations, Above Grade: Use rigid steel conduit.
- E. In Slab Above Grade:
1. Use rigid steel conduit.
 2. Maximum Size Conduit in Slab: 3/4 inch (19 mm).
- F. Wet and Damp Locations: Use rigid steel conduit.
- G. Dry Locations:
1. Concealed: Use rigid steel conduit, intermediate metal conduit or electrical metallic tubing. EMT may be utilized as permitted by the NEC, with the following restrictions. EMT shall not be installed:
 - a. where tubing, couplings, elbows and fittings would be in direct contact with the earth.
 - b. underground (in/below slab-on-grade or in earth).
 - c. any location outdoors where the tubing, etc., would be subjected to the elements.
 - d. where subject to severe corrosive influence.
 - e. where subject to severe physical damage.
 2. Exposed: Use rigid steel conduit or intermediate metal conduit.
- 2.2 METAL CONDUIT
- A. Rigid Steel Conduit: ANSI C80.1.
- B. Plastic-Coated Rigid Steel Conduit: ANSI C80.1, 40 mil PVC coating.
- C. Intermediate Metal Conduit (IMC): Rigid steel.
- D. Fittings and Conduit Bodies: ANSI/NEMA FB 1; material to match conduit with all steel fittings.
- 2.3 FLEXIBLE METAL CONDUIT
- A. Description: Interlocked steel construction.
- B. Fittings: ANSI/NEMA FB 1, steel.
- 2.4 LIQUIDTIGHT FLEXIBLE METAL CONDUIT
- A. Description: Interlocked steel construction with PVC jacket.
- B. Fittings: ANSI/NEMA FB 1, steel or nonmetallic type.

2.5 ELECTRICAL METALLIC TUBING (EMT)

- A. Description: ANSI C80.3; galvanized tubing.
- B. Fittings and Conduit Bodies: ANSI/NEMA FB 1; steel or malleable iron, compression type, insulated throat.

2.6 NONMETALLIC CONDUIT

- A. Description: NEMA TC 2; Schedule 40 PVC.
- B. Fittings and Conduit Bodies: NEMA TC 3.

2.7 ONE PIECE SURFACE METAL RACEWAY

- A. The raceway shall be dual channel (one side for power and one side for data) with a base and cover factory assembled.
- B. Surface Metal Raceways: Galvanized steel with snap-on covers complying with UL 5.
- C. A hand operated cutting tool shall be available for the base and cover to ensure clean, square cuts.
- D. A full complement of fittings shall be available including but not limited to mounting clips and straps, couplings, flat, internal and external elbows, cover clips, tees, entrance fittings, conduit connectors and bushings. The covers shall be painted with an enamel finish, in to match the raceway. They shall overlap the raceway to hide uneven cuts. All fittings shall be supplied with a base where applicable.
- E. Device boxes shall be available for mounting standard devices and faceplates. A device box shall be available in single- and multiple-gang configurations up to six-gang. They shall range in depth from 0.94" to 2.75" [23.88mm to 69.85mm]. Single-gang boxes shall allow for snap-on and fastener application. Extension boxes shall be available to adapt to existing standard flush switch and receptacle boxes. All device and fixture box covers shall be painted with an enamel finish, ivory in color to match the raceway cover.
- F. The raceway manufacturer will provide a complete line of connectivity outlets and modular inserts for UTP/STP Fiber Optic, Coaxial and other cabling types with face plates and bezels to facilitate mounting. A complete line of preprinted station and port identification labels, snap-in icon buttons as well as write-on station identification labels shall be available.
- G. Raceway shall be paintable to match adjacent colors.
- H. Raceway shall be painted by Electrical Contractor.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Circuiting is shown schematically. Exact routing of branch circuits may be varied to suit building construction; however, the combination of circuits within raceways and panelboard connections shall not be changed from those shown on the drawings.
- B. Raceways shall be installed concealed in finished areas. Where construction does not permit concealed raceways and where indicated on the drawings, raceways shall be run exposed. Exposed raceways shall be run parallel to, or at a right angle with the building walls. Route conduit installed above accessible ceilings parallel and perpendicular to walls.
- C. Where any run of rigid conduit may change to a run of EMT or vice-versa, each change shall be made in a junction or outlet box with each conduit terminated separately therein. Rigid conduit to EMT (or vice-versa) adapters shall not be permitted.
- D. Install conduit in accordance with NECA “Standard of Installation”.
- E. Arrange conduit to maintain headroom and present neat appearance.
- F. Maintain adequate clearance between conduit and piping.
- G. Maintain 12 inch (300 mm) clearance between conduit and surfaces with temperatures exceeding 104 degrees F (40 degrees C).
- H. Cut conduit square using saw or pipecutter and de-burr cut ends.
- I. Bring conduit to shoulder of fittings; fasten securely.
- J. Use conduit hubs or sealing locknuts to fasten conduit to sheet metal boxes in damp and wet locations and to cast boxes.
- K. Install no more than equivalent of three 90-degree bends between boxes. Use conduit bodies to make sharp changes in direction, as around beams. Use factory elbows, or hydraulic one-shot bender, to fabricate bends in metal conduit larger than 2 inch size.
- L. Avoid moisture traps; provide junction box with drain fitting at low points in conduit system.
- M. Provide suitable fittings to accommodate expansion and deflection where conduit crosses, control and expansion joints.
- N. Provide suitable pull string in each empty conduit except sleeves and nipples.
- O. Use suitable caps to protect installed conduit against entrance of dirt and moisture.
- P. The raceway system shall not be relied on for grounding continuity. Ground and bond conduit under provisions of Section 260526.
- Q. Identify conduit under provisions of Section 260553.
- R. The use of “LB’s” shall be limited where possible. Where necessary to use “LB’s” sized above 2 inch, mogul units shall be installed.

- S. Where concentric, eccentric or over-sized knockouts are encountered, a grounding type insulated bushing shall be provided.
- T. Fasten conduit supports to building structure and surfaces under provisions of Section 260529.
- U. Arrange supports to prevent misalignment during wiring installation.
- V. Support conduit using coated steel or malleable iron straps, lay-in adjustable hangers, clevis hangers, and split hangers.
- W. Group related conduits; support using conduit rack. Construct rack using steel channel; provide space on each for 25 percent additional conduits.
- X. Do not support conduit with wire or perforated pipe straps. Remove wire used for temporary supports.
- Y. Do not attach conduit to ceiling support wires.
- Z. All metallic raceways entering or leaving panelboards (branch circuits less than 30 amperes in lighting and appliance branch circuit panelboards excepted), switchboards, transfer switches, enclosed circuit breakers, safety switches, transformers, etc. shall be provided with insulated grounding and bonding bushings and each separate piece of raceway shall be individually bonded to the equipment ground bus or metallic enclosure, as applicable, by means of copper conductor sized in accordance with the National Electrical Code.
- AA. The term “fittings” includes couplings, connectors, offsets, LBs, etc.
- BB. No pressure cast (pot metal) fittings or conduit bodies shall be allowed.
- CC. Outlets, junction, taps, etc., on exposed rigid metal conduit shall be cast metal conduit fittings or cast metal boxes of the type and size appropriate for the location. Sheet steel outlet boxes shall not be permitted on exposed raceway runs except at or near a ceiling for interior construction.
- DD. EMT couplings and terminations shall be made utilizing steel-plated hexagonal compression connectors. No set screw or indented type fittings shall be utilized.
- EE. EMT couplings and terminations shall be “concrete tight” where buried in masonry or concrete. EMT fittings, where installed in damp locations, shall be of the “raintight” type.
- FF. Install nonmetallic conduit in accordance with manufacturer’s instructions.
- GG. Join nonmetallic conduit using cement as recommended by manufacturer. Wipe nonmetallic conduit dry and clean before joining. Apply full even coat of cement to entire area inserted in fitting. Allow joint to cure for 20 minutes, minimum.
- HH. PVC schedule 40 shall not be used exposed or concealed in gypsum walls, but may be used in CMU walls.
- II. IMC and GRC shall terminate with either a double locknut / bushing set, or in a threaded hub.
- JJ. Conduit couplings for IMC, GRC and PVC shall be in accordance with the NEC.

- KK. The placement of conduit in floor slabs shall be thoroughly coordinated with the General Contractor to avoid conflicts with steel reinforcing bars, reductions in net concrete sections and floor penetrations.
- LL. Route conduit under slab from point-to-point.
- MM. Where underground or underslab raceways are required to turn up into cabinets, equipment, etc., and on to poles, the elbow required and the stub-up out of the slab or earth shall be of plastic -coated rigid steel.
- NN. Raceways run external to building foundation walls, with the exception of branch circuit raceways, shall be encased with a minimum of three (3) inches of concrete on all sides.
- OO. Service entrance raceways run inside building foundation walls shall be buried at least eighteen (18) inches below grade or encased with a minimum of two (2) inches of concrete on all sides. Concrete encasement shall extend to the service equipment for raceways exposed above grade in crawl spaces.
- PP. Encased raceways shall be of a type approved by the NEC as “suitable for concrete encasement”.
- QQ. Encased raceways shall have a minimum cover of eighteen (18) inches, except for raceways containing circuits with voltages above 600 volts, which shall have a minimum cover of thirty (30) inches.
- RR. Branch circuit raceways run underground external to building foundation walls shall be run in raceways installed in accordance with the NEC, and shall be of a type approved by the NEC as “suitable for direct burial.” Minimum raceway size shall be 1 inch.
- SS. Raceways run underground, internal to building foundation walls shall be of a type, and installed by a method approved by the NEC.
- TT. Raceways that penetrate outside walls, ceilings from conditioned space or other similar condition shall be effectively sealed to prevent condensation from infiltrating humid air.
- UU. Where raceways pass through a below grade wall, from a conditioned interior building space, the raceway shall be sealed utilizing fittings similar and equal to OZ/GEDNEY type “FSK” thru-wall fitting with “FSKA” membrane clamp adapter if required.
- VV. All underground raceways shall be identified by underground line marking tape within the provisions of Section 260553. The tape to be located directly above the raceway and 6 to 8 inches below finished grade.
- WW. EMT conduit provided below roof deck shall be installed 1 1/2 inches away from the deck to allow for screws not to penetrate the EMT conduit during reroofing.
- XX. Conduits, JB's, Troughs, any enclosure when mounted outside on the walls, shall be off the walls by one inch.
- YY. Surface metal raceways shall be used only where indicated on the drawings. All hardware and supports shall be per NEC and supplied by with raceway.

ZZ. Surface Raceways:

1. Install surface raceway with a minimum 2-inch (50-mm) radius control at bend points.
2. Secure surface raceway with screws or other anchor-type devices at intervals not exceeding 48 inches (1200 mm) and with no less than two supports per straight raceway section. Support surface raceway according to manufacturer's written instructions. Tape and glue are not acceptable support methods.

END OF SECTION 260533

SECTION 260534 - BOXES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Wall and ceiling outlet boxes.
- B. Pull and junction boxes.

1.2 RELATED SECTIONS

- A. Section 262726 - Wiring Devices: Wall plates in finished areas.
- B. Section 260529 – Supporting Devices.

1.3 REFERENCES

- A. NECA - Standard of Installation.
- B. NEMA FB 1 - Fittings and Supports for Conduit and Cable Assemblies.
- C. NEMA OS 1 - Sheet-steel Outlet Boxes, Device Boxes, Covers, and Box Supports.
- D. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum).
- E. NFPA 70 - National Electrical Code.

1.4 SUBMITTALS FOR REVIEW

- A. Product Data: Provide manufacturer's catalog information showing dimensions and configurations.

1.5 SUBMITTALS FOR CLOSEOUT

- A. Record actual locations and mounting heights of outlet, pull, and junction boxes on project record documents.

1.6 REGULATORY REQUIREMENTS

- A. Conform to requirements of NFPA 70.
- B. Provide Products listed and classified by testing firm acceptable to the authority having jurisdiction as suitable for the purpose specified and indicated. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

PART 2 - PRODUCTS

2.1 OUTLET BOXES

- A. Sheet Metal Outlet Boxes (for interior conditioned spaces only): NEMA OS 1, galvanized steel.
 - 1. Junction, switch, receptacle and outlet boxes for interior use in dry locations shall be zinc coated or cadmium plated sheet steel, 4" square and 2-1/8" deep, unless otherwise indicated on the contract drawings. Smaller and shallower outlet boxes will be permitted only by special permission of the Architect/Engineer where such boxes are necessary due to structural conditions encountered. Where larger junction boxes are required, they shall be fabricated from No. 10, 12, 14 or 16 gauge sheet steel as required by the Underwriters Laboratories, Inc., and galvanized after fabrication. All junction boxes shall have screw fastened covers. Outlet boxes shall be provided with extension plaster rings where required by structural and finish conditions. Sheet steel boxes shall be as manufactured by Appleton, Racor, Steel City or Spring City.
 - 2. Luminaire and Equipment Supporting Boxes: Rated for weight of equipment supported; include 2 inch (13 mm) male fixture studs where required.
 - 3. Concrete Ceiling Boxes: Concrete type.
- B. Cast Boxes (for all exterior and exposed unconditioned spaces): NEMA FB 1, Type FD, cast ferrous alloy. Provide gasketed cover by box manufacturer. Provide threaded hubs. Cast boxes shall be by Crouse-Hinds, Appleton, O. Z. Gedney or Killark.

2.2 PULL AND JUNCTION BOXES

Sheet Metal Boxes: NEMA OS 1, galvanized steel.

PART 3 - EXECUTION

3.1 EXAMINATION

Verify locations of outlets prior to rough-in.

3.2 INSTALLATION

- A. Install boxes in accordance with NECA "Standard of Installation".
- B. Install in locations as shown on Drawings, and as required for splices, taps, wire pulling, equipment connections and compliance with regulatory requirements.
- C. Set wall mounted boxes at elevations to accommodate mounting heights indicated and specified in section for outlet device. Boxes are shown on Drawings in approximate locations unless dimensioned. Adjust box location up to 10 feet (3 m) if required to accommodate intended purpose. Install pull boxes and junction boxes above accessible ceilings and in unfinished areas only. Install boxes to preserve fire resistance rating of partitions and other elements, using approved materials and methods. Coordinate mounting heights and locations of outlets mounted above counters, benches, and backsplashes. Use flush mounting outlet box in finished areas. Use stamped steel bridges to fasten flush mounting outlet box between studs.

3.3 ADJUSTING

- A. Adjust flush-mounting outlets to make front flush with finished wall material.
- B. Install knockout closures in unused box openings.

3.4 CLEANING

- A. Clean interior of boxes to remove dust, debris, and other material.
- B. Clean exposed surfaces and restore finish.

END OF SECTION 260534

SECTION 260553 - ELECTRICAL IDENTIFICATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Nameplates and labels.
- B. Wire and cable markers.
- C. Conduit markers.
- D. Wiring device plates marking.
- E. Underground warning tape.

1.2 REFERENCES

ANSI/NFPA 70 - National Electrical Code.

1.3 SUBMITTALS

- A. Product Data: Provide catalog data for nameplates, labels, and markers.
- B. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by Product testing agency specified under regulatory requirements. Include instructions for storage, handling, protection, examination, preparation and installation of Product.

1.4 REGULATORY REQUIREMENTS

- A. Conform to requirements of ANSI/NFPA 70.
- B. Furnish products listed and classified by testing firm acceptable to authority having jurisdiction as suitable for purpose specified and shown. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

PART 2 - PRODUCTS

2.1 NAMEPLATES AND LABELS

- A. Nameplates: Engraved three-layer laminated plastic as follows:

Furnish and install engraved laminated phenolic nameplates for all electrical equipment supplied under this contract for identification of system, equipment controlled or served, phase, voltage, ampacity, etc. Nameplates shall be securely attached to equipment with stainless steel screws, and shall identify by name the equipment controlled, attached, etc. Embossed, self adhesive plastic tape is not acceptable for marking equipment. Nameplate material colors shall be:

1. Blue surface with white core for all 120/208 volt equipment.
2. Black surface with white core for 277/480 volt equipment.
3. Bright red surface with white core for all equipment related to fire alarm system.
4. Dark red (burgundy) surface with white core for all equipment related to Security.
5. Green surface with white core for all equipment related to “emergency” systems.
6. Orange surface with white core for all equipment related to telephone systems.
7. Brown surface with white core for all equipment related to data systems.
8. White surface with black core for all equipment related to paging systems.
9. Purple surface with white core for all equipment related to TV systems.

B. Locations:

1. Each electrical distribution and control equipment enclosure (safety switches, panelboards, transformers, etc.)
2. Communication cabinets.
3. Pull and splice boxes.

C. Letter Size: Letters shall be a minimum of 1/2 inch (13 mm) high.

2.2 WIRE MARKERS

A. Description: Split sleeve type wire markers or approved equivalent.

B. Locations: Each conductor at panelboard gutters, pull boxes, outlet and junction boxes, and each load connection.

C. Legend:

1. Power and Lighting Circuits: Branch circuit or feeder number as indicated on drawings.
2. Control Circuits: Control wire number as indicated on schematic and interconnection diagrams on drawings.

2.3 CONDUIT, RACEWAY AND BOX MARKING

Paint visible surfaces of exposed junction and outlet boxes and covers of raceway systems above lay-in and other accessible ceilings. Paint all boxes and covers before installation. Paint exposed conduit and raceways at ten foot minimum intervals with a 6 inch wide band in accordance with the color scheme outlined above. Mark conduits at junction boxes above accessible ceilings with the panelboard and circuit numbers of the circuits contained in the raceway using a permanent black marking pen.

2.4 WIRING DEVICE PLATES MARKING

A. Description:

1. Adhesive backed, laminated plastic receptacle device plate labels identifying the circuit feeding the device. Labels shall be label machine printed, black lettering on a clear background, to indicate panel and circuit number and shall be Casio, Brother, T&B or approved equal.
2. Print circuit number on flag type plastic cable tie with a permanent marker (Sharpie, etc.) and attach to conductors in outlet box. Flag shall be readily visible upon removal of device plate.

- B. Locations: Each receptacle device plate. Apply centered on the lower portion below the receptacle, parallel to the lower surface.
- C. Legend: Typed labels to indicate panel and circuit number feeding the device (i.e., RPA-24).

2.5 UNDERGROUND WARNING TAPE

6 inch (150 mm) wide, 4 mils thick, minimum, permanent plastic tape compounded for direct burial, detectable type, colored bright yellow with suitable continuous warning legend describing buried electrical lines.

PART 3 - EXECUTION

3.1 PREPARATION

Degrease and clean surfaces to receive nameplates and labels.

3.2 APPLICATION

- A. Install nameplate parallel to equipment lines.
- B. Secure nameplate to equipment front using self tapping stainless steel screws, lockwashers and acorn nuts as shown on the Drawings.
- C. Secure nameplate to inside surface of door on panelboard that is recessed in finished locations.
- D. Install receptacle identification labels at top of each device plate, parallel to upper surface.
- E. All empty conduit runs and conduit with conductors for future use shall be identified for use and shall indicate where they terminate. Identification shall be by tags with string or wire attached to conduit or outlet.
- F. Update all existing panelboard directories where changes are made. Provide new panel schedule cards as required to maintain legibility.
- G. Identify underground conduits using one underground warning tape per trench at 6 - 8 inches below finished grade.
- H. Install adhesive backed labels and nameplates only when ambient temperature and humidity conditions for adhesive use are within range recommended by manufacturer.

END OF SECTION 260553

SECTION 260580 - EQUIPMENT WIRING SYSTEMS

PART 1 - GENERAL

1.1 SECTION INCLUDES

Electrical supply for, and connections to, equipment specified under other Divisions.

1.2 RELATED DIVISIONS AND SECTIONS

- A. Division 23: Heating Ventilating and Air Conditioning.
- B. Specification 260533 – Conduit.
- C. Specification 260519 - Building Wire and Cable.
- D. Specification 260534 – Boxes.
- E. Specification 260526 - Grounding and Bonding.

1.3 REFERENCES

- A. NEMA WD 1 - General Purpose Wiring Devices.
- B. NEMA WD 6 - Wiring Device Configurations.
- C. ANSI/NFPA 70 - National Electrical Code.

1.4 SUBMITTALS

- A. Submit under provisions of the General and Supplemental General Conditions and Division 1 Specifications Sections.
- B. Product Data: Provide wiring device manufacturer's catalog information showing dimensions, configurations, and construction.
- C. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by Product testing agency specified under Regulatory Requirements. Include instructions for storage, handling, protection, examination, preparation, installation, and starting of Product.

1.5 REGULATORY REQUIREMENTS

- A. Conform to requirements of ANSI/NFPA 70.

- B. Furnish products listed and classified by testing firm acceptable to authority having jurisdiction as suitable for purpose specified and shown. “Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment”.
- C. Where electrical wiring is required by trades other than covered by Division 26, specifications for that section shall refer to same wiring materials and methods as specified under Division 26.

1.6 COORDINATION

- A. Coordinate work under provisions of the General and Supplemental General Conditions and Division 1 Specifications Sections.
- B. Obtain and review shop drawings, product data, and manufacturer’s instructions for equipment furnished under other sections.
- C. Determine connection locations and requirements.
- D. Sequence rough-in of electrical connections to coordinate with installation schedule for equipment.
- E. Sequence electrical connections to coordinate with start-up schedule for equipment.

PART 2 - PRODUCTS

2.1 CORDS AND CAPS

- A. Attachment Plug Construction: Conform to NEMA WD 1.
- B. Configuration: NEMA WD 6; match receptacle configuration at outlet provided for equipment.
- C. Cord Construction: ANSI/NFPA 70, Type SO multiconductor flexible cord with identified equipment grounding conductor, suitable for use in damp locations.
- D. Size: Suitable for connected load of equipment, length of cord, and rating of branch circuit overcurrent protection.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify conditions under provisions of the General and Supplemental General Conditions and Division 1 Specifications Sections.
- B. Verify that equipment is ready for electrical connection, wiring, and energization.

3.2 ELECTRICAL WORK IN CONNECTION WITH OTHER CONTRACTS

- A. The Electrical Contractor shall provide a source of power for mechanical equipment shown on the Drawings. Provide pigtails, flexible connections, conductors, raceways, circuit breakers,

safety switches, receptacles, junction boxes, panelboards and/or wiring troughs as detailed in this section and/or as shown on the Drawings.

- B. Safety switches, fuses, variable speed drives, magnetic motor starters, magnetic motor starter overload elements, control devices and sensors and control wiring and control raceways for such equipment will be provided and installed by the contractor providing the equipment. The locations of local disconnecting means furnished by other divisions are shown on the respective division's Drawings. Coordinate exact locations with the contractor providing the equipment. Coordinate and verify all electrical requirements, connections, phasing and rotation, overcurrent and overload protective device sizes with the Contractor providing the equipment or the Owner in the case of Owner-furnished equipment. See other specifications divisions for further explanation of contractor responsibility. Do not apply power to equipment without the permission of the contractor providing the equipment.
- C. Mechanical (Division 23) Equipment.
 - 1. The Electrical Contractor shall furnish and install power wiring up to a defined termination point (see Contract Drawings) consisting of a junction box, trough, or a properly sized starter, variable frequency drive or fused safety disconnect switch for each item of equipment specified in the Mechanical Contract. The termination point shall be located adjacent to the associated equipment, unless equipment has built-in disconnects, in which case the Electrical Contractor shall bring his conductors to a junction box adjacent to the equipment, leaving sufficient marked conductor tails for extension by the Contractor providing the equipment. The Contractor providing the equipment shall make final connections from the junction box to the equipment.
 - 2. HVAC Control Panels, Control Equipment and Computers:
 - a. The Electrical Contractor shall provide and install power wiring to the control panel(s) terminals or to a receptacle, as required. The Electrical Contractor shall provide sufficient electrical circuits from the fire alarm control panel to allow all required mechanical equipment operations during fire mode. See Division 23 Specifications for further definition of the required fire alarm/mechanical control system interface and operation sequence.
 - b. All equipment less than 110 volt, all relays, actuators, timers, seven-day clocks, alternators, pressure, vacuum, float, flow, pneumatic-electric, and low voltage thermostats, thermals, remote selector switches, remote pushbutton stations, emergency break-glass stations, interlocking, safety switches beyond Electrical Contractor termination point and other appurtenances associated with equipment in Division 23, shall be furnished, installed and wired under Division 23. All wiring required for controls and instrumentation, not indicated on the Drawings, shall be furnished and installed by the Mechanical Contractor.
 - 3. Heat Tape: Electrical Contractor shall provide junction boxes or weatherproof, ground fault interrupting type duplex receptacles for heat tapes. See electrical drawings for locations and confirm exact locations and termination requirements with the Mechanical Contractor.
 - 4. Refer to Division 23 for additional detail concerning electrical connections to Division 23 equipment, specifically Specification 230511.

3.3 ELECTRICAL CONNECTIONS

- A. Make electrical connections in accordance with equipment manufacturer's instructions.

- B. Make conduit connections to equipment using flexible conduit. Use liquidtight flexible conduit with watertight connectors in damp or wet locations.
- C. Make wiring connections using wire and cable with insulation suitable for temperatures encountered in heat producing equipment.
- D. Provide receptacle outlet where connection with attachment plug is indicated. Provide cord and cap where field-supplied attachment plug is indicated.
- E. Provide suitable strain-relief clamps and fittings for cord connections at outlet boxes and equipment connection boxes.
- F. Install disconnect switches, controllers, control stations, and control devices as indicated.
- G. Modify equipment control wiring with terminal block jumpers as indicated.
- H. Provide interconnecting conduit and wiring between devices and equipment where indicated.

END OF SECTION 260580

SECTION 262416 - PANELBOARDS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Distribution panelboards.
- B. Lighting and appliance branch circuit panelboards.

1.2 RELATED SECTIONS

- A. Section 260526 - Grounding and Bonding.
- B. Section 260553 - Electrical Identification.
- C. Section 262813 - Fuses.

1.3 REFERENCES

- A. NECA Standard of Installation (published by the National Electrical Contractors Association).
- B. NEMA AB1 - Molded Case Circuit Breakers.
- C. NEMA ICS 2 - Industrial Control Devices, Controllers and Assemblies.
- D. NEMA KS1 - Enclosed and Miscellaneous Distribution Equipment Switches (600 Volts Maximum).
- E. NEMA PB 1 - Panelboards.
- F. NEMA PB 1.1 - Instructions for Safe Installation, Operation and Maintenance of Panelboards Rated 600 Volts or Less.
- G. NETA ATS - Acceptance Testing Specifications for Electrical Power Distribution Equipment (published by the International Electrical Testing Association).
- H. NFPA 70 - National Electrical Code.

1.4 SUBMITTALS FOR REVIEW

- A. Product Data: Provide manufacturer's catalog information showing dimensions, ratings, features, colors, and configurations.
- B. Shop Drawings: Indicate outline and support point dimensions, voltage, main bus ampacity, integrated short circuit ampere rating, circuit breaker and fusible switch arrangement and sizes.

1.5 SUBMITTALS FOR INFORMATION

- A. Submit manufacturer’s installation instructions. Indicate application conditions and limitations of use stipulated by Product testing agency specified under Regulatory Requirements. Include instructions for storage, handling, protection, examination, preparation, and installation of Product.

1.6 SUBMITTALS FOR CLOSEOUT

- A. Record actual locations of panelboards and record actual circuiting arrangements in project record documents.
- B. Maintenance Data: Include spare parts listing; source and current prices of replacement parts and supplies; and recommended maintenance procedures and intervals.

1.7 QUALIFICATIONS

Manufacturer: Company specializing in manufacturing the Products specified in this section with minimum three years documented experience.

1.8 REGULATORY REQUIREMENTS

- A. Conform to requirements of NFPA 70.
- B. Products: Listed and classified by testing firm acceptable to the authority having jurisdiction as suitable for the purpose specified and indicated. “Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment”.

1.9 MAINTENANCE MATERIALS

- A. Furnish two of each panelboard key.

PART 2 - PRODUCTS

2.1 LIGHTING AND APPLIANCE BRANCH CIRCUIT PANELBOARDS

- A. Manufacturers:
 - 1. Cutler Hammer.
 - 2. General Electric.
 - 3. Siemens.
 - 4. Square D.
- B. Description: NEMA PB1, circuit breaker type, lighting and appliance branch circuit panelboard.
- C. Service Conditions:
 - 1. Temperature: 104° F. (40° C.).
 - 2. Altitude: N/A.
 - 3. Terminal Rating: 75° C. minimum.

- D. Panelboard Bus: Copper, ratings as indicated. Provide 100% copper ground and neutrals buses in each panelboard. Provide 200% copper neutral bus where indicated. Provide insulated ground bus where scheduled.
- E. Minimum Integrated Short Circuit Rating: 10,000 amperes rms symmetrical for 208 volt panelboards.
- F. Circuit Breakers: NEMA AB 1, bolt-on type.
 - 1. Molded Case Circuit Breakers: Thermal magnetic trip circuit breakers, with common trip handle for all poles, listed as Type SWD for lighting circuits, Type HACR for air conditioning equipment circuits, Class A ground fault interrupter circuit breakers where scheduled. Do not use tandem circuit breakers.
 - 2. Current Limiting Molded Case Circuit Breakers: Circuit breakers with integral thermal and instantaneous magnetic trip in each pole, coordinated with automatically resetting current limiting elements in each pole. Interrupting rating 100,000 symmetrical amperes, let-through current and energy level less than permitted for same size Class RK-5 fuse.
- G. Enclosure: NEMA PB 1, Type 1 or Type 3R.
- H. Cabinet Box: 6 inches deep, 20 inches wide for 240 volt and less panelboards, 24 inches wide for 480 volt panelboards.
- I. Cabinet Front: Flush and Surface cabinet front door-in-door type (hinged trims are not acceptable) with concealed trim clamps, concealed hinge, metal directory frame, and flush lock all keyed alike. Finish in manufacturer's standard gray enamel.
- J. Series rated breakers not allowed.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install panelboards in accordance with NEMA PB 1.1 and the NECA "Standard of Installation."
- B. Install panelboards plumb. Install recessed panelboards flush with wall finishes.
- C. Panelboards shall be installed in a manner to be fully compliant with the seismic restraint requirements of the North Carolina State Building Code. Provide mounting devices and hardware, bracing, fittings, etc. as required for seismic restraint. See Section 260500, Paragraph 1.22 for additional requirements.
- D. Height: 6 feet to top of panelboard; install panelboards taller than 6 feet with bottom no more than 4 inches above floor.
- E. Provide filler plates for unused spaces in panelboards.
- F. Provide typed circuit directory for each branch circuit panelboard. Final typed panelboard directories installed in the panelboard door pocket shall include final actual room names and

numbers in addition to the general description shown on the panel schedules on the drawings. Revise directory to reflect circuiting changes required to balance phase loads.

- G. Provide engraved plastic nameplates under the provisions of Section 260553.
- H. Provide spare conduits out of each recessed panelboard to an accessible location above ceiling and below floor. Minimum spare conduits: 5 empty 1 inch. Identify each as SPARE.
- I. Ground and bond panelboard enclosure according to Section 260526.

3.2 FIELD QUALITY CONTROL

- A. Inspect and test in accordance with NETA ATS, except Section 4, or provide for qualified technicians to perform testing according to the manufacturer's recommendations.

3.3 ADJUSTING

- A. Measure steady state load currents at each panelboard feeder; rearrange circuits in the panelboard to balance the phase loads to within 20 percent of each other. Maintain proper phasing for multi-wire branch circuits.

END OF SECTION 262416

SECTION 262813 - FUSES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Fuses.

1.2 REFERENCES

- A. NFPA 70 - National Electric Code.
- B. NEMA FU 1 - Low Voltage Cartridge Fuses.

1.3 SUBMITTALS

- A. Product Data: Provide data sheets showing electrical characteristics including time-current curves.

1.4 PROJECT RECORD DOCUMENTS

- A. Record actual fuse sizes.

1.5 QUALIFICATIONS

Manufacturer: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.

1.6 REGULATORY REQUIREMENTS

- A. Conform to requirements of NFPA 70.
- B. Furnish products listed and classified by testing firm acceptable to authority having jurisdiction as suitable for purpose specified and indicated. "Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment".

1.7 EXTRA MATERIALS

- A. Provide no less than 10% of each fuse size and type installed, with a minimum of at least one set of three of each.
- B. Provide one fuse puller.

PART 2 - PRODUCTS

2.1 FUSE REQUIREMENTS

- A. Dimensions and Performance: NEMA FU 1, Class as specified or indicated.
- B. Voltage: Provide fuses with voltage rating suitable for circuit phase-to-phase voltage.
- C. UL Listed.

	<u>Circuit Type</u>	<u>Fuse type</u>
1.	Service Entrance and Feeder Circuits over 600Amp 200K Amp interrupting rating.	Class L
2.	Service Entrance and Feeder Circuits 600Amp or less 200K Amp interrupting rating.	Class RK1 or J
3.	Motor, Motor Controller and Transformer Circuits 200K Amp interrupting rating.	RK5

- D. For individual equipment where fault current does not exceed 50KA use Class K5 fuses with 50KA interrupting rating.
- E. Fusible safety switches with short-circuit withstand ratings of 100KA or 200KA require Class R or Class J rejection fuse block feature.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install fuses in accordance with manufacturer's instructions.
- B. Install fuse with label oriented such that manufacturer, type, and size are easily read.

END OF SECTION 262813

SECTION 262816 - ENCLOSED SWITCHES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Fusible switches.
- B. Nonfusible switches.

1.2 RELATED SECTIONS

- A. Section 260529 – Supporting Devices.
- B. Section 260553 – Electrical Identification.
- C. Section 262813 – Fuses.

1.3 REFERENCES

- A. NECA - Standard of Installation (published by the National Electrical Contractors Association).
- B. NEMA FU1 - Low Voltage Cartridge Fuses.
- C. NEMA KS1 - Enclosed and Miscellaneous Distribution Equipment Switches (600 Volts Maximum).
- D. NETA ATS - Acceptance Testing Specifications for Electrical Power Distribution Equipment and Systems (published by the International Electrical Testing Association).
- E. NFPA 70 - National Electrical Code.

1.4 SUBMITTALS FOR REVIEW

- A. Product Data: Provide switch ratings and enclosure dimensions.

1.5 SUBMITTALS FOR CLOSEOUT

- A. Record actual locations of enclosed switches in project record documents.

1.6 QUALIFICATIONS

Manufacturer: Company specializing in manufacturing the Products specified in this section with minimum three years documented experience.

1.7 REGULATORY REQUIREMENTS

- A. Conform to requirements of NFPA 70.

- B. Products: Listed and classified by testing firm acceptable to the authority having jurisdiction as suitable for the purpose specified and indicated. “Third party agencies shall be amongst those accredited by the NCBCC (North Carolina Building Code Council) to Label Equipment”.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- 1. Cutler Hammer.
- 2. General Electric.
- 3. Siemens.
- 4. Square D.

2.2 RATINGS

- A. Service Conditions:
 - 1. Temperature: 104°F. (40°C.).
 - 2. Altitude: N/A.
 - 3. Terminal Rating: 75°C. minimum.
- B. Minimum Integrated Short Circuit Rating: 10,000 amperes rms symmetrical, or as indicated.

2.3 FUSIBLE SWITCH ASSEMBLIES

- A. Description: NEMA KS 1, Type HD with externally operable handle interlocked (defeatable) to prevent opening front cover with switch in ON position, enclosed load interrupter knife switch. Mechanisms shall be non-teasible, positive, quick make-quick break type. Handle lockable in ON or OFF position. Switches shall have handles whose positions are easily recognizable in the ON or OFF position.
- B. Fuse clips: Designed to accommodate NEMA FU1, Class R fuses.

2.4 NONFUSIBLE SWITCH ASSEMBLIES

Description: NEMA KS 1, Type HD with externally operable handle interlocked (defeatable) to prevent opening front cover with switch in ON position, enclosed load interrupter knife switch. Mechanisms shall be non-teasible, positive, quick make-quick break type. Handle lockable in ON or OFF position. Switches shall have handles whose positions are easily recognizable in the ON or OFF position.

2.5 ENCLOSURES

- A. Fabrication: NEMA KS 1.
 - 1. Interior Dry Locations: Type 1.
 - 2. Exterior Locations: Type 3R.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install in accordance with NECA “Standard of Installation”.
- B. Switches shall be installed in a manner to be fully compliant with the seismic restraint requirements of the North Carolina State Building Code. Provide mounting devices and hardware, bracing, fittings, etc. as required for seismic restraint. See Section 260500, Paragraph 1.23 for additional requirements.
- C. Install fuses in fusible disconnect switches serving Division 26 equipment.
- D. Apply adhesive tag on inside door of each fused switch indicating NEMA fuse class and size installed.

3.2 FIELD QUALITY CONTROL

- A. Inspect and test in accordance with NETA ATS, except Section 4, or provide for qualified technicians to perform testing according to the manufacturer’s recommendations.

END OF SECTION 262816

SECTION 264313 - SURGE PROTECTION DEVICES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section

1.2 SUMMARY

- A. Section includes field-mounted SPD for low-voltage (120 to 480 V) power distribution and control equipment

1.3 DEFINITIONS

- A. Surge protective device (SPD)
- B. Voltage protection rating (VPR)
- C. Nominal discharge current (I_N)
- D. Maximum continuous operating voltage (MCOV)
- E. Mode, or Modes of Protection (L-N, L-G, L-N & L-L)
- F. Metal-Oxide Varistor (MOV)
- G. Over-Current Protective Device (OCPD)
- H. Short-Circuit Current Rating (SCCR)
- I. Nationally Recognized Testing Laboratory (NRTL) e.g., UL, ETL, CSA, etc.
- J. VZCA – a UL code category covering enclosed and open-type surge-protective devices (SPDs) designed for repeated limiting of transient-voltage surges as specified in the standard on 50 or 60 Hz power circuits not exceeding 1000 V AC or 1500 V DC, including photovoltaic applications (PV SPDs)

1.4 REFERENCES

- A. SPD units and all components shall be designed, manufactured, and tested in accordance with the following latest standards:
 - 1. ANSI/UL 1449 Standard for Safety, Surge Protective Devices, 4th Ed.
 - 2. ANSI/UL 1283 Standard for Safety, Electromagnetic Interference Filters, 5th Ed.
 - 3. NFPA 70 National Electrical Code
 - 4. NFPA 780 Standard for the Installation of Lightning Protection Systems
 - 5. UL 96A Standard for Safety, Installation Requirements for Lightning Protection Systems, 12th Ed.

1.5 SUBMITTALS

- A. Manufacturer's technical data sheet containing the following information for each product type:
 - a. Model/Catalog Number

- b. Surge Current Rating (kA/phase and kA/mode)
 - c. System Voltage
 - d. SPD Type (1 or 2)
 - e. Nominal Discharge Current Rating (I_N)
 - f. Modes of Protection (L-N, L-G, L-N, L-L)
 - g. Voltage Protection Rating (VPR)
 - h. OCPD Requirements
 - i. System Frequency
 - j. NEMA 250 Enclosure Type
 - k. Dimensions
 - l. Weights
- B. A Copy of manufacturer's UL 1449 Category Code VZCA published data file showing the model/catalog number and UL assigned values for "b" through "h" above
 - C. Provide verification that submitted SPDs comply with ANSI/UL 1449 Standard for Safety, Surge Protective Devices, 4th Edition in the form of the manufacturer's UL file number that can be verified on UL's website (www.ul.org), and/or a direct hyperlink to the manufacturer's UL 1449 Category Code VZCA file on the UL website
 - D. Manufacturer's product(s) installation instructions and warranty statement

1.6 QUALIFICATIONS

- A. For the equipment specified herein, the manufacturer shall be ISO 14001 and ISO 9001 or 9002 certified
- B. The SPD shall be compliant with the Restriction of Hazardous Substances (RoHS) Directive 2011/65/EU and have a visible label showing compliance.
- C. The SPD shall be UL 1449 4th Ed Listed, with a Nominal Discharge Current (I_N) rating of 20 kA, and shall be a Type 1 or Type 2 for use in UL 96A systems as required

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Eaton Corporation
- B. Square D
- C. Siemens

Note: The listing of specific manufacturers above does not imply acceptance of their products that do not meet the specified ratings, features and functions. Manufacturers listed above shall meet these specifications herein in their entirety. Products in compliance with the specification and manufactured by others not named herein shall be considered if pre-approved by the consulting/specifying engineer ten (10) days prior to bid date.

2.2 SURGE PROTECTIVE DEVICES

- A. Operating Voltage – refer to drawings for SPD(s) operating voltage configuration.

MODES OF PROTECTION	VOLTAGE CONFIGURATION		
	208Y/120	480Y/277	120/240
L-N, L-G, N-G	700 V	1200 V	700 V
L-L	1200 V	2000 V	1200 V

- B. Maximum Continuous Operating Voltage (MCOV) – the MCOV shall not be less than 115% of the nominal system operating voltage
- C. The suppression system shall incorporate thermally-protected metal-oxide varistors (MOVs) as the core surge suppression component for all surge protective devices
- D. The system shall not utilize silicon avalanche diodes (SADs) or selenium cells
- E. SPD end-of- life mode to be a benign, open circuit event. Devices utilizing an end-of-life, (potentially violent) short-circuit failure mode shall not be accepted.
- F. The system shall not utilize spark-gap devices, or any components that can crowbar the system voltage leading to a complete system voltage loss to all connected, downstream loads.
- G. SPDs shall operate without the need for an external overcurrent protection device (OCPD), and must be UL Listed as such. SPDs must not require an external OCPD or an internal replaceable OCPD to enable the manufacturer to obtain their UL product Listing.
- H. Protection Modes – The SPD must protect all modes of the electrical system being utilized. The required protection modes are indicated by bullets in the following table:

VOLTAGE CONFIGURATION TYPE	PROTECTION MODES			
	L-N	L-G	N-G	L-L
WYE	•	•	•	•
DELTA	N/A	•	N/A	•
SINGLE (SPLIT) PHASE	•	•	•	•
HIGH-LEG DELTA	•	•	•	•

- K. Nominal Discharge Current (I_N) – All SPDs applied to the distribution system shall have a 20 kA I_N rating regardless of their SPD Type (includes Types 1 and 2) or operating voltage. SPDs having an I_n less than 20 kA shall be rejected
- L. ANSI/UL 1449 4th Edition Voltage Protection Rating (VPR) shall not exceed the following:

- M. Balanced Suppression Platform – The surge current shall be equally distributed to all MOV components to ensure equal stressing and maximum performance. The surge suppression platform must provide equal impedance paths to each matched MOV. Designs incorporating replaceable single-mode modules shall not be accepted
- N. SPDs containing items such as single-mode replaceable modules, replaceable fuses, or replaceable batteries shall not be accepted. SPDs requiring user intervention to test the unit via a diagnostic test kit or similar device shall not be accepted
- O. Electrical Noise Filter – Each Type 2 SPD shall include a high-performance EMI/RFI noise rejection filter. Noise attenuation for electric line noise shall be up to 50 dB from 10 kHz to 100 MHz using the MIL-STD-220A insertion loss test method
1. Type 1 units shall not contain filtering or have a UL 1283 5th Edition Listing
 2. Type 2 units with filtering shall conform to UL 1283 5th Edition Listing
- P. Internal Connections – No plug-in single-mode modules or printed circuit boards shall be used as surge current conductors. All internal components shall be soldered, hardwired with connections utilizing low impedance conductors
- Q. Monitoring Diagnostics – Each SPD shall provide the following integral monitoring options:
1. Protection Status Indicators - Each unit shall have a green / red solid-state indicator light that reports the status of the protection on each phase
 - a. For wye configured units, the indicator lights must report the status of all protection elements and circuitry in the L-N and L-G modes. Wye configured units shall also contain an additional green / red solid-state indicator light that reports the status of the protection elements and circuitry in the N-G mode. SPDs that indicate only the status of the L-N and L-G modes shall not be accepted
 - b. The absence of a green light and the presence of a red light shall indicate that damage has occurred on the respective phase or mode. All protection status indicators must indicate the actual status of the protection on each phase or mode. If power is removed from any one phase, the indicator lights must continue to indicate the status of the protection on all other phases and protection modes. Diagnostics packages that simply indicate whether power is present on a particular phase shall not be accepted
 2. Form C dry-relay contacts (optional) - The SPD must include Form C dry contacts (one NO and one NC) for remote annunciation of its status. Both the NO and NC contacts shall change state under any fault condition
 3. Audible Alarm and Silence Button (optional) – The SPD shall contain an audible alarm that will be activated under any fault condition. There shall also be an audible alarm silence button used to silence the audible alarm after it has been activated
- R. Thermally-Protected Metal-oxide Varistors (MOVs)
1. The unit shall contain thermally protected MOVs. These self-protected MOVs shall have a thermal protection element integrated with the MOV and a mechanical disconnect with arc quenching capabilities in order to achieve overcurrent protection of the MOV. The thermal protection assembly shall disconnect the MOV(s) from the system in a fail-safe

manner should a condition occur that would cause them to enter a thermal runaway condition

S. Overcurrent Protection

1. The unit shall not require external overcurrent protection as part of the UL 1449 listing. Local electrical code may require overcurrent protection of the conductors connecting the SPD to the system. OCPD shall be sized based on local electrical code requirements

T. Enclosures

1. All enclosed equipment shall have either NEMA 250 Type 1, Type 4, or Type 4X (stainless steel) enclosures as suitable for locations indicated on the drawings and as described below:
 - a. NEMA 250 Type 1 (interior locations) – Constructed of ANSI 61 painted steel, intended for indoor use to provide a degree of protection to personal access to hazardous parts and provide a degree of protection against the ingress of solid foreign objects (falling dirt).
 - b. NEMA 250 Type 4 (exterior locations) – Constructed of ANSI 61 painted steel intended for either indoor or outdoor use to provide a degree of protection against access to hazardous parts; to provide a degree of protection of the equipment inside the enclosure against ingress of solid foreign objects (dirt and windblown dust); to provide a degree of protection with respect to the harmful effects on the equipment due to the ingress of water (rain, sleet, snow, splashing water, and hose directed water); and that will be undamaged by the external formation of ice on the enclosure.
 - c. NEMA 250 Type 4X (exterior locations, corrosive environment) – Constructed of 304 stainless steel providing the same level of protection as the NEMA 4 enclosure with the addition of corrosion protection

2.3 SYSTEM APPLICATION

- A. The SPD applications covered under this section include distribution and branch panel locations, MCC, switchgear, and switchboard assemblies. All SPDs shall be tested and demonstrate suitability for application within ANSI/IEEE C62.41 Category C, B, and A environments

2.4 SERVICE ENTRANCE REQUIREMENTS

- A. Surge Current Rating – 250 kA/phase (125 kA/mode)
- B. Nominal Discharge Current Rating (I_N) – 20 kA
- C. SPD Type 1 or 2
- D. UL 1449 4th Edition Listed
- E. Short-circuit current rating complying with UL 1449 4th Ed and matching or exceeding the panelboard short-circuit rating and redundant suppression circuits; with individually fused metal-oxide varistors
- F. Power and protection status indicator LEDs
- G. Audible alarm, with silencing switch, to indicate when protection has failed

- H. N/O, N/C Form C dry-relay contacts for remote potential monitoring of protection status. Contacts shall reverse on failure of any surge diversion module or on opening of any current-limiting device. Coordinate with building power monitoring and control system

2.5 DISTRIBUTION PANELBOARD REQUIREMENTS

- A. Surge Current Rating – 160 kA/phase (80 kA/mode)
- B. Nominal Discharge Current Rating (I_N) – 20 kA
- C. SPD Type 2
- D. UL 1449 4th Edition Listed
- E. Short-circuit current rating complying with UL 1449 4th Ed and matching or exceeding the panelboard short-circuit rating and redundant suppression circuits; with individually fused metal-oxide varistors
- F. Power and protection status indicator LEDs
- G. Audible alarm, with silencing switch, to indicate when protection has failed
- H. N/O, N/C Form C dry-relay contacts for potential remote monitoring of protection status. Contacts shall reverse on failure of any surge diversion module or on opening of any current-limiting device. Coordinate with building power monitoring and control system

2.6 SUBPANEL/BRANCH PANEL REQUIREMENTS

- A. Surge Current Rating – 160 kA/phase (80 kA/mode)
- B. Nominal Discharge Current Rating (I_N) – 20 kA
- C. SPD Type 2
- D. UL 1449 4th Edition Listed
- E. Short-circuit current rating complying with UL 1449 4th Ed and matching or exceeding the panelboard short-circuit rating and redundant suppression circuits; with individually fused metal-oxide varistors
- F. Power and protection status indicator LEDs
- G. Audible alarm, with silencing switch, to indicate when protection has failed
- H. N/O, N/C Form C dry-relay contacts for potential remote monitoring of protection status. Contacts shall reverse on failure of any surge diversion module or on opening of any current-limiting device. Coordinate with building power monitoring and control system

PART 3 – EXECUTION

3.1 FACTORY TESTING

- A. Standard factory tests shall be performed on the equipment under this section. All tests shall be in accordance with the latest version of UL, IEEE, and NEMA standards

3.2 INSTALLATION

- A. The Contractor shall install all equipment per the manufacturer's recommendations, applicable electrical codes and the contract drawings

3.3 WARRANTY

- A. The manufacturer shall provide a ten (10) year warranty (15 year warranty with product registration) that covers replacement of the complete unit (including lightning) from the date of shipment against any SPD part failure when installed in compliance with manufacturer's written instructions and any applicable national or local electrical code

END OF SECTION 264313