



Cheatham and Associates, P.A.  
Consulting Engineers

April 22, 2010

**ADDENDUM NO. 1**

**HVAC RENOVATIONS – JAMES KENAN HIGH SCHOOL  
DUPLIN COUNTY SCHOOLS  
KENANSVILLE, NORTH CAROLINA  
C&A Project No. 09.50**

**I. NOTICE TO ALL BIDDERS:**

The following items shall take precedence over the plans and specifications of the above named project and shall become part of the contract documents. Original items of the specifications and information indicated on the drawings not herein modified, amended, voided, or suspended shall remain in effect.

A. Notes from pre-bid conference listed below shall become part of the contract documents.

**April 22, 2010  
Pre-Bid Conference Notes**

1. Bids will be received on Thursday, May 6, 2010 and will be opened at 3:00 pm local time.
2. Opening of bids will be held in the **Conference Room, Duplin County Maintenance Building, 249 NC Highway 11 South, Kenansville, NC.**
3. Discussed that the contract is a single contract and all work shall be done under the mechanical contract.
4. Allowance of \$30,000.00 for unforeseen cost was discussed. This amount is to be included as a separate line item in the schedule of values. Unused amount at the end of the project shall be deducted from the total contract amount.
5. Attention was brought to completely filling out MBE forms. Bidders must always submit **with their bid** the Identification of Minority Business Participation form list and Affidavit A or Affidavit B, as applicable. If the Prime Contractor is planning to do all of the work with his own forces, list "0" for the total value of minority business contracting for the Identification of Minority Business Participation and complete Affidavit B. Failure to file a required affidavit or documentation with the bid or after being notified apparent low bidder is grounds for rejection of the bid.
6. Heating and cooling systems operation completion date is August 11, 2010. The cooling system must be in full operation and control by this date or liquidated damages of \$1,000.00 per calendar day will be assessed.

7. Final Completion date will be August 25, 2010. The building shall be complete and ready for final inspection or liquidated damages of \$500.00 per calendar day will be assessed.
8. The Contractor shall work with Mr. Bobby Norwood to insure that the buildings are kept secure at all times. Telephone: 910-296-0747.
9. Unless stored in a bonded warehouse, all materials eligible for payment shall be stored at the site in secured storage trailers provided by the Contractor.
10. Mechanical and electrical permits are required and shall be purchased by the Contractor.
11. Roof over the ROTC Class Room, Band Room, Locker Rooms and Kitchen have 1-1/2" to 2" insulation on top of the gypsum deck.
12. State law requires that prime subcontractors with their license numbers be listed on the Form of Proposal in the space provided. If the prime contractor will be doing the electrical work himself, list him and his license numbers.
13. Any damage to the walls and ceiling shall be repaired by the Contractor at no expense to the Owner.
14. Discussion of the rooftop unit's supply and return connections to indicate that a transition inside of the curb would be required in order to pass through the skylight openings.
15. There will be a window replacement contractor working at the site at the same time as the mechanical contractor. Coordination between the two contractors will be critical. Building security and clean up shall be coordinated between the two contractors.
16. Furniture, tools equipment, etc. will remain in the classrooms. The Contractor shall be responsible for moving the existing furniture around to allow for the renovation work, and then replacing it back to its original location.
17. Janitor will start his final cleanup around the first of August. The new ceiling shall be in place at that time.
18. Schedule will be very tight. It is required that the prime contractor adequately man the project to meet the specified dates.
19. Ceiling tiles shall stop four inches from outside wall columns to allow operation of window blinds. Ceiling shall butt against walls and corridor glass.
20. Crane shall set all roof top heat pumps.
21. Control wiring above the ceilings may be plenum rated and not required to be EMT conduit.

## II. CHANGES TO THE SPECIFICATIONS:

1. Project Manual, Page 39, Supplementary General Conditions, Paragraph 8.2.1 Item .2 and .3, add the following sentences:

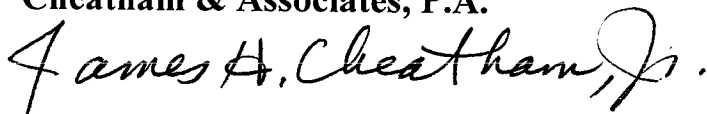
“All work for alternate bids 3 and 4 shall be extended until September 29, 2010 for substantial completion and October 13, 2010 for final completion. Base Bid substantial and final completion dates shall remain August 11, 2010 and August 25, 2010.”

## III. CHANGES TO THE DRAWINGS

1. Sheet M-1, General Note #4: Delete first sentence, “Piping, ductwork, etc., shall not be supported from bar joists bridging or roof deck”, and **add** “Piping, ductwork, etc. shall not be supported from bar joists bridging, but shall be supported from bar joists, roof beams and roof bulb tees.”

Prepared by,

**Cheatham & Associates, P.A.**



James H. Cheatham Jr., P.E.

JHCjr:dsb

Attachment – Pre-Bid Attendance List