

Subcontractors and Vendors

(rev 12-2018)

24.1	PURPOSE
24.2	GENERAL
23.3	SAFETY POLICIES
23.4	RESPONSIBILITY
Exhibit 24A	Site Employee Safety Orientation
Exhibit 24B	Subcontractor Daily Report Form

24.1 PURPOSE

To ensure that all subcontractors providing labor and/or materials adhere to safety policies at least equivalent to those of T.A. Woods Company. To ensure vendors adhere to site safety policies and procedures.

24.2 GENERAL

All subcontractors and vendors of T.A. Woods Company must adhere to the programmatic safety rules associated at minimum OSHA, NCOSH, the client or client representative, general contractor, project site, T.A. Woods Company or other entity related to the project. Reference Subcontractor Safety, Chapter 4 Exhibit 4D.

24.3 SAFETY POLICIES

Subcontractor's (those providing labor and materials) Safety Policies are to be in writing. Copies of these policies should be maintained on the project site and presented to T.A. Woods Company upon request. Employees of the subcontractor should be familiar with these safety policies and practices. Vendors supplying materials do not have to supply written safety policies. Leased labor from vendors are expected to adhere to TAW Safety policies.

TAW Supervisor will conduct a Site Employee Safety Orientation with all subcontractor employees and labor-leased employees, Exhibit A. This will be completed prior to the start of work. The controlling contractor or host employer may also have orientation requirements employees must meet prior to the start of work.

24.4 RESPONSIBILITY

24.4.1 All subcontractors are expected to take full responsibility for safety of their personnel.

24.4.2 Subcontractors should conduct periodic safety training specific to site conditions as well as general safety and health topics. Toolbox Meetings or other daily safety huddles are expected by the subcontractor. Written record of these meetings must be maintained and made available upon request to T.A. Woods Company. If the subcontractor does not hold these types of meetings, subcontractor's employees are required to attend TAW Monday Weekly Safety meeting and Daily 5X3 Safety/Production Huddles.

Mandated training/certifications must be on file on site and presented to TAW upon request. If working on DoD, federal property, or other as determined by the client agreement, proof of certifications and training must be presented to TAW prior to the onset of work. These will be forwarded to the host employer as required.

Subcontractor Daily Report should be completed by the subcontractor and provided to TAW superintendent, foreman, or lead person at the end of each work day. See Exhibit B

24.4.3 Accident/Injury documentation should be forwarded to T.A. Woods Company's Safety Manager or project site superintendent/foreman within 24 hours of the accident, injury, or near miss. T.A. Woods Company reserves the right to conduct further investigation of any accident, near miss, or injury.