



Effective 08/24/2015

Orders will be filled as they are received. I understand my signature denotes that the amount listed for the total order will be deducted from my compensation the week of delivery.

Complete this order form and return it to your supervisor. He/She will then forward it to the business office. Orders will be filled based date of receipt.

ITEM	SIZE	QUANTITY
Sweatshirt with hood Athletic Gray \$10.00 each (Limited sizes)	Medium Large XL XXL XXXL	
T-shirt with long sleeves Athletic Gray \$5.00 (Limited sizes)	Medium Large XL XXL XXXL	
T-shirt with short sleeves Athletic Gray \$4.00	Medium Large XL XXL XXXL	
T-shirt with long sleeves Safety Color, no reflective strip \$5.00	Medium Large XL XXL XXXL	
T-shirt with short sleeves, Safety color, no reflective strip \$4.00	Medium Large XL XXL XXXL	

Total Items Ordered: _____

Total Amount: _____

Employee Name (print): _____

Date: _____

Employee Signature: _____

Date: _____

Order filled by: _____

Deduction Amount: _____