



THREAT CHECKLIST

Instructions: Be calm and courteous. Listen, do not interrupt caller. Attempt to get as much information as possible.

1. Name of caller: _____

2. If no name provided, characteristics of the caller:

Male _____ Female _____

Adult _____ Juvenile _____

Distinguishable speech patterns: _____

Background noises: _____

Other information: _____

3. What is caller threatening to do: _____

When will it happen: _____

Additional Information: _____

*****While on the phone, have another TAW employee call 911 and advise of situation. ****