

Exhibit 6C	Emergency Telephone Numbers
Exhibit 6D	Job Site Emergency Action Plan
Exhibit 6E	Employee Training Documentation for Emergency Plan
Exhibit 6F	Site Inventory Document

6.1 PURPOSE

To define and establish Emergency Action Plans to ensure employee safety in case of fire, inclement, weather, threats, violence, hazardous release/spill, or similar emergency situations at each T.A. Woods Company facility and work site. The emergency action plan should be site specific and in writing with the intent to contain damage and limit any losses. Emergency Action Plans should be periodically tested to ensure effectiveness.

6.2 GENERAL

Dealing effectively with any type of emergency situation depends on preplanning, prompt notification, coordinated mobilization, quick implementation of specific duties and assignments, and the optimum use of the T.A. Woods Company's emergency resources

In complying with OSHA emergency action plan requirements, it is T.A. Woods Company's policy that only management and supervisory personnel are required to respond to the emergencies identified in this procedure. Mechanics, apprentices and helpers are not required to perform response duties in connection with this procedure with the exception of becoming familiar with the alarm and escape procedures identified in the emergency action plan and location(s) where they must gather for a headcount.

Similarly, only management, supervisory, and other designated personnel are required to

emergency action plan, provided it ensures a level of protection at minimum equivalent to the policies set forth in this procedure.

- 6.3.4** The methods by which all types of emergency situations are announced must be feasible. A suitable alarm system (verbal, radio, bell, klaxon, air horn, etc.) to alert persons to an emergency is required at all locations.
- 6.3.5** Procedures to be followed by personnel who, as a condition of their employment, must remain in place to shut down any critical equipment before they can evacuate.
- 6.3.6** Procedures to account for all employees when an evacuation takes place including designated rally points. Employees are to remain at the rally point until a head count is taken and all employee accounted for. Directives will then be given by the TAW's supervisor.
- 6.3.7** Identify personnel and agencies who will provide rescue and/or medical duties as required.
- 6.3.8** The method of reporting an emergency to the host employer, controlling contractor, or outside emergency agencies.
- 6.3.9** Names and phone numbers of persons who can be contacted for additional information about the Emergency Action Plan.
- 6.3.10** Procedures to be used to ensure all employees understand the Emergency Action Plan and understand their responsibilities.

6.5 EMERGENCY ACTION PLANS

The purpose of the Emergency Action Plan is to protect the employees from serious injury, property loss, or loss of life from any one of the following kinds of events:

- 1) Tornado, hurricane, severe weather warning
- 2) Earthquake
- 3) Threats
- 4) Fire
- 5) Violence in the workplace
- 6) Hazardous chemical release or spill
- 7) Other emergency situations deemed

In the event of any such emergency, this Plan describes the responsibilities and action to be taken.

In the event of an emergency or disaster, a warning may come from any of the following sources: commercial radio or television; two-way radio or verbal communication; local police or fire department.

Notification of emergency warning: Person(s) receiving the notification of a possible disaster or in-house emergency should notify a supervisor, manager, or Safety/HR immediately. The supervisor or manager will then convey the type of disaster or emergency situation to all employees present at the project site or facility.

Additional directives will be provided by Safety/HR and/or management.

Shutdown should be trained in such procedures.

Multi-tenant occupancies: If an emergency occurs in a multi-tenant facility such as a manufacturing facility, university setting, project with multiple contractors, or the like, TAW's employee will evacuate the area and meet at the designated rally point. The host employer or controlling contractor will command emergency procedures.

Off-site Emergency Support: On-site emergency planning will be integrated with off-site emergency support. Emergency services providers as applicable and invited to visit the site and discuss associated hazards and emergency responses.

News Information: Only the designated manager will release information to any source of news media. **OWNERS WILL DETERMINE WHEN AND TO WHAT EXTENT INFORMATION WILL BE PRESENTED.**

Tornado Alert/Severe Weather Warning

In the event of a tornado or a severe weather warning, the following procedure will be put in place:

- A. Listen for the latest advisories on the radio.
- B. Post outlooks for outside observation.
- C. If necessary, initiate emergency shutdown procedures.
- D. Move personnel into designated safe assembly areas within the facility or site.

manager or designated office personnel.

- B. 24 hours prior to the possible hurricane or tropical storm, supervisors should take steps to secure tools and equipment. At this time as well, steps should be taken to secure the jobsite and office facility. This entails disposing of debris that could become airborne. Instructions will be provided by each division's general superintendent or manager concerning the release of rented equipment.
- C. Equipment that is installed should be secured to prevent potential damage and injury. Equipment that has yet to be installed should be secured within a structure or returned to the fabrication facility. If storing equipment in the fabrication facility, it should be tagged with the project name, project number, and date.
- D. At the end of the workday prior to the possible hurricane or tropical storm, supervisors are instructed to contact the project manager further instructions if they have not already been provided. If the hurricane or tropical storm occurs in the evening/night, supervisors are instructed to contact the project manager or Safety/HR prior to 6:00 AM for instructions. At this time, vital information regarding projects, safety conditions, and the like will be communicated.
- E. Field employees (mechanics, apprentices, and helpers) are instructed to contact their immediate supervisor for the relay of safety, project, and assignment information as soon as possible after the hurricane or tropical storm. In the case of an evening/night hit, employees are instructed to contact their supervisor 6:00-6:30 AM. If contact is not possible due to the severity of the storm, employees should call the business office for project, work, and safety information. If contact is unattainable, local media sources will be notified as a form of mass communication (specific local stations are listed in the Employee Handbook).

- B. Check for injured employees and administer first aid as required.
- C. Supervisory employees check for fires, and shut off all gas, electricity, and water at main controls.
- D. Supervisory employees check the building for structural damage. If any major structural damage has occurred, evacuate all employees from the building.
- E. Supervisory employees notify proper utility companies or other services as needed.

Threat

In the event of a threat, the following procedures will be followed:

- A. The employee receiving the threat should alert his/her immediate supervisor who will immediately contact Safety/HR or project manager.
- B. Managers will determine the appropriate procedures to be taken among the following:
 - 1) Begin immediate facility or jobsite evacuation to outside assembly areas
 - 2) Lock-down; secure in place
 - 3) Contact the proper law enforcement agencies.
 - 4) Contact the fire department, depending upon the nature of the threat.
 - 5) Do not permit re-entry until the building or jobsite has been searched and declared safe by the authority having jurisdiction.

entities (owner, general contractor) to the fire, and shut down equipment that may exacerbate a fire condition.

- E. It is the responsibility of all employees to prevent fire. Listed below are general items to take in consideration to accomplish this objective.
- 1) Extinguish all cigarettes in their proper place.
 - 2) Do not have an open flame around any type of chemicals, paints, solvents, or other flammable materials.
 - 3) Make sure all hand-held torches are extinguished when not in use.
 - 4) Do not put any type of hot object in trashcans.
 - 5) Workplace items that are considered flammable:
 - a. Paint and paint solvents
 - b. Mineral spirits
 - c. Alcohol
 - d. Propane tanks for fork trucks
 - e. Oxygen and acetylene tanks
 - f. Hydraulic oil
 - g. Grease
- F. All welding operations will be done in a ventilated, designated area unless authorized. A fire extinguisher will be immediately available in case of an emergency. A fire watch of no less than 30 minutes will be in effect for all hot work tasks.

Workplace Violence

Workplace violence is defined as:

determination of the gravity of information supplied by the employee, the supervisor will alert Safety/HR or project manager. The level of emergency actions to be undertaken will be determined by Safety/HR or project manager. This will range from contacts to appropriate authorities to evacuation of the facility or jobsite in a manner consistent with the threat procedures set forth above.

Hazardous Chemical Releases or Spills

- A. For purposes of this procedure, a hazardous chemical release or spill is defined as the release or threat of a release of a quantity of a hazardous chemical of sufficient quantity to pose a safety or health hazard to workers or the environment. This procedure does not address work locations covered under Title 29 Code of Federal Regulations, Part 1910.120 (Hazardous Waste Operations) where T.A. Woods Company personnel may be performing contracted work in connection with hazardous waste remediation project.
- B. When company fieldwork is to be performed at a hazardous waste remediation project covered by OSHA Part 1910.120, specialized training is required for our employees. Before work on such project is bid, the Safety/HR will be contacted to determine the required level of training and owner/controlling contractor interface.
- C. At facilities or project sites, where a quantity of hazardous chemical, sufficient to pose a safety or health hazard to our workers, is spilled or released by TAW personnel, the local 911 emergency number (Haz-Mat), facility representative or emergency number as directed by the host or controlling employer will be called and all personnel evacuated from the building. All TAW employees will meet at

Site Emergency Action Plan) or other format as determined by the host employer or controlling contractor.

- B. At facilities or sites where a host employer or controlling contractor has an emergency action plan in place, T.A. Woods Company's job-specific emergency plan will be reviewed with that entity to determine which is more effective in protecting employees. Exhibit 4E of this chapter will be used in determining all of the elements of an effective emergency action plan are in place. Company personnel will receive instruction in the host employer's or controlling contractor's procedures as applicable.